

**RESOLUTION APPOINTING BROWN & BROWN METRO, INC. AS  
RISK MANAGEMENT CONSULTANT**

**WHEREAS**, The Somerset Raritan Valley Sewerage Authority is a member of the New Jersey Utility Authorities Joint Insurance Fund (NJUAJIF) for its various insurance policies; and

**WHEREAS**, the bylaws of said Fund requires that each Authority appoint a Risk Management Consultant to perform professional risk management consulting services as detailed in the Fund's bylaws; and

**WHEREAS**, the Fund's bylaws set forth a fee of six percent (6%) of the Authority's insurance premium, which expenditure represents reasonable compensation for the services required; and

**WHEREAS**, as set forth in the Local Public Contracts Law, the retaining of a Risk Management Consultant is a service that does not need to be publicly bid because the Local Public Contracts Law stipulates that this is an Extraordinary and Unspecifiable Service.

**WHEREAS**, our current Risk Management Consultant, Brown & Brown Metro, Inc. has been working with the Authority for over ten years and provides reliable and attentive service, and the Authority staff hereby recommends renewal of the Risk Management Consultant's Agreement.

**NOW, THEREFORE, BE IT RESOLVED** that the Somerset Raritan Valley Sewerage Authority Board of Commissioners hereby appoints Brown and Brown Metro, Inc. as its Risk Management Consultant in accordance with the bylaws of the New Jersey Utility Authorities Joint Insurance Fund; and

**BE IT FURTHER** resolved that the Executive Director is hereby authorized and empowered to execute the Risk Management Consultant's Agreement and to cause a notice of this decision to be published according to N.J.S.A. 40A:11-1 et seq.

INTRODUCED BY:  
SECONDED BY:

ROLL CALL VOTE:

**CERTIFICATION**

I, RONALD S. ANASTASIO, Executive Director and Certifying Agent of The Somerset Raritan Valley Sewerage Authority, HEREBY CERTIFY that the foregoing is a true copy of a Resolution adopted at a Regular Meeting of the Authority held on the 23<sup>rd</sup> day of February 2026, as the same appears on record in the Minute Book of The Authority.

IN WITNESS WHEREOF I have hereunto set my hand and affixed the Seal of The Authority this 24<sup>th</sup> day of February 2026.

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Ronald S. Anastasio, P.E.  
Executive Director  
RSA/lmh

**RESOLUTION ADOPTING THE UPDATED NJMEL JOINT INSURANCE FUND  
ALCOHOL & DRUG-FREE WORKPLACE POLICY FOR THE SOMERSET RARITAN  
VALLEY SEWERAGE AUTHORITY EMPLOYEE HANDBOOK**

**WHEREAS**, it is the policy of The Somerset Raritan Valley Sewerage Authority to treat employees and prospective employees in a manner consistent with all applicable employment laws and regulations including, but not limited to Title VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972, the Age Discrimination in Employment Act, the Equal Pay for Equal Work Act, the Fair Labor Standards Act, the New Jersey Law Against Discrimination, the Americans with Disabilities Act, the Family and Medical Leave Act, the Conscientious Employee Protection Act, the Public Employee Occupational Safety and Health Act, (the New Jersey Civil Service Act,) (the New Jersey Attorney General's guidelines with respect to Police Department personnel matters,) the New Jersey Workers Compensation Act, the Federal Consolidated Omnibus Budget Reconciliation Act (COBRA) and the Open Public Meeting Act; and

**WHEREAS**, the Board of Commissioners of The Somerset Raritan Valley Sewerage Authority have determined that there is a need for an Employee Handbook to ensure that employees and prospective employees are treated in a manner consistent with these laws and regulations; and

**WHEREAS**, approximately every two years the New Jersey Municipal Excess Liability Joint Insurance Fund (JIF) requires that the Authority update its Employee Handbook as prescribed by the JIF in accordance with JIF legal counsel, and where these changes have been reviewed by the Authority's Labor Counsel, Matthew Giacobbe, Esq., and he has determined that the updated Authority Employee Handbook is in compliance with the latest JIF checklist, as indicated in the attached memo, and where under Res. No. 25-1027-9 the Board of Commissioners of The Somerset Raritan Valley Sewerage Authority authorized the required changes, however there is an additional update required, specifically relating to the Alcohol & Drug-Free Workplace Policy, as described in the attached memo and reviewed by the Personnel Committee, and hereby the Personnel Committee recommends adoption of this updated policy.

**NOW, THEREFORE, BE IT RESOLVED** by The Somerset Raritan Valley Sewerage Authority Board of Commissioners that the Employee Handbook updated with the Alcohol & Drug-Free Workplace policy attached hereto is hereby adopted; and

**BE IT FURTHER RESOLVED** that these personnel policies and procedures shall apply to all Somerset Raritan Valley Sewerage Authority officials, appointees, employees, volunteers and independent contractors. In the event there is a conflict between these rules and any collective bargaining agreement, personnel services contract or Federal or State law, the terms and conditions of that contract or law shall prevail. In all other cases, these policies and procedures shall prevail; and

**BE IT FURTHER RESOLVED** that this manual is intended to provide guidelines covering public service by The Somerset Raritan Valley Sewerage Authority employees and is not a contract. The provisions of this manual may be amended and supplemented from time to time without notice and at the sole discretion of The Somerset Raritan Valley Sewerage Authority; and

**Res. No. 26-0223-2**

**BE IT FURTHER RESOLVED** that to the maximum extent permitted by law, employment practices for The Somerset Raritan Valley Sewerage Authority shall operate under the legal doctrine known as “employment at will”; and

**BE IT FURTHER RESOLVED** that the Executive Director and all managerial/supervisory personnel are responsible for the employment practices. The managerial/supervisory personnel of the SRVSA and the Employment Attorney shall assist the Executive Director in the implementation of the policies in this manual.

INTRODUCED BY:  
SECONDED BY:

Roll Call Vote:

**CERTIFICATION**

I, Ronald S. Anastasio, Executive Director and Certifying Agent of The Somerset Raritan Valley Sewerage Authority, **HEREBY CERTIFY** that the foregoing is a true copy of a Resolution adopted at a Regular Meeting of the Authority held on the 23<sup>rd</sup> day of February 2026, as the same appears on record in the Minute Book of the Authority.

IN WITNESS WHEREOF I have hereunto set my hand and affixed the Seal of the Authority this 24<sup>th</sup> day of February 2026.

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Ronald S. Anastasio, P.E.  
Executive Director

RSA/lmh

**RESOLUTION AUTHORIZING THE PURCHASE OF ONE (1) REPLACEMENT RETURN ACTIVATED SLUDGE PUMP AND THREE (3) RETURN ACTIVATED SLUDGE PUMP ROTATING ASSEMBLIES FROM PCS PUMP AND PROCESS, INC. THROUGH THE NORTH JERSEY WASTEWATER COOPERATIVE PRICING SYSTEM**

**WHEREAS**, The Somerset Raritan Valley Sewerage Authority is in need of replacing one (1) existing return activated sludge (RAS) horizontal pump and replacing three (3) existing RAS vertical pump rotating assemblies; and

**WHEREAS**, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

**WHEREAS**, under Res. No. 19-0529-5, the Somerset Raritan Valley Sewerage Authority Board of Commissioners approved the Authority's membership into the North Jersey Wastewater Cooperative Pricing System; and

**WHEREAS**, The North Jersey Wastewater Cooperative Pricing System has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services, and where the Passaic Valley Sewerage Commission is the Lead Agency administering the North Jersey Wastewater Cooperative Pricing System (PVSC Co-op) and offers membership at no cost for its member agencies, and

**WHEREAS**, the Authority staff have obtained price quotes for the above-referenced RAS pump and pump rotating assemblies from PCS Pump and Process, Inc. under the PVSC Co-op, Contract No. B445A-3, in the total amount of \$133,620.40 (see the attached memo and price quotes); and

**WHEREAS**, the Chief Financial Officer of The Somerset Raritan Valley Sewerage Authority has certified in writing the availability of funds for the purposes set forth in this Resolution, and the cost is provided for through an awarded Somerset County Grant in the duly adopted capital budget of The Somerset Raritan Valley Sewerage Authority, FY 2026 Operating Budget –Pumps & Appurtenances, specifically 01-400-6415.

**NOW, THEREFORE, BE IT RESOLVED** by the Somerset Raritan Valley Sewerage Authority Board of Commissioners that it hereby authorizes the purchase of one (1) horizontal return activated sludge pump and three (3) vertical return activated sludge pump rotating assemblies through the North Jersey Wastewater Cooperative Pricing System to PCS Pump and Process, Inc., for an amount not to exceed \$133,620.40 without additional authorization, to be funded out of the Authority's FY 2026 Operating Budget; and

**BE IT FURTHER RESOLVED** that The Somerset Raritan Valley Sewerage Authority Board of Commissioners authorize, direct and empower the Executive Director to execute all necessary documents to effectuate the terms of this Resolution.

INTRODUCED BY:  
SECONDED BY:

**CERTIFICATION**

I, RONALD S. ANASTASIO, Executive Director and Certifying Agent of The Somerset Raritan Valley Sewerage Authority, HEREBY CERTIFY that the foregoing is a true copy of a Resolution adopted at a Regular Meeting of the Authority held on the 23<sup>rd</sup> day of February 2026, as the same appears on record in the Minute Book of The Authority.

IN WITNESS WHEREOF I have hereunto set my hand and affixed the Seal of The Authority this 24<sup>th</sup> day of February 2026.

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Ronald S. Anastasio, P.E.  
Executive Director

RSA/lmh

**RESOLUTION AUTHORIZING PAYMENT FOR ADDITIONAL WORK SCOPE ITEMS TO DRG ARCHITECTS FOR ARCHITECTURAL DESIGN SERVICES FOR THE PROPOSED NEW ADMINISTRATION BUILDING PROJECT**

**WHEREAS**, the Somerset Raritan Valley Sewerage Authority has determined that it in need of the construction of a new headworks building as part of its Plantwide Mechanical Rehabilitation Project, and that the proposed location of the new headworks building shall be placed at the location currently occupied by the existing Administration Building addition, currently containing the offices of the Executive Director and the Full-Charge Bookkeeper, and where a proposed new Administration Building shall be located within the Authority property along Polhemus Lane in the vicinity of Meter Chamber 1A, and under Res. No. 24-1125-10, the Authority Board of Commissioners accepted the proposal from DRG Architects (DRG) to perform architectural design services for said proposed new administration building and authorized \$430,125 for said services to DRG; and

**WHEREAS**, the design plans and specifications for said proposed administration building is now at the ninety percent (90%) complete milestone, and there are some additional work scope items that are required by the project, and DRG has put forth proposals for said additional work, as described in the attached memos and proposals; and

**WHEREAS**, and where the Planning Committee has reviewed and recommends to the Finance Committee and the Board that said additional work scope items be approved in the total amount of \$42,400 (including a \$15,000 allowance for additional unforeseen items going forward), and where the Authority staff agrees with this recommendation; and

**WHEREAS**, upon review of the recommendation of the Planning Committee, the Finance Committee has reviewed said additional work scope items and has no objections to this authorization of additional funds to DRG to be funded out of the Authority's Connection/Capital Account; and

**WHEREAS**, the Chief Financial Officer of the Somerset Raritan Valley Sewerage Authority has certified in writing the availability of funds for the purposes set forth in the Resolution, and the expected usage quantity and cost is provided for in the duly adopted capital budget of The Somerset Raritan Valley Sewerage Authority, Authority's Connection/Capital Fund, specifically, line item 02-675-2000 New Administration Project - Design.

**NOW, THEREFORE, BE IT RESOLVED** by The Somerset Raritan Valley Sewerage Authority Board of Commissioners that it hereby accepts the recommendation of both the Planning and Finance Committees, and authorizes additional funds to DRG Architects for additional work scope items as described above in the amount not to exceed \$42,500 without further authorization from the Board, with funding being provided from the Authority's Connection/Capital Account; and

**Res. No. 26-0223-4**

**BE IT FURTHER RESOLVED** that The Somerset Raritan Valley Sewerage Authority Board of Commissioners further authorizes directs and empowers the Executive Director to enter into and execute the necessary professional engineering services contract; and

**BE IT FURTHER RESOLVED** that this Resolution shall be effective immediately.

INTRODUCED BY:

SECONDED BY:

Roll Call Vote:

### **CERTIFICATION**

I, RONALD S. ANASTASIO, Executive Director and Certifying Agent of The Somerset Raritan Valley Sewerage Authority, HEREBY CERTIFY that the foregoing is a true copy of a Resolution adopted at a Regular Meeting of the Authority held on the 23<sup>rd</sup> day of February 2026, as the same appears on record in the Minute Book of the Authority.

IN WITNESS WHEREOF I have hereunto set my hand and affixed the Seal of the Authority  
This 24<sup>th</sup> day of February 2026.

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Ronald S. Anastasio, P.E.  
Executive Director  
RSA/lmh

**Res. No. 26-0223-5**

**RESOLUTION - PAYROLL**

BE IT RESOLVED by The Somerset Raritan Valley Sewerage Authority that the Treasurer be and is hereby authorized to approve Checks No. 25217 through No. 25378 all numbers inclusive in the amount of \$464,899.80 and Checks No.30703 through No. 30723 all numbers inclusive, in the amount of \$281,924.58 for a total of \$746,824.38, said checks having been reviewed and certified by the Executive Director for payment.

INTRODUCED BY:  
SECONDED BY:

Roll Call Vote:

**CERTIFICATION**

I, Ronald S. Anastasio, Executive Director and Certifying Agent of The Somerset Raritan Valley Sewerage Authority, **HEREBY CERTIFY** that the foregoing is a true copy of a Resolution adopted at a Regular Meeting of the Authority held on the 23<sup>rd</sup> day of February 2026, as the same appears on record in the Minute Book of the Authority.

IN WITNESS WHEREOF I have hereunto set my hand and affixed the Seal of the Authority this 24<sup>th</sup> day of February 2026.

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Ronald S. Anastasio, P.E.  
Executive Director

RSA/lmh

**RESOLUTION -- BILLS**

**BE IT RESOLVED** that the Members of The Somerset Raritan Valley Sewerage Authority, including the Finance Committee, hereby certify that we have read the list of bills and have examined the original vouchers that have been reviewed and certified by the Executive Director and presented to the Board of Commissioners for payment and find the same to be in order and acceptable for payment by The Somerset Raritan Valley Sewerage Authority.

OPERATING FUND	\$	805,107.67
GENERAL FUND ACCOUNT	\$	
CONSTRUCTION FUND ACCOUNT	\$	
CONNECTION CAPITAL ACCOUNT	\$	125,931.37
	\$	<u>931,039.04</u>

INTRODUCED BY:  
SECONDED BY:

Roll Call Vote:

**CERTIFICATION**

I, RONALD S. ANASTASIO, Executive Director and Certifying Agent of The Somerset Raritan Valley Sewerage Authority, **HEREBY CERTIFY** that the foregoing is a true copy of a Resolution adopted at a rescheduled Regular Meeting of the Authority held on the 23<sup>rd</sup> day of February 2026 as the same appears on record in the Minute Book of the Authority.

**IN WITNESS WHEREOF** I have hereunto set my hand and affixed the Seal of the Authority this 24<sup>th</sup> day of February 2026.

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Ronald S. Anastasio, P.E.  
Executive Director  
RSA/lmh

**RESOLUTION AUTHORIZING CLOSED SESSION FOR THE PURPOSES OF  
PENDING LITIGATION AND ATTORNEY/CLIENT PRIVILEGED DISCUSSIONS  
REGARDING THE PROPOSED JUDICIAL CONSENT ORDERS RELATED TO  
PFAS WITH THE 3M COMPANY AND DUPONT**

**NOW, THEREFORE, BE IT RESOLVED** by The Somerset Raritan Valley Sewerage Authority Board of Commissioners as follows:

1. In accordance with the Open Public Meetings Act, the Authority shall adjourn to executive session in accordance with N.J.S.A. 10:4-12(b)(7), for the Resolution Authorizing Closed Session for the purposes of contract negotiations & personnel matters regarding the recommended 2026 professional appointments, and for the purposes of contract negotiations & personnel matters discussions regarding the SRVSA – UWUA Local 423 collective bargaining agreement (CBA) negotiations, and for pending litigation and attorney/client privileged discussions regarding the proposed judicial consent orders related to PFAS with the 3M company and DuPont.
2. The minutes of the executive session relating to personnel matters, anticipated litigation discussions, contract negotiations and attorney-client privileged discussions will be released to the public upon the issuance of an unappealable Order of a Court of competent jurisdiction, upon settlement of all issues in the matter, or the failure to institute litigation after the passage of reasonable time.
3. The matters discussed in Closed Session shall be released to the public at such time when they will not be detrimental to the public interest.
4. This Resolution shall take effect as provided by law.

INTRODUCED BY:

SECONDED BY:

Roll Call Vote:

**CERTIFICATION**

I, Ronald S. Anastasio, Executive Director and Certifying Agent of The Somerset Raritan Valley Sewerage Authority, **HEREBY CERTIFY** that the foregoing is a true copy of a Resolution adopted at a rescheduled Regular Meeting of the Authority held on the 23<sup>rd</sup> of February 2026, as the same appears on record in the Minute Book of The Authority.

**IN WITNESS WHEREOF** I have hereunto set my hand and affixed the Seal of The Authority this 24<sup>th</sup> day of February 2026.

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Ronald S. Anastasio, P.E.  
Executive Director

RSA/lmh