

Res. No. 19-0128-1

**RESOLUTION AUTHORIZING THE REISSUANCE OF
A NON-DOMESTIC WASTEWATER DISCHARGE PERMIT TO
REBTEX LLC**

WHEREAS, The Somerset Raritan Valley Sewerage Authority has an established Industrial Pretreatment Program to allow for and regulate the discharge of industrial effluent and/or groundwater via a permit program; and

WHEREAS, Rebtex LLC located at 40 Industrial Parkway in Branchburg, New Jersey is regulated via the Non-Domestic Wastewater Discharge Permit No. 20F; and,

WHEREAS, Rebtex LLC has requested that the Somerset Raritan Valley Sewerage Authority (SRVSA) reissue a Non-Domestic Wastewater Discharge Permit to them since their present permit is expiring. The new discharge permit will regulate the discharge from the facility. The permit, if approved, will be effective for five (5) years.

WHEREAS, the above referenced industry has agreed to abide by all of the rules and regulations of the Authority concerning the discharge of non-domestic wastewater to the Authority's system; and

WHEREAS, a thirty day Public Comment Period was held to receive written comments or to request that the SRVSA hold a non-adversarial Public Hearing. No public comments were received during the Public Comment Period, nor were there any requests for a non-adversarial Public Hearing.

NOW, THEREFORE, BE IT RESOLVED BY The Somerset Raritan Valley Sewerage Authority that it hereby authorizes the reissuance of Non-Domestic Wastewater Discharge Permit 20G for Rebtex LLC located at 40 Industrial Parkway in Branchburg, New Jersey.

INTRODUCED BY: Robert Albano

SECONDED BY: Todd Hay

Roll Call Vote:

Todd Hay	Yes	Peter Stires	Yes
Louis Esposito, Jr.	Absent	Randy Smith	Yes
Philip Petrone	Yes	Michael Impellizeri	Yes
Edward Machala	Yes	Gail Quabeck	Yes
Steven Mlenak	Yes	Robert Albano	Yes
Richard Mathews	Yes	Joseph Lifrieri	Absent
		Carolann Garafola	Yes

Res. No. 19-0128-1

Page 2 of 2

CERTIFICATION

I, Ronald S. Anastasio, Executive Director and Certifying Agent of The Somerset Raritan Valley Sewerage Authority, HEREBY CERTIFY that the foregoing is a true copy of a Resolution adopted at a Regular Meeting of the Authority held on the 4th of February, 2019, as the same appears on record in the Minute Book of The Authority.

IN WITNESS WHEREOF I have hereunto set my hand and affixed the Seal of The Authority this 5th day of February, 2019.



Ronald S. Anastasio, P.E.
Executive Director
RSA/eah



The
Somerset Raritan Valley
Sewerage Authority

TO: RONALD S. ANASTASIO, P.E.
EXECUTIVE DIRECTOR

FROM: ELEANOR HOFFMAN, P.E. *EAH*
REGULATORY COMPLIANCE OFFICER

DATE: JANUARY 22, 2019

SUBJECT: DISCHARGE PERMIT REISSUE FOR REBTEX, LLC

Rebtex LLC is located at 40 Industrial Parkway in Branchburg, New Jersey. Rebtex LLC has applied to The Somerset Raritan Valley Sewerage Authority (SRVSA) for a Non-Domestic Wastewater Discharge Permit. The permit includes a name change from Rebtex, Inc. to Rebtex LLC, and will allow them to continue to discharge wastewater generated at the facility from dyeing and finishing of textiles. If approved, the permit will be effective for five years.

Rebtex LLC is regulated as a Significant Industrial User.

No comments from either the public or Rebtex LLC were received during the Public Comment Period, which closed on January 22, 2019.

Res. No.: 19-0128-2

**SEWER EXTENSION RESOLUTION
ONE PROPOSED AND TWO EXISTING SINGLE-FAMILY DWELLINGS
BLOCK 222 LOT 33, 34, 37 & 38**

WHEREAS, an application has been received from Bridgewater Township for construction of a sewer collection system and a sewer connection to the appropriate Bridgewater Township line or lines to allow the discharge of sewage to be received and treated at and by the facilities of The Somerset Raritan Valley Sewerage Authority, and

WHEREAS, such sewer connection has been calculated to discharge a flow of 900 gpd from one (1) proposed and two (2) existing single-family dwellings, and

WHEREAS, the project is located at Union Avenue near the intersection with Morgan Lane, and includes the construction of 315 linear feet of 8-inch PVC gravity sewer, as shown on plans (four sheets) entitled:

“383 Union Avenue Lots 37 and 38 Block 222”, Township of Bridgewater, Somerset County, New Jersey, prepared by Fisk Associates P.A., dated September 8, 2017 and revised through December 14, 2018; and

WHEREAS, said application has been reviewed for conformance with the applicable wastewater management plans and documents and available permitted design treatment capacity, only, and is recommended for approval by, Sherwin Ulep, P.E., the Authority Engineer;

BE IT RESOLVED BY THE SOMERSET RARITAN VALLEY SEWERAGE AUTHORITY that it hereby consents to the construction of the above stated collection and conveyance systems, such consent being in accordance with the provisions of R.S.40:14A-29; and

BE IT FURTHER RESOLVED that The Somerset Raritan Valley Sewerage Authority does hereby approve the Application of Bridgewater Township to connect to the Bridgewater Township collection system and to deliver sewage to the facilities of The Somerset Raritan Valley Sewerage Authority, subject to further approval of the New Jersey Department of Environmental Protection; and

BE IT FURTHER RESOLVED this approval is not, nor shall it be construed to be, an allocation or guarantee of future capacity, and, further, that the connection fee or fees in effect at the time such connection is to be made shall be paid to the Authority in accordance with the Authority's regulations pertaining thereto and the terms of a Connection Fee Agreement entered into by and between the Applicant and the Authority on or before the date of adoption of this Resolution; and

BE IT FURTHER RESOLVED this consent and approval will terminate if Applicant fails to complete construction of said collection facilities and to make connection thereof and commence delivery of sewage to the facilities of The Somerset Raritan Valley Sewerage Authority within two (2) years of the date hereof; and the Department of Environmental Protection is hereby notified that all time extension requests of this consent and approval must be approved by the Authority.

BE IT FURTHER RESOLVED that the Executive Director of the Authority is hereby directed to forward a copy of this Resolution to the Department of Environmental Protection and Bridgewater Township and the said Township is hereby directed to immediately notify the Authority when it receives notice and a request for the herein above project to be connected to the municipal sewer system.

INTRODUCED BY: Robert Albano

SECONDED BY: Todd Hay

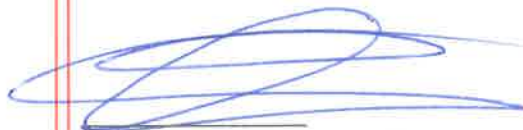
Roll Call Vote:

Todd Hay	Yes	Peter Stires	Yes
Louis Esposito, Jr.	Absent	Randy Smith	Yes
Philip Petrone	Yes	Michael Impellizeri	Yes
Edward Machala	Yes	Gail Quabeck	Yes
Steven Mlenak	Yes	Robert Albano	Yes
Richard Mathews	Yes	Joseph Lifrieri	Absent
		Carolann Garafola	Yes

CERTIFICATION

I, Ronald S. Anastasio, P.E., Executive Director of The Somerset Raritan Valley Sewerage Authority, **HEREBY CERTIFY** that the foregoing is a true copy of a Resolution adopted at a Regular Meeting of the Authority held on the 4th day of February 2019 as the same appears on record in the Minute Book of the Authority.

IN WITNESS WHEREOF I have hereunto set my hand and affixed the seal of the Authority this 5th day of February 2019.



Ronald S. Anastasio P.E.
Executive Director



The
Somerset Raritan Valley
Sewerage Authority

FROM: Sherwin Ulep, P.E., C.M.E. *SU*
Facility Engineer

TO: Ronald S. Anastasio, P.E.
Executive Director

DATE: January 17, 2019

RE: Sanitary Sewer Extension Application
Bridgewater Township
One Proposed and Two Existing Single-Family Dwellings
Union Avenue
Block 222 Lot 33, 34, 37 & 38

This application is for approval of a sewer extension for one (1) proposed and two (2) existing single-family dwellings in Bridgewater Township. This project is located at the Union Avenue near the intersection with Morgan Lane, and includes the construction of 315 linear feet of 8-inch PVC gravity sewer. The project will generate an average total flow of 900 gallons per day (gpd) as calculated below:

- 1 Proposed Single-Family Dwelling (300 gpd/dwelling) – 300 gpd
- 2 Existing Single-Family Dwellings (300 gpd/dwelling) – 600 gpd

This application is in compliance with applicable wastewater management plans and documents and there is currently sufficient treatment capacity for the proposed contributory flow.

The developer/applicant has signed an Agreement with the Authority whereby the developer/applicant agrees to pay the Connection Fee to the Authority prior to applying for the necessary construction/ plumbing permits. This application is hereby recommended for approval.

SU/lmh

Res. No. 19-0128-3

**RESOLUTION APPOINTING BROWN & BROWN METRO, INC. AS
RISK MANAGEMENT CONSULTANT**

WHEREAS, The Somerset Raritan Valley Sewerage Authority is a member of the New Jersey Utility Authorities Joint Insurance Fund (NJUAJIF) for its various insurance policies; and

WHEREAS, the bylaws of said Fund (excerpts attached) requires that each Authority appoint a Risk Management Consultant to perform professional risk management consulting services as detailed in the Fund's bylaws; and

WHEREAS, the Fund's bylaws set forth a fee of six percent (6%) of the Authority's insurance premium, which expenditure represents reasonable compensation for the services required; and

WHEREAS, as set forth in the Local Public Contracts Law, the retaining of a Risk Management Consultant is a service that does not need to be publicly bid because the Local Public Contracts Law stipulates that this is an Extraordinary and Unspecifiable Service.

WHEREAS, our current Risk Management Consultant, Brown & Brown Metro, Inc. has been working with the Authority for over ten years and provides reliable and attentive service, and the Authority staff hereby recommends renewal of the Risk Management Consultant's Agreement (attached).

NOW, THEREFORE, BE IT RESOLVED that the Somerset Raritan Valley Sewerage Authority Board of Commissioners hereby appoints Brown and Brown Metro, Inc. as its Risk Management Consultant in accordance with the bylaws of the New Jersey Utility Authorities Joint Insurance Fund; and

BE IT FURTHER resolved that the Executive Director is hereby authorized and empowered to execute the Risk Management Consultant's Agreement and to cause a notice of this decision to be published according to N.J.S.A. 40A:11-1 et.seq.

INTRODUCED BY: Robert Albano

SECONDED BY: Todd Hay

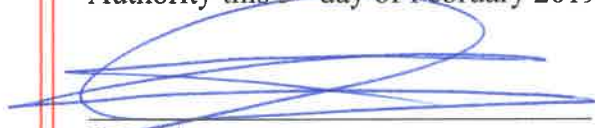
Roll Call Vote:

Todd Hay	Yes	Peter Stires	Yes
Louis Esposito, Jr.	Absent	Randy Smith	Yes
Philip Petrone	Yes	Michael Impellizeri	Yes
Edward Machala	Yes	Gail Quabeck	Yes
Steven Mlenak	Yes	Robert Albano	Yes
Richard Mathews	Yes	Joseph Lifrieri	Absent
		Carolann Garafola	Yes

CERTIFICATION

I, RONALD S. ANASTASIO, Executive Director and Certifying Agent of The Somerset Raritan Valley Sewerage Authority, HEREBY CERTIFY that the foregoing is a true copy of a Resolution adopted at a Regular Meeting of the Authority held on the 4th day of February 2019, as the same appears on record in the Minute Book of The Authority.

IN WITNESS WHEREOF I have hereunto set my hand and affixed the Seal of The Authority this 5th day of February 2019.



Ronald S. Anastasio, P.E.
Executive Director

RSA/lmh

NEW JERSEY UTILITY AUTHORITIES JOINT INSURANCE FUND
Park 80 West, Plaza One
Saddle Brook, New Jersey 07662

Bylaws

Adopted August 21, 1991

Revised Draft dated July 18, 2006
August 2006

WHEREAS: Public Law 1983, c.372 (N.J.S.A. 40A:10-36 et seq) permits utility authorities to join together to form a joint insurance fund; and

WHEREAS: Said statute was designed to give utility authorities an opportunity to use alternative risk management techniques, providing they are based on sound actuarial principles; and

WHEREAS: The New Jersey Utility Authorities Joint Insurance Fund, hereinafter the Fund, was established effective August 21, 1991 pursuant to said statutes,

WHEREAS: Revisions to said statute and the regulations promulgated by the Department of Banking and Insurance pursuant thereto require the Fund to revise its existing bylaws.

NOW THEREFORE, the membership of the Fund hereby adopts the following bylaws;

ARTICLE I - DEFINITIONS

"ACTUARY" means a person who is a fellow in good standing of the Casualty Actuarial Society with three years recent experience in loss reserving; an associate in good standing of the Casualty Actuarial Society with five years recent experience in loss reserving; or an associate in good standing of the American Academy of Actuaries who has been approved as qualified for signing loss reserve opinions by the Casualty Practice Council of the American Academy of Actuaries and who has seven years recent experience in loss reserving.

"ADMINISTRATOR" means a person, partnership, corporation or other legal entity engaged by the Fund to act as Executive Director, to carry out the policies established by the fund commissioners or Executive Committee and to otherwise administer and provide day-to-day management of the Fund.

"ALLOCATED CLAIMS EXPENSE" means attorneys' fees, expert witness fees (i.e. engineering, physicians, etc.), medical reports, professional photographers' fees, police

c. Duties: The Committee shall meet monthly (except July and August) and shall have the following duties or responsibilities.

- i) Work to develop a comprehensive safety and loss control program.
- ii) Review accident reports and monitor accident trends and frequencies.
- iii) Coordinate the annual safety inspections and identify locations requiring more frequent inspections.
- iv) Review safety education programs.
- v) Review the activities of each utility authority's safety committee and report to the Executive Committee.
- vi) Perform such other duties that are requested by the Executive Committee or are provided for by state regulation and law.

Risk Managers:

1. Each member local unit may appoint an Insurance Producer as a Risk Management Consultant who shall not be a Fund Commissioner.

2. The Risk Management Consultant's specific responsibilities shall include, but not be limited to:

- a.) Evaluation of the member's exposures.
- b.) Explanation of the various coverages available from the Fund and assisting the member in the selection of proper coverage.
- c.) Preparation of applications, statements of values, etc. required by the Fund.
- d.) Review of the member's assessment and assisting in the preparation of the local unit's insurance budget.
- e.) Assisting in the claims settlement process.
- f.) Review of losses and engineering reports and providing assistance to the member's safety committee.

3. The Risk Management Consultant(s) shall be appointed in conformance with the Public Contracts Law.

RISK MANAGEMENT CONSULTANT'S AGREEMENT

THIS AGREEMENT entered into this 1st day of January 2019, between the Somerset Raritan Valley Sewerage Authority (hereinafter referred to as **AUTHORITY**) and Brown & Brown Metro, Inc (hereinafter referred to as the **CONSULTANT**).

WHEREAS, the **CONSULTANT** has offered to the **AUTHORITY** professional risk management consulting services as required in the bylaws of the New Jersey Utility Municipal Joint Insurance Fund, and;

WHEREAS, the **AUTHORITY** desires these professional services pursuant to the resolution adopted by the governing body of the **AUTHORITY** at a meeting held (INSERT DATE)_____ and;

NOW, THEREFORE, the parties in consideration of the mutual promises and covenants set forth herein, agree as follows:

- 1.** For and in consideration of the amount stated hereinafter, the **CONSULTANT** shall:
 - a) Assist the **AUTHORITY** in identifying its insurable Property & Casualty exposures and to recommend professional methods to reduce, assume or transfer the risk or loss.
 - b) Assist the **AUTHORITY** in understanding the various coverages available from the New Jersey Utility Authority Joint Insurance Fund and the Municipal Excess Liability Joint Insurance Fund.
 - c) Review with the **AUTHORITY** any additional coverages that the **CONSULTANT** feels should be carried but are not available from the **FUND** and subject to the **AUTHORITY**'s authorization, place such coverages outside the **FUND**.
 - d) Assist the **AUTHORITY** in the preparation of applications, statements of values, and similar documents requested by the **FUND**, it being understood that this Agreement does not include any appraisal work by the **CONSULTANT**.
 - e) Review Certificates of Insurance from contractors, vendors and professionals when requested by the **AUTHORITY**.
 - f) Review the **AUTHORITY**'s assessment as prepared by the **FUND** and assist the **AUTHORITY** in the preparation of its annual insurance budget.
 - g) Review the loss and engineering reports and generally assist the safety committee in its loss containment objectives. Also, attend no less than one (1) authority safety committee meeting per annum to promote the safety objectives and goals of the **AUTHORITY** and the **FUND**.

- h) Assist where needed in the settlement of claims, with the understanding that the scope of the CONSULTANT's involvement does not include the work normally done by a public adjuster.
- i) Perform any other risk management related services required by the FUND's bylaws.

2. In exchange for the above services, the CONSULTANT shall be compensated in the following manner:

- a) The CONSULTANT shall be paid by the AUTHORITY a fee as compensation for services rendered, an amount equal to six percent (6%) of the AUTHORITY's annual assessment as promulgated by the FUNDS. Said fee shall be paid to the CONSULTANT within thirty (30) days of payment of the AUTHORITY's assessment.
- b) For any insurance coverages authorized by the AUTHORITY to be placed outside the FUND, the CONSULTANT shall receive as compensation the normal brokerage commissions paid by the insurance company. The premiums for said policies shall not be added to the FUND's assessment in computing the fee outlined in 2 (a).

3. The term of this Agreement shall be one (1) year. However, this Agreement may be terminated by either party at any time by mailing to the other written notice, certified mail return receipt, calling for termination at not less than thirty (30) days thereafter. In the event of termination of this Agreement, the CONSULTANT's fees outlined in 2 (a) above shall be prorated to date of termination.

ATTEST:

AUTHORITY:

ATTEST:

CONSULTANT:

RESOLUTION/PAYROLL

BE IT RESOLVED by The Somerset Raritan Valley Sewerage Authority that the Treasurer be and is hereby authorized to approve Checks No. 17579 through No. 17660 all numbers inclusive in the amount of \$99,236.14 and Checks No. 29358 through No. 29371 all numbers inclusive in the amount of \$134,183.24 for a total of \$233,419.38, said checks having been reviewed and certified by the Executive Director for payment.

INTRODUCED BY: Robert Albano

SECONDED BY: Todd Hay

Roll Call Vote:

Todd Hay	Yes	Peter Stires	Yes
Louis Esposito, Jr.	Absent	Randy Smith	Yes
Philip Petrone	Yes	Michael Impellizeri	Yes
Edward Machala	Yes	Gail Quabeck	Yes
Steven Mlenak	Yes	Robert Albano	Yes
Richard Mathews	Yes	Joseph Lifrieri	Absent
		Carolann Garafola	Yes

CERTIFICATION

I, Ronald S. Anastasio, Executive Director and Certifying Agent of The Somerset Raritan Valley Sewerage Authority, **HEREBY CERTIFY** that the foregoing is a true copy of a Resolution adopted at a Regular Meeting of the Authority held on the 4th of February, 2019, as the same appears on record in the Minute Book of the Authority.

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Ronald S. Anastasio, P.E.
Executive Director

RSA/lmh

RESOLUTION -- BILLS

BE IT RESOLVED that the Members of The Somerset Raritan Valley Sewerage Authority, including the Finance Committee, hereby certify that we have read the list of bills and have examined the original vouchers that have been reviewed and certified by the Executive Director and presented to the Board of Commissioners for payment and find the same to be in order and acceptable for payment by The Somerset Raritan Valley Sewerage Authority.

OPERATING FUND	\$ 732,984.18
GENERAL FUND ACCOUNT	\$ 0.00
CONSTRUCTION FUND ACCOUNT	\$ 12,650.54
CONNECTION CAPITAL ACCOUNT	\$ 14,076.91
	<u>\$ 759,711.63</u>

INTRODUCED BY: Michael Impellizeri
SECONDED BY: Steven Mlenak

Roll Call Vote:

Todd Hay	Yes	Peter Stires	Yes
Louis Esposito, Jr.	Absent	Randy Smith	Yes
Philip Petrone	Yes	Michael Impellizeri	Yes
Edward Machala	Yes	Gail Quabeck	Yes
Steven Mlenak	Yes	Robert Albano	Yes
Richard Mathews	Yes	Joseph Lifrieri	Absent
		Carolann Garafola	Yes

CERTIFICATION

I, RONALD S. ANASTASIO, Executive Director and Certifying Agent of The Somerset Raritan Valley Sewerage Authority, **HEREBY CERTIFY** that the foregoing is a true copy of a Resolution adopted at a Regular Meeting of the Authority held on the 4th day of February, 2019 as the same appears on record in the Minute Book of the Authority.

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Ronald S. Anastasio, P.E.
Executive Director

**RESOLUTION AUTHORIZING CLOSED SESSION
FOR THE PURPOSE OF DISCUSSIONS REGARDING THE APPOINTMENTS FOR
THE AUTHORITY'S PROFESSIONAL STAFF (PERSONNEL MATTERS)**

NOW, THEREFORE, BE IT RESOLVED by The Somerset Raritan Valley Sewerage Authority Board of Commissioners as follows:

1. The Authority shall adjourn to executive session in accordance with N.J.S.A. 10:4-12(b)(7), being the Open Public Meetings Law, in order to discuss issues involving personnel matters in connection with the appointment of the Authority's Professional Staff.
2. The minutes of the executive session relating to personnel matters will be released to the public upon the issuance of an unappealable Order of a Court of competent jurisdiction, upon settlement of all issues in the matter, or the failure to institute litigation after the passage of reasonable time.
3. The matters discussed in Closed Session shall be released to the public at such time when they will not be detrimental to the public interest.
4. This Resolution shall take effect as provided by law.

INTRODUCED BY: Steven Mlenak
SECONDED BY: Peter Stires

Roll Call Vote:

Todd Hay	Yes	Peter Stires	Yes
Louis Esposito, Jr.	Absent	Randy Smith	Yes
Philip Petrone	Yes	Michael Impellizeri	Yes
Edward Machala	Yes	Gail Quabeck	Yes
Steven Mlenak	Yes	Robert Albano	Yes
Richard Mathews	Yes	Joseph Lifrieri	Absent
		Carolann Garafola	Yes

CERTIFICATION

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IN WITNESS WHEREOF I have hereunto set my hand and affixed the Seal of The Authority this 5th day of February 2019.



Ronald S. Anastasio, P.E.
Executive Director

RSA/lmh