

**MINUTES OF THE BOARD MEETING
THE SOMERSET RARITAN VALLEY SEWERAGE AUTHORITY
AUGUST 23, 2021**

Minute 1 - Opening of Meeting

The Board Meeting of the Somerset Raritan Valley Sewerage Authority was called to order at 7:03 P.M. by Chairman Michael Impellizeri.

Minute 2 - Open Public Meetings Announcement

The Open Public Meeting Announcement was read by the Executive Director, Ronald S. Anastasio.

Minute 3 - Roll Call

Robert Albano	<i>Absent</i>	Philip Petrone	Present
Louis Esposito, Jr	Present	Spencer Pierini	Present (Teams)
Joseph Lifrieri	<i>Absent</i>	Gail Quabeck	Present (Teams)
Edward Machala	Present	Randy Smith	Present (Teams)
Richard Mathews	<i>Absent</i>	Peter Stires	Present
Michael Pappas	Present (Teams)	Michael Impellizeri	Present

Authority Staff

Ronald Anastasio, P.E., Executive Director	Present
Sherwin Ulep, P.E., Facility Engineer	Present (Teams)
Anthony Tambasco, Plant Superintendent	<i>Absent</i>
Michael Ingenito, Chief Plant Operator	<i>Absent</i>
Dennis Smith, Supervisor Liquid Division	Present
Ellie Hoffman, P.E., Regulatory Compliance Engineer	<i>Absent</i>
Linda Hering, Human Resources Manager	Present
Peter Wozniak, Chief Financial Officer	Present (Teams)

Professional Staff

Thomas Schoettle, P.E., CDM Smith	Present (Teams)
Brad Carney, Esq., Maraziti Falcon, LLP	Present (Teams)
Brian Farrelly, P.E., CDM Smith	Present (Teams)
Ben Lindeman, Esq., Maraziti Falcon, LLP	Present (Teams)

Minute 4 – Pledge of Allegiance

All in attendance saluted the flag.

Minute 5 – Approval of Minutes

1. Board Meeting Open Session Minutes – July 26, 2021

Upon Motion by Mr. Machala, Second of Ms. Quabeck, the Minutes of the July 26, 2021 Meeting (Open Session), were approved by the following roll call vote:

Roll Call Vote:

Robert Albano	Absent	Philip Petrone	Yes
Louis Esposito, Jr	<i>Abstain</i>	Spencer Pierini	Yes
Joseph Lifrieri	Absent	Gail Quabeck	Yes
Edward Machala	Yes	Randy Smith	Yes
Richard Mathews	Absent	Peter Stires	<i>Abstain</i>
Michael Pappas	Yes	Michael Impellizeri	Yes

Minute 6 – Public Hearing – NONE

Minute 7 – Public Participation -None Present

Minute 8 – Consent Agenda: Resolutions for Consideration and Possible Formal Action

Mr. Impellizeri stated that Resolution No.’s 21-0823-1 and 21-0823-2 are being pulled from the Consent Agenda and will be voted on separately.

- 1) **Res. No. 21-0823-1** – Sewer Extension Resolution – Township of Warren, Four (4) Single-Family Dwellings – Brookside; Block 60, Lots 4.13, 44.07, 44.08, 44.03 and 44.05

Upon Motion by Mr. Stires, Second of Mr. Machala, Res. No. 21-0823-1 was approved by the following roll call vote:

Roll Call Vote:

Robert Albano	Absent	Philip Petrone	Yes
Louis Esposito, Jr	<i>Abstain</i>	Spencer Pierini	<i>Abstain</i>
Joseph Lifrieri	Absent	Gail Quabeck	Yes
Edward Machala	Yes	Randy Smith	Yes
Richard Mathews	Absent	Peter Stires	Yes
Michael Pappas	<i>Abstain</i>	Michael Impellizeri	Yes

2) **Res. No. 21-0823-2** – Sewer Extension Resolution Re-Approval (Contingent) – Borough of Manville, Brook Townhouses, Proposed 10-Unit Townhouse Complex, Block 42.01, Lot 1.03

Upon Motion by Mr. Petrone, Second of Mr. Esposito, Res. No. 21-0823-2 was approved by the following roll call vote:

Roll Call Vote:

Robert Albano	Absent	Philip Petrone	Yes
Louis Esposito, Jr	Yes	Spencer Pierini	Yes
Joseph Lifrieri	Absent	Gail Quabeck	Yes
Edward Machala	Yes	Randy Smith	Yes
Richard Mathews	Absent	Peter Stires	Yes
Michael Pappas	<i>Abstain</i>	Michael Impellizeri	<i>Abstain</i>

3) **Res. No. 21-0823-3** – Resolution Extending the Contract for Liquid Sludge Hauling Services (Contract B-21-2)

4) **Res. No. 21-0823-4** – Resolution Extending the Contract for Sludge Cake Hauling Services (Contract B-21-1)

5) **Res. No. 21-0823-5** – Resolution Extending Contract for Furnishing and Delivery of Sodium Chlorite-Based Odor Control Chemical & Dousing System (Contract A-21-6)

6) **Res. No. 21-0823-6** – Resolution Authorizing Change Order No. 6 for the Trucking and Disposal of Stockpiled Former Site Topsoil - Contract C-17-1 – Storm Control Treatment Facility Construction Project

7) **Res. No. 21-0823-7** - Resolution Authorizing the Chief Financial Officer to Attend the GFOA at the Golden Nugget in Atlantic City, September 21st Through September 24th, 2021

Upon Motion by Ms. Quabeck, Second of Mr. Pierini, Res. No. 21-0823-3, through Res. No. 21-0823-7, were approved by the following roll call vote:

Robert Albano	Absent	Philip Petrone	Yes
Louis Esposito, Jr	Yes	Spencer Pierini	Yes
Joseph Lifrieri	Absent	Gail Quabeck	Yes
Edward Machala	Yes	Randy Smith	Yes
Richard Mathews	Absent	Peter Stires	Yes
Michael Pappas	Yes	Michael Impellizeri	Yes

Minute 9 – Board Committees

1. Finance Committee (QUABECK) Albano, Machala, Mathews, Impellizeri

1) Report on SCTF Permanent Financing

Mr. Anastasio requested Ms. Quabeck to report on behalf of the Finance Committee. Ms. Quabeck stated that we have an option regarding our long-term financing of the Storm Control Treatment Facility, consisting of memos from both Mr. Anastasio and Mr. Wozniak. The matter that we discussed is whether the Authority should proceed with long-term financing this fall, paying approximately \$800,000 out-of-pocket, but enabling them to maintain low interest rates over the 30-year life of the loan. Or, delaying the long-term issue until spring, financing the entire project, but running the risk that the interest rate may be higher at the time. The Financing Committee met, and we discussed it and voted unanimously to recommend that the Board proceed with the long-term financing this fall to take advantage of the historically low interest rates. If there are any questions, Mr. Anastasio or Mr. Wozniak can answer them for you. They did a very good job of presenting all of the information in the documentation that is in your booklets.

Mr. Anastasio thanked Ms. Quabeck and wanted to point out that after the memo and books went out on Friday, Mr. Wozniak brought it to my attention that the interest figures in the memo are low. The savings in the illustrations in the memo could be greater depending on what the interest rates end up being. The situation and the argument are still the same. Ms. Quabeck stated that it doesn't change the question that we're addressing. Mr. Anastasio stated that the way we left it with our bond counsel and the Infrastructure Trust, or now called the I-Bank, is that we asked them to file the paperwork as if we were going to close this fall, knowing that we could yank it back if the Board chose to. We would have until September 10th or 11th to drop out of the program if we wanted to. We want to bring this to the Board tonight and see if there were any objections to proceeding with bonding in the fall.

Mr. Impellizeri asked if there were any further questions, and there were none. Ms. Quabeck stated that if there are no questions, she would like to move that we pass the Resolution Authorizing the staff to proceed with the application to be included in the fall bond pool.

Upon Motion by Ms. Quabeck, Second of Mr. Machala, the Motion to authorizing the long-term financing of the Storm Control Treatment Facility this fall, was approved by the following roll call vote:

Robert Albano	Absent	Philip Petrone	Yes
Louis Esposito, Jr	Yes	Spencer Pierini	Yes
Joseph Lifrieri	Absent	Gail Quabeck	Yes
Edward Machala	Yes	Randy Smith	Yes
Richard Mathews	Absent	Peter Stires	Yes
Michael Pappas	Yes	Michael Impellizeri	Yes

Minute 10 – Chairman – Nothing to report.

Minute 11 - Reports

A. Executive Director's Report

1. Update on Storm Control Treatment Facility Construction Project:

Report on Construction Progress and Schedule Outlook (Closed Session-Contract Negotiations)

We are going to go into Closed Session towards the end of the meeting to discuss the schedule outlook of this project and discuss how and when the project is going to terminate. The progress continues on the project. Everything is going very well. They continue to perform start-ups of individual equipment and systems and they are working towards finalizing the computer program that will run the entire facility. At the end of the individual start-up process, sometime towards the 3rd week of September, the contractor said that we should be ready to do a start-up of the entire plant with the master control system. That is their goal. Their buttoning up small electrical related wire terminations and things like that. They are wrapping up the odor control system piping and a lot of rather small things. All of the construction is basically done, and they are really in the capping-off and commissioning phase. We are pleased how everything looks. Mr. Anastasio asked Mr. Ulep if he had anything to add. Mr. Ulep stated that they are also doing the start-up of individual equipment in preparation for the final start-ups. We are pretty close.

Mr. Anastasio indicated that we had a progress meeting on the 2nd Thursday of the month, and they are looking at the 3rd week of September to start starting up and we will see what bugs are there and what tweaks need to be made. They are working towards final completion, but there is still a matter of the privacy fence along the east of the site which is the side along the back of the existing homes that are there. There is an 8' PVC privacy fence we are waiting on. Due to COVID-19 disruptions and supply distributions, that fence is really behind schedule in getting delivered. We are hoping that comes in soon. A couple week ago we heard it will be a few weeks. The fence subcontractor wants to mobilize once to the site. The site is completely surrounded by temporary fencing right now. They want to show up once and install all of the fencing at one time. They have the gate made and the other site fencing done, which is cyclone fence, but the privacy fence is what we are waiting on. All of the plantings are done. When everything is complete, even the start-up, they will schedule the top pavement. We are really down to nuts and bolts at this point. We will keep everyone posted on the progress.

We will go into Closed Session later to talk about scheduling issues and progress and the outlook.

2. Update on the Plantwide Electrical Rehabilitation Project:

Mr. Anastasio stated that this project is also proceeding well. There are no issues on this project. They are slated to wrap it up just after Labor Day. That would be with the base contract work. There are a couple of change orders that were previously approved such as installing some rollup doors in the 603 building, which is a building that was gutted under this project. We are repurposing it for a maintenance warehouse. We are adding some doors. We had these brand-new roll-up doors that were never used. We kept them in stock for about 10 years and now we are going to install them. They weren't intended for that building, but we are going to use them there and they will work fine. There is also a lot of pavement restoration that needs to happen. The substantial completion should be around Labor Day and Mr. Ulep concurred. We are pleased with the overall progress.

3. Update Status of R2 Incinerator Emergency Repairs

Mr. Anastasio reported that the repairs are done as of last Friday. Mr. Dennis Smith had the crew start up the incinerator and we've been burning sludge since then. Everything is going well. The repairs went very well. They jumped on it right away and the repairs took a couple of weeks. They even used a couple of crews at one point, to attack the project. We are fortunate and we wanted to minimize the downtime. It was about 7 weeks that we were down with the incinerator.

Because we had some of final costs for some of the hauling, we reached out to the JIF (the insurance company for the Authority). As you know, we are self-insured with a group of other Authorities and in speaking with our Risk Manager, we discussed filing a claim. A couple of the commissioners have mentioned it, so we filed one for the repair costs and the sludge hauling. It doesn't hurt to ask, and we'll see where it goes. Mr. Anastasio will keep the Board updated on that.

4. Update on the Progress of the 1958 Main Interceptor Pipe Assessment
(Thomas Schoettle, P.E., CDM Smith)

Mr. Anastasio stated that CDM Smith is working along on that analysis. We think by next month, we are going to be able to give you a presentation on their findings are. They are working on finalizing the report. Mr. Schoettle stated that have reviewed all of the video tapes of both the interceptor line and the syphons. We have gone through and have independently verified the condition assessments that were made and worked to extrapolate what they would likely be 7 years after the inspection. Using our judgment

and having done this for thousands of miles of pipe, we made those extrapolations and are in the process of finalizing that report and also collecting costs for what we have so we can put together a cost estimate. He saw a draft report this morning but has not had a chance to review it yet. We have an independent QAQC team looking at it and it should be finished by this week. In the next week or so, we will wrap it up and get a draft over to the Authority. Mr. Anastasio indicated that at the September Board meeting, we will have a report on the status of that report.

B. Engineer/Consultants – CDM Smith Engineer, Mr. Schoettle had nothing further to add.

C. Attorney – Maraziti Falcon, LLP – No reports this evening.

D. Department Reports:

1. Operations
2. Laboratory
3. Maintenance/Electrical
4. Special Projects

E. Facility Engineer Reports:

1. Capacity Allocation
2. Capacity Assurance
3. Monthly Flow Report
4. Facility Engineer's Monthly Report

12. Communications

- A. NJDEP, Division of Water Quality; Residual Transfer Report; Reporting Period 7/1/21-7/31/21 (**July 2021 Not Included – To be Submitted by 8/25/21**)
- B. NJDEP, Division of Water Quality; Surface Water Discharge Monitoring Report; Reporting Period 7/1/21-7/31/21 (**July 2021 Not Included – To be Submitted by 8/25/21**)
- C. NJDEP, Division of Water Quality; Residuals Discharge Monitoring Report; Reporting Period 7/1/21-7/31/21(**July 2021 Not Included – To be Submitted by 8/25/21**)

13. Payroll – Res. No. 21-0823-8

Upon Motion by Mr. Machala, Second of Mr. Stires, said Resolution was approved by the following roll call vote:

Roll Call Vote:

Robert Albano	Absent	Philip Petrone	Yes
Louis Esposito, Jr	Yes	Spencer Pierini	Yes
Joseph Lifrieri	Absent	Gail Quabeck	Yes
Edward Machala	Yes	Randy Smith	Yes
Richard Mathews	Absent	Peter Stires	Yes
Michael Pappas	Yes	Michael Impellizeri	Yes

14. Bills – Res. No. 21-0823-9

Upon Motion by Mr. Stires and Second of Mr. Impellizeri, said Resolution was approved by the following roll call vote:

Roll Call Vote:

Robert Albano	Absent	Philip Petrone	Yes
Louis Esposito, Jr	Yes	Spencer Pierini	Yes
Joseph Lifrieri	Absent	Gail Quabeck	Yes
Edward Machala	Yes	Randy Smith	Yes
Richard Mathews	Absent	Peter Stires	Yes
Michael Pappas	Yes	Michael Impellizeri	Yes

15. Res. No. 21-0823-10 – Resolution Authorizing Closed Session for the Purposes of Contract Negotiations Regarding the Storm Control Treatment Facility Project.

Upon Motion of Mr. Machala, Second of Mr. Stires, the above Resolution was approved by the following roll call vote:

Roll Call Vote:

Robert Albano	Absent	Philip Petrone	Yes
Louis Esposito, Jr	Yes	Spencer Pierini	Yes
Joseph Lifrieri	Absent	Gail Quabeck	Yes
Edward Machala	Yes	Randy Smith	Yes
Richard Mathews	Absent	Peter Stires	Yes
Michael Pappas	Yes	Michael Impellizeri	Yes

Adjourned to Closed Session at 7:22 p.m.
Open Session reconvened at 7:30 p.m.

15. Adjournment

Upon Motion of Mr. Quabeck, Second of Mr. Stires, the meeting was adjourned at 7:33 p.m.

Roll Call Vote:

Robert Albano	Absent	Philip Petrone	Yes
Louis Esposito, Jr	Yes	Spencer Pierini	Yes
Joseph Lifrieri	Absent	Gail Quabeck	Yes
Edward Machala	Yes	Randy Smith	Yes
Richard Mathews	Absent	Peter Stires	Yes
Michael Pappas	Yes	Michael Impellizeri	Yes

**NEXT REGULAR BOARD MEETING WILL BE HELD ON
SEPTEMBER 27, 2021**