

**MINUTES OF THE BOARD MEETING
THE SOMERSET RARITAN VALLEY SEWERAGE AUTHORITY
February 6, 2017 (Rescheduled from January 23, 2017)**

Minute 1 – Opening of Meeting

The Board Meeting of the Somerset Raritan Valley Sewerage Authority was called to order at 7:30 P.M. by Chairman Joseph Lifrieri.

Minute 2 – Open Public Meetings Announcement

The Open Public Meeting Announcement was read by the Executive Director, Ronald S. Anastasio.

Minute 3 – Roll Call

Present/Absent

_____	__x__	Todd Hay
_____	__x__	Richard DeLuca
__x__	_____	Philip Petrone
__x__	_____	Edward Machala
_____	__x__	Carolann Garafola
_____	_____	Steven Mlenak

Present/Absent

__x__	_____	Richard Mathews
__x__	_____	Louis Esposito, Jr.
__x__	_____	Peter Stires
__x__	_____	Michael Impellizeri
__x__	_____	Gail Quabeck
__x__	_____	Robert Albano
__x__	_____	Joseph Lifrieri

Professional Staff

Ronald Anastasio, P.E., Executive Director	Present
Sherwin Ulep, P.E., Facility Engineer	Absent
Anthony Tambasco, Plant Superintendent	Present
Michael Ingenito, Chief Plant Operator	Present
Ellie Hoffman, Reg. Compliance Officer/Asst. Engineer	Present
Linda Hering, Human Resources Manager	Present
Peter Wozniak, Chief Financial Officer	Present
Donna O'Shea, Administrative Assistant	Present

Others

Thomas Laustsen, P.E. CDM Smith	Present
Joseph Maraziti, Esq. Maraziti, Falcon, Gen'l. Counsel	Present

Minute 4 – Pledge of Allegiance

All in attendance saluted the flag.

Minute 5 – Approval of Minutes

A. Board Meeting Open Session Minutes – December 19, 2016

Upon Motion of Mr. Impellizeri, Second of Mr. Albano, the Minutes of the December 19, 2016 Meeting (Open Session) were approved by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	___	___	___	__x__
Richard DeLuca	___	___	___	__x__
Philip Petrone	__x__	___	___	___
Edward Machala	__x__	___	___	___
Carolann Garafola	___	___	___	__x__
Steven Mlenak	__x__	___	___	___
Richard Mathews	__x__	___	___	___
Louis Esposito, Jr.	__x__	___	___	___
Peter Stires	__x__	___	___	___
Michael Impellizeri	__x__	___	___	___
Gail Quabeck	__x__	___	___	___
Robert Albano	__x__	___	___	___
Joseph Lifrieri	__x__	___	___	___

B. Board Meeting Closed Session Minutes – December 19, 2016

Upon Motion of Mr. Mathews, Second of Mr. Mlenak, the Minutes of the December 19, 2016 Meeting were approved by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	___	___	___	__x__
Richard DeLuca	___	___	___	__x__
Philip Petrone	__x__	___	___	___
Edward Machala	__x__	___	___	___
Carolann Garafola	___	___	___	__x__
Steven Mlenak	__x__	___	___	___
Richard Mathews	__x__	___	___	___
Louis Esposito, Jr.	__x__	___	___	___
Peter Stires	__x__	___	___	___
Michael Impellizeri	__x__	___	___	___
Gail Quabeck	__x__	___	___	___
Robert Albano	__x__	___	___	___
Joseph Lifrieri	__x__	___	___	___

Minute 6 – Public Hearings:

1) Public Hearing Regarding the Reissuance of Non-Domestic Wastewater Discharge Permits

Upon Motion of Ms. Quabeck, Second of Mr. Machala, the meeting was opened for Public Hearing and approved by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	___	___	___	__X__
Richard DeLuca	___	___	___	__X__
Philip Petrone	__X__	___	___	___
Edward Machala	__X__	___	___	___
Carolann Garafola	___	___	___	__X__
Steven Mlenak	__X__	___	___	___
Richard Mathews	__X__	___	___	___
Louis Esposito, Jr.	__X__	___	___	___
Peter Stires	__X__	___	___	___
Michael Impellizeri	__X__	___	___	___
Gail Quabeck	__X__	___	___	___
Robert Albano	__X__	___	___	___
Joseph Lifrieri	__X__	___	___	___

Upon Motion of Mr. Machala, Second of Mr. Albano, the Public Hearing Portion of the Meeting was closed by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	___	___	___	__X__
Richard DeLuca	___	___	___	__X__
Philip Petrone	__X__	___	___	___
Edward Machala	__X__	___	___	___
Carolann Garafola	___	___	___	__X__
Steven Mlenak	__X__	___	___	___
Richard Mathews	__X__	___	___	___
Louis Esposito, Jr.	__X__	___	___	___
Peter Stires	__X__	___	___	___
Michael Impellizeri	__X__	___	___	___
Gail Quabeck	__X__	___	___	___
Robert Albano	__X__	___	___	___
Joseph Lifrieri	__X__	___	___	___

A. Res. No. 17-0123-1 – Resolution Authorizing the Reissuance of a Non-Domestic Wastewater Discharge Permit to Laboratory Corporation of America for Five Years

Upon Motion of Mr. Machala, Second of Mr. Albano, the above Resolution was approved by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	___	___	___	__x__
Richard DeLuca	___	___	___	__x__
Philip Petrone	__x__	___	___	___
Edward Machala	__x__	___	___	___
Carolann Garafola	___	___	___	__x__
Steven Mlenak	__x__	___	___	___
Richard Mathews	__x__	___	___	___
Louis Esposito, Jr.	__x__	___	___	___
Peter Stires	__x__	___	___	___
Michael Impellizeri	__x__	___	___	___
Gail Quabeck	__x__	___	___	___
Robert Albano	__x__	___	___	___
Joseph Lifrieri	__x__	___	___	___

A copy of the Resolution is attached hereto and made part of the Official Minutes.

2) **Public Hearing Authorizing the Reissuance of a Non-Domestic Wastewater Discharge Permit**

Upon Motion of Mr. Mlenak, Second of Mr. Albano, the meeting was opened for Public Hearing and approved by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	___	___	___	__x__
Richard DeLuca	___	___	___	__x__
Philip Petrone	__x__	___	___	___
Edward Machala	__x__	___	___	___
Carolann Garafola	___	___	___	__x__
Steven Mlenak	__x__	___	___	___
Richard Mathews	__x__	___	___	___
Louis Esposito, Jr.	__x__	___	___	___
Peter Stires	__x__	___	___	___
Michael Impellizeri	__x__	___	___	___
Gail Quabeck	__x__	___	___	___
Robert Albano	__x__	___	___	___
Joseph Lifrieri	__x__	___	___	___

Upon Motion of Mr. Machala, Second of Mr. Albano, the Public Hearing Portion of the Meeting was closed by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	___	___	___	__x__
Richard DeLuca	___	___	___	__x__
Philip Petrone	__x__	___	___	___
Edward Machala	__x__	___	___	___

Carolann Garafola	_____	_____	_____	___x___
Steven Mlenak	__x__	_____	_____	_____
Richard Mathews	__x__	_____	_____	_____
Louis Esposito, Jr.	__x__	_____	_____	_____
Peter Stires	__x__	_____	_____	_____
Michael Impellizeri	__x__	_____	_____	_____
Gail Quabeck	__x__	_____	_____	_____
Robert Albano	__x__	_____	_____	_____
Joseph Lifrieri	__x__	_____	_____	_____

A. Res. No. 17-0123-2 – Resolution Authorizing the Reissuance of a Non-Domestic Wastewater Discharge Permit to Ortho Clinical Diagnostics, Inc. for Five Years.

Upon Motion of Mr. Mlenak, Second of Mr. Albano, the above Resolution was approved by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	_____	_____	_____	___x___
Richard DeLuca	_____	_____	_____	___x___
Philip Petrone	__x__	_____	_____	_____
Edward Machala	__x__	_____	_____	_____
Carolann Garafola	_____	_____	_____	___x___
Steven Mlenak	__x__	_____	_____	_____
Richard Mathews	__x__	_____	_____	_____
Louis Esposito, Jr.	__x__	_____	_____	_____
Peter Stires	__x__	_____	_____	_____
Michael Impellizeri	__x__	_____	_____	_____
Gail Quabeck	__x__	_____	_____	_____
Robert Albano	__x__	_____	_____	_____
Joseph Lifrieri	__x__	_____	_____	_____

A copy of the Resolution is attached hereto and made part of the Official Minutes.

Minute 7 – Consent Resolutions for Consideration and Possible Formal Action:

1) Approval for Sewer Extension for Meadow Brook in Hillsborough Township

Res. No. 17-0123-3 – Resolution Approving Sewer Extension for Meadow Brook at Hillsborough for a Proposed Forty-Four (44) Single Family Dwellings and Thirty (30) Unit Townhouse Development Located at 495 Amwell Road Near the Intersection of Pleasant View Road in Hillsborough Township

Upon Motion of Mr. Mlenak, Second of Mr. Albano, the above Resolution was approved by the following roll-call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	___	___	___	__x__
Richard DeLuca	___	___	___	__x__
Philip Petrone	__x__	___	___	___
Edward Machala	__x__	___	___	___
Carolann Garafola	___	___	___	__x__
Steven Mlenak	__x__	___	___	___
Richard Mathews	__x__	___	___	___
Louis Esposito, Jr.	__x__	___	___	___
Peter Stires	__x__	___	___	___
Michael Impellizeri	__x__	___	___	___
Gail Quabeck	__x__	___	___	___
Robert Albano	__x__	___	___	___
Joseph Lifrieri	__x__	___	___	___

A copy of the Resolution is attached hereto and made part of the Official Minutes.

- 2) Approval for Sewer Extension for SOMA Residential Development in the Borough of Somerville.

Res. No. 17-0123-4 – Resolution Approving Sewer Extension for SOMA Residential Development for a Proposed Sixty-Nine Unit Residential Building Located at 110 South Bridge Street Near the Intersection with Second Street in the Borough of Somerville.

Commissioner Albano inquired about this extension and wanted to know if this is going to impact our SSO Project. Executive Director Anastasio answered that it will not impact it but it is **tributary** to it.

Upon Motion of Mr. Mlenak, Second of Mr. Albano, the above Resolution was approved by the following roll-call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	___	___	___	__x__
Richard DeLuca	___	___	___	__x__
Philip Petrone	__x__	___	___	___
Edward Machala	__x__	___	___	___
Carolann Garafola	___	___	___	__x__
Steven Mlenak	__x__	___	___	___
Richard Mathews	__x__	___	___	___
Louis Esposito, Jr.	__x__	___	___	___
Peter Stires	__x__	___	___	___
Michael Impellizeri	__x__	___	___	___
Gail Quabeck	__x__	___	___	___
Robert Albano	__x__	___	___	___
Joseph Lifrieri	__x__	___	___	___

A copy of the Resolution is attached hereto and made part of the Official Minutes.

- 3) Approval for Sewer Extension for a Facility Expansion by Symrise in Branchburg Township

Res. No. 17-0123-5 – Resolution Approving Sewer Extension for a Proposed Facility Expansion by Symrise, Inc. Located at Cullen Drive in Branchburg Township

Upon Motion of Mr. Mlenak, Second of Mr. Albano, the above Resolution was approved by the following roll-call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	___	___	___	___x___
Richard DeLuca	___	___	___	___x___
Philip Petrone	___x___	___	___	___
Edward Machala	___x___	___	___	___
Carolann Garafola	___	___	___	___x___
Steven Mlenak	___x___	___	___	___
Richard Mathews	___x___	___	___	___
Louis Esposito, Jr.	___x___	___	___	___
Peter Stires	___x___	___	___	___
Michael Impellizeri	___x___	___	___	___
Gail Quabeck	___x___	___	___	___
Robert Albano	___x___	___	___	___
Joseph Lifrieri	___x___	___	___	___

A copy of the Resolution is attached hereto and made part of the Official Minutes.

- 4) Acceptance of Ash Disposal Shared Services Agreement

Res. No. 17-0123-6 – Resolution Accepting Ash Disposal Shared Services Agreement Between the Pollution Control Financing Authority (PCFA) of Warren County and the Somerset Raritan Valley Sewerage Authority Regarding Disposal of Authority's Ash

Commissioner Albano asked about whether we have ever considered asking Raritan to send our Ash up to Warren to take it over to the Bridgewater Transfer Station. Executive Director answered that they will not accept it there.

Upon Motion of Mr. Mlenak, Second of Mr. Albano, the above Resolution was approved by the following roll-call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	___	___	___	___x___
Richard DeLuca	___	___	___	___x___
Philip Petrone	___x___	___	___	___
Edward Machala	___x___	___	___	___
Carolann Garafola	___	___	___	___x___

Steven Mlenak	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Richard Mathews	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Louis Esposito, Jr.	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Peter Stires	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Michael Impellizeri	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Gail Quabeck	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Robert Albano	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Joseph Lifrieri	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

A copy of the Resolution is attached hereto and made part of the Official Minutes.

Minute 8 – Public Participation: Seeing no one in attendance from the public, the Public Participation portion of the meeting was closed.

Minute 9 – Board Committees

1) PLANNING COMMITTEE (MACHALA, Garafola, Impellizeri, Hay, Stires)

A. Report on Selection of Engineering Firm for the Resident Project Engineer Services (RPR) for the Storm Control Treatment Facility

Executive Director Anastasio said that he and the Planning Committee have been working on this since last summer. We went out and issued an RFP (request for proposals) for this project. We had broken out the field inspection portion of construction services. The other half of that (which is review regarding design shop drawings) remain with Kleinfelder. We received a good response and it looks like CDM is the lowest bidder. There is no action to be taken on this tonight. The Finance Committee reviewed this as well and agreed to it (per Commissioner Quabeck).

Chairman Lifrieri added that the Planning Committee really did a lot of work in getting the prices down to where they belong. We were able to save about \$400,000.00 from the original bid. Chairman Lifrieri thanked both the Planning and Finance Committees.

Executive Director Anastasio said that the Resolution for this will be on the February 27th Board Meeting.

B. Report on the Plant-Wide Electrical Systems Replacement Project

Executive Anastasio explained that many things around the plant are getting old. What this particular project entails is circuit breakers, motor control centers, wires and conduits. We cannot get spare parts and motor control centers around the plant are about 35 years old (the oldest ones go back to 1958). We're looking to get this project started. It will take almost one year to get prices, get an engineering design and then hire an engineer. We want to get this project in the pipeline and then the Board can decide when it wants to initiate the project.

The Planning and Finance Committee has had a chance to discuss this as well. They felt that this is an essential project that we should look into for the safety and well-being of our employees.

Chairman Lifrieri asked the Board to vote on doing an RFP for this project and place it on next month's agenda.

All in attendance voted "aye" to go out for bid on this project.

C. Discussion of the Proposed Conference Room Renovation Costs

Executive Director Anastasio explained that we went out and received quotes on this renovation (not a formal bid at this point). We had thought that we could try and do this under our \$40,000 threshold. It appears, however, that the prices came back higher than that amount.

After review by the Planning and Finance Committees, what looks to be a good course of action would be to "bundle" all of the components of this project and put it out for public bid what we get. We'll see if by doing it that way it's more favorable than the prices we received.

Commissioner Machala said that after the Planning Board met, they felt they would receive more competitive pricing if we went out to bid for this project. Commissioner Quabeck agreed that it would make sense to go out for public bid since this project came back at a higher price than we expected.

One of the Commissioners added that we have already spent \$2,700 in design cost.

Commissioner Mlenak wanted to know what would be the most expensive aspect of the whole project. Executive Anastasio answered that the architectural aspect of the project for expanding the square footage of the room would be the most expensive.

Chairman Lifrieri asked for a Motion to authorize the RFP for the Conference Room Project.

All in attendance voted "aye."

D. Discussion of Several Land-Related Issues with Pfizer

Executive Director Anastasio presented an overhead visual of a piece of land which is right by the entrance of Somerset Raritan Valley Sewerage Authority. He gave a brief history of when we built our plant in 1983, two-thirds of the site was owned by ACCO. He pointed to a green-shaded portion that we refer to as the "Bermuda Triangle. This is part of the Superfund Property and SRVSA does not own it. This piece of property is right where our main gate is located.

In 1998, there was an Amendment to the original Sale Agreement of 1983, which had to do with the carbon towers and in 1998, they abolished that right.

We recently did a sale of the 48-inch pipe back in the Fall of 2016 – we transferred the title of that pipe to Pfizer. Back in 1998, the Authority wanted this piece of land (Bermuda Triangle) and that was also put into the 1998 Agreement. After the transfer of the title for the 48-inch pipe, within 30 days, Pfizer had to allow us to pursue getting title to this land. So, we do not own it now.

Some of the site managers who work for Pfizer believe that we own it. We actually do not own it. Our Attorney's opinion is that we shouldn't want to own it because it's part of the Superfund Site. We don't really need this land. What we're proposing tonight is that the Board decide that they don't ever want to own this and we can let Pfizer know that formally. Mr. Anastasio responded to Commissioner Albano's question as to why we do not want this land. He explained that there's nothing we can do with the land – it's about ¼ acre of property.

We would have to move the Main Gate and we're looking into that. Some of the Board Members felt that we should leave our gate where it is, but Mr. Anastasio said that our Attorneys felt that it would be better to relocate our gate since we don't own the piece of land on which it is now partially located.

Executive Anastasio also discussed the 48-inch pipe that Pfizer now owns. The question is where Pfizer will cut and cap the pipe. This project has to be carefully monitored because it's part of a Superfund Site. In looking at the overhead visual, Mr. Anastasio showed where it would make more sense to handle the cutting of the pipe – at the property line.

Discussion ensued as to what options there were with the excavation & cutting of the 48-inch pipe.

Executive Anastasio also pointed out (using the overhead visual) our property, which is actually on the north side of Polhemus Lane. Pfizer is building a detention pond for the new construction. He pointed out that we own a little notch (we call it the "Polhemus Patch") which is about 15' by 28'. When they had the carbon towers in operation, we believe they had electrical transformers there and they fenced around them. It's now in the way of the construction of the pond. Pfizer wants access to it. We don't want anyone doing a Phase I Environmental on that patch of land because if they find anything, it's continuous with this whole site and it could possibly turn into something. Pfizer does not want to buy the property – they just want an Access Agreement.

Mr. Anastasio said that he just want to see what the Board's sentiments were on the above issues regarding land and Pfizer.

Mr. Anastasio also said that there may be separate legal instruments regarding the above...the Access Agreement to the Patch would be separate or combined with access to do the cut & cap of the 48-inch pipe and to remove the gate.

Attorney Maraziti asked about giving Pfizer access to Polhemus Patch and what they will do with it. Executive Anastasio answered that this would all have to be contained in the Access Agreement.

Mr. Anastasio suggested that our Facility Engineer, Sherwin Ulep, draw up a site plan regarding the relocation of the fence and the costs involved. With regards to Polhemus Patch, he suggested that we have a Motion to say that the only thing we're willing to entertain is transfer of ownership with regards to the Polhemus Patch "as is" subject to terms which our Attorneys will work out.

Commissioner Mlenak said that when we communicate this information to Pfizer, let them know that it may be a requirement of this Board to include certain easements on the Bermuda Triangle piece of land with regards to the main gate if it turns out that it's prohibitive rather than leaving it where it is. Executive Director Anastasio agreed to that.

Mr. Anastasio said that we can also look at moving the "cut and cap" of the 48-inch pipe to their property. We will also look at the transfer of title and requirements.

All members present at the Board Meeting voted "aye" to the above suggestions.

Commissioner Stires had one more question – Does Pfizer have the language in there that they participate in the maintenance of the road? Mr. Anastasio said that he will look into that.

Commissioner Mathews discussed the land survey of the roads. Executive Director Anastasio explained that the survey which was done in 1996 was done by Van Cleef Engineering. So, we have all of this back-up information.

This will be on the next Board Meeting.

E. Report on the Expanded Scope of Design Work for the Mercury Emission Control System Project

CDM Engineering was authorized to do this Incinerator Project. The initial constraints of the bid for the work was that we were going to design the mercury system and all the associated piping equipment to fit in the existing building.

Our staff, CDM and Karl Monninger conducted technical conference calls almost weekly. We did a lot of sketch work and discussed whether it would be feasible to build the mercury system inside the building. Until you're in design, the vendors don't want to talk to you. What we concluded is that it's probably impossible/costly to support all the ducting for everything to fit in. We think it would be a lot cleaner to just build a building.

Back-up memos and reports were included in this Board Book explaining all of this. We wanted to bring this to the Board to discuss getting the additional funding. CDM's Tom Laustsen explained in his memo what it is that we had to add to this project. One thing we've done recently (and it's about \$22,000 of the \$95,000 that we're seeking) is the replacement of the R2 Motor Control Center. Our current R2 Motor Control Center is in bad shape and old. The last thing we need is to finish all of the Mercury Emission System work and then find out that there will be problems starting the incinerator

because of R2 Motor Control Center. It's probably more efficient to add it to the design now.

Commissioner Machala further stated that the Planning Committee felt this is necessary to complete the project and it's important to do in order to go forward.

Mr. Anastasio said that there will be a Resolution on the agenda for the next Boarding Meeting (February 27th).

F. PSE&G Pole & Line Realignment – Mercury Emission Control System Project

Executive Director Anastasio reminded everyone about the power line that's in the way of this new building that he was just speaking about. It's a 26,000 volt line. It needs to be moved out of the way and two new poles need to be added with the increased length of wiring. PSE&G is going to do all the engineering and work. They gave us an invoice for all of that which is for \$96,000.00.

Commissioner Machala said that PSE&G wants to have this done by May since they don't want to do this type of work during the summer cooling season. Below is a Resolution for you to review and vote on so that we can pay PSE&G for this work.

Commissioner Albano suggested that we insert wording that states that this amount should be part of the Mercury Emission Control Project. Mr. Anastasio said that's a good point which was raised in our Finance Committee meeting and we do plan to submit this as a cost as part of the Mercury Emission Control Project.

Res. No. 17-0123-7 – Resolution Authorizing Payment to PSE&G for the Power Line Realignment Related to the Mercury Emission Control system Project

Upon Motion of Mr. Machala, Second of Mr. Stires, the above Resolution was approved by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	_____	_____	_____	___x___
Richard DeLuca	_____	_____	_____	___x___
Philip Petrone	__x__	_____	_____	_____
Edward Machala	__x__	_____	_____	_____
Carolann Garafola	_____	_____	_____	___x___
Steven Mlenak	__x__	_____	_____	_____
Richard Mathews	__x__	_____	_____	_____
Louis Esposito, Jr.	__x__	_____	_____	_____
Peter Stires	__x__	_____	_____	_____
Michael Impellizeri	__x__	_____	_____	_____
Gail Quabeck	__x__	_____	_____	_____
Robert Albano	__x__	_____	_____	_____
Joseph Lifrieri	__x__	_____	_____	_____

A copy of the Resolution is attached hereto and made part of the Official Minutes.

Minute 10 -- Chairperson

Chairman Lifrieri suggested that everyone who is involved in various committees of SRVSA Board remain in place. He added that if anyone would like to change their roles in any way, please discuss. Everyone agreed that they will continue working within the Committees which they are currently involved with.

Minute 11 – Reports:

1) Executive Director's Report:

A. Update on SSO Project:

We're working on finalizing the subdivision with Bridgewater. We're working on finalizing the environmental permits for the plant. The State had asked us to request a 30-day extension for the TWA land use permits and we did that.

The Board spoke back in the summer about the tree parcel to purchase. The cost of that parcel is \$327,000 for almost 20 acres. They don't have the money in their general fund to buy that with non-open space dollars. The understanding was that we would plan to buy it and then transfer it to the County for \$1.00. Now, we're in February; and in thinking about this, I'm worried about that property still being available. I have been talking with both CDM and Attorney Brent Carney and asking why we have to buy it and take Title to it. We were thinking that maybe there would be a way to come up with an agreement with the County that we would show up at the closing with a check which we would hand to them for them to hand to the owner and then they take title to it. If the project goes by the wayside, then they reimburse us for the land which they would do anyway with open space funds if the Storm Control Treatment Facility Project went away.

Well, it's not going to go away. What we're working on is a master land agreement with the County. There are three land transactions we have to do.

- We have to buy the plant site.
- There was the church property which we already discussed. Things have changed a little bit – the church property was going to be a fee simple transfer. Now, the congregation does not want to subdivide the land; they may grant an easement. The County is making sure with DEP that it's okay for Green Acres.
- The tree parcel

We drafted one agreement to take care of all of these things including this new idea of buying that big parcel of land with trees on it (with provisions).

Just wanted to run this by the Board. It's the same result as it would have been anyway but the timing is different because things are taking a little longer with the plant approval. There

is also the Administrative Consent Order. The State has taken a long time. I told the State that we need this to be done by April 15th.

B. Update on Incinerator Project

We're moving along on this. We're going to have the 90% + plans by February 17th. That should be about the point where we can send it to the State. The State has been great in working with us. We have to get an authorization to advertise. So, they look at the spec book, the contract and plans.

The equipment procurement contract is moving along. The heat exchangers and other equipment are being made. We've had verification of that at the factory from another CDM Associate from the Pittsburgh office.

C. Discussion of Transfer of Beryllium Alloy Tools to the Somerset County OEM

We found these tools and we do not need them any longer. They cannot work in flammable environments. They were used back in the days when we had gaseous chlorine and if there was ever an explosion, the loss of human life at the plant would be significant. Almost twenty years ago, the Board decided these tools were not safe to use any longer.

We would like to transfer these tools to the Somerset County Office of Emergency Management.

Res. No. 17-0123-8 – Resolution Transferring Ownership of Beryllium Alloy Non-Sparking Hand Tools to Somerset County

Upon Motion of Ms. Quabeck, Second of Mr. Machala, the above Resolution was approved by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	___	___	___	___x___
Richard DeLuca	___	___	___	___x___
Philip Petrone	___x___	___	___	___
Edward Machala	___x___	___	___	___
Carolann Garafola	___	___	___	___x___
Steven Mlenak	___x___	___	___	___
Richard Mathews	___x___	___	___	___
Louis Esposito, Jr.	___x___	___	___	___
Peter Stires	___x___	___	___	___
Michael Impellizeri	___x___	___	___	___
Gail Quabeck	___x___	___	___	___
Robert Albano	___x___	___	___	___
Joseph Lifrieri	___x___	___	___	___

A copy of the Resolution is attached hereto and made part of the Official Minutes.

- D. Update on Discussions with EPA Regarding Incineration (Closed Session)
 - E. Update on Finderne Farms (Closed Session)
 - F. Discussion of Replacement for the Laboratory Manager Position (Closed Session)
 - G. Discussion of Professional Staff Qualifications/Proposals for 2017 (Closed Session)
- B. Engineer/Consultants** – Thomas Laustsen, P.E. (CDM Smith) Engineer’s Report for December, 2016.
 - C. Attorney** - Joseph J. Maraziti, Jr., Esq., Maraziti Falcon, LLP – No additional comments.
 - C. Department Reports** –
 - D. Facility Engineer Reports** – No additional comments.
 - (1) Capacity Allocation
 - (2) Capacity Assurance
 - (3) Monthly Flow Report
 - (4) Facility Engineer’s Monthly Report

Minute 12 – Communications – No additional comments.

- A. NJDEP, Division of Water Quality; Residual Transfer Report; Re: Reporting Period: 11/01/16 through 11/30/16
- B. NJDEP, Division of Water Quality; Surface Water Discharge Monitoring Report; Re: Reporting Period: 11/01/16 through 11/30/16
- C. NJDEP, Division of Water Quality; Residuals DMR; Re: Reporting Period: 11/01/16 through 11/30/16

Minute 13 – Res. No. 17-0123-9 – Payroll

Upon Motion of Ms. Quabeck, Second of Mr. Mlenak, the above Resolution was approved by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	___	___	___	___x___
Richard DeLuca	___	___	___	___x___
Philip Petrone	__x__	___	___	___
Edward Machala	__x__	___	___	___
Carolann Garafola	___	___	___	___x___

Steven Mlenak	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Richard Mathews	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Louis Esposito, Jr.	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Peter Stires	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Michael Impellizeri	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Gail Quabeck	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Robert Albano	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Joseph Lifrieri	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

A copy of the Resolution is attached hereto and made part of the Official Minutes.

Minute 14 – Cancellation of Check(s): There were no cancelled checks this month.

Minute 15 – Resolution No. 17-0123-10-- Bills

Upon Motion of Mr. Mlenak., Second of Mr. Albano, the above Resolution was approved by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	<u> </u>	<u> </u>	<u> </u>	<u> x </u>
Richard DeLuca	<u> </u>	<u> </u>	<u> </u>	<u> x </u>
Philip Petrone	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Edward Machala	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Carolann Garafola	<u> </u>	<u> </u>	<u> </u>	<u> x </u>
Steven Mlenak	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Richard Mathews	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Louis Esposito, Jr.	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Peter Stires	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Michael Impellizeri	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Gail Quabeck	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Robert Albano	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Joseph Lifrieri	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

A copy of the Resolution is attached hereto and made part of the Official Minutes.

Before moving to the Closed Session portion of the Board Meeting, Executive Director Anastasio asked if anyone had questions. Commissioner Albano asked a question regarding the work on a heat exchanger in aeration basin #2 – how much did that cost? Mr. Anastasio responded that it was \$11,000. We had leaks. Water was getting into the oil. We realized that we could temporarily fix it but we also needed to order a new one.

Minute 16 – Motion to Adjourn to Closed Session

Res. No. 17-0123-11 – Resolution Authorizing Closed Session Pursuant to the Open Public Meetings Law

Upon Motion of Mr. Mlenak, Second of Mr. Impellizeri, the Regular Session was adjourned at 8:38 p.m. by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	___	___	___	__X__
Richard DeLuca	___	___	___	__X__
Philip Petrone	__X__	___	___	___
Edward Machala	__X__	___	___	___
Carolann Garafola	___	___	___	__X__
Steven Mlenak	__X__	___	___	___
Richard Mathews	__X__	___	___	___
Louis Esposito, Jr.	__X__	___	___	___
Peter Stires	__X__	___	___	___
Michael Impellizeri	__X__	___	___	___
Gail Quabeck	__X__	___	___	___
Robert Albano	__X__	___	___	___
Joseph Lifrieri	__X__	___	___	___

Minute 17 – Motion to Reconvene to Open Session

Upon Motion of Mr. Machala, Second of Mr. Mathews, the meeting was reconvened to Open Session at 9:12 p.m. by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	___	___	___	__X__
Richard DeLuca	___	___	___	__X__
Philip Petrone	__X__	___	___	___
Edward Machala	__X__	___	___	___
Carolann Garafola	___	___	___	__X__
Steven Mlenak	__X__	___	___	___
Richard Mathews	__X__	___	___	___
Louis Esposito, Jr.	__X__	___	___	___
Peter Stires	__X__	___	___	___
Michael Impellizeri	__X__	___	___	___
Gail Quabeck	__X__	___	___	___
Robert Albano	__X__	___	___	___
Joseph Lifrieri	__X__	___	___	___

Minute 18 -- ADJOURNMENT

Upon Motion of Mr. Mathews, Second of Mr. Impellizeri, the Regular Session was adjourned at 9:15 p.m. by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	___	___	___	___x___
Richard DeLuca	___	___	___	___x___
Philip Petrone	__x__	___	___	___
Edward Machala	__x__	___	___	___
Carolann Garafola	___	___	___	___x___
Steven Mlenak	__x__	___	___	___
Richard Mathews	__x__	___	___	___
Louis Esposito, Jr.	__x__	___	___	___
Peter Stires	__x__	___	___	___
Michael Impellizeri	__x__	___	___	___
Gail Quabeck	__x__	___	___	___
Robert Albano	__x__	___	___	___
Joseph Lifrieri	__x__	___	___	___

**NEXT REGULAR BOARD MEETING
WILL BE HELD ON –
February 27, 2017**