

**MINUTES OF THE BOARD MEETING
THE SOMERSET RARITAN VALLEY SEWERAGE AUTHORITY
May 18, 2020**

Minute 1 – Opening of Meeting

The Board Meeting of the Somerset Raritan Valley Sewerage Authority was called to order at 7:30 P.M. by Chairman Todd Hay

Minute 2 – Open Public Meetings Announcement

The Open Public Meeting Announcement was read by the Executive Director, Ronald S. Anastasio.

Minute 3 – Roll Call

Robert Albano	Present (phone)	Steven Mlenak	Present (phone)
Louis Esposito, Jr	Present	Philip Petrone	Present (phone)
Michael Impellizeri	Present	Spencer Pierini	Present (phone)
Joseph Lifrieri	Present (phone)	Gail Quabeck	Present (phone)
Edward Machala	Present	Randy Smith	Present (phone)
Richard Mathews	Present (phone)	Peter Stires	Present (phone)
		Todd Hay	Present

Authority Staff

Ronald Anastasio, P.E., Executive Director	Present
Sherwin Ulep, P.E., Facility Engineer	Present (phone)
Anthony Tambasco, Plant Superintendent	Absent
Michael Ingenito, Chief Plant Operator	Absent
Dennis Smith, Supervisor Liquid Division	Absent
Ellie Hoffman, P.E., Regulatory Compliance Engineer	Absent
Linda Hering, Human Resources Manager	Present
Peter Wozniak, Chief Financial Officer	Present (phone)

Professional Staff

Thomas Schoettle, P.E., CDM Smith	Present (phone)
Brad Carney, Esq., Maraziti Falcon, LLP	Present (phone)
Joseph Maraziti, Esq., Maraziti Falcon, LLP	Present (phone)

Minute 4 – Pledge of Allegiance

All in attendance saluted the flag.

Minute 5 – Approval of Minutes

1. Board Meeting Open Session Minutes – April 27, 2020

Chairman Hay asked each Commissioner if there were any questions or comments with respect to the Open Session Minutes and there were none. With the Motion of Mr. Machala, Second of Mr. Esposito, the Minutes of the April 27, 2020 Meeting (Open Session), were approved by the following roll call vote:

Roll Call Vote:

Robert Albano	Yes	Steven Mlenak	Yes
Louis Esposito, Jr	Yes	Philip Petrone	Yes
Michael Impellizeri	Yes	Spencer Pierini	<i>Abstain</i>
Joseph Lifrieri	<i>Abstain</i>	Gail Quabeck	Yes
Edward Machala	Yes	Randy Smith	Yes
Richard Mathews	Yes	Peter Stires	Yes
		Todd Hay	Yes

Minute 6 – Public Participation – NONE

Minute 7 – Consent Resolutions for Consideration and Possible Formal Action

- 1) **Res. No. 20-0518-1** – Resolution Authorizing the Reissuance of a Non-Domestic Wastewater Discharge Permit to Wyeth Holdings LLC
- 2) **Res. No. 20-0518-2** – Resolution Endorsing and Approving Permanent Status to Eric Burns as Solid Division Assistant Operator
- 3) **Res. No. 20-0518-3** – Resolution Endorsing and Approving Permanent Status to Andrzej Patryn as Liquid Division Operator
- 4) **Res. No. 20-0518-4** – Sewer Extension Resolution Re-Approval - Green Village; Hillsborough Township, Block 141 Lot 30.01, 30.02 And 30.03

Chairman Hay asked all Commissioners if there were any questions, concerns or amendments on the above Resolutions and there were none.

Upon Motion of Mr. Impellizeri, Second of Mr. Machala, the above Resolutions were approved by the following roll call vote:

Roll Call Vote:

Robert Albano	Yes	Steven Mlenak	Yes
Louis Esposito, Jr	Yes	Philip Petrone	Yes
Michael Impellizeri	Yes	Spencer Pierini	Yes
Joseph Lifrieri	Yes	Gail Quabeck	Yes
Edward Machala	Yes	Randy Smith	Yes
Richard Mathews	Yes	Peter Stires	Yes
		Todd Hay	Yes

Minute 8 – Board Committees – None

Minute 9 – Chairman – Chairman Hay once again commended Mr. Anastasio and his staff for maintaining the SRVSA through this pandemic. He is continuing to update the board members on a weekly basis, as well as providing details about the Authority’s operations, maintenance and the on-going capital projects. Thank you to Ron and the staff for their efforts.

Minute 10 – Reports -

A. Executive Director’s Report

1. Update on Storm Control Treatment Facility Construction Project – Mr. Anastasio reported that there continues to be good progress on the project. The concrete work on both the influent and effluent pump station structures are nearly complete, and they have poured the concrete base slab for the filter building. Also, we are working with the contractor to conduct soil testing on the soils in the offsite easement areas. Back in March, the contractor had performed some preliminary test pitting and soil testing on the easement areas and had found large amounts of buried debris and some soil contamination. We are discussing with the county to see if we use the contaminated soils (considered “native soils”) can remain on the site. Depending on the types and levels of contamination, we may be able to backfill the pipe trenches with these native soils and simply put a deed restriction on the property (the County-owned property, not our plant site). We are performing further test pitting and soil testing to determine the extent of the buried debris and the types and severity of any soil contamination. Our goal is to minimize the off-site disposal of any contaminated soils to keep the costs low. The soil testing work is \$42,425, including all excavation, field work and laboratory testing. A couple of months ago the Board approved Change Order #1, which did not add any cost to the project but re-allocated excess allowance funds for permits and created a new line item to cover general unforeseen conditions. The soil testing will be paid under this line item, and not increase the contract amount.

2. Update on the Plantwide Electrical Rehabilitation Project – Mr. Anastasio noted that this project is progressing as well. The contractor is moving along with much of the electrical and mechanical demolition work and is starting with the installation of the first electrical motor control center (MCC), which is located in the Laboratory building.
3. Discussion of draft Millstone Service Agreement (Closed Session).

B. Engineer/Consultants – Mr. Schoettle from CDM Smith stated that he had nothing else to add, other than to say that the filters for the Storm Control Treatment Facility have been produced and will be delivered to the site early summer.

C. Attorney – Mr. Carney had no comments or reports.

D. Department Reports –

1. Operations
2. Regulatory Compliance
3. Laboratory
4. Maintenance
5. Special Projects

E. Facility Engineer Reports –

1. Facility Engineer’s Monthly Report
2. Capacity Allocation
3. Capacity Assurance
4. Monthly Flow Report

Minute 11 – Communications

- A. NJDEP, Division of Water Quality; Residual Transfer Report; Reporting Period 3/1/20-3/31/20
- B. NJDEP, Division of Water Quality; Surface Water Discharge Monitoring Report; Reporting Period 3/1/20-3/31/20
- C. NJDEP, Division of Water Quality; Residuals Discharge Monitoring Report; Reporting Period 3/1/20-3/31/20

Minute 12 – Res. No. 20-0518-5 – Payroll

Upon Motion of Mr. Impellizeri, Second of Mr. Albano, the above Resolution was approved by the following roll call vote:

Roll Call Vote:

Robert Albano	Yes	Steven Mlenak	Yes
Louis Esposito, Jr	Yes	Philip Petrone	Yes
Michael Impellizeri	Yes	Spencer Pierini	Yes
Joseph Lifrieri	Yes	Gail Quabeck	Yes
Edward Machala	Yes	Randy Smith	Yes
Richard Mathews	Yes	Peter Stires	Yes
		Todd Hay	Yes

Minute 13 – Res. No. 20-0518-6 – Bills

Upon Motion of Ms. Quabeck, Second of Mr. Esposito, the above Resolution was approved by the following roll call vote:

Roll Call Vote:

Robert Albano	Yes	Steven Mlenak	Yes
Louis Esposito, Jr	Yes	Philip Petrone	Yes
Michael Impellizeri	Yes	Spencer Pierini	Yes
Joseph Lifrieri	Yes	Gail Quabeck	Yes
Edward Machala	Yes	Randy Smith	Yes
Richard Mathews	Yes	Peter Stires	Yes
		Todd Hay	Yes

Minute 14 – Res. No. 20-0518-7 - Adjourn to Closed Session – Resolution Authorizing Closed Session for the Purpose of Discussions Regarding Contract Negotiations Related to the Millstone Borough Service Agreement

At 7:40p.m., upon Motion of Mr. Impellizeri, Second of Mr. Albano, the above adopted Resolution was approved by the following roll call vote:

Roll Call Vote:

Robert Albano	Yes	Steven Mlenak	Yes
Louis Esposito, Jr	Yes	Philip Petrone	Yes
Michael Impellizeri	Yes	Spencer Pierini	Yes
Joseph Lifrieri	Yes	Gail Quabeck	Yes
Edward Machala	Yes	Randy Smith	Yes
Richard Mathews	Yes	Peter Stires	Yes
		Todd Hay	Yes

Open Session reconvened at 8:06pm

A Motion from the floor was made to Authorize Executive Director Anastasio and the Authority’s attorneys to forward the draft agreement to the Hillsborough Municipal Utilities Authority and Millstone Borough for their review and comments.

Upon Motion of Mr. Machala, Second of Mr. Esposito, the above Motion was approved by the following roll call vote:

Roll Call Vote:

Robert Albano	Yes	Steven Mlenak	Yes
Louis Esposito, Jr	Yes	Philip Petrone	Yes
Michael Impellizeri	Yes	Spencer Pierini	Yes
Joseph Lifrieri	Yes	Gail Quabeck	Yes
Edward Machala	Yes	Randy Smith	Yes
Richard Mathews	Yes	Peter Stires	Yes
		Todd Hay	Yes

Minute 15 – Adjournment

Upon Motion of Mr. Impellizeri, Second of Mr. Esposito, the meeting was adjourned at 8:09p.m. by the following roll call vote:

Roll Call Vote:

Robert Albano	Yes	Steven Mlenak	Yes
Louis Esposito, Jr	Yes	Philip Petrone	Yes
Michael Impellizeri	Yes	Spencer Pierini	Yes
Joseph Lifrieri	Yes	Gail Quabeck	Yes
Edward Machala	Yes	Randy Smith	Yes
Richard Mathews	Yes	Peter Stires	Yes
		Todd Hay	Yes

**NEXT REGULAR BOARD MEETING WILL BE HELD ON
JUNE 22, 2020**