

**MINUTES OF THE BOARD MEETING  
THE SOMERSET RARITAN VALLEY SEWERAGE AUTHORITY  
February 25, 2019**

**Minute 1 – Opening of Meeting**

The Board Meeting of the Somerset Raritan Valley Sewerage Authority was called to order at 7:30 P.M. by Chairperson Carolann Garafola

**Minute 2 – Open Public Meetings Announcement**

The Open Public Meeting Announcement was read by the Executive Director, Ronald S. Anastasio.

**Minute 3 – Roll Call**

Todd Hay	Present	Peter Stires	Present
Louis Esposito, Jr.	Present	Randy Smith	<i>Absent*</i>
Philip Petrone	<i>Absent</i>	Michael Impellizeri	Present
Edward Machala	Present	Gail Quabeck	Present
Steven Mlenak	Present	Robert Albano	Present
Richard Mathews	Present	Joseph Lifrieri	Present
		Carolann Garafola	Present

\*arrived at 7:32 p.m.

**Authority Staff**

Ronald Anastasio, P.E., Executive Director	Present
Sherwin Ulep, P.E., Facility Engineer	Present
Anthony Tambasco, Plant Superintendent	Present
Michael Ingenito, Chief Plant Operator	Present
Dennis Smith, Supervisor Liquid Division	Present
Ellie Hoffman, P.E., RCO/Asst. Engineer	Present
Linda Hering, Human Resources Manager	Present
Peter Wozniak, Chief Financial Officer	Present

**Professional Staff**

Thomas Laustsen, P.E., CDM Smith	Present
Brent Carney, Esq., Maraziti Falcon, LLP	Present

**Minute 4 – Pledge of Allegiance**

All in attendance saluted the flag.

**Minute 5 – Oath of Office – Robert Albano, Township of Bridgewater**

**Oath of Office** - Mr. Albano was sworn in by Brent Carney, Esquire, for a five (5) year term to expire on January 31, 2024.

**Oaths of Office – 2019 Officers**

The following Commissioners were sworn in by Brent Carney, Esquire, to the following one-year positions:

- a. Chairperson – Carolann Garafola
- b. Vice Chairman – Richard Mathews
- c. Treasurer – Gail Quabeck
- d. Secretary – Michael Impellizeri

**Minute 6 – Approval of Minutes**

- A. Board Meeting Open Session Minutes – January 28, 2019 (rescheduled to February 4, 2019)

Mr. Lifreri and Mr. Mlenak advised that the votes on the January 28, 2019 Open Session Minutes and the January 28, 2019 Closed Session Minutes indicated that Mr. Lifreri voted Yes, Mr. Esposito voted Yes, and Mr. Mlenak was Absent. Where in fact, Mr. Mlenak was present and Messrs. Lifreri and Esposito were both Absent. Therefore, the Minutes for both the January 28, 2019 Open Session Minutes and Closed Session Minutes were corrected to reflect that:

- . Mr. Mlenak was Present
- . Mr. Lifreri was Absent
- . Mr. Esposito was Absent

With the correction of the aforesaid minutes, and upon Motion of Mr. Albano, Second of Mr. Impellizeri, the Minutes of the January 28, 2019 Meeting, rescheduled to February 4, 2019 (Open Session), were approved by the following roll call vote:

**Roll Call Vote:**

Todd Hay	Yes	Peter Stires	Yes
Louis Esposito, Jr.	Abstain	Randy Smith	Yes
Philip Petrone	<i>Absent</i>	Michael Impellizeri	Yes
Edward Machala	Yes	Gail Quabeck	Yes
Steven Mlenak	Yes	Robert Albano	Yes
Richard Mathews	Yes	Joseph Lifreri	Abstain
		Carolann Garafola	Yes

B. **Board Meeting Closed Session Minutes – January 28, 2019 (rescheduled to February 4, 2019)**

**With the correction of the aforesaid minutes, and** upon Motion of Mr. Mlenak, Second of Mr. Stires, the Minutes of the January 28, 2019 Meeting, rescheduled to February 4, 2019 (Closed Session) were approved by the following roll call vote:

**Roll Call Vote:**

Todd Hay	Yes	Peter Stires	Yes
Louis Esposito, Jr.	Abstain	Randy Smith	Yes
Philip Petrone	<i>Absent</i>	Michael Impellizeri	Yes
Edward Machala	Yes	Gail Quabeck	Yes
Steven Mlenak	Yes	Robert Albano	Yes
Richard Mathews	Yes	Joseph Lifrieri	Abstain
		Carolann Garafola	Yes

C. **Board Meeting Reorganization Meeting Minutes – February 4, 2019**

Upon Motion of Mr. Mlenak, Second of Mr. Mathews, the Minutes of the February 4, 2019 Reorganization Meeting were approved by the following roll call vote:

**Roll Call Vote:**

Todd Hay	Yes	Peter Stires	Yes
Louis Esposito, Jr.	Abstain	Randy Smith	Yes
Philip Petrone	<i>Absent</i>	Michael Impellizeri	Yes
Edward Machala	Yes	Gail Quabeck	Yes
Steven Mlenak	Yes	Robert Albano	Yes
Richard Mathews	Yes	Joseph Lifrieri	Abstain
		Carolann Garafola	Yes

**Minute 7 – Public Hearings** – NONE

**Minute 8 – Public Participation** – NONE

**Minute 9 – Consent Resolutions for Consideration and Possible Formal Action**

- (1) **Res. No. 19-0225-3** – Resolution Authorizing the Executive Director, Chief Financial Officer, Facility Engineer, RCO/Assistant Engineer and Commissioners Petrone, Hay and Impellizeri To Attend the AEA Spring Conference in Atlantic City, March 12<sup>th</sup> & 13<sup>th</sup>, 2019
  
- (2) **Res. No. 19-0225-4** – Resolution Authorizing Change Order No. 3 – Various Items for Contract C-17-2 - Mercury Emission Control System – General Construction Contract to Iron Hills Construction Co., Inc.
  
- (3) **Res. No. 19-0225-5** – Resolution Accepting Liquid Sludge Disposal Agreement with the Passaic Valley Sewerage Commission
  
- (4) **Res. No. 19-0225-6** – Resolution Accepting Proposal from Kleinfelder for Engineering Design Services During the Construction of the Storm Control Treatment Facility

Upon Motion of Mr. Stires, Second of Mr. Albano, the above Resolutions were approved by the following roll call vote:

**Roll Call Vote:**

Todd Hay	Yes	Peter Stires	Yes
Louis Esposito, Jr.	Yes	Randy Smith	Yes
Philip Petrone	<i>Absent</i>	Michael Impellizeri	Yes
Edward Machala	Yes	Gail Quabeck	Yes
Steven Mlenak	Yes	Robert Albano	Yes
Richard Mathews	Yes	Joseph Lifrieri	Yes
		Carolann Garafola	Yes

A copy of the Resolution is attached hereto and made part of the Official Minutes.

- (5) **Res. No. 19-0225-1** – Resolution Awarding Bid for the Sludge Cake Hauling Service to Spectraserve, Inc.

Mr. Mlenak recused himself from the room due to a conflict of interest with one of the bidders for this bid award. Mr. Stires asked how a “load” defined in the specification. Mr. Anastasio indicated that a load of cake sludge is defined as a 30 cubic yard dumpster containing approximately 25 cubic yards of cake sludge. Upon Motion of Ms. Quabeck, Second of Mr. Albano, the above Resolution was approved by the following roll call vote:

**Roll Call Vote:**

Todd Hay	Yes	Peter Stires	Yes
Louis Esposito, Jr.	Yes	Randy Smith	Yes
Philip Petrone	<i>Absent</i>	Michael Impellizeri	Yes
Edward Machala	Yes	Gail Quabeck	Yes
<b>Steven Mlenak</b>	<b>Recused</b>	Robert Albano	Yes
Richard Mathews	Yes	Joseph Lifrieri	Yes
		Carolann Garafola	Yes

A copy of the Resolution is attached hereto and made part of the Official Minutes.

**(6) Res. No. 19-0225-2 – Resolution Awarding Bid for the Liquid Sludge Hauling Service to Spectraserve, Inc.**

Mr. Mlenak recused himself from the room due to a conflict of interest with one of the bidders for this bid award. Upon Motion of Mr. Machala, Second of Mr. Smith, the above Resolution was approved by the following roll call vote:

**Roll Call Vote:**

Todd Hay	Yes	Peter Stires	Yes
Louis Esposito, Jr.	Yes	Randy Smith	Yes
Philip Petrone	<i>Absent</i>	Michael Impellizeri	Yes
Edward Machala	Yes	Gail Quabeck	Yes
<b>Steven Mlenak</b>	<b>Recused</b>	Robert Albano	Yes
Richard Mathews	Yes	Joseph Lifrieri	Yes
		Carolann Garafola	Yes

A copy of the Resolution is attached hereto and made part of the Official Minutes.

After conclusion of the above roll call, Mr. Mlenak returned to the meeting.

**Minute 10 – Board Committees –**

- A. **Personnel Committee:** Ms. Quabeck reported that Mr. David Ciculya has completed his 90-day probationary period as an Assistant Operator in the Solid Division, and recommends that based on the recommendations of Mr. Tambasco and Mr. Ingenito, he be granted Permanent Status.

**Res. No. 19-0225-7 – Resolution Endorsing and Approving Permanent Status to David Ciculya as Solid Division Assistant Operator**

Upon Motion of Mr. Quabeck, Second of Mr. Machala, the above Resolution was approved by the following roll call vote:

**Roll Call Vote:**

Todd Hay	Yes	Peter Stires	Yes
Louis Esposito, Jr.	Yes	Randy Smith	Yes
Philip Petrone	<i>Absent</i>	Michael Impellizeri	Yes
Edward Machala	Yes	Gail Quabeck	Yes
Steven Mlenak	Yes	Robert Albano	Yes
Richard Mathews	Yes	Joseph Lifrieri	Yes
		Carolann Garafola	Yes

A copy of the Resolution is attached hereto and made part of the Official Minutes.

**Minute 11 – Chairperson** – Chairperson Carolann Garafola indicated that she will be retiring from her job, as well as from the SRVSA Board of Commissioners effective May 31, 2019 and she will be retiring and moving to Florida. Everyone congratulated her and wished her well.

**Minute 12 – Reports**

**A. Executive Director’s Report**

1. Update on SSO Project

Mr. Anastasio indicated that we are out to bid on the construction project. We are opening bids on March 8, 2019. Interest has been good approximately and 15 sets of plans have been sold. It is a very competitive project. We about to close on land from Somerset County and on March 4, 2019 the Borough of Somerville will have their council meeting and convey the easement to the Authority. Included in the bill list is a check for \$2,500 that will be turned over to Somerville once the conveyance is complete. Also, at the same meeting, the council will approve the signing of Release and Compensation Agreement for Green Acres. All of the land items are falling into place now. We are hoping for a good bid opening and awardable bid package. Then we go back to the State and get our Authorization to Award, we show them that we have the land in place and funding is also in place. Once that happens, we can close the construction loan. This is going to be a real project very soon. The question arose as to whether we had any OPRA requests for this project and Mr. Anastasio indicated none. In the past we’ve had OPRA requests for bid packages when the bid package price is more than the OPRA price, but we always try to match the OPRA price to the bid package price, which is the reproduction price. We hope to have good news at the March meeting with respect to the bid award. Mr. Stires asked if any roads would have to be closed once the project starts, but Mr. Anastasio indicated that the sewer pipe that runs from the Somerville 27” to the plant is in an easement and is not in the road. Mr. Anastasio indicated that during the excavation process, we hit rock at about 15’. We have a provision in the bid for blasting, but it’s a means and methods thing. We do have deep borings, and everything is in the bid documents.

## 2. Update on Incinerator Project

Mr. Anastasio indicated that Incinerator Project is done. Final payments are being made tonight and the project is closing out. We have the official results from the stack test (performance test), and CDM Smith has reviewed the results and all pass with very acceptable margins. We have notified the Equipment Procurement contractor (Hankin). There are a couple maintenance and operating manuals that are owed. We hold final payment until we get all of those books. Permanent financing will be in May 2019 when State goes out to bond sale.

**B. Engineer/Consultants** – Thomas Laustsen, P.E. (CDM Smith) Engineer’s Report for January 2019.

**C. Attorney** – No comments.

**D. Department Reports** –

- (1) Operations
- (2) Laboratory
- (3) Maintenance/Electrical
- (4) Special Projects

**E. Facility Engineer Reports** –

- (1) Capacity Allocation
- (2) Capacity Assurance
- (3) Monthly Flow Report
- (4) Facility Engineer’s Monthly Report

### **Minute 13 – Communications**

- A. NJDEP, Division of Water Quality; Residual Transfer Report; Re: Reporting Period: 12/01/18 through 12/31/18
- B. NJDEP, Division of Water Quality; Surface Water Discharge Monitoring Report; Re: Reporting Period: 12/01/18 through 12/31/18
- C. NJDEP, Division of Water Quality; Residuals Transfer Discharge Monitoring Report; Re: Reporting Period: 12/01/18 through 12/31/18

**Minute 14 – Res. No. 19-0225-8 – Payroll**

Upon Motion of Ms. Quabeck, Second of Mr. Albano, the above Resolution was approved by the following roll call vote:

**Roll Call Vote:**

Todd Hay	Yes	Peter Stires	Yes
Louis Esposito, Jr.	Yes	Randy Smith	Yes
Philip Petrone	<i>Absent</i>	Michael Impellizeri	Yes
Edward Machala	Yes	Gail Quabeck	Yes
Steven Mlenak	Yes	Robert Albano	Yes
Richard Mathews	Yes	Joseph Lifrieri	Yes
		Carolann Garafola	Yes

A copy of the Resolution is attached hereto and made part of the Official Minutes.

**Minute 15 – Cancelled Check(s) – None**

**Minute 16 – Res. No. 19-0225-9 - Bills**

Upon Motion of Mr. Albano, Second of Mr. Impellizeri, the above Resolution was approved by the following roll call vote:

**Roll Call Vote:**

Todd Hay	Yes	Peter Stires	Yes
Louis Esposito, Jr.	Yes	Randy Smith	Yes
Philip Petrone	<i>Absent</i>	Michael Impellizeri	Yes
Edward Machala	Yes	Gail Quabeck	Yes
Steven Mlenak	Yes	Robert Albano	Yes
Richard Mathews	Yes	Joseph Lifrieri	Yes
		Carolann Garafola	Yes

A copy of the Resolution is attached hereto and made part of the Official Minutes.



**Minute 17 – Adjournment**

Upon Motion of Mr. Mlenak, Second of Mr. Impellizeri, the meeting was adjourned at 7:58 p.m. by the following roll call vote:

Todd Hay	Yes	Peter Stires	Yes
Louis Esposito, Jr.	Yes	Randy Smith	Yes
Philip Petrone	<i>Absent</i>	Michael Impellizeri	Yes
Edward Machala	Yes	Gail Quabeck	Yes
Steven Mlenak	Yes	Robert Albano	Yes
Richard Mathews	Yes	Joseph Lifrieri	Yes
		Carolann Garafola	Yes

**NEXT REGULAR BOARD MEETING WILL BE HELD ON**  
**MARCH 25, 2019**