

**MINUTES OF THE BOARD MEETING  
THE SOMERSET RARITAN VALLEY SEWERAGE AUTHORITY  
February 27 2017**

**Minute 1 – Opening of Meeting**

The Board Meeting of the Somerset Raritan Valley Sewerage Authority was called to order at 7:30 P.M. by Chairman Joseph Lifrieri.

**Minute 2 – Open Public Meetings Announcement**

The Open Public Meeting Announcement was read by the Executive Director, Ronald S. Anastasio.

**Minute 3 – Roll Call**

**Present/Absent**

_____	<u>  x  </u>	Todd Hay
<u>  x  </u>	_____	Louis Esposito, Jr.
_____	<u>  x  </u>	Philip Petrone
<u>  x  </u>	_____	Edward Machala
<u>  x  </u>	_____	Carolann Garafola
_____	<u>  x  </u>	Steven Mlenak
_____	<u>  x  </u>	Richard Mathews

**Present/Absent**

<u>  x  </u>	_____	Peter Stires
<u>  x  </u>	_____	Randy Smith
<u>  x  </u>	_____	Michael Impellizeri
<u>  x  </u>	_____	Gail Quabeck
_____	<u>  x  </u>	Robert Albano
<u>  x  </u>	_____	Joseph Lifrieri

**Professional Staff**

Ronald Anastasio, P.E., Executive Director	Present
Sherwin Ulep, P.E., Facility Engineer	Present
Anthony Tambasco, Plant Superintendent	Absent
Michael Ingenito, Chief Plant Operator	Present
Ellie Hoffman, Reg. Compliance Officer/Asst. Engineer	Present
Linda Hering, Human Resources Manager	Present
Peter Wozniak, Chief Financial Officer	Present
Donna O'Shea, Administrative Assistant	Present

**Others**

Thomas Laustsen, P.E. CDM Smith	Present
Brent Carney, Esq. Maraziti, Falcon, Gen'l. Counsel	Present

**Minute 4 – Pledge of Allegiance**

All in attendance saluted the flag.

## **Minute 5– Public Hearings:**

### **A. Oaths of Office – Commissioners**

(1) Gail Quabeck – Hillsborough Township – for a term to expire January 31, 2022

(2) Randy Smith – Hillsborough Township – for a term to expire January 31, 2018

## **Minute 6 – Approval of Minutes**

- A.** Board Meeting Open Session Minutes – February 6, 2017
- B.** Board Meeting Closed Session Minutes – February 6, 2017
- C.** Reorganization Session Minutes – February 6, 2017

Upon Motion of Mr. Machala, Second of Mr. Stires, the Minutes of the February 6, 2017 Meeting (Open Session) were approved by the following roll call vote:

	<b><u>Yes</u></b>	<b><u>No</u></b>	<b><u>Abstain</u></b>	<b><u>Absent</u></b>
Todd Hay	___	___	___	___x___
Philip Petrone	___	___	___	___x___
Edward Machala	___x___	___	___	___
Carolann Garafola	___x___	___	___	___
Steven Mlenak	___	___	___	___x___
Richard Mathews	___	___	___	___x___
Louis Esposito, Jr.	___x___	___	___	___
Peter Stires	___x___	___	___	___
Randy Smith	___	___	___x___	___
Michael Impellizeri	___x___	___	___	___
Gail Quabeck	___x___	___	___	___
Robert Albano	___	___	___	___x___
Joseph Lifrieri	___x___	___	___	___

Upon Motion of Ms. Quabeck, Second of Mr. Impellizeri, the Closed Session Minutes of the February 6, 2017 Meeting were approved by the following roll call vote:

	<b><u>Yes</u></b>	<b><u>No</u></b>	<b><u>Abstain</u></b>	<b><u>Absent</u></b>
Todd Hay	___	___	___	___x___
Philip Petrone	___	___	___	___x___
Edward Machala	___x___	___	___	___
Carolann Garafola	___x___	___	___	___
Steven Mlenak	___	___	___	___x___
Richard Mathews	___	___	___	___x___
Louis Esposito, Jr.	___x___	___	___	___
Peter Stires	___x___	___	___	___
Randy Smith	___	___	___x___	___
Michael Impellizeri	___x___	___	___	___

Gail Quabeck	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Robert Albano	<u>      </u>	<u>      </u>	<u>      </u>	<u>  x  </u>
Joseph Lifrieri	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>

Upon Motion of Mr. Machala, Second of Mr. Stires, the Reorganization Meeting Minutes of the February 6, 2017 Meeting were approved by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	<u>      </u>	<u>      </u>	<u>      </u>	<u>  x  </u>
Philip Petrone	<u>      </u>	<u>      </u>	<u>      </u>	<u>  x  </u>
Edward Machala	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Carolann Garafola	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Steven Mlenak	<u>      </u>	<u>      </u>	<u>      </u>	<u>  x  </u>
Richard Mathews	<u>      </u>	<u>      </u>	<u>      </u>	<u>  x  </u>
Louis Esposito, Jr.	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Peter Stires	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Randy Smith	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Michael Impellizeri	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Gail Quabeck	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Robert Albano	<u>      </u>	<u>      </u>	<u>      </u>	<u>  x  </u>
Joseph Lifrieri	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>

**Minute 7 – Public Participation:** No one from the public was in attendance

**Minute 8 – Consent Resolutions for Consideration and Possible Formal Action:**

(A) Approval of Attendance at the AEA Conference, Bally’s Hotel in Atlantic City, NJ

**Res. No. 17-0227-1** – Resolution Approving SRVSA Board Members (4), Executive Director, Chief Financial Officer, Facility Engineer and Assistant Engineer Attendance at the AEA Conference in Atlantic City, NJ on March 14 and 15, 2017.

Upon Motion of Ms. Quabeck, Second of Ms. Garafola, the above Resolution was approved by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	<u>      </u>	<u>      </u>	<u>      </u>	<u>  x  </u>
Philip Petrone	<u>      </u>	<u>      </u>	<u>      </u>	<u>  x  </u>
Edward Machala	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Carolann Garafola	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Steven Mlenak	<u>      </u>	<u>      </u>	<u>      </u>	<u>  x  </u>
Richard Mathews	<u>      </u>	<u>      </u>	<u>      </u>	<u>  x  </u>
Louis Esposito, Jr.	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Peter Stires	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Randy Smith	<u>      </u>	<u>      </u>	<u>  x  </u>	<u>      </u>

Michael Impellizeri	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Gail Quabeck	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Robert Albano	<u>      </u>	<u>      </u>	<u>      </u>	<u>  x  </u>
Joseph Lifrieri	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>

A copy of the Resolution is attached hereto and made part of the Official Minutes.

(B) Approval of Sewer Extension in Bridgewater Township

**Res. No. 17-0227-2** – Resolution Approving a Sewer Extension for Foothill Estates at 528 Foothill Road for Four Single-Family Homes, Block 718, Lots 160, 161, 164 in the Township of Bridgewater, Somerset County

Upon Motion of Ms. Quabeck, Second of Ms. Garafola, the above Resolution was approved by the following roll call vote:

	<b><u>Yes</u></b>	<b><u>No</u></b>	<b><u>Abstain</u></b>	<b><u>Absent</u></b>
Todd Hay	<u>      </u>	<u>      </u>	<u>      </u>	<u>  x  </u>
Philip Petrone	<u>      </u>	<u>      </u>	<u>      </u>	<u>  x  </u>
Edward Machala	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Carolann Garafola	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Steven Mlenak	<u>      </u>	<u>      </u>	<u>      </u>	<u>  x  </u>
Richard Mathews	<u>      </u>	<u>      </u>	<u>      </u>	<u>  x  </u>
Louis Esposito, Jr.	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Peter Stires	<u>      </u>	<u>      </u>	<u>  x  </u>	<u>      </u>
Randy Smith	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Michael Impellizeri	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Gail Quabeck	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Robert Albano	<u>      </u>	<u>      </u>	<u>      </u>	<u>  x  </u>
Joseph Lifrieri	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>

A copy of the Resolution is attached hereto and made part of the official Minutes.

(C) Acceptance of Proposal from CDM Smith for the Construction Phase of the Storm Control Treatment Facility Project

**Res. No. 17-0227-3** – Resolution Accepting Proposal from CDM Smith for the Resident Project Representative Services Associated with the Construction Phase of the Storm Control Treatment Facility Project

Upon Motion of Mr. Machala, Second of Ms. Garafola, the above Resolution was approved by the following roll call vote:

	<b><u>Yes</u></b>	<b><u>No</u></b>	<b><u>Abstain</u></b>	<b><u>Absent</u></b>
Todd Hay	<u>      </u>	<u>      </u>	<u>      </u>	<u>  x  </u>
Philip Petrone	<u>      </u>	<u>      </u>	<u>      </u>	<u>  x  </u>
Edward Machala	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>

Carolann Garafola	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Steven Mlenak	<u>      </u>	<u>      </u>	<u>      </u>	<u>  x  </u>
Richard Mathews	<u>      </u>	<u>      </u>	<u>      </u>	<u>  x  </u>
Louis Esposito, Jr.	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Peter Stires	<u>      </u>	<u>      </u>	<u>  x  </u>	<u>      </u>
Randy Smith	<u>      </u>	<u>      </u>	<u>  x  </u>	<u>      </u>
Michael Impellizeri	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Gail Quabeck	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Robert Albano	<u>      </u>	<u>      </u>	<u>      </u>	<u>  x  </u>
Joseph Lifrieri	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>

A copy of the Resolution is attached hereto and made part of the official Minutes.

(D) Authorization of Additional Funds to CDM Smith for Additional Engineering Design Services for the Proposed Incinerator No. 2 Mercury Emission Control System Project

**Res. No. 17-0227-4** – Resolution Authorizing Additional Funds to CDM Smith for Additional Engineering Design Services for the Proposed Incinerator No. 2 Mercury Emission Control System Project

Upon Motion of Mr. Machala, Second of Ms. Garafola, the above Resolution was approved by the following roll call vote:

	<b><u>Yes</u></b>	<b><u>No</u></b>	<b><u>Abstain</u></b>	<b><u>Absent</u></b>
Todd Hay	<u>      </u>	<u>      </u>	<u>      </u>	<u>  x  </u>
Philip Petrone	<u>      </u>	<u>      </u>	<u>      </u>	<u>  x  </u>
Edward Machala	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Carolann Garafola	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Steven Mlenak	<u>      </u>	<u>      </u>	<u>      </u>	<u>  x  </u>
Richard Mathews	<u>      </u>	<u>      </u>	<u>      </u>	<u>  x  </u>
Louis Esposito, Jr.	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Peter Stires	<u>      </u>	<u>      </u>	<u>  x  </u>	<u>      </u>
Randy Smith	<u>      </u>	<u>      </u>	<u>  x  </u>	<u>      </u>
Michael Impellizeri	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Gail Quabeck	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Robert Albano	<u>      </u>	<u>      </u>	<u>      </u>	<u>  x  </u>
Joseph Lifrieri	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>

A copy of the Resolution is attached hereto and made part of the official Minutes.

(E) Acceptance of Liquid Sludge Disposal Agreement with the Passaic Valley Sewerage Commission.

**Res. No. 17-0227-5** – Resolution Accepting Liquid Sludge Disposal Agreement with the Passaic Valley Sewerage Commission

Upon Motion of Mr. Machala, Second of Ms. Garafola, the above Resolution was approved by the following roll call vote:

	<u><b>Yes</b></u>	<u><b>No</b></u>	<u><b>Abstain</b></u>	<u><b>Absent</b></u>
Todd Hay	___	___	___	___X___
Philip Petrone	___	___	___	___X___
Edward Machala	___X___	___	___	___
Carolann Garafola	___X___	___	___	___
Steven Mlenak	___	___	___	___X___
Richard Mathews	___	___	___	___X___
Louis Esposito, Jr.	___X___	___	___	___
Peter Stires	___X___	___	___	___
Randy Smith	___	___	___X___	___
Michael Impellizeri	___X___	___	___	___
Gail Quabeck	___X___	___	___	___
Robert Albano	___	___	___	___X___
Joseph Lifrieri	___X___	___	___	___

A copy of the Resolution is attached hereto and made part of the official Minutes.

- (F) Authorization to increase the bonus amount for employees with 25 years of service to the Somerset Raritan Valley Sewerage Authority

**Res. No. 17-0227-10** – Resolution increasing the cash bonus amount for employees with 25 years of service to the Somerset Raritan Valley Sewerage Authority from \$100 to \$200

Upon Motion of Mr. Machala, Second of Ms. Garafola, the above Resolution was approved by the following roll call vote:

	<u><b>Yes</b></u>	<u><b>No</b></u>	<u><b>Abstain</b></u>	<u><b>Absent</b></u>
Todd Hay	___	___	___	___X___
Philip Petrone	___	___	___	___X___
Edward Machala	___X___	___	___	___
Carolann Garafola	___X___	___	___	___
Steven Mlenak	___	___	___	___X___
Richard Mathews	___	___	___	___X___
Louis Esposito, Jr.	___X___	___	___	___
Peter Stires	___X___	___	___	___
Randy Smith	___	___	___X___	___
Michael Impellizeri	___X___	___	___	___
Gail Quabeck	___X___	___	___	___
Robert Albano	___	___	___	___X___
Joseph Lifrieri	___X___	___	___	___

A copy of the Resolution is attached hereto and made part of the official Minutes.

## **Minute 9 – Board Committees**

### **(A) PERSONNEL COMMITTEE (PETRONE, Albano, Mathews, Quabeck)**

Report on Permanent Status of Regulatory Compliance Officer/Assistant Engineer  
Eleanor Hoffman

**Res. No. 17-0227-6** – Resolution Granting Permanent Status to Eleanor Hoffman as  
the Authority's Regulatory Compliance Officer/Assistant Engineer

Executive Director Anastasio stated that Ms. Hoffman is doing a very good job. He said that it was uncanny how after two or three days of her being hired, we received the information from DEP about the concerning site issue and she hit the ground running. Commissioner Quabeck said that we hired her at just the right time.

Upon Motion of Mr. Impellizeri, Second of Mr. Stires, the above Resolution was approved by the following roll call vote:

	<b><u>Yes</u></b>	<b><u>No</u></b>	<b><u>Abstain</u></b>	<b><u>Absent</u></b>
Todd Hay	___	___	___	___x___
Philip Petrone	___	___	___	___x___
Edward Machala	__x__	___	___	___
Carolann Garafola	__x__	___	___	___
Steven Mlenak	___	___	___	___x___
Richard Mathews	___	___	___	___x___
Louis Esposito, Jr.	__x__	___	___	___
Peter Stires	__x__	___	___	___
Randy Smith	__x__	___	___	___
Michael Impellizeri	__x__	___	___	___
Gail Quabeck	__x__	___	___	___
Robert Albano	___	___	___	___x___
Joseph Lifrieri	__x__	___	___	___

A copy of the Resolution is attached hereto and made part of the Official Minutes.

## **Minute 10 -- Chairperson**

Chairman Lifrieri addressed the Board Members and attendees with regards to Chairman Richard DeLuca's recent passing. He suggested that the SRVSA Board send a letter of gratitude and thanks for Mr. DeLuca's service to the Board. Chairman Lifrieri asked for a moment of silence.

## **Minute 11 – Reports:**

### **A. Executive Director's Report:**

## 1. Update on SSO Project:

We're making some good progress since we last met three weeks ago. We have obtained the treatment works approval for this project, which means that we have a permit to construct and to operate the plant (that's a big hurdle). We are very close in obtaining our land use permit, which relates to wetlands issues and things like that. Looks like they're going with our original design with some minor tweaks. I have a call with the DEP representatives tomorrow morning to see how they are progressing with the first amendment to the Administrative Consent Order. We expect to get their draft back with their comments. Last time we met, I had said that Attorney Brent Carney and I had a meeting with Somerset County to discuss a master agreement for the land transactions for Green Acres. The County is in the process of running that by DEP to make sure everything is acceptable to them.

Executive Director Anastasio then passed out a letter regarding AEA's Forward Thinking Award. The SRVSA Board Commissioners will be presented with this award at the upcoming AEA Convention in Atlantic City in mid-March. It is with regards to the Storm Control Treatment Facility. This facility is cutting-edge and has received a lot of attention. It has received praise from DEP. This is the direction where things are going with the high flows. I thought it would be a good thing to nominate our Board for their leadership in taking this project on and blazing a trail.

## 2. Update on Incinerator Project

We're moving along nicely on this project. We're currently reviewing the 90% design milestone. Sherwin Ulep, Facility Engineer, has been through the plans as well as Eleanor Hoffman, Assistant Engineer; Gerry Zielonka, Maintenance Supervisor; Anthony Tambasco, Plant Superintendent and Jimmy Capps, Incinerator Supervisor. It's a collaborative effort to look through this and we'll be submitting these plans to the State next week in order to receive the authorization to advertise the contract. There has been a lot of work up to this point; but now, it's sort of a mad dash to get all the details correct.

At last Board Meeting, we had a Resolution to pay PSE&G almost \$97,000 to relocate a 26,000 volt power line. Sherwin Ulep has been talking to them and it turns out that we have a 13,000 volt service on that line as well. The 26 KV line (which is all the way at the top) does not have to be replaced at the relocation. The 26 KV dead-ends within our property and it's not going anywhere. So, what was almost a cost of \$97,000 could now be less. PSE&G wants to get this done before May (before the cooling season). We want them to relocate as soon as possible so that we do not have to include this cost in the construction contract, which would be another contingency. I'll know by the next Board Meeting how much less than \$97,000 PSE&G will charge us.

We have a check (which is on the bill list for tonight's meeting) for PSE&G for the original amount. What we're going to do is pay them with that check and then receive a credit for the difference. PSE&G will either take the amount off of our electric bill or issue a check to us for the difference.



### 3. Discussion of Land Related Issues with Pfizer

**Res. No. 17-0227-11** – Resolution granting temporary construction access to Wyeth Holdings, LLC for the purpose of performing the cutting and capping of the former 48-inch plant outfall

When we spoke last month, there were several aspects to the land issues with Pfizer. There were three main issues – Issue (1)--There was a rectangular-shaped piece of land that jutted into the Pfizer property; what we call the “Polhemus Patch.” They wanted to enter onto that little square, which is 15’ x 28’ since it was going to be in the way of the storm water recharge pond. We met with them and urged them to work around it. They agreed to that; so, that issue goes away. Issue (2)--The question of the cutting and capping of the outfall pipe which we transferred title to them back in November of 2016. Commissioners Rich Mathews and Peter Stires had some concerns about that and we met about a week ago to look at the site and discuss this further. We decided to stick with the original plan to go in and have them cut and cap the pipe at the property line. We’ll cover inspections between Mr. Ulep, Ms. Hoffman and myself.

Above Resolution #17-0227-11 will grant temporary construction access to the Wyeth contractor and there is a provision in it which allows myself and Authority Counsel to review the Access Agreement; and once we’re happy with it, this would authorize me to sign the Access Agreement. The Pfizer people are about to move ahead with the construction of the treatment plant. This cutting and capping is in that contract.

Issue (3)--has to do with our front gate, which is slightly on their property. They are willing to grant us a permanent easement agreement so that we do not have to relocate the gate.

Attorney Carney stated that he wanted to change the wording in the Resolution with relates to the granting of the access being subject to the temporary access agreement. Executive Director said that the revision will be made and be part of the final Resolution.

Upon Motion of Ms. Garafola, Second of Mr. Impellizeri, the above Resolution was approved by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	___	___	___	___x___
Philip Petrone	___	___	___	___x___
Edward Machala	__x__	___	___	___
Carolann Garafola	__x__	___	___	___
Steven Mlenak	___	___	___	___x___
Richard Mathews	___	___	___	___x___
Louis Esposito, Jr.	__x__	___	___	___
Peter Stires	__x__	___	___	___
Randy Smith	__x__	___	___	___
Michael Impellizeri	__x__	___	___	___
Gail Quabeck	__x__	___	___	___
Robert Albano	___	___	___	___x___
Joseph Lifrieri	__x__	___	___	___

A copy of the Resolution is attached hereto and made part of the official Minutes.

#### 4. Discussion of New Jersey American Water Temporary Discharge

New Jersey American Water approached us last summer. They are building the flood wall higher. With Hurricane Irene, the water was one inch from going over the wall. They decided that it would be a good idea to raise the wall. They have some storage basins – every six months, they drain out their water treatment tanks and they blast the concrete walls of the tanks clean to eliminate residue from chemicals. When they collect the rinse water from that, they feed it back into their treatment plant slowly and then sell that water out in the distribution system. The contractor involved in building the wall is going to occupy one of the storage basins; so, they don't have the ability to do that operation. They requested that they discharge this water to the Authority. When they first made their request to us, we asked for analytical data of the water and we had our experts take a look at it (CDM, Kleinfelder and Karl Monninger). Everyone is in agreement that there is no impact in taking this water; our treatment process can handle it.

So, next we thought about how we physically bring them in. They have an existing sewer connection but it wouldn't be large enough. We discussed this last summer and then they went silent for a while. We figured that they must have come up with another solution. This is something that they are now looking to do; it was just on their back-burner.

We've been discussing with them the best way to bring the temporary connection into the Authority's facilities. We have a pipe with a valve which they can connect to and tie it in directly. There is no action to take tonight. I just wanted to bring this to the Board tonight. It would be approximately one million gallons per day and it would be for a duration of 45 days each time (twice a year). It would only last about one year. They would be charged via a billing flow meter. This would not include a connection permit because it wouldn't be a permanent connection. We sometimes do temporary discharges through the IPP Program.

We've been good neighbors with New Jersey American Water over the years and this is just another part of that.

#### 5. Update on Millstone Borough

We haven't discussed Millstone for a while. It's been almost a year ago that we sent them a letter requesting a number of things. They sent most of it back this past fall. What was missing was an actual ordinance from the township that would state that this type of development was approved. The type of new development they want to put in was not permitted under existing zoning laws.

They now gave us the ordinance. We have a few outstanding items that we're waiting to receive including a tax map, zoning map and a list of the properties. When we receive all of the items, the Planning Committee will come back to the Board for further discussions and pick up where we left off last year. Per Commission Quabeck, Millstone Borough has not presented anything to the Hillsborough MUA yet. Not until Hillsborough MUA approves this development can SRVSA go forward with this.

- B. Engineer/Consultants** – Thomas Laustsen, P.E. (CDM Smith) Engineer’s Report for January, 2017.
- C. Attorney** - Joseph J. Maraziti, Jr., Esq., Maraziti Falcon, LLP – No additional comments.
- D. Department Reports** –
- E. Facility Engineer Reports** – No additional comments.
  - (1) Capacity Allocation
  - (2) Capacity Assurance
  - (3) Monthly Flow Report
  - (4) Facility Engineer’s Monthly Report

**Minute 12 – Communications** – No additional comments.

- A. NJDEP, Division of Water Quality; Residual Transfer Report; Re: Reporting Period: 12/01/16 through 12/31/16
- B. NJDEP, Division of Water Quality; Surface Water Discharge Monitoring Report; Re: Reporting Period: 12/01/16 through 12/31/16
- C. NJDEP, Division of Water Quality; Residuals DMR; Re: Reporting Period: 12/01/16 through 12/31/16

**Minute 13 – Res. No. 17-0227-7 – Payroll**

Upon Motion of Mr. Machala, Second of Mr. Esposito, the above Resolution was approved by the following roll call vote:

	<u><b>Yes</b></u>	<u><b>No</b></u>	<u><b>Abstain</b></u>	<u><b>Absent</b></u>
Todd Hay	___	___	___	__x__
Philip Petrone	___	___	___	__x__
Edward Machala	__x__	___	___	___
Carolann Garafola	__x__	___	___	___
Steven Mlenak	___	___	___	__x__
Richard Mathews	___	___	___	__x__
Louis Esposito, Jr.	__x__	___	___	___
Peter Stires	__x__	___	___	___
Randy Smith	___	___	__x__	___
Michael Impellizeri	__x__	___	___	___
Gail Quabeck	__x__	___	___	___
Robert Albano	___	___	___	__x__
Joseph Lifrieri	__x__	___	___	___

A copy of the Resolution is attached hereto and made part of the official Minutes.

**Minute 14 – Cancellation of Check(s):**

**Res. No. 17-0227-8** – Lost Check Issued to Robert Ferraro on October 24, 2016 in the Amount of \$66.49.

Upon Motion of Mr. Impellizeri, Second of Ms. Garafola, the above Resolution was approved by the following roll call vote:

	<b><u>Yes</u></b>	<b><u>No</u></b>	<b><u>Abstain</u></b>	<b><u>Absent</u></b>
Todd Hay	___	___	___	___x___
Philip Petrone	___	___	___	___x___
Edward Machala	__x__	___	___	___
Carolann Garafola	__x__	___	___	___
Steven Mlenak	___	___	___	___x___
Richard Mathews	___	___	___	___x___
Louis Esposito, Jr.	__x__	___	___	___
Peter Stires	__x__	___	___	___
Randy Smith	__x__	___	___	___
Michael Impellizeri	__x__	___	___	___
Gail Quabeck	__x__	___	___	___
Robert Albano	___	___	___	___x___
Joseph Lifrieri	__x__	___	___	___

A copy of the Resolution is attached hereto and made part of the official Minutes.

**Minute 15 – Resolution No. 17-0227-9-- Bills**

Upon Motion of Ms. Quabeck, Second of Mr. Machala, the above Resolution was approved by the following roll call vote:

	<b><u>Yes</u></b>	<b><u>No</u></b>	<b><u>Abstain</u></b>	<b><u>Absent</u></b>
Todd Hay	___	___	___	___x___
Philip Petrone	___	___	___	___x___
Edward Machala	__x__	___	___	___
Carolann Garafola	__x__	___	___	___
Steven Mlenak	___	___	___	___x___
Richard Mathews	___	___	___	___x___
Louis Esposito, Jr.	__x__	___	___	___
Peter Stires	__x__	___	___	___
Randy Smith	__x__	___	___	___
Michael Impellizeri	__x__	___	___	___
Gail Quabeck	__x__	___	___	___
Robert Albano	___	___	___	___x___
Joseph Lifrieri	__x__	___	___	___

A copy of the Resolution is attached hereto and made part of the official Minutes.

## **Minute 16 -- ADJOURNMENT**

Upon Motion of Mr. Impellizeri, Second of Mr. Machala, the Regular Session was adjourned at 8:05 p.m. by the following roll call vote:

	<b><u>Yes</u></b>	<b><u>No</u></b>	<b><u>Abstain</u></b>	<b><u>Absent</u></b>
Todd Hay	___	___	___	___x___
Philip Petrone	___	___	___	___x___
Edward Machala	__x__	___	___	___
Carolann Garafola	__x__	___	___	___
Steven Mlenak	___	___	___	___x___
Richard Mathews	___	___	___	___x___
Louis Esposito, Jr.	__x__	___	___	___
Peter Stires	__x__	___	___	___
Randy Smith	__x__	___	___	___
Michael Impellizeri	__x__	___	___	___
Gail Quabeck	__x__	___	___	___
Robert Albano	___	___	___	___x___
Joseph Lifrieri	__x__	___	___	___

**NEXT REGULAR BOARD MEETING  
WILL BE HELD ON –  
March 27, 2017**