

**MINUTES OF THE BOARD MEETING
THE SOMERSET RARITAN VALLEY SEWERAGE AUTHORITY
March 25, 2019**

Minute 1 – Opening of Meeting

The Board Meeting of the Somerset Raritan Valley Sewerage Authority was called to order at 7:31 P.M. by Chairperson Carolann Garafola

Minute 2 – Open Public Meetings Announcement

The Open Public Meeting Announcement was read by the Executive Director, Ronald S. Anastasio.

Minute 3 – Roll Call

Todd Hay	<i>Absent*</i>	Peter Stires	Present
Louis Esposito, Jr.	<i>Absent</i>	Randy Smith	Present
Philip Petrone	<i>Absent</i>	Michael Impellizeri	Present
Edward Machala	Present	Gail Quabeck	Present
Steven Mlenak	Present	Robert Albano	Present
Richard Mathews	<i>Absent</i>	Joseph Lifrieri	Present
		Carolann Garafola	Present

*arrived at 7:36 p.m.

Authority Staff

Ronald Anastasio, P.E., Executive Director	Present
Sherwin Ulep, P.E., Facility Engineer	Present
Anthony Tambasco, Plant Superintendent	Present
Michael Ingenito, Chief Plant Operator	Present
Dennis Smith, Supervisor Liquid Division	Present
Ellie Hoffman, P.E., RCO/Asst. Engineer	Present
Linda Hering, Human Resources Manager	Present
Michele Haynberg, Administrative Asst.	Present
Peter Wozniak, Chief Financial Officer	Present

Professional Staff

Thomas Schoettle, P.E., CDM Smith	Present
Brent Carney, Esq., Maraziti Falcon, LLP	Present

Minute 4 – Pledge of Allegiance

All in attendance saluted the flag.

Minute 5 – Approval of Minutes

Board Meeting Open Session Minutes – February 25, 2019

With the Motion of Mr. Mlenak, Second of Mr. Machala, the Minutes of the February 25, 2019 Meeting (Open Session), were approved by the following roll call vote:

Roll Call Vote:

Todd Hay	<i>Absent*</i>	Peter Stires	Yes
Louis Esposito, Jr.	<i>Absent</i>	Randy Smith	Yes
Philip Petrone	<i>Absent</i>	Michael Impellizeri	Yes
Edward Machala	Yes	Gail Quabeck	Yes
Steven Mlenak	Yes	Robert Albano	Yes
Richard Mathews	<i>Absent</i>	Joseph Lifrieri	Yes
		Carolann Garafola	Yes

*arrived at 7:36 p.m.

Minute 6 – Public Hearings – NONE

Minute 7 – Public Participation – NONE

Minute 9 – Consent Resolutions for Consideration and Possible Formal Action

A. Mr. Impellizeri had an exception to Res. No. 19-0325-3 and asked that it be removed from the Consent Resolutions and voted on separately. This was agreed upon and Res. No. 19-0325-3 was removed from the Consent Resolutions and voted on separately as indicated below.

- (1) **Res. No. 19-0325-1** – Resolution Authorizing the Issuance of a Non-Domestic Wastewater Discharge Permit to Nestle Healthcare Nutrition, Inc.
- (2) **Res. No. 19-0325-2** – Sewer Extension Resolution - Amwell Terrace, Hillsborough Township - Block 200.01 Lot 4, 5 And 6
- (3) **Res. No. 19-0325-4** – Sewer Extension Resolution - Somerville Borough - Somerville Transit Oriented Development, Block 123 Lot 2, 2.01, 3, 3.01, 5 And 12.01 Block 124 Lot 18, 19 And 20
- (4) **Res. No. 19-0325-5** – Resolution Affirming the Emergency Repair of Storm Control Pumping Station – Pump No. 1 by Pumping Services, Inc.

(5) **Res. No. 19-0325-6** - Resolution Authorizing The Release Of Funds In The Amount Of \$17,010.00 To Reimburse The County Of Somerset For The Purchase Of A Conservation And Access Easement Located At Block 413, Lot 1 Situated In The Township Of Bridgewater As Land Compensation For The County's Green Acres Disposal/Diversion Of A Portion Of Block 300, Lot 13 Situated In The Township Of Bridgewater Necessary For The Authority's Storm Control Treatment Facility

Upon Motion of Mr. Mlenak, Second of Mr. Stires, the above Resolutions were approved by the following roll call vote:

Roll Call Vote:

Todd Hay	<i>Absent*</i>	Peter Stires	Yes
Louis Esposito, Jr.	<i>Absent</i>	Randy Smith	Yes
Philip Petrone	<i>Absent</i>	Michael Impellizeri	Yes
Edward Machala	Yes	Gail Quabeck	Yes
Steven Mlenak	Yes	Robert Albano	Yes
Richard Mathews	<i>Absent</i>	Joseph Lifrieri	Yes
		Carolann Garafola	Yes

*arrived at 7:36 p.m.

B. As stated, above Res. No. 19-0325-3 was removed from the Consent Resolution and voted on separately.

(6) **Res. No. 19-0325-3** - Sewer Extension Resolution Re-Approval - Proposed 10-Unit Townhouse Complex - Borough Of Manville, Block 42.01 Lot 1.03

Upon Motion of Mr. Albano, Second of Ms. Quabeck, the above Resolutions were approved by the following roll call vote:

Roll Call Vote:

Todd Hay	<i>Absent*</i>	Peter Stires	Yes
Louis Esposito, Jr.	<i>Absent</i>	Randy Smith	Yes
Philip Petrone	<i>Absent</i>	Michael Impellizeri	No
Edward Machala	Yes	Gail Quabeck	Yes
Steven Mlenak	Yes	Robert Albano	Yes
Richard Mathews	<i>Absent</i>	Joseph Lifrieri	No
		Carolann Garafola	Yes

*arrived at 7:36 p.m.

A copy of the Resolution is attached hereto and made part of the Official Minutes.

Ms. Garafola commented that some of the units are affordable housing and that we will only be able to charge 50% of the normal connection fee due to the new State law on all affordable housing.

Minute 10 – Board Committees –

A. **Finance Committee:** Ms. Quabeck, Mr. Albano, Mr. Mathews, Mr. Machala, Mr. Mlenak, Mr. Impellizeri).

1) **Report on the bid results for the Storm Control Treatment Facility and the Authority’s Debt Outlook**

Ms. Quabeck stated that the Finance Committee had a meeting just prior to this meeting to discuss the financing of the Storm Control Treatment Facility. She also stated that the Board has already passed a bond resolution in December 2017, authorizing \$25,000,000. We have now received the bids and will recommend the lowest qualified bid since the first and second lowest bids were disqualified due to items lacking in the bid. She also mentioned that the lowest three bids were very close in price. The recommendation is to award the bid to Tomar Construction Services, Inc. for \$23,555,000. Now that we know that amount and the other amounts listed on the second page, we are ready to have a Supplemental Resolution for \$8,000,000 for a sum total of \$32,000,000 that we will be asking the State for. Hopefully we will not need all of it. Mr. Stires mentioned that an important takeaway from the Finance Committee meeting was that even with the additional debt there should be no additional increase in rates. Ms. Quabeck stated that this was what we attempted to do.

2) **Res. No. 19-0325-7 - Supplemental Resolution No. 1 Authorizing The Issuance Of Not Exceeding \$8,000,000 Subordinate Bonds (Storm Control Treatment Facility Project) Of The Somerset Raritan Valley Sewerage Authority And Providing For Their Sale To The New Jersey Infrastructure Bank And The State Of New Jersey And Authorizing The Execution And Delivery Of Certain Agreements In Connection Therewith**

Upon Motion of Mr. Quabeck, Second of Mr. Machala, the above Resolution was approved by the following roll call vote:

Todd Hay	Yes	Peter Stires	Yes
Louis Esposito, Jr.	<i>Absent</i>	Randy Smith	Yes
Philip Petrone	<i>Absent</i>	Michael Impellizeri	Yes
Edward Machala	Yes	Gail Quabeck	Yes
Steven Mlenak	Yes	Robert Albano	Yes
Richard Mathews	<i>Absent</i>	Joseph Lifrieri	Yes
		Carolann Garafola	Yes

A copy of the Resolution is attached hereto and made part of the Official Minutes.

Minute 11 – Chairperson – Chairperson Carolann Garafola indicated we will need a Nominating Committee to replace herself as May 31, 2019 will be her last day in New Jersey. It was suggested that Mr. Petrone act as head of the Nominating Committee and the committee include Mr. Machala, Mr. Lifrieri and Mr. Smith. They all agreed to participate on this Nominating Committee. Mr. Anastasio then stated that Mr. Mathews would like to remain as the Vice-Chairperson. Chairperson Garafola stated that there doesn't need to be a vote on the Nominating Committee since there is a general agreement.

Minute 12 – Reports

A. Executive Director's Report

1. Update on SSO Project:

Mr. Anastasio indicated that we now have our lowest qualified bidder. The bid documents look good and everything is responsive. We previously discussed the financing. Now we are working on the "Authorization to Award" from the NJDEP and our target is to award this at the April 22, 2019 meeting. We also plan on closing on the construction loan by the end of April or early May. Our Bond Council has been talking with the Bond Council from NJ Infrastructure Bank. Everyone is talking that needs to be and working toward getting that loan closed. All systems are a go. Now we will be working with CDM Smith and the NJDEP to get the "Authorization to Award". Once we get it awarded, we will look to kick-off the construction. Then the construction phase will begin. We are tying up the loose-ends with the County on the closing of the land and we are very close to that. On the bill list for tonight is the check for the Church Property easement. The \$25,000,000 should cover construction and the \$8,000,000 is for the other items. Mr. Lifrieri asked if we have ever worked with this contractor and Mr. Anastasio said we have not, but CDM Smith, Kleinfelder and our legal counsel have all worked with them.

B. Engineer/Consultants – Tom Schoettle from CDM Smith was present to fill in for Tom Laustsen. Mr. Schoettle reported that they have been supporting the Authority with the Storm Control Facility Project, Green Acres and closing out the incinerator project by tying up some loose ends. Everything is working well. They have also been supporting the Authority on Plant Re-Rating Exercise which is ongoing. Mr. Anastasio stated that once the re-rating comes in, he will report on the findings to the Board. We have been waiting on the county to re-rate the plant and for the final buildout numbers.

C. Attorney – Nothing to report.

D. Department Reports – No comments

- (1) Operations
- (2) Laboratory
- (3) Maintenance/Electrical
- (4) Special Projects

E. Facility Engineer Reports – No comments

- (1) Capacity Allocation
- (2) Capacity Assurance
- (3) Monthly Flow Report
- (4) Facility Engineer’s Monthly Report

Minute 13 – Communications

- A. NJDEP, Division of Water Quality; Residual Transfer Report; Re: Reporting Period: 1/01/19 through 1/31/19
- B. NJDEP, Division of Water Quality; Surface Water Discharge Monitoring Report; Re: Reporting Period: 1/01/19 through 1/31/19
- C. NJDEP, Division of Water Quality; Residuals Transfer Discharge Monitoring Report; Re: Reporting Period: 1/01/19 through 1/31/19

Minute 14 – Res. No. 19-0325-8 – Payroll

Upon Motion of Mr. Machala, Second of Mr. Albano, the above Resolution was approved by the following roll call vote:

Roll Call Vote:

Todd Hay	Yes	Peter Stires	Yes
Louis Esposito, Jr.	<i>Absent</i>	Randy Smith	Yes
Philip Petrone	<i>Absent</i>	Michael Impellizeri	Yes
Edward Machala	Yes	Gail Quabeck	Yes
Steven Mlenak	Yes	Robert Albano	Yes
Richard Mathews	<i>Absent</i>	Joseph Lifrieri	Yes
		Carolann Garafola	Yes

A copy of the Resolution is attached hereto and made part of the Official Minutes.

Minute 15 – Cancelled Check(s) – None

Minute 16 – Res. No. 19-0325-9 - Bills

Upon Motion of Mr. Impellizeri, Second of Mr. Albano, the above Resolution was approved by the following roll call vote:

Roll Call Vote:

Todd Hay	Yes	Peter Stires	Yes
Louis Esposito, Jr.	<i>Absent</i>	Randy Smith	Yes
Philip Petrone	<i>Absent</i>	Michael Impellizeri	Yes
Edward Machala	Yes	Gail Quabeck	Yes
Steven Mlenak	Yes	Robert Albano	Yes
Richard Mathews	<i>Absent</i>	Joseph Lifrieri	Yes
		Carolann Garafola	Yes

A copy of the Resolution is attached hereto and made part of the Official Minutes.

Minute 17 – Adjournment

Upon Motion of Mr. Albano, Second of Mr. Lifrieri, the meeting was adjourned at 7:49 p.m. by the following roll call vote:

Todd Hay	Yes	Peter Stires	Yes
Louis Esposito, Jr.	<i>Absent</i>	Randy Smith	Yes
Philip Petrone	<i>Absent</i>	Michael Impellizeri	Yes
Edward Machala	Yes	Gail Quabeck	Yes
Steven Mlenak	Yes	Robert Albano	Yes
Richard Mathews	<i>Absent</i>	Joseph Lifrieri	Yes
		Carolann Garafola	Yes

**NEXT REGULAR BOARD MEETING WILL BE HELD ON
APRIL 22, 2019**