

**MINUTES OF THE BOARD MEETING
THE SOMERSET RARITAN VALLEY SEWERAGE AUTHORITY
NOVEMBER 23, 2020**

Minute 1 - Opening of Meeting

The Board Meeting of the Somerset Raritan Valley Sewerage Authority was called to order at 7:32 P.M. by Chairman Todd Hay.

Minute 2 - Open Public Meetings Announcement

The Open Public Meeting Announcement was read by the Executive Director, Ronald S. Anastasio.

Minute 3 - Roll Call

Robert Albano	Present (phone)	Steven Mlenak	<i>Absent</i>
Louis Esposito, Jr	Present (phone)	Philip Petrone	Present (phone)*
Michael Impellizeri	Present	Spencer Pierini	Present (phone)
Joseph Lifrieri	Present	Gail Quabeck	Present (phone)
Edward Machala	Present	Randy Smith	Present (phone)
Richard Mathews	<i>Absent</i>	Peter Stires	Present (phone)
		Todd Hay	Present

*Mr. Petrone phoned in at 7:35pm

Authority Staff

Ronald Anastasio, P.E., Executive Director	Present
Sherwin Ulep, P.E., Facility Engineer	Present (phone)
Anthony Tambasco, Plant Superintendent	<i>Absent</i>
Michael Ingenito, Chief Plant Operator	<i>Absent</i>
Dennis Smith, Supervisor Liquid Division	<i>Absent</i>
Ellie Hoffman, P.E., Regulatory Compliance Engineer	<i>Absent</i>
Linda Hering, Human Resources Manager	Present
Peter Wozniak, Chief Financial Officer	Present (phone)

Professional Staff

Thomas Schoettle, P.E., CDM Smith	Present (phone)
Brad Carney, Esq., Maraziti Falcon, LLP	Present (phone)

Minute 4 – Pledge of Allegiance

All in attendance saluted the flag

Minute 5 – Approval of Minutes

1. Board Meeting Open Session Minutes – October 26, 2020

Chairman Hay asked if anyone had any questions or comments with respect to the Open Session Minutes and there were none. With the Motion of Mr. Lifrieri, Second of Mr. Albano, the Minutes of the September 28, 2020 Meeting (Open Session), were approved by the following roll call vote:

Robert Albano	Yes	Steven Mlenak	<i>Absent</i>
Louis Esposito, Jr	<i>Abstain</i>	Philip Petrone	Yes
Michael Impellizeri	Yes	Spencer Pierini	<i>Abstain</i>
Joseph Lifrieri	Yes	Gail Quabeck	Yes
Edward Machala	Yes	Randy Smith	Yes
Richard Mathews	<i>Absent</i>	Peter Stires	Yes
		Todd Hay	Yes

2. Board Meeting Closed Session Minutes – October 26, 2020

Chairman Hay asked all Commissioners if there were any questions, amendments, or comments with respect to the Closed Session Minutes and there were none. With the Motion of Mr. Machala, Second of Mr. Lifrieri, the Minutes of the September 28, 2020 (Closed Session), were approved by the following roll call vote:

ROLL CALL VOTE:

Robert Albano	Yes	Steven Mlenak	<i>Absent</i>
Louis Esposito, Jr	<i>Abstain</i>	Philip Petrone	Yes
Michael Impellizeri	Yes	Spencer Pierini	<i>Abstain</i>
Joseph Lifrieri	Yes	Gail Quabeck	Yes
Edward Machala	Yes	Randy Smith	Yes
Richard Mathews	<i>Absent</i>	Peter Stires	Yes
		Todd Hay	Yes

Minute 6 – Public Hearing

Public Hearings:

A. Public Hearing Regarding the Adoption of The Authority’s FY 2021 Budget.

Upon Motion of Mr. Impellizeri, Second of Mr. Esposito, the hearing was open to the public by the following roll call vote:

Roll Call Vote:

Robert Albano	Yes	Steven Mlenak	<i>Absent</i>
Louis Esposito, Jr	Yes	Philip Petrone	Yes
Michael Impellizeri	Yes	Spencer Pierini	Yes
Joseph Lifrieri	Yes	Gail Quabeck	Yes
Edward Machala	Yes	Randy Smith	Yes
Richard Mathews	<i>Absent</i>	Peter Stires	Yes
		Todd Hay	Yes

Chairman Hay noted that no one from the public was in attendance for this hearing.

Upon Motion of Mr. Impellizeri, Second of Mr. Lifrieri, this public hearing was closed by the following roll call vote:

Roll Call Vote:

Robert Albano	Yes	Steven Mlenak	<i>Absent</i>
Louis Esposito, Jr	Yes	Philip Petrone	Yes
Michael Impellizeri	Yes	Spencer Pierini	Yes
Joseph Lifrieri	Yes	Gail Quabeck	Yes
Edward Machala	Yes	Randy Smith	Yes
Richard Mathews	<i>Absent</i>	Peter Stires	Yes
		Todd Hay	Yes

Res. No. 20-1123-1 – Resolution Adopting the Authority’s FY 2021 Budget

Upon motion of Mr. Albano, Second of Mr. Smith, the above Resolution was approved by the following roll call vote:

Roll Call Vote:

Robert Albano	Yes	Steven Mlenak	<i>Absent</i>
Louis Esposito, Jr	Yes	Philip Petrone	Yes
Michael Impellizeri	Yes	Spencer Pierini	Yes
Joseph Lifrieri	Yes	Gail Quabeck	Yes
Edward Machala	Yes	Randy Smith	Yes
Richard Mathews	<i>Absent</i>	Peter Stires	Yes
		Todd Hay	Yes

Minute 7 – Public Participation: No member of the public in attendance.

Minute 8 – Consent Resolutions for Consideration and Possible Formal Action

Mr. Pierini indicated that he needs to abstain from Res. No. 20-1123-5 as it pertains to a development within his township and he cannot participate in the approval of that Resolution. Mr. Carney recommended that we pull that resolution and vote on the Consent Agenda without that Resolution, and vote on Res. No. 20-1123-5 separately.

- 1) **Res. No. 20-1123-2** – Resolution Authorizing Payment of Benefit Time to Joseph Francis, Maintenance Assistant, Upon His Retirement
- 2) **Res. No. 20-1123-3** – Resolution Authorizing Change Order No. 3 for the Trucking and Off-Site Disposal of Stored Fuel-Contaminated Soils at the Storm Control Treatment Facility Construction Project Site
- 3) **Res. No. 20-1123-4** – Resolution Authorizing Additional Funds to CDM Smith for Licensed Site Remediation Professional Services Associated with the Construction Phase of the Storm Control Treatment Facility Project
- 4) **Res. No. 20-1123-6** – Sewer Extension Resolution - Branchburg Senior Apartments, LLC; Proposed 150-Unit Aged Restricted Affordable Housing Development; Block 68.05 Lots 1; Township of Branchburg

Upon Motion of Mr. Lifrieri, Second of Mr. Esposito, the above Resolutions were approved by the following roll call vote:

Roll Call Vote:

Robert Albano	Yes	Steven Mlenak	<i>Absent</i>
Louis Esposito, Jr	Yes	Philip Petrone	Yes
Michael Impellizeri	Yes	Spencer Pierini	Yes
Joseph Lifrieri	Yes	Gail Quabeck	Yes
Edward Machala	Yes	Randy Smith	Yes
Richard Mathews	<i>Absent</i>	Peter Stires	Yes
		Todd Hay	Yes

Mr. Carney asked if the Commissioner that has indicated he has a conflict, is in the room. Mr. Anastasio indicated he is on the phone. In that case, he indicated an abstention is satisfactory.

5) **Res. No. 20-1123-5** – Sewer Extension Resolution - Proposed Fifteen (15) Single-Family Dwelling Subdivision; Block 99, Lot 12, 13, 15, 16 and 17; Township of Green Brook

Upon Motion of Ms. Quabeck, Second of Mr. Stires, the above Resolution was approved by the following roll call vote:

Roll Call Vote:

Robert Albano	Yes	Steven Mlenak	<i>Absent</i>
Louis Esposito, Jr	Yes	Philip Petrone	Yes
Michael Impellizeri	Yes	Spencer Pierini	<i>Abstain</i>
Joseph Lifrieri	Yes	Gail Quabeck	Yes
Edward Machala	Yes	Randy Smith	Yes
Richard Mathews	<i>Absent</i>	Peter Stires	Yes
		Todd Hay*	Yes

Minute 9 - Board Committees – None

Minute 10 – Chairman - Designation of Nominating Committee for 2021-2022 Authority Officers

Mr. Hay stated that he would like to discuss the designation of the Nominating Committee for 2021-2022 Authority Officers. Mr. Hay asked that Mr. Petrone be the Chairman. Mr. Machala, Mr. Smith, and Mr. Albano to also participate in the Nominating Committee. Mr. Hay asked Mr. Anastasio to make note of the Nominating Committee so that they can look at the slate of officers for next year.

Mr. Hay also mentioned his continued appreciation to Ron and his Staff and to continue the good work. He acknowledged the emergency this week, but it seems to be taken care of. Ron indicated that tomorrow the repair is being made and hopes all goes well.

Minute 11 - Reports

A. Executive Director’s Report

1. Update on Storm Control Treatment Facility Construction Project

Mr. Anastasio mentioned that an email was sent out to all Commissioners with photos of the construction site. We are making a lot of progress. The site is looking more like a facility. We have a long way to go but have accomplished a great deal in the past year. Right after Thanksgiving, we will start the off-site soil work. The off-site trucking work is going to happen with the easement soils that we worked on last month. Also, the soil that was affected from the leaking fuel storage tank, is about to get removed from the site as well.

Things continue to go well. We are happy with the workmanship and the progress and we are pleased with everything that is going on now.

2. Update on the Plantwide Electrical Rehabilitation Project

This project is also going well. The contractor is making good progress. They are about 39% complete now. They are about to bite-off two big chunks of the project which involve the replacement of the electric system in the 600 Building, and also the Multi-Media Filter system in Building 603, which is what you pass on your way into the gate. Tony Tambasco and Sherwin Ulep are doing a good job managing the electrical project and Sherwin is also doing a good job with storm control project. They are keeping everything on pace with both projects.

3. Report on Emergency Repair of Original 1958 Interceptor Pipe Collapse

We had a small section of the interceptor collapse less than a week ago. I sent out a memo to all Commissioners with a description of how it happened. The bottom-line is, and we will be talking about this in the future, we've had severe corrosion due to the hydrogen sulfide gas, which means that there is an oxidation reaction with the biological film that forms on the interior top of the pipe and it makes sulfuric acid and it eats the concrete. This is a known fact, and the pipe is 62 years old. This area, we believe, is worst than most. We will be discussing this with the Planning Committee. I think this was a wakeup call for us and we may need to address this quicker than we anticipated. This project is in our capital budget but not slated to be done next year, but we need to talk about moving that up on the list. We will need to make some evaluations. In 2014 we did an internal TV inspection, and we will review those reports and take a closer look and try to project from that data, how it may be worse now. We are doing the repair tomorrow, Tuesday, and hopefully everything will go well. We expect it will and we are banking on the bottom half of the pipe having good integrity and being intact. If it turns out that it is all shot, which is the way the corrosion works. The erosion only happens above the water line. That pipe has had a lot of flow in it for a lot of years, so I expect the bottom to be good. Hopefully, we can get it all done but if we can't, it becomes a more expensive repair because it involves bypass pumping. There is a lot of flow coming through Meter Chamber No. 7 and it could be quite dangerous diverting it. We are well prepared to perform this repair.

Fortunately, we put the second line in 15 years ago, so we have two interceptors. If we didn't, this would have been a catastrophe, in that there would have been a major sewer spill into the Raritan River. I spoke to Tom Schoettle about it and he is pulling some cost data together for us to get a handle on what this may cost. CDM Smith has a lot of experience doing relining projects so we will have discussions on that in the near future. In the event it does not go well tomorrow, I will let everyone know by email if we must do a more sophisticated and expensive repair. We would then affirm all the costs at the next Board meeting. They would be all known by then. The Board would retroactively be affirming all the costs. Right now, we think the costs are going to be quite inexpensive, but costs could go up if we are not successful.

Mr. Carney indicated that it is implied within Ron’s memorandum that this is an unforeseen event that obviously affects public health and safety.

- a. **Res. No. 20-1123-7** - Resolution Declaring an Emergency for the Repair of the Collapse of the Original 1958 Interceptor Pipe Between Meter Chamber Nos. 7 and 8

Upon motion of Ms. Quabeck, Second of Mr. Machala, the above Resolution was approved by the following roll call vote:

Roll Call Vote:

Robert Albano	Yes	Steven Mlenak	<i>Absent</i>
Louis Esposito, Jr	Yes	Philip Petrone	Yes
Michael Impellizeri	Yes	Spencer Pierini	Yes
Joseph Lifrieri	Yes	Gail Quabeck	Yes
Edward Machala	Yes	Randy Smith	Yes
Richard Mathews	<i>Absent</i>	Peter Stires	Yes
		Todd Hay	Yes

4. Review the Authority Professionals (Closed Session)

B. Engineer/Consultants – CDM Smith Engineer’s Report for October 2020. Mr. Schoettle indicated he has nothing further to add.

C. Attorney – Maraziti Falcon, LLP – No report this evening.

D. Department Reports:

- 1. Operations
- 2. Regulatory Compliance
- 3. Laboratory
- 4. Maintenance/Electrical

E. Facility Engineer Reports:

- 1. Facility Engineer’s Monthly Report
- 2. Capacity Allocation
- 3. Capacity Assurance

4. Monthly Flow Report

Minute 12 – Communications – nothing to add.

Minute 13 - Res. No. 20-1123-8 - Payroll

Upon Motion of Mr. Lifrieri, Second of Mr. Esposito, the above Resolution was approved by the following roll call vote:

Roll Call Vote:

Robert Albano	Yes	Steven Mlenak	<i>Absent</i>
Louis Esposito, Jr	Yes	Philip Petrone	Yes
Michael Impellizeri	Yes	Spencer Pierini	Yes
Joseph Lifrieri	Yes	Gail Quabeck	Yes
Edward Machala	Yes	Randy Smith	Yes
Richard Mathews	<i>Absent</i>	Peter Stires	Yes
		Todd Hay	Yes

Minute 14 - Res. No. 20-1123-9 - Bills

Upon Motion of Mr. Impellizeri, Second of Mr. Esposito, the above Resolution was approved by the following roll call vote:

Roll Call Vote:

Robert Albano	Yes	Steven Mlenak	Absent
Louis Esposito, Jr	Yes	Philip Petrone	Yes
Michael Impellizeri	Yes	Spencer Pierini	Yes
Joseph Lifrieri	Yes	Gail Quabeck	Yes
Edward Machala	Yes	Randy Smith	Yes
Richard Mathews	Absent	Peter Stires	Yes
		Todd Hay	Yes

Minute 15 – Res. No. 20-1123-10 - Adjourn to Closed Session - Resolution Authorizing Closed Session for the Purposes of Personnel Matters Discussion Regarding the Current Slate of Authority Professionals.

Mr. Carney indicated he is going to recuse himself from the Closed Session, as is Mr. Schoettle.

At 7:54 p.m., upon Motion of Mr. Lifrieri, Second of Mr. Pierini, the above adopted Resolution was approved by the following roll call vote:

Roll Call Vote:

Robert Albano	Yes	Steven Mlenak	<i>Absent</i>
Louis Esposito, Jr	Yes	Philip Petrone	Yes
Michael Impellizeri	Yes	Spencer Pierini	Yes
Joseph Lifrieri	Yes	Gail Quabeck	Yes
Edward Machala	Yes	Randy Smith	Yes
Richard Mathews	<i>Absent</i>	Peter Stires	Yes
		Todd Hay	Yes

Open Session reconvened at 7:57 p.m.

Minute 16 - Adjournment

Upon Motion of Mr. Impellizeri, Second of Mr. Esposito, the meeting was adjourned at 7:58 p.m.

Roll Call Vote:

Robert Albano	Yes	Steven Mlenak	<i>Absent</i>
Louis Esposito, Jr	Yes	Philip Petrone	Yes
Michael Impellizeri	Yes	Spencer Pierini	Yes
Joseph Lifrieri	Yes	Gail Quabeck	Yes
Edward Machala	Yes	Randy Smith	Yes
Richard Mathews	<i>Absent</i>	Peter Stires	Yes
		Todd Hay	Yes

**NEXT REGULAR BOARD MEETING WILL BE HELD ON
DECEMBER 21, 2020**