MINUTES OF THE BOARD MEETING THE SOMERSET RARITAN VALLEY SEWERAGE AUTHORITY April 24, 2017

Minute 1 – Opening of Meeting

The Board Meeting of the Somerset Raritan Valley Sewerage Authority was called to order at 8:00 P.M. by Vice Chairman Richard Mathews.

Minute 2 – Open Public Meetings Announcement

The Open Public Meeting Announcement was read by the Executive Director, Ronald S. Anastasio.

Minute 3 – Roll Call

Present/Absent		Present/Absent	
X	Todd Hay		
X	Louis Esposito, Jr.	x Peter Stires	
X	Philip Petrone	x Randy Smith	
X	Edward Machala	x Michael Impellizer	i
X	Carolann Garafola	x_ Gail Quabeck	
X	Steven Mlenak	x Robert Albano	
X	Richard Mathews	x Joseph Lifrieri	
Sherwin U Anthony T Michael Ir Dennis Sn Ellie Hoff Linda Her Peter Woz	Professional States and States an	Present Present Present Present Absent	

Minute 4 – Pledge of Allegiance

All in attendance saluted the flag.

Thomas Laustsen, P.E. CDM Smith

Joseph Maraziti, Esq. Maraziti, Falcon, Gen'l. Counsel

Others

Present

Present

Minute 5 – Approval of Minutes

A. Board Meeting Open Session Minutes – March 27, 2017

Upon Motion of Mr. Machala, Second of Mr. Albano, the Minutes of the March 27, 2017 Meeting (Open Session) were approved by the following roll call vote:

	<u>Yes</u>	<u>No</u>	Abstain	<u>Absent</u>
Todd Hay				x
Philip Petrone			X	
Edward Machala	_X_			
Carolann Garafola				X
Steven Mlenak				X
Richard Mathews	_X_			(<u> </u>
Louis Esposito, Jr.				X
Peter Stires	_X_			·
Randy Smith	_X_			·
Michael Impellizeri	_X_			
Gail Quabeck	_X_			
Robert Albano	_X_			
Joseph Lifrieri				X

B. Board Meeting Closed Session Minutes – March 27, 2017

Upon Motion of Mr. Impellizeri, Second of Mr. Stires, the Minutes of the March 27, 2017 Meeting (Closed Session) were approved by the following roll call vote:

	<u>Yes</u>	<u>No</u>	Abstain	Absent
Todd Hay				x
Philip Petrone			X	
Edward Machala	_X_			
Carolann Garafola				X
Steven Mlenak				X
Richard Mathews	_X_			
Louis Esposito, Jr.				X
Peter Stires	_X_			
Randy Smith	_X_			
Michael Impellizeri	_X_			
Gail Quabeck	_X_			
Robert Albano	_X_			
Joseph Lifrieri				X

Minute 6– Public Hearings:

There were no Public Hearing items at this Board Meeting. Vice Chairman Mathews noted that no one from the public was in attendance for the meeting.

<u>Minute 7 – Consent Resolutions for Consideration and Possible Formal Action:</u>

(A) Attendance at the NJWEA Annual Conference in May, 2017

Res. No. 17-0424-1 — Resolution Authorizing the Executive Director, Plant Superintendent, Facility Engineer, Asst. Engineer and Supervisor of Liquid Treatment Division to Attend the 102nd NJWEA Annual Conference in Atlantic City, May 8-11, 2017

Upon Motion by Ms. Quabeck, Second of Mr. Albano, the Above Resolution was approved by the following Roll Call Vote:

	Yes	<u>No</u>	<u>Abstain</u>	Absent
Todd Hay				v
•				X
Philip Petrone	_X_			
Edward Machala	_X_			
Carolann Garafola				X
Steven Mlenak				X
Richard Mathews	_X_			
Louis Esposito, Jr.				X
Peter Stires	_X_			
Randy Smith	_X_			
Michael Impellizeri	_X_			
Gail Quabeck	_X_			
Robert Albano	_X_			
Joseph Lifrieri				X

A copy of the Resolution is attached hereto and made part of the Official Minutes.

(B) Renewal of Sludge Cake Disposal Agreement with the Stony Brook Regional Sewerage Authority

Res. No. 17-0424-2 — Resolution Renewing Sludge Cake Disposal Agreement with the Stony Brook Regional Sewerage Authority

Upon Motion of Ms. Quabeck, Second of Mr. Albano, the Above Resolution was approved by the following Roll Call Vote:

	<u>Yes</u>	<u>No</u>	Abstain	<u>Absent</u>
Todd Hay				X
Philip Petrone	_X_			
Edward Machala	_X_			
Carolann Garafola				X
Steven Mlenak				X
Richard Mathews	_X_			
Louis Esposito, Jr.				X
Peter Stires	_X_			
Randy Smith	_X_			
Michael Impellizeri	_X_			
Gail Quabeck	_X_			
Robert Albano	_X_			
Joseph Lifrieri				X

A copy of the Resolution is attached hereto and made part of the Official Minutes.

(C) Agreement By and Between the Somerset Raritan Valley Sewerage Authority and the Borough of Somerville for the Easement Necessary for the Authority's Storm Control Treatment Facility

Res. No. 17-0424-3 – Resolution Authorizing an Agreement By and Between the Somerset Raritan Valley Sewerage Authority and the Borough of Somerville for the Conditional Acquisition of an Exclusive Easement Necessary for the Authority's Storm Control Treatment Facility

Upon Motion of Ms. Quabeck, Second of Mr. Albano, the above Resolution was approved by the following Roll Call Vote:

	<u>Yes</u>	<u>No</u>	Abstain	Absent
Todd Hay				V
•				X
Philip Petrone	_X_			
Edward Machala	_X_			
Carolann Garafola				X
Steven Mlenak				X
Richard Mathews	_X_			
Louis Esposito, Jr.				X
Peter Stires	_X_			
Randy Smith	_X_			
Michael Impellizeri	_X_			
Gail Quabeck	_X_			
Robert Albano	_X_			
Joseph Lifrieri				X

A copy of the Resolution is attached hereto and made part of the Official Minutes.

(D) Agreement By and Between the Somerset Raritan Valley Sewerage Authority and the County of Somerset regarding the North Branch Reformed Church and Green Acres Land & Tree Replacement for the Authority's Storm Control Treatment Facility

Res. No. 17-0424-4 — Resolution Authorizing an Agreement By and Between the Somerset Raritan Valley Sewerage Authority and the County of Somerset for the Conditional Acquisition of County Property and Easements and Reimbursement of Certain Costs Incurred Regarding the County's Proposed Acquisition of Property from North Branch Reformed Church and Thompson Realty Company of Princeton, Inc. as Green Acres Land and Tree Replacement Compensation for the Disposal and Diversion of Green Acres Restrictions on Land Necessary for the Authority's Storm Control Treatment Facility

Upon Motion of Ms. Quabeck, Second of Mr. Albano, the Above Resolution was approved by the following Roll Call Vote:

	<u>Yes</u>	<u>No</u>	Abstain	Absent
Todd Hay				X
Philip Petrone	_X_			
Edward Machala	_X_			·
Carolann Garafola				X
Steven Mlenak				X
Richard Mathews	_X_			
Louis Esposito, Jr.				X
Peter Stires	_X_			
Randy Smith	_X_			
Michael Impellizeri	_X_			
Gail Quabeck	_X_			
Robert Albano	_X_			
Joseph Lifrieri				X

A copy of the Resolution is attached hereto and made part of the Official Minutes.

Minute 8 - Board Committees --

(A) PERSONNEL COMMITTEE (PETRONE, Albano, Mathews, Quabeck)

Permanent Status of Mr. Matthew Hobson and Mr. Andrzej Patryn was discussed. Mr. Petrone said that Mr. Tambasco, Plant Superintendent and Mr. Ingenito, Chief Plant Operator, recommended that both Mr. Hobson and Mr. Patryn be given permanent status.

Res. No. 17-0424-5 – Resolution Authorizing the Permanent Status of Matthew Hobson as Laboratory Working Leader

Upon Motion of Mr. Petrone, Second of Mr. Stires, the Above Resolution was approved by the following Roll Call Vote:

	<u>Yes</u>	<u>No</u>	Abstain	<u>Absent</u>
Todd Hay				X
Philip Petrone	_X_			
Edward Machala	_X_			
Carolann Garafola				X
Steven Mlenak				X
Richard Mathews	_X_			
Louis Esposito, Jr.				X
Peter Stires	_X_			
Randy Smith	_X_			
Michael Impellizeri	_X_			
Gail Quabeck	_X_			
Robert Albano	_X_			
Joseph Lifrieri				X

A copy of the Resolution is attached hereto and made part of the Official Minutes.

<u>Res. No. 17-0424-6</u> – Resolution Authorizing the Permanent Status of Andrzej Patryn as Assistant Operator in the Liquid Treatment Division

Upon Motion of Mr. Petrone, Second of Mr. Impellizeri, the Above Resolution was approved by the following Roll Call Vote:

	<u>Yes</u>	<u>No</u>	Abstain	Absent
Todd Hay				X
Philip Petrone				A
1	_X_			
Edward Machala	_X_			
Carolann Garafola				X
Steven Mlenak				X
Richard Mathews	_X_			
Louis Esposito, Jr.				X
Peter Stires	_X_			
Randy Smith	_X_			
Michael Impellizeri	_X_			
Gail Quabeck	_X_			
Robert Albano	_X_			
Joseph Lifrieri				X

A copy of the Resolution is attached hereto and made part of the Official Minutes.

(B) PLANNING COMMITTEE (MACHALA, Garafola, Impellizeri, Stires, Hay)

Matters pertaining to the Funds and Services Relating to the Somerville Sanitary Sewer Overflow Project as well as the Existing Headworks Building Odor Control Carbon Unit were discussed.

Commissioner Machala said that the Planning Committee met regarding the Storm Control Station and the on-going work involved. We're recommending the following two resolutions be approved.

Executive Director Anastasio also spoke briefly about the Odor Control System. It's about 35 years old and currently not functioning. We want to determine if it's serviceable; and if so, we can then determine which type of carbon media is required and go out and make that purchase. This is just a first step.

Commissioner Quabeck also noted that all of the following items were also circulated to the Finance Committee as well. She stated that no one had a problem with approval of these items.

Commissioner Albano had a question about the odor issue. In the Statement of Work, it seems that our folks are going to be taking pictures of the before and after. He said that he is just wondering if that is an appropriate thing for our guys and/or gals to do or should we let a Hazen person do that since they're the experts. It's not a lot of money if we can get them to do the evaluation beforehand. That might be better.

Mr. Anastasio answered that we can inquire about that and find out what the adder would be for that service.

Res. No. 17-0424-7 — Resolution Authorizing Additional Funds for Kleinfelder for Engineering Services for Phase I of the Somerville Sanitary Sewer Overflow (SSO) Project

Res. No. 17-0424-8 – Resolution Authorizing Additional Funds to Civil & Environmental Engineering, Inc. for Professional Engineering and Surveying Services Related to the Minor Subdivision Applications for the Somerville Sanitary Sewer Overflow (SSO) Project

Res. No. 17-0424-9 — Resolution Accepting Proposal from Hazen and Sawyer for Engineering Services Related to the Evaluation of the Existing Headworks Building Odor Control Carbon Unit

Upon Motion of Mr. Machala, Second of Ms. Quabeck, the above three Resolutions were approved by the following Consent Roll Call Vote:

	<u>Yes</u>	<u>No</u>	Abstain	<u>Absent</u>
Todd Hay				x
Philip Petrone	_X_			
Edward Machala	_X_			
Carolann Garafola				X
Steven Mlenak				X
Richard Mathews	_X_			
Louis Esposito, Jr.				X
Peter Stires	_X_			
Randy Smith	_X_			

Michael Impellizeri	_X_	 	
Gail Quabeck	_X_	 	
Robert Albano	_X_	 	
Joseph Lifrieri			X

A copy of the Resolutions are attached hereto and made part of the Official Minutes.

Minute 9 -- Chairperson

Nothing to Report at this Board Meeting

Minute 10 – Reports:

A. Executive Director's Report:

1. Update on SSO Project:

We've had a number of breakthroughs. We've moved along with the Land Agreement with the County as well as the Land Agreement with the Borough of Somerville. We have obtained the easements and we're making good progress. Getting all of this wrapped up allows us to really move forward with Green Acres. We have a couple of more I's to dot and T's to cross as far as the final application. Once those things are completed, then we move onto the second phase of the application which involves a local public hearing as well as other things. The goal is to get to the Statehouse Commission and we get on the list for the meetings.

I want to also mention that on April 11th, we appeared in front of the Bridgewater Township's Planning Board for the subdivision of the plant site. That went well and was approved. There were several residents present who wanted to be heard. I spoke to them and handed out my business card. I told them that I would contact them in two weeks to see about setting up a meeting with the local residents. There are about eight or ten homes in the area. Maybe we can contact Bridgewater Township and borrow one of the conference rooms so that I can educate them about the project and talk to them about the need.

Mr. Anastasio said that we don't anticipate that this will be noisy at all; but we'll talk about construction noise which will occur during the excavation.

We are still ongoing with discussions with DEP regarding the Administrative Consent Order. We are hoping to make more progress later this week.

2. <u>Update on Incinerator Project</u>

We're happy to report that the construction phase contract is out on the street for public bid since last Wednesday. We're planning on receiving the bids by May 24th. We have a Board Meeting scheduled for May 22nd. We may have to move that Board Meeting until after the Bid Opening so that if we have an awardable bid, we can meet

with the Planning and Finance Committees. Perhaps we can have a Board Meeting around June 1st. That's in the air right now. Sometimes bid dates get pushed back if questions get raised, etc.

Some of you may have noticed as you were coming into the Plant tonight that off to the left there were large blue tarps. We received our brand new heat exchangers today. Hankin Environmental was here to witness the offloading. The way their contract was written, it was planned that they would hand those off to the general construction contractor. We do not have that person on board yet. We paid for the crane work and had the exchangers offloaded onto storage pads. In the general construction contract, that area is shown as the equipment storage location. The general construction contractor will put them on a trailer and get them up to the incinerator and offload & install them.

We don't anticipate that any more equipment will be delivered before the general construction contractor is awarded. If it is, we have more room on the storage pads.

- 3. <u>Update on Discussion with EPA Regarding Resumption of On-Site Sludge Incineration</u> (Closed Session)
- **B.** Engineer/Consultants Thomas Laustsen, P.E. (CDM Smith) Engineer's Report for March, 2017.
- **C. Attorney** Joseph J. Maraziti, Jr., Esq., Maraziti Falcon, LLP No additional comments.
- D. Department Reports -
- **E. Facility Engineer Reports** No additional comments.
 - (1) Capacity Allocation
 - (2) Capacity Assurance
 - (3) Monthly Flow Report
 - (4) Facility Engineer's Monthly Report

<u>Minute 11 – Communications</u> – No additional comments.

- A. NJDEP, Division of Water Quality; Residual Transfer Report; Re: Reporting Period: 2/01/17 through 2/28/17
- B. NJDEP, Division of Water Quality; Surface Water Discharge Monitoring Report; Re: Reporting Period: 2/01/17 through 2/28/17
- C. NJDEP, Division of Water Quality; Residuals DMR; Re: Reporting Period: 2/01/17 through 2/28/17

<u>Minute 12 – Res. No. 17-0424-10</u> – Payroll

Upon Motion of Mr. Machala, Second of Mr. Albano, the above Resolution was approved by the following roll call vote:

	<u>Yes</u>	<u>No</u>	Abstain	Absent
Todd Hay				X
Philip Petrone	X			
Edward Machala	_X_			
Carolann Garafola				X
Steven Mlenak				X
Richard Mathews	_X_			
Louis Esposito, Jr.				X
Peter Stires	_X_			
Randy Smith	_X_			
Michael Impellizeri	_X_			
Gail Quabeck	_X_			
Robert Albano	_X_			
Joseph Lifrieri				X

A copy of the Resolution is attached hereto and made part of the Official Minutes.

Minute 13 - Resolution No. 17-0424-11 -- Bills

Upon Motion of Ms. Quabeck, Second of Mr. Albano, the above Resolution was approved by the following roll call vote:

	<u>Yes</u>	<u>No</u>	Abstain	Absent
Todd Hay				X
Philip Petrone	 _X			
Edward Machala	_x_			
Carolann Garafola				X
Steven Mlenak				X
Richard Mathews	_X_			
Louis Esposito, Jr.				X
Peter Stires	_X_			
Randy Smith	_X_			
Michael Impellizeri	_X_			
Gail Quabeck	_X_			
Robert Albano	_X_			
Joseph Lifrieri				X

Commissioner Albano commented that the cost of electricity (which is our biggest operating cost) is about equal to the cost of hauling stuff out of here with our incinerator being down -- \$98,000 per month. Executive Director added that it has been more costly and we're actually at a favorable rate currently.

A copy of the Resolution is attached hereto and made part of the Official Minutes.

<u>Minute 14</u> – Adjournment to Closed Session:

Res. No. 17-0424-12 – Resolution Authorizing Closed Session at 8:18 p.m. for the Purpose of Anticipated Litigation in Connection with the Authority's Sludge Incinerator Pursuant to the Open Public Meetings Law.

Upon Motion of Mr. Impellizeri, Second of Mr. Albano, the above Resolution was approved by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	Absent
Todd Hay				X
Philip Petrone	 _X			
Edward Machala	_X_			
Carolann Garafola				X
Steven Mlenak				X
Richard Mathews	_X_			
Louis Esposito, Jr.				X
Peter Stires	_X_			
Randy Smith	_X_			
Michael Impellizeri	_X_			
Gail Quabeck	_X_			
Robert Albano	_X_			
Joseph Lifrieri				X

A copy of the Resolution is attached hereto and made part of the Official Minutes.

<u>Minute 15</u> – Motion to Reconvene to Open Session

Upon Motion of Mr. Impellizeri, Second of Mr. Stires, the meeting was reconvened back to Open Session at 8:30 p.m. by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay				X
Philip Petrone	_X_			
Edward Machala	_X_			
Carolann Garafola				X
Steven Mlenak				X
Richard Mathews	_X_			
Louis Esposito, Jr.				X
Peter Stires	_X_			
Randy Smith	_X_			
Michael Impellizeri	_X_			
Gail Quabeck	_X_			
Robert Albano	_X_			
Joseph Lifrieri				X

At this time, Executive Director Anastasio introduced another Resolution to the Board regarding the Hankin Expansion Joint. He stated that this information just came out Friday afternoon. In the incinerator system's exhaust system, there are a number of expansion joints. We have replaced a number of these over the years (one or two per year) due to leaking and aging. In the case of this particular expansion joint, it's right near where the contractor is going to be working. If we were to do it on our own, it is very inaccessible (about 30 feet or more off of the ground). The cost of these expansion joints is \$33,000.00. When our Facility Engineer, Sherwin Ulep, contacted the manufacturer directly, it was almost \$40,000.00. We asked Hankin to get us a price for this. We're not doing a Change Order to Hankin's contract but we just want to get Board approval for this so that we can issue a Purchase Order for the purchase of the expansion joint. We can authorize Hankin to purchase it. It will take 12 to 14 weeks to deliver. By the time it arrives, the general construction contractor should be on the job and ready to begin doing this work. The GCC is working right there. To add this little bit of base work in the bid is a very small amount of labor since the scaffolding is all set up. When we've done this type of work before, the scaffolding almost costs as much as the expansion joint (it's very inaccessible – especially this one).

If the Board approves this Resolution tonight, we'll add it to our Addendum to our base contract work and it will get taken care of.

<u>Res. No. 17-0424-13</u> – Resolution Authorizing Payment for the Purchase of a Replacement Expansion Joint to Hankin Environmental Systems, Inc. for the Mercury Emissions Control System General Construction Contract – No. C-17-2

Upon Motion of Mr. Albano, Second of Mr. Impellizeri, the above Resolution was approved by the following Roll Call Vote:

	<u>Yes</u>	<u>No</u>	Abstain	Absent
Todd Hay				X
Philip Petrone	_X_			
Edward Machala	_X_			
Carolann Garafola				x
Steven Mlenak				x
Richard Mathews	_X_			
Louis Esposito, Jr.				X
Peter Stires	_X_			
Randy Smith	_X_			
Michael Impellizeri	_X_			
Gail Quabeck	_X_			
Robert Albano	_X_			
Joseph Lifrieri				X

A copy of the Resolution is attached hereto and made part of the Official Minutes.

Minute 16 -- ADJOURNMENT

Upon Motion of Ms. Quabeck, Second of Mr. Albano, the Regular Session was adjourned at 8:34 p.m. by the following roll call vote:

	<u>Yes</u>	<u>No</u>	Abstain	<u>Absent</u>
Todd Hay				X
Philip Petrone	_X_			
Edward Machala	_X_			
Carolann Garafola				X
Steven Mlenak				X
Richard Mathews	_X_			
Louis Esposito, Jr.				X
Peter Stires	_X_			
Randy Smith	_X_			
Michael Impellizeri	_X_			
Gail Quabeck	_X_			
Robert Albano	_X_			
Joseph Lifrieri				X

NEXT REGULAR BOARD MEETING WILL BE HELD ON –

May 22, 2017