

**MINUTES OF THE BOARD MEETING
THE SOMERSET RARITAN VALLEY SEWERAGE AUTHORITY
October 30, 2018 (Rescheduled from October 22, 2018)**

Minute 1 – Opening of Meeting

The Board Meeting of the Somerset Raritan Valley Sewerage Authority was called to order at 7:30 P.M. by Vice-Chairperson, Richard Mathews

Minute 2 – Open Public Meetings Announcement

The Open Public Meeting Announcement was read by the Executive Director, Ronald S. Anastasio.

Minute 3 – Roll Call

Todd Hay	Yes	Peter Stires	Yes
Louis Esposito, Jr.	Absent	Randy Smith	Yes
Philip Petrone	Yes	Michael Impellizeri	Yes
Edward Machala	Absent*	Gail Quabeck	Yes
Steven Mlenak	Absent	Robert Albano	Yes
Richard Mathews	Yes	Joseph Lifrieri	Yes
		Carolann Garafola	Absent

*arrived at 7:32p.m.

Professional Staff

Ronald Anastasio, P.E., Executive Director	Present
Sherwin Ulep, P.E., Facility Engineer	Present
Anthony Tambasco, Plant Superintendent	Present
Michael Ingenito, Chief Plant Operator	Present
Dennis Smith, Supervisor Liquid Division	Present
Ellie Hoffman, P.E., RCO/Asst. Engineer	Present
Linda Hering, Human Resources Manager	Present
Peter Wozniak, Chief Financial Officer	Present

Others

Thomas Laustsen, CDM Smith	Present
Brent Carney, Esq., Maraziti Falcon, LLP	Present

Minute 4 – Pledge of Allegiance

All in attendance saluted the flag.

Minute 5 – Approval of Minutes

A. Board Meeting Open Session Minutes – September 24, 2018

Upon Motion of Mr. Albano, Second of Mr. Hay, the Minutes of the September 24, 2018 Meeting (Open Session) were approved by the following roll call vote:

Roll Call Vote:

Todd Hay	Yes	Peter Stires	Yes
Louis Esposito, Jr.	Absent	Randy Smith	Yes
Philip Petrone	Abstain	Michael Impellizeri	Yes
Edward Machala	Yes	Gail Quabeck	Yes
Steven Mlenak	Absent	Robert Albano	Yes
Richard Mathews	Yes	Joseph Lifrieri	Yes
		Carolann Garafola	Absent

Minute 6– Public Hearings –

A. Public Hearing regarding the establishment of the Authority’s Sewer Connection Fee

Upon Motion of Mr. Albano, Second of Mr. Impellizeri, the meeting was open to the public by the following roll call vote:

Roll Call Vote:

Todd Hay	Yes	Peter Stires	Yes
Louis Esposito, Jr.	Absent	Randy Smith	Yes
Philip Petrone	Yes	Michael Impellizeri	Yes
Edward Machala	Yes	Gail Quabeck	Yes
Steven Mlenak	Absent	Robert Albano	Yes
Richard Mathews	Yes	Joseph Lifrieri	Yes
		Carolann Garafola	Absent

Vice-Chairman Mathews noted that no one from the public was in attendance for the meeting.

Upon Motion of Mr. Impellizeri, Second of Mr. Albano, the public portion of the meeting was closed by the following roll call vote:

Roll Call Vote:

Todd Hay	Yes	Peter Stires	Yes
Louis Esposito, Jr.	Absent	Randy Smith	Yes
Philip Petrone	Yes	Michael Impellizeri	Yes
Edward Machala	Yes	Gail Quabeck	Yes
Steven Mlenak	Absent	Robert Albano	Yes
Richard Mathews	Yes	Joseph Lifrieri	Yes
		Carolann Garafola	Absent

(1) **Res. No. 18-1030-1** – Resolution Establishing The 2018 Connection Fee

Upon Motion of Ms. Quabeck, Second of Mr. Stires, the above resolution was approved by the following roll call vote:

Roll Call Vote:

Todd Hay	Yes	Peter Stires	Yes
Louis Esposito, Jr.	Absent	Randy Smith	Yes
Philip Petrone	Yes	Michael Impellizeri	Yes
Edward Machala	Yes	Gail Quabeck	Yes
Steven Mlenak	Absent	Robert Albano	Yes
Richard Mathews	Yes	Joseph Lifrieri	Yes
		Carolann Garafola	Absent

A copy of the Resolution is attached hereto and made part of the Official Minutes

(B) Public Hearing regarding the recalculation of the Industrial Pretreatment Program (IPP) Administration Fee

Upon Motion of Mr. Hay, Second of Mr. Stires, the meeting was open to the public by the following roll call vote:

Roll Call Vote:

Todd Hay	Yes	Peter Stires	Yes
Louis Esposito, Jr.	Absent	Randy Smith	Yes
Philip Petrone	Yes	Michael Impellizeri	Yes
Edward Machala	Yes	Gail Quabeck	Yes
Steven Mlenak	Absent	Robert Albano	Yes
Richard Mathews	Yes	Joseph Lifrieri	Yes
		Carolann Garafola	Absent

Vice Chairman Mathews noted that no one from the public was in attendance for the meeting.

Upon Motion of Mr. Albano, Second of Mr. Hay, the public portion of the meeting was closed by the following roll call vote:

Roll Call Vote:

Todd Hay	Yes	Peter Stires	Yes
Louis Esposito, Jr.	Absent	Randy Smith	Yes
Philip Petrone	Yes	Michael Impellizeri	Yes
Edward Machala	Yes	Gail Quabeck	Yes
Steven Mlenak	Absent	Robert Albano	Yes
Richard Mathews	Yes	Joseph Lifrieri	Yes
		Carolann Garafola	Absent

(1) **Res. No. 18-1030-2** – Resolution For Recalculation Of 2017 IPP Administration Fee

Commissioner Albano commended Ellie Hoffman for a fine job with the recalculation of the IPP Fee, and keeping it lower than last year.

Upon Motion of Mr. Albano, Second of Mr. Hay, the above resolution was approved by the following roll call vote:

Roll Call Vote:

Todd Hay	Yes	Peter Stires	Yes
Louis Esposito, Jr.	Absent	Randy Smith	Yes
Philip Petrone	Yes	Michael Impellizeri	Yes
Edward Machala	Yes	Gail Quabeck	Yes
Steven Mlenak	Absent	Robert Albano	Yes
Richard Mathews	Yes	Joseph Lifrieri	Yes
		Carolann Garafola	Absent

A copy of the Resolution is attached hereto and made part of the Official Minutes

Minute 7 – Resolutions for Consideration and Possible Formal Action

(1) **Res. No. 18-1030-3** – Resolution Authorizing The Issuance Of A Non-Domestic Wastewater Discharge Permit To American Spraytech, LLC

Upon Motion of Mr. Stires, Second of Mr. Hay, the above Resolution was approved by the following roll call vote:

Roll Call Vote:

Todd Hay	Yes	Peter Stires	Yes
Louis Esposito, Jr.	Absent	Randy Smith	Yes
Philip Petrone	Yes	Michael Impellizeri	Yes
Edward Machala	Yes	Gail Quabeck	Yes
Steven Mlenak	Absent	Robert Albano	Yes
Richard Mathews	Yes	Joseph Lifrieri	Yes
		Carolann Garafola	Absent

A copy of the Resolution is attached hereto and made part of the Official Minutes

(2) **Res. No. 18-1030-4** – Resolution Approving The Attendance Of The AEA Fall Conference In Atlantic City On November 13th and 14th By Three Commissioners, Executive Director, Facility Engineer, RCO/Assistant Engineer And Chief Financial Officer

Upon Motion of Mr. Stires, Second of Mr. Hay, the above Resolution was approved by the following roll call vote:

Roll Call Vote:

Todd Hay	Yes	Peter Stires	Yes
Louis Esposito, Jr.	Absent	Randy Smith	Yes
Philip Petrone	Yes	Michael Impellizeri	Yes
Edward Machala	Yes	Gail Quabeck	Yes
Steven Mlenak	Absent	Robert Albano	Yes
Richard Mathews	Yes	Joseph Lifrieri	Yes
		Carolann Garafola	Absent

A copy of the Resolution is attached hereto and made part of the Official Minutes.

- (3) **Res. No. 18-1030-5** – Resolution Awarding the Contract for the Furnishing and Delivery of Polymer to SNF Polydyne, Inc.

Mr. Albano had a question regarding the bid we rejected at the last meeting. Mr. Anastasio indicated the current bid is the same amount as the bid that was rejected at the last meeting. The amount is relatively the same as last year's bid because the price is up, but the consumption is down.

Upon Motion of Mr. Stires, Second of Mr. Hay, the above Resolution was approved by the following roll call vote:

Roll Call Vote:

Todd Hay	Yes	Peter Stires	Yes
Louis Esposito, Jr.	Absent	Randy Smith	Yes
Philip Petrone	Yes	Michael Impellizeri	Yes
Edward Machala	Yes	Gail Quabeck	Yes
Steven Mlenak	Absent	Robert Albano	Yes
Richard Mathews	Yes	Joseph Lifrieri	Yes
		Carolann Garafola	Absent

A copy of the Resolution is attached hereto and made part of the Official Minutes.

- (4) **Res. No. 18-1030-6** – Resolution Authorizing the Renewal of a Flood Insurance Policy for the Storm Control Pumping Station

Upon Motion of Mr. Stires, Second of Mr. Hay, the above Resolution was approved by the following roll call vote:

Roll Call Vote:

Todd Hay	Yes	Peter Stires	Yes
Louis Esposito, Jr.	Absent	Randy Smith	Yes
Philip Petrone	Yes	Michael Impellizeri	Yes
Edward Machala	Yes	Gail Quabeck	Yes
Steven Mlenak	Absent	Robert Albano	Yes
Richard Mathews	Yes	Joseph Lifrieri	Yes
		Carolann Garafola	Absent

A copy of the Resolution is attached hereto and made part of the Official Minutes

- (5) **Res. No. 18-1030-7**– Resolution Granting an Access Agreement to the Public Service Electric and Gas Company for Ingress, Egress and Storage of Equipment to Repair and/or Replace Electric Line/Lines

Upon Motion of Mr. Stires, Second of Mr. Hay, the above Resolution was approved by the following roll call vote:

Roll Call Vote:

Todd Hay	Yes	Peter Stires	Yes
Louis Esposito, Jr.	Absent	Randy Smith	Yes
Philip Petrone	Yes	Michael Impellizeri	Yes
Edward Machala	Yes	Gail Quabeck	Yes
Steven Mlenak	Absent	Robert Albano	Yes
Richard Mathews	Yes	Joseph Lifrieri	Yes
		Carolann Garafola	Absent

A copy of the Resolution is attached hereto and made part of the Official Minutes

Minute 8 – Board Committees –

A. PERSONNEL COMMITTEE (PETRONE, Albano, Mathews, Quabeck)

- (1) Report on Proposed FY 2019 Salary Increases for Supervisory & Non-Union Personnel (**Closed Session – Personnel Matters**)

(2) Mr. Anastasio indicated that our Administrative Assistant, Donna O’Shea has decided to retire from the Authority and her last day was Friday, October 26, 2018. We thank her for her service and wish her well. We will move ahead to fill this position and are reassessing the scope of the position, likely on a part-time basis. This was discussed with the Personnel Committee. We will report back to the board on our progress in filling the position.

B. FINANCE COMMITTEE (QUABECK, Impellizeri, Machala, Mathews, Albano, Mlenak)

- (1) Report and Recommendation of Proposed (Introduced) FY 2019 Budget (see front cover of binder)

Ms. Quabeck indicated that a copy of the proposed budget was provided to everyone. We have the resolution introducing the budget. Additionally, everyone has the report sent from the Finance Committee, as prepared by Mr. Wozniak and Mr. Anastasio. The Finance Committee met and reviewed all of the proposed figures for 2019. We are pleased to say that we do not have to consider any rate increase, which is good news. The flows are up, which gives us more revenue but that also means that everyone will be paying more based on the flow. So even though there is no rate increase, there will still be an increase in charges. The Finance Committee fully recommends and endorses their recommendation and we move that the budget be introduced and then we will have a public hearing on it.

Mr. Albano has a question with respect to page N4 2 of 2, there is a column heading that says names of other public entities where an individual is employed as a member of the governing body, and he believes that some of the members at this table are members of those governing bodies, does that need to be put in there? Mr. Anastasio indicated that the submittal will be finalized tomorrow before it is sent off to the State, we just didn't get it in in time for the board meeting. We have all of the correct responses and will get them in tomorrow and submit it.

- (a) **Res. No. 18-1030-9** – Resolution Approving the FY 2019 Budget

Upon Motion of Ms. Quabeck, Second of Mr. Machala, the above Resolution was approved by the following roll call vote:

Roll Call Vote:

Todd Hay	Yes	Peter Stires	Yes
Louis Esposito, Jr.	Absent	Randy Smith	Yes
Philip Petrone	Yes	Michael Impellizeri	Yes
Edward Machala	Yes	Gail Quabeck	Yes
Steven Mlenak	Absent	Robert Albano	Yes
Richard Mathews	Yes	Joseph Lifrieri	Yes
		Carolann Garafola	Absent

A copy of the Resolution is attached hereto and made part of the Official Minutes

- (2) Report on the Bond Resolution for the Storm Control Treatment Facility
- (a) **Res. No. 18-1030-10** – Resolution Authorizing the Issuance of Not Exceeding \$25,000,000 Subordinate Bonds of the Somerset Raritan Valley Sewerage Authority for the Storm Control Facility Project and Providing for their Sale to the New Jersey Infrastructure Bank and the State of New Jersey and Authorizing the Execution and Delivery of Certain Agreements in Connection Therewith

Ms. Quabeck indicated that everyone was provided a copy of the report with respect to the resolution authorizing the issuance of bonds. This is prepared by our bond counsel and has been reviewed by the Authority's staff, as well as the Finance Committee. We are eager to get this down to the State so that we can be sure of getting it through their fiscal year, which ends on June 30th. We want to make sure we get everything approved by them while the rates are still as low as they are now. We have a feeling they may go up. Mr. Anastasio indicate that they are very favorable now, 75% interest free. We just never know what might happen in the next budget year. The Finance Committee is recommending that we introduce this resolution now. Mr. Stires inquired that this bond is just for this project? Ms. Quabeck confirmed.

Upon Motion of Ms. Quabeck, Second of Mr. Albano, the above Resolution was approved by the following roll call vote:

Roll Call Vote:

Todd Hay	Yes	Peter Stires	Yes
Louis Esposito, Jr.	Absent	Randy Smith	Yes
Philip Petrone	Yes	Michael Impellizeri	Yes
Edward Machala	Yes	Gail Quabeck	Yes
Steven Mlenak	Absent	Robert Albano	Yes
Richard Mathews	Yes	Joseph Lifrieri	Yes
		Carolann Garafola	Absent

A copy of the Resolution is attached hereto and made part of the Official Minutes

Minute 9 – Chairperson – Vice-Chairman Mathews indicated he has nothing to report.

Minute 10 – Reports

A. Executive Director's Report

(1) Update on SSO Project:

Mr. Anastasio indicated that following the passing of the Bond Resolution, we are moving along now. We received Statehouse Commission approval, finally, on September 27, 2018. There are some mechanical items that need to be done related to Green Acres, that he and Attorney Brent Carney are working on with Somerset County and the Borough of Somerville, specifically getting certain land transactions and resolutions passed by those two bodies. We will have a closing on the site for the property. The money has already changed hands but there will still be a passage of title. We have title work being done now for that property. There are a number of little and medium sized things that have to be done. Our contract specifications have already been reviewed by the Office of State Comptroller. Mr. Carney has responded on our behalf on those front-end comments and we made those changes. That is another box we can check off. This Bond Resolution was a big one to get this one going. We want to get the funding in place as soon as possible. We typically wait until we open bids and then size the borrowing more to be in line with the bid price, but there is some work to get the construction loan closed, which takes about a month and a half to two months of going back and forth between Bond Counsel and the State. Our Bond Counsel recommends that we move ahead and do this because we want to have it in place so that when we open bids, hopefully

around April or May, we're ready to go. By that time, the construction loan will already have been closed and we have all the engineering money so that when the contract is awarded, we'll be able to lock in the financing terms at that time. We're pushing to get to that point. We have a lot of work to do yet. Ms. Quabeck commended that the \$25 million is "not to exceed \$25 million". Mr. Stires asked if the \$25 million includes the reimbursement of the design fees? And Mr. Anastasio indicated yes, that is correct. Mr. Wozniak's report that is in every board book, is a tally of what we've been authorized and expended, which is about \$5 million. There is some more money, as we discussed with the Finance Committee, and we will be coming back to the Board for that. There are the engineering services by the design engineer, during construction, which is the 3rd phase of their services and hasn't been awarded yet and that will probably be about \$400,000. So that number will creep up a little but it is all in that \$25 million, which has a little bit of a cushion. The trust is very flexible so if the total cost is \$21 million, we only borrow long-term what we take out. It is almost like a credit line where we only borrow what we need, and nothing more. In past years, you had to borrow what you said you would use even if it was over the amount. You had to take the money due to tax reasons, etc. Having this in place is a big help now because the Bond Counsel will go ahead and get the paperwork to get the construction loan closed, and then Peter will make applications to get reimbursed. Mr. Lifrieri asked what the fee will be on that, for the Bond Counsel. Mr. Anastasio indicated that each short-term loan is \$10,000 per closing. For the mercury project, we had 2 short-term loan closings and then the long-term loan closing was \$15,000. So, it was \$35,000 for that project. This one will have one construction loan closing and then one long-term financing closing, so it should be \$25,000. This encompasses them putting this resolution together and their back-and-forth with the State. And that is all as quoted in their proposal to us in the beginning of the year, so that is no surprise. Mr. Stires asked if this includes the trees, archeological stuff, land, etc. and Mr. Anastasio, indicated it is all included in that \$5 million.

We are pleased with where we are but we have to keep the pedal to the metal and we have to go back to the State and get an authorization to advertise for this project, and we are working on that as well. Mr. Stires asked if we are looking for an "on the street" time of April, but Mr. Anastasio said he would like to get it on the street as soon as possible, ideally by New Year's or sooner and probably be on the street for eight weeks. It would be nice to open it in late February and then we have to get an authorization to award, which by then, they will certainly want to see that the land is closed on, etc. They might let us advertise before the closing is done but they want to know that that is on its way.

(2) Update on Incinerator Project:

Mr. Anastasio indicated that as we reported, we are running it tonight and everyone's done a good job getting it to that point. The crews have really taken to it. November 26th we are going to start our performance test. This is the last leg of the contracts. In the equipment procurement contract, they are responsible for the compliance test. If it doesn't pass, it is their problem but we fully expect it to pass. There are a number of things we have to do in November to get ready for that. We met today and yesterday with our team and talked about what we have to do and we have a plan and have everything lined up. We just have to execute it. Once we do the performance test and everything goes well, we should get our results late winter, maybe around February 1st, and then the engineers can certify that everything is complete and the incinerator passed the EPA test and we close out the project with no outstanding controversies or litigation.

(3) Update on Plant-wide Electrical Rehabilitation Project

The design for this project is basically 100% done. We are just about ready to finalize the front-end of the specifications and look to go out to bid soon. We may get this out before the end of the year, which would be good. Mr. Anastasio and Sherwin Ulep are going to be working on that and working with the consulting engineer. Mr. Stires asked if we would phase it. Mr. Anastasio indicated that we are looking to phase it, possibly five phases. Mr. Ulep indicated six to seven phases. However, it would all be on one bid, one contractor. Mr. Hay asked if we would do base bids and then alternates for that. Mr. Anastasio indicated that we have some contingencies in it like permit fees, but we don't have any alternates. We don't want them tearing the whole plant apart at once. We want to go area to area since its all related work in certain areas. Mr. Lifrieri asked if there was anything novel in the design. Mr. Anastasio indicated that there are some pretty interesting things. We are using what called an IPA (independent power assembly). It is like a free-standing structure that encompasses all the motor control centers in a weather-proof enclosure, rather than assembling it in pieces. It comes as a unit and we are going to mount it on foundations several feet above the flood stage, where we will walk up steps to get into it. It will be climate controlled and that is going to be used for our motor control centers for the multi-media filter. Where the existing one's are, that building floods. We've had a foot or two of water in there so when you have all these motor control centers starting to go under water, it is a little unnerving. This thing is going to be out of the flood zone, safe, nice, modern, good conditions. We will make sure it is high enough. We've eliminated some underground conduits for signal wire and we're using radio instead. It is expensive to do the trenching. We've yielded a little bit of savings there but we strive to be and have been efficient in everything we do and we've come up with some good efficiency. We really thought things through, down to the types of switches that we need to have, certain motor control centers and pumps, etc. and we're really cleaning this up and we're setting it up so that the Authority is set for electrical needs for probably 40 years. Mr. Stires commented that it is a pretty quick design for such a complicated

project. Mr. Anastasio said that the design phase went very well and Tony Tambasco and Sherwin Ulep spent a lot of time with the electrical designers and walk-throughs, and those two guys are really the point-people on this. Mr. Anastasio indicated that he, Michael Ingenito and Dennis Smith have also sat in at times. This will be on our radar with reporting to the Board.

This project is also part of a smaller financial bundling as well, because the terms are attractive. We are working on now getting that bundle together. It should be around \$3.5-4.0 million dollars. That is in a project bundle of what we figure, an upper limit of about \$6 million.

B. Engineer/Consultants – Thomas Laustsen, P.E. (CDM Smith) Engineer's Report for September, 2018.

C. Attorney – Brent Carney, Esq., Maraziti Falcon, LLP – No additional comments.

D. Department Reports –

- (1) Operations
- (2) Laboratory
- (3) Maintenance/Electrical
- (4) Special Projects

E. Facility Engineer Reports –

- (1) Capacity Allocation
- (2) Capacity Assurance
- (3) Monthly Flow Report
- (4) Facility Engineer's Monthly Report

Minute 11 – Communications

- A. NJDEP, Division of Water Quality; Residual Transfer Report; Re: Reporting Period: 8/01/18 through 8/31/18
- B. NJDEP, Division of Water Quality; Surface Water Discharge Monitoring Report; Re: Reporting Period: 8/01/18 through 8/31/18
- C. NJDEP, Division of Water Quality; Residuals Transfer Discharge Monitoring Report; Re: Reporting Period: 8/01/18 through 8/31/18

Minute 12 – Res. No. 18-1030-11 – Payroll

Upon Motion of Mr. Albano, Second of Mr. Stires, the above Resolution was approved by the following roll call vote:

Roll Call Vote:

Todd Hay	Yes	Peter Stires	Yes
Louis Esposito, Jr.	Absent	Randy Smith	Yes
Philip Petrone	Yes	Michael Impellizeri	Yes
Edward Machala	Yes	Gail Quabeck	Yes
Steven Mlenak	Absent	Robert Albano	Yes
Richard Mathews	Yes	Joseph Lifrieri	Yes
		Carolann Garafola	Absent

A copy of the Resolution is attached hereto and made part of the Official Minutes

Minute 13 – Cancelled Check(s) – None

Minute 14 – Bills – Res. No. 18-1030-12

Upon Motion of Mr. Lifrieri, Second of Mr. Stires, the above Resolution was approved by the following roll call vote:

Roll Call Vote:

Todd Hay	Yes	Peter Stires	Yes
Louis Esposito, Jr.	Absent	Randy Smith	Yes
Philip Petrone	Yes	Michael Impellizeri	Yes
Edward Machala	Yes	Gail Quabeck	Yes
Steven Mlenak	Absent	Robert Albano	Yes
Richard Mathews	Yes	Joseph Lifrieri	Yes
		Carolann Garafola	Absent

A copy of the Resolution is attached hereto and made part of the Official Minutes

Minute 15 – Res. No. 18-1030-13 – Resolution Authorizing Closed Session for the purpose of discussing Personnel Matters in Connection to the Open Public Meetings Law

Upon Motion of Mr. Albano, Second of Mr. Impellizeri, the above Resolution was approved by the following roll call vote:

Roll Call Vote:

Todd Hay	Yes	Peter Stires	Yes
Louis Esposito, Jr.	Absent	Randy Smith	Yes
Philip Petrone	Yes	Michael Impellizeri	Yes
Edward Machala	Yes	Gail Quabeck	Yes
Steven Mlenak	Absent	Robert Albano	Yes
Richard Mathews	Yes	Joseph Lifrieri	Yes
		Carolann Garafola	Absent

Minute 16 – Motion to Continue in Open Session

Upon Motion of Ms. Quabeck, Second of Mr. Hay, the meeting reconvened in Open Session at 8:08 p.m. by the following roll call vote:

Roll Call Vote:

Todd Hay	Yes	Peter Stires	Yes
Louis Esposito, Jr.	Absent	Randy Smith	Yes
Philip Petrone	Yes	Michael Impellizeri	Yes
Edward Machala	Yes	Gail Quabeck	Yes
Steven Mlenak	Absent	Robert Albano	Yes
Richard Mathews	Yes	Joseph Lifrieri	Yes
		Carolann Garafola	Absent

Minute 17 – Vote on Proposed Salary and Wage Increases for Supervisory Employees

Mr. Anastasio noted that there is a typographical error on the Resolution but that the amount on the memo attached thereto is correct. This is in regard to the salary for Peter Wozniak. The Personnel Committee made a change in the proposed salary increase for Mr. Wozniak. On the Resolution the recommended increase is 4.08% and the 2019 base salary for Mr. Wozniak is \$110,205.90.

- (a) **Res. No. 18-1030-8** – Resolution Authorizing Salary and Wage Increases for Supervisory Employees

Ms. Quabeck indicated the salary and wage increases are as shown on the white page attached to the proposed Resolution, proposal of 2019 salary increases.

Upon Motion of Ms. Quabeck, Second of Mr. Petrone, the above Resolution was approved by the following roll call vote:

Roll Call Vote:

Todd Hay	Yes	Peter Stires	Yes
Louis Esposito, Jr.	Absent	Randy Smith	Yes
Philip Petrone	Yes	Michael Impellizeri	Yes
Edward Machala	Yes	Gail Quabeck	Yes
Steven Mlenak	Absent	Robert Albano	Yes
Richard Mathews	Yes	Joseph Lifrieri	Yes
		Carolann Garafola	Absent

A copy of the Resolution is attached hereto and made part of the Official Minutes

Minute 18 – Adjournment

Upon Motion of Mr. Machala, Second of Mr. Stires, the meeting was adjourned at 8:09 p.m. by the following roll call vote

Todd Hay	Yes	Peter Stires	Yes
Louis Esposito, Jr.	Absent	Randy Smith	Yes
Philip Petrone	Yes	Michael Impellizeri	Yes
Edward Machala	Yes	Gail Quabeck	Yes
Steven Mlenak	Absent	Robert Albano	Yes
Richard Mathews	Yes	Joseph Lifrieri	Yes
		Carolann Garafola	Absent

**NEXT REGULAR BOARD MEETING WILL BE HELD ON
NOVEMBER 26, 2018**