

**RESOLUTION AUTHORIZING  
THE 2023 INDUSTRIAL PRETREATMENT PROGRAM ADMINISTRATION FEE**

**WHEREAS**, The Somerset Raritan Valley Sewerage Authority, in conjunction with its duties and responsibilities as a Delegated Local Agency, operates an Industrial Pretreatment Program (IPP); and,

**WHEREAS**, The Authority has determined that the Administration Fee charged to its IPP Permittees needs to be recalculated to ensure that the Program is self-supporting; and,

**WHEREAS**, in order to recalculate the IPP Administration Fee, the Authority's staff has prepared the necessary documents (copies of which are attached hereto and made part of this resolution) and scheduled a Public Hearing to allow for the establishment of an Industrial Pretreatment Program Administration Fee for 2023. The fee will be \$3,098 for each Permittee that was in the program for the entire year, and this fee is \$168 higher than the previous year's fee of \$2,930; and

**WHEREAS**, a twenty-day Public Notice was published in the Authority's official newspaper for the Public Hearing scheduled October 28, 2024.

**NOW, THEREFORE, BE IT RESOLVED BY** The Somerset Raritan Valley Sewerage Authority Board of Commissioners that it hereby accepts the recommendation of the IPP Committee and authorizes and approves the IPP Administration Fee for 2023 in the amount of \$3,098/permitted discharger for the year.

INTRODUCED BY: FRANK SCARANTINO  
SECONDED BY: JOHN MURPHY

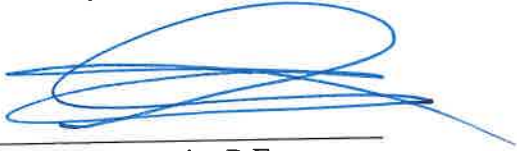
Roll Call Vote:

Robert Albano	Yes	John Murphy	Yes
Pamela Borek	Yes	Michael Pappas	Absent
Daniel Croson	Yes	Philip Petrone	Yes
Gary DiNardo	Yes	Reinhard Pratt	Yes
Vincent Dominach	Yes	Frank Scarantino	Yes
Edward Machala	Yes	Joseph Lifrieri	Yes

**CERTIFICATION**

I, Ronald S. Anastasio, Executive Director and Certifying Agent of The Somerset Raritan Valley Sewerage Authority, **HEREBY CERTIFY** that the foregoing is a true copy of a Resolution adopted at a Regular Meeting of the Authority held on the 28<sup>th</sup> of October 2024, as the same appears on record in the Minute Book of The Authority.

**IN WITNESS WHEREOF** I have hereunto set my hand and affixed the Seal of The Authority this 29<sup>th</sup> day of October 2024.



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Ronald S. Anastasio, P.E.  
Executive Director

RSA/lmh

**RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR, MANAGER OF ENGINEERING, CHAIRMAN LIFRIERI AND COMMISSIONER DOMINACH TO ATTEND THE AEA ANNUAL CONFERENCE IN ATLANTIC CITY, NOVEMBER 18<sup>TH</sup> & 19<sup>TH</sup> 2024**

**WHEREAS**, The Somerset Raritan Valley Sewerage Authority has previously established a policy, Res. No. 24-0205-25, which authorizes the Chairman, four additional Members of the Board, the Executive Director, and a maximum of three employees to be determined by the Executive Director to attend various conferences on the Authority’s behalf; and;

**WHEREAS**, all expenses incurred by those attending the conference will be borne by the Authority in accordance with the policy established by Res. No. 24-0205-25.

**NOW, THEREFORE, BE IT RESOLVED** that The Somerset Raritan Valley Sewerage Authority hereby authorizes the Executive Director, Manager of Engineering, Chairman Lifrieri and Commissioner Dominach to attend the AEA Annual Conference in Atlantic City, November 18<sup>th</sup> & 19<sup>th</sup>, 2024 (list of attendees is attached).

INTRODUCED BY: EDWARD MACHALA  
SECONDED BY: PAMELA BOREK

Roll Call Vote:

Robert Albano	Yes	John Murphy	Yes
Pamela Borek	Yes	Michael Pappas	Yes
Daniel Croson	Yes	Philip Petrone	Yes
Gary DiNardo	Yes	Reinhard Pratt	Yes
Vincent Dominach	Yes	Frank Scarantino	Yes
Edward Machala	Yes	Joseph Lifrieri	Yes

**CERTIFICATION**

I, Ronald S. Anastasio, Executive Director and Certifying Agent of The Somerset Raritan Valley Sewerage Authority, **HEREBY CERTIFY** that the foregoing is a true copy of a Resolution adopted on the 28<sup>th</sup> day of October 2024, as the same appears on record in the Minute Book of the Authority.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the Seal of the Authority on this 29<sup>th</sup> day of October 2024.

\_\_\_\_\_  
Ronald S. Anastasio, P.E.  
Executive Director

**THE SOMERSET RARITAN VALLEY SEWERAGE AUTHORITY**

**AEA ANNUAL CONFERENCE  
NOVEMBER 18<sup>th</sup> & 19<sup>th</sup>, 2024**

**CONFERENCE ATTENDEES**

RONALD ANASTASIO, P.E.	EXECUTIVE DIRECTOR
SHERWIN ULEP	MANAGER OF ENGINEERING
JOSEPH LIFRIERI	CHAIRMAN
VINCENT DOMINACH	COMMISSIONER

**RESOLUTION AUTHORIZING SALARY AND WAGE INCREASES  
FOR SUPERVISORY EMPLOYEES FOR FISCAL YEAR 2025**

**WHEREAS,** The Somerset Raritan Valley Sewerage Authority recognizes the need and desire to increase the salary and wages of its supervisory employees; and,

**WHEREAS,** The Somerset Raritan Valley Sewerage Authority's Board of Commissioners has received the report and recommendation of the Personnel Committee dated October 23, 2024, attached hereto.

**NOW, THEREFORE, BE IT RESOLVED** by The Somerset Raritan Valley Sewerage Authority that the following supervisory employees receive the following increases in their base salaries for the Fiscal Year 2025, effective January 1, 2025.

<u>Supervisory Staff:</u>	<u>2025 Recommended % Increase</u>	<u>2025 Base Salary</u>
Ronald Anastasio	3.75%	\$211,112.07
Anthony Tambasco	3.75%	\$154,523.52
Michael Ingenito	3.75%	\$149,497.88
Sherwin Ulep	7.00%	\$161,317.64
Gerard Zielonka	5.23%	\$123,500.00
Erik Doyle	5.017%	\$123,500.00
Linda Hering	5.00%	\$97,181.96
Eleanor Hoffman	3.75%	\$120,667.51
Timothy Wojcicki	n/a	\$123,500.00
Christian Santiago	5.00%	\$95,143.29

**BE IT FURTHER RESOLVED** that Mr. Sherwin Ulep shall be promoted to the position of Assistant Executive Director/Manager of Engineering, and that his rate of pay shall increase by 5.5% to \$170,190.11, effective July 1<sup>st</sup>, 2025.

INTRODUCED BY: PHILIP PETRONE  
SECONDED BY: ROBERT ALBANO

Roll Call Vote:

Robert Albano	Yes	John Murphy	Yes
Pamela Borek	Yes	Michael Pappas	Yes
Daniel Croson	Yes	Philip Petrone	Yes
Gary DiNardo	Yes	Reinhard Pratt	Yes
Vincent Dominach	Yes	Frank Scarantino	Yes
Edward Machala	Yes	Joseph Lifrieri	Yes

**CERTIFICATION**

I, RONALD S. ANASTASIO, Executive Director and Certifying Agent of The Somerset Raritan Valley Sewerage Authority, **HEREBY CERTIFY** that the foregoing is a true copy of a Resolution adopted at a Regular Meeting of the Authority held on the 28<sup>th</sup> day of October 2024, as the same appears on record in the Minute Book of the Authority.

**IN WITNESS WHEREOF** I have hereunto set my hand and affix the Seal of the Authority this 29<sup>th</sup> day of October 2024.



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Ronald S. Anastasio, P.E.  
Executive Director

RSA/lmh

**RESOLUTION ACCEPTING THE RESIGNATION LETTER FROM PETER  
WOZNIAK AND THANKING HIM FOR HIS SERVICE TO THE AUTHORITY AND  
THE ACCEPTANCE OF A PART-TIME CHIEF FINANCIAL OFFICER  
EMPLOYMENT AGREEMENT**

**WHEREAS**, Peter Wozniak has submitted a letter of resignation (attached) to move onto full-time employment at the State of New Jersey; and

**WHEREAS**, Peter Wozniak has worked at the Authority since September 17, 2007, and has provided the Authority with reliable and knowledgeable service in an ethical manner, and the Authority Board of Commissioners and staff appreciate the contributions that he has made during his tenure; and

**WHEREAS**, given the important nature of Mr. Wozniak's current position, it is advantageous for the Authority to retain Mr. Wozniak as a part-time employee in the position of Chief Financial Officer, to maintain continuity of the financial functions of the Authority and to contribute to a smooth transition to help train and educate the next full-time Chief Financial Officer employee on the financial management of the Authority, and where the Authority's Labor Counsel has prepared said agreement (attached) and the terms of said agreement are acceptable to the Authority staff and Peter Wozniak, and the rate of pay shall be \$100 per hour.

**NOW, THEREFORE, BE IT RESOLVED** by the Somerset Raritan Valley Sewerage Authority Board of Commissioners, as follows:

1. The Somerset Raritan Valley Sewerage Authority Board of Commissioners hereby accepts the resignation of Peter Wozniak from full-time employment at the Authority, and hereby thanks him for his loyal and dedicated service over the past 17 years.
2. The Somerset Raritan Valley Sewerage Authority Board of Commissioners accepts and authorizes the execution of a Part-Time Chief Financial Officer Employment Agreement with Peter Wozniak
3. As per the said agreement, the rate of pay for said part-time employment shall be \$100 per hour.
4. The Executive Director is hereby authorized and directed to execute said employment agreement, and to perform all required acts and administer the terms of said agreement to perform the financial functions of the Authority.
5. This Resolution shall take effect immediately upon final passage according to law.

INTRODUCED BY: PAMELA BOREK  
SECONDED BY: EDWARD MACHALA

Roll Call Vote:

Robert Albano	Yes	John Murphy	Yes
Pamela Borek	Yes	Michael Pappas	Yes
Daniel Croson	Yes	Philip Petrone	Yes
Gary DiNardo	Yes	Reinhard Pratt	Yes
Vincent Dominach	Yes	Frank Scarantino	Yes
Edward Machala	Yes	Joseph Lifrieri	Yes

**CERTIFICATION**

I, RONALD S. ANASTASIO, Executive Director and Certifying Agent of The Somerset Raritan Valley Sewerage Authority, HEREBY CERTIFY that the foregoing is a true copy of a Resolution adopted at a Regular Meeting of the Authority held on the 28<sup>th</sup> day of October 2024, as the same appears on record in the Minute Book of the Authority.

IN WITNESS WHEREOF I have hereunto set my hand and affixed the Seal of the Authority this 29<sup>th</sup> day of October 2024.



Ronald S. Anastasio, P.E.  
Executive Director  
RSA/lmh



**2025 AUTHORITY BUDGET RESOLUTION**  
**SOMERSET RARITAN VALLEY SEWERAGE AUTHORITY**

**FISCAL YEAR:**            **FROM:**    JANUARY 1, 2025    **TO:**    DECEMBER 31, 2025

**WHEREAS**, the Annual Budget for the Somerset Raritan Valley Sewerage Authority for the fiscal year beginning, January 1, 2025 and ending, December 31, 2025 has been presented before the governing body of the Somerset Raritan Valley Sewerage Authority at its open public meeting of October 28, 2024; and

**WHEREAS**, the Annual Budget as introduced reflects Total Revenues of \$21,344,483.00, Total Appropriations, including any Accumulated Deficit if any, of \$22,828,326.00 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$1,483,843.00; and

**WHEREAS**, the Capital Budget as introduced reflects Total Capital Appropriations of \$8,850,000.00 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$0.00; and

**WHEREAS**, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

**WHEREAS**, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

**NOW, THEREFORE BE IT RESOLVED**, by the governing body of the Somerset Raritan Valley Sewerage Authority, at an open public meeting held on October 24, 2024 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Somerset Raritan Valley Sewerage Authority for the fiscal year beginning January 1, 2025 and ending December 31, 2025 is hereby approved; and

**BE IT FURTHER RESOLVED**, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

**BE IT FURTHER RESOLVED**, that the governing body of the Somerset Raritan Valley Sewerage Authority will consider the Annual Budget and Capital Budget/Program for adoption on November 25, 2024.



\_\_\_\_\_  
(Secretary's Signature)

10/30/24  
\_\_\_\_\_  
(Date)

INTRODUCED BY: ROBERT ALBANO  
SECONDED BY: VINCENT DOMINACH

Roll Call Vote:

Robert Albano	Yes	John Murphy	Yes
Pamela Borek	Yes	Michael Pappas	No
Daniel Croson	Yes	Philip Petrone	Yes
Gary DiNardo	Yes	Reinhard Pratt	Yes
Vincent Dominach	Yes	Frank Scarantino	Yes
Edward Machala	Yes	Joseph Lifrieri	Yes

**RESOLUTION AUTHORIZING THE RENEWAL OF  
A FLOOD INSURANCE POLICY FOR  
THE STORM CONTROL PUMPING STATION**

**WHEREAS**, On August 27, 2011, the Somerset Raritan Valley Sewerage Authority sustained extensive equipment damage at the Storm Control Pumping Station due to the station becoming inundated by floodwater caused by Hurricane Irene; and

**WHEREAS**, in 2014, the Authority has received a payment from the Federal Emergency Management Agency (FEMA) as compensation for the sustained damage, in the amount of \$548,487.19, and FEMA representatives have indicated that the Authority must maintain \$1.2 million in flood insurance coverage (the value of the previous sustained damage) in order to be eligible for future damage claims.

**WHEREAS**, beginning in 2014, the Somerset Raritan Valley Board of Commissioners authorized the successive annual purchase of a one-year flood insurance policy for the Storm Control Pumping Station, providing \$1,200,000 of coverage for the building including fixed equipment, for the premium amounts of \$130,000 in 2014, \$99,000 in 2015, \$75,000 in 2016, \$70,250 in 2017, \$70,300 in 2018, \$72,500 in 2019, \$79,750 in 2020, \$82,500 in 2021, \$103,125 in 2022 and \$130,500 in 2023; and

**WHEREAS**, September 1<sup>st</sup> – 2<sup>nd</sup>, 2021, the Storm Control Pump Station again sustained extensive equipment damage due to the station becoming inundated by floodwater, this time caused by Hurricane Ida with a final claim being paid out at this time in the approximate amount of \$735,000, and where both the Authority staff and the Finance Committee members believe it is still prudent to renew the flood insurance policy as soon as possible, and since the Authority has not yet received a quote for a renewal of this policy through Brown & Brown, the Finance Committee recommends that the Executive Director be authorized to accept a policy in an amount not to exceed \$160,000 without further authorization, with the final amount being memorialized in a subsequent resolution ; and

**WHEREAS**, the Chief Financial Officer of The Somerset Raritan Valley Sewerage Authority has certified in writing the availability of funds for the purpose set forth in this Resolution, and the expected cost is provided for in the duly adopted budget of The Somerset Raritan Valley Sewerage Authority, operating budget line-item Flood Insurance Expenses (01-200-6252).

**NOW, THEREFORE, BE IT RESOLVED** that The Somerset Raritan Valley Sewerage Authority's Board of Commissioners hereby authorizes the Executive Director to bind the replacement flood insurance policy covering the Storm Control Pumping Station in an amount not to exceed \$160,000 without further authorization with the final amount being memorialized in a subsequent resolution, to be funded out of the Authority's FY 2024 budget; and

**BE IT FURTHER RESOLVED** by the Authority's Board of Commissioners that the Executive Director is hereby directed, empowered, and authorized to enter into the necessary contracts.

INTRODUCED BY: FRANK SCARANTINO  
SECONDED BY: PAMELA BOREK

Roll Call Vote:

Robert Albano	Yes	John Murphy	Yes
Pamela Borek	Yes	Michael Pappas	Yes
Daniel Croson	Yes	Philip Petrone	Yes
Gary DiNardo	Yes	Reinhard Pratt	Yes
Vincent Dominach	Yes	Frank Scarantino	Yes
Edward Machala	Yes	Joseph Lifrieri	Yes

**CERTIFICATION**

I, Ronald S. Anastasio, Executive Director and Certifying Agent of The Somerset Raritan Valley Sewerage Authority, **HEREBY CERTIFY** that the foregoing is a true copy of a Resolution adopted at a Regular Meeting of The Authority held on the 28<sup>th</sup> day of October 2024, as the same appears on record in the Minute Book of The Authority.

**IN WITNESS WHEREOF** I have hereunto set my hand and affixed the seal of The Authority this 29<sup>th</sup> day of October 2024.

\_\_\_\_\_  
Ronald S. Anastasio, P.E.  
Executive Director

**RESOLUTION - PAYROLL**

BE IT RESOLVED by The Somerset Raritan Valley Sewerage Authority that the Treasurer be and is hereby authorized to approve Checks No. 23830 through No. 23908 all numbers inclusive in the amount of \$221,472.64 and Checks No. 30483 through No. 30496 all numbers inclusive, in the amount of \$156,427.81, for a total of \$377,900.45 said checks having been reviewed and certified by the Executive Director for payment.

INTRODUCED BY: EDWARD MACHALA  
SECONDED BY: PAMELA BOREK

Roll Call Vote:

Robert Albano	Yes	John Murphy	Yes
Pamela Borek	Yes	Michael Pappas	Yes
Daniel Croson	Yes	Philip Petrone	Yes
Gary DiNardo	Yes	Reinhard Pratt	Yes
Vincent Dominach	Yes	Frank Scarantino	Yes
Edward Machala	Yes	Joseph Lifrieri	Yes

**CERTIFICATION**

I, Ronald S. Anastasio, Executive Director and Certifying Agent of The Somerset Raritan Valley Sewerage Authority, **HEREBY CERTIFY** that the foregoing is a true copy of a Resolution adopted at a Regular Meeting of the Authority held on the 28<sup>th</sup> of October 2024, as the same appears on record in the Minute Book of the Authority.

IN WITNESS WHEREOF I have hereunto set my hand and affixed the Seal of the Authority this 29<sup>th</sup> day of October 2024.



Ronald S. Anastasio, P.E.  
Executive Director

RSA/lmh

**RESOLUTION AUTHORIZING THE CANCELLATION OF CHECKS**

**BE IT RESOLVED** by The Somerset Raritan Valley Sewerage Authority that the following Operating Account check be and the same is hereby canceled:

Check No.: 19885 (dated July 22, 2024)  
Payable To: Elias and Sharon Rodriguez  
Reason: Lost Check  
Amount: \$349.40  
Repayment: Will be repaid with an Operating Account check date of October 28, 2024

INTRODUCED BY: FRANK SCARANTINO  
SECONDED BY: REINHARD PRATT

Roll Call Vote:

Robert Albano	Yes	John Murphy	Yes
Pamela Borek	Yes	Michael Pappas	Yes
Daniel Croson	Yes	Philip Petrone	Yes
Gary DiNardo	Yes	Reinhard Pratt	Yes
Vincent Dominach	Yes	Frank Scarantino	Yes
Edward Machala	Yes	Joseph Lifrieri	Yes

**CERTIFICATION**

I, RONALD S. ANASTASIO, Executive Director and Certifying Agent of The Somerset Raritan Valley Sewerage Authority, **HEREBY CERTIFY** that the foregoing is a true copy of a Resolution adopted at a Regular Meeting of The Authority held on the 28<sup>th</sup> day of October 2024, as the same appears on record in the Minute Book of the Authority.

**IN WITNESS WHEREOF** I have hereunto set my hand and affixed the Seal of the Authority this 29<sup>th</sup> day of October 2024.

\_\_\_\_\_  
Ronald S. Anastasio, P.E.  
Executive Director  
RSA/lmh

**RESOLUTION -- BILLS**

**BE IT RESOLVED** that the Members of The Somerset Raritan Valley Sewerage Authority, including the Finance Committee, hereby certify that we have read the list of bills and have examined the original vouchers that have been reviewed and certified by the Executive Director and presented to the Board of Commissioners for payment and find the same to be in order and acceptable for payment by The Somerset Raritan Valley Sewerage Authority.

OPERATING FUND	\$	813,225.33
GENERAL FUND ACCOUNT	\$	0.00
CONSTRUCTION FUND ACCOUNT	\$	0.00
CONNECTION CAPITAL ACCOUNT	\$	22,152.87
	\$	<u>835,378.20</u>

INTRODUCED BY: REINHARD PRATT  
SECONDED BY: FRANK SCARANTINO

Roll Call Vote:

Robert Albano	Yes	John Murphy	Yes
Pamela Borek	Yes	Michael Pappas	Yes
Daniel Croson	Yes	Philip Petrone	Yes
Gary DiNardo	Yes	Reinhard Pratt	Yes
Vincent Dominach	Yes	Frank Scarantino	Yes
Edward Machala	Yes	Joseph Lifrieri	Yes

**CERTIFICATION**

I, RONALD S. ANASTASIO, Executive Director and Certifying Agent of The Somerset Raritan Valley Sewerage Authority, **HEREBY CERTIFY** that the foregoing is a true copy of a Resolution adopted at a rescheduled Regular Meeting of the Authority held on the 28<sup>th</sup> day of October 2024 as the same appears on record in the Minute Book of the Authority.

**IN WITNESS WHEREOF** I have hereunto set my hand and affixed the Seal of the Authority this 29<sup>th</sup> day of October 2024.

Ronald S. Anastasio, P.E.  
Executive Director

**RESOLUTION AUTHORIZING CLOSED SESSION FOR THE PURPOSES OF PERSONNEL MATTERS DISCUSSIONS REGARDING THE 2025 SUPERVISORY PERSONNEL SALARY INCREASES AND THE CHIEF FINANCIAL OFFICER PART-TIME EMPLOYMENT AGREEMENT**

**NOW, THEREFORE, BE IT RESOLVED** by The Somerset Raritan Valley Sewerage Authority Board of Commissioners as follows:

1. In accordance with the Open Public Meetings Act, the Authority shall adjourn to executive session in accordance with N.J.S.A. 10:4-12(b)(7), in order to discuss personnel matters discussions regarding the 2025 supervisory personnel salary increases and the Chief Financial Officer part-time employment agreement.
2. The minutes of the executive session relating to personnel matters will be released to the public upon the issuance of an unappealable Order of a Court of competent jurisdiction, upon settlement of all issues in the matter, or the failure to institute litigation after the passage of reasonable time.
3. The matters discussed in Closed Session shall be released to the public at such time when they will not be detrimental to the public interest.
4. This Resolution shall take effect as provided by law.

INTRODUCED BY: REINHARD PRATT  
SECONDED BY: FRANK SCARANTINO

Roll Call Vote:

Robert Albano	Yes	John Murphy	Yes
Pamela Borek	Yes	Michael Pappas	Yes
Daniel Croson	Yes	Philip Petrone	Yes
Gary DiNardo	Yes	Reinhard Pratt	Yes
Vincent Dominach	Yes	Frank Scarantino	Yes
Edward Machala	Yes	Joseph Lifrieri	Yes

**CERTIFICATION**

I, Ronald S. Anastasio, Executive Director and Certifying Agent of The Somerset Raritan Valley Sewerage Authority, **HEREBY CERTIFY** that the foregoing is a true copy of a Resolution adopted at a Meeting of the Authority held on the 28<sup>th</sup> of October 2024, as the same appears on record in the Minute Book of The Authority.

**IN WITNESS WHEREOF** I have hereunto set my hand and affixed the Seal of The Authority this 29<sup>th</sup> day of October 2024.



Ronald S. Anastasio, P.E.  
Executive Director  
RSA/lmh