

**THE SOMERSET RARITAN VALLEY SEWERAGE AUTHORITY
REGULAR SESSION AGENDA
OCTOBER 28, 2024**

DATE: October 28, 2024

PLACE: The Somerset Raritan Valley Sewerage Authority

TIME: 7:00 P.M.

- 1. Opening of Meeting by:** Chairman Joseph Lifrieri at _____ P.M.
- 2. Open Public Meetings Announcement by:** Executive Director, Ronald Anastasio

In accordance with the provisions of the Open Public Meetings Act, adequate notice of this Regular Meeting of The Somerset Raritan Valley Sewerage Authority has been provided in accordance with Section 13 of the Act by adoption of the schedule of dates, times, and places of The Somerset Raritan Valley Sewerage Authority to be held between February 5, 2024 to February 3, 2025.

Matters discussed in Closed Session shall be released to the public at such time as is provided in the Resolution authorizing the Closed Session.

3. Roll Call:

Present	Absent		Present	Absent	
_____	_____	Robert Albano	_____	_____	John Murphy
_____	_____	Pamela Borek	_____	_____	Michael Pappas
_____	_____	Daniel Croson	_____	_____	Philip Petrone
_____	_____	Gary DiNardo	_____	_____	Reinhard Pratt
_____	_____	Vincent Dominach, Jr.	_____	_____	Frank Scarantino
_____	_____	Edward Machala	_____	_____	Joseph Lifrieri
_____	_____		_____	_____	

Authority Staff

_____	_____	Ronald S. Anastasio, P.E., Executive Director
_____	_____	Anthony Tambasco, Plant Superintendent
_____	_____	Michael Ingenito, Chief Plant Operator
_____	_____	Sherwin Ulep, P.E., Manager of Engineering
_____	_____	Peter Wozniak, Chief Financial Officer
_____	_____	Eleanor Hoffman, P.E., Regulatory Compliance Engineer
_____	_____	Gerry Zielonka, Maintenance Supervisor
_____	_____	Linda Hering, Human Resources Manager
_____	_____	Christian Santiago, Staff Engineer

Professional Staff

_____	_____	Thomas Schoettle, P.E., CDM Smith
_____	_____	Brad Carney, Esq., Maraziti Falcon, LLP
_____	_____	Matthew Giacobbe, Esq., Cleary, Giacobbe, Alfieri, Jacobs, LLC

4. Pledge of Allegiance

5. Approval of Minutes:

- (1) September 23, 2024 Regular Open Session

6. Public Hearings:

A. Recalculation of the Industrial Pretreatment Program (IPP) Administration Fee

- 1) **Res. No. 24-1028-1** – Resolution Authorizing the 2023 Industrial Pretreatment Program Administration Fee

7. Public Participation:

8. Consent Agenda - Resolutions for Consideration and Possible Formal Action:

- 1) **Res. No. 24-1028-2** – Resolution Authorizing the Executive Director, Manager of Engineering, Chairman Lifrieri, and Commissioner Dominach to Attend the AEA Annual Conference in Atlantic City, November 18th & 19th 2024

9. Board Committees:

A. Personnel Committee: (PETRONE, Albano, Lifrieri)

1. Report on Proposed FY 2025 Salary Increases for Supervisory Personnel (Closed Session – Personnel Matters)

- a. **Res. No. 24-1028-3** - Resolution Authorizing Salary and Wage Increases for Supervisory Employees for FY 2025 (See Memo in front pocket)

2. Report on Part-Time Employment Arrangement with Peter Wozniak to Provide Chief Financial Officer Services (Closed Session – Personnel Matters)

- a. **Res. No. 24-1028-4**– Resolution Accepting the Resignation Letter from Peter Wozniak and Thanking Him for His Service to the Authority and the Acceptance of a Part-Time Chief Financial Officer Employment Agreement

B. Finance Committee: (ALBANO, Machala, Scarantino, Pratt, Pappas, Dominach, Croson)

1. Report and Recommendation of Proposed (Introduced) FY 2025 Budget (see front pocket of binder)
 - a. **Res. No. 24-1028-5** – Resolution Introducing the FY 2025 Budget
2. Report on the Renewal of a Flood Insurance Policy on the Storm Control Pumping Station
 - a. **Res. No. 24-1028-6** - Resolution Authorizing the Renewal of a Flood Insurance Policy for the Storm Control Pumping Station

10. Chairman:

11. Reports:

A. Executive Director’s Report

1. Update on Main Interceptor & Forcemain Rehabilitation Project
2. Update on the Plantwide Mechanical Rehabilitation Project
3. Update on the Storm Control Pumping Station Flood Mitigation Project
4. Update on the Architect RFP issuance for the New Administration Building Project

B. Engineer/Consultants – Thomas Schoettle, P.E. (CDM Smith) Engineer’s Report for September 2024

C. Attorney – Brad Carney, Esq., Maraziti Falcon, LLP

D. Department Reports:

1. Operations
2. Laboratory
3. Maintenance/Electrical
4. Special Projects

E. Engineering Department Engineer Reports:

1. Capacity Allocation
2. Capacity Assurance
3. Monthly Flow Report

4. Manager of Engineering - Engineer's Monthly Report

12. Communications

- A. NJDEP, Division of Water Quality; Residual Transfer Report; Reporting Period 8/1/24 – 8/31/24 (**AUGUST 2024 NOT INCLUDED – TO BE SUBMITTED BY 10/25/2024**)
- B. NJDEP, Division of Water Quality; Surface Water Discharge Monitoring Report; Reporting Period 8/1/24-8/31/24
- C. NJDEP, Division of Water Quality; Surface Water Discharge Monitoring Report – Storm Control Treatment Facility Reporting Period 8/1/24-8/31/24
- D. NJDEP, Division of Water Quality; Residuals Discharge Monitoring Report; Reporting Period 8/1/24-8/31/24 (**AUGUST 2024 NOT INCLUDED – TO BE SUBMITTED BY 10/25/2024**)

13. Payroll – Res. No. 24-1028-7

14. Cancellation of Checks – Res. No. 24-1028-8

15. Bills – Res. No. 24-1028-9

16. Adjourn to Closed Session

Res. No. 24-1028-10 – Resolution Authorizing Closed Session for the Purposes of Personnel Matters Discussions Regarding the 2024 Supervisory Personnel Salary Increases and the Chief Financial Officer Part-Time Employment Agreement

17. Reconvene in Open Session

18. Adjournment

NEXT REGULAR BOARD MEETING WILL BE HELD ON
November 25, 2024