

**MINUTES OF THE BOARD MEETING  
THE SOMERSET RARITAN VALLEY SEWERAGE AUTHORITY  
August 26, 2019**

**Minute 1 – Opening of Meeting**

The Board Meeting of the Somerset Raritan Valley Sewerage Authority was called to order at 7:34 P.M. by Chairman Todd Hay

**Minute 2 – Open Public Meetings Announcement**

The Open Public Meeting Announcement was read by the Executive Director, Ronald S. Anastasio.

**Minute 3 – Roll Call**

Robert Albano	Present	Steven Mlenak	Present
Louis Esposito, Jr	Present	Philip Petrone	Present
Michael Impellizeri	Present	Gail Quabeck	Present
Joseph Lifrieri	Present	Randy Smith	Present
Edward Machala	Present	Peter Stires	Absent
Richard Mathews	Absent	Todd Hay	Present

**Authority Staff**

Ronald Anastasio, P.E., Executive Director	Present
Sherwin Ulep, P.E., Facility Engineer	Present
Anthony Tambasco, Plant Superintendent	Present
Michael Ingenito, Chief Plant Operator	Present
Dennis Smith, Supervisor Liquid Division	Present
Ellie Hoffman, P.E., RCO/Asst. Engineer	Present
Linda Hering, Human Resources Manager	Present
Michele Haynberg, Administrative Asst.	Present
Peter Wozniak, Chief Financial Officer	Present

**Professional Staff**

Thomas Schoettle, P.E., BCEE, CDM Smith	Present
Brent Carney, Esq., Maraziti Falcon, LLP	Present

**Minute 4 – Pledge of Allegiance**

All in attendance saluted the flag.

**Minute 5 – Approval of Minutes**

1. Board Meeting Open Session Minutes – July 22, 2019

With the Motion of Mr. Machala, Second of Mr. Esposito, the Minutes of the July 22, 2019 Meeting (Open Session), were approved by the following roll call vote:

**Roll Call Vote:**

Robert Albano	<i>Abstain</i>	Steven Mlenak	<i>Abstain</i>
Louis Esposito, Jr	Yes	Philip Petrone	Yes
Michael Impellizeri	<i>Abstain</i>	Gail Quabeck	Yes
Joseph Lifrieri	Yes	Randy Smith	<i>Abstain</i>
Edward Machala	Yes	Peter Stires	Absent
Richard Mathews	Absent	Todd Hay	Yes

**Minute 6 – Public Hearings** – NONE

**Minute 7 – Public Participation** – NONE

**Minute 8 – Consent Resolutions for Consideration and Possible Formal Action**

- (1) **Res. No. 19-0826-1** Resolution Authorizing the Reissuance of a Non-Domestic Wastewater Discharge Permit to Ashland LLC.
- (2) **Res. No. 19-0826-2** Sewer Extension Resolution - Re-Approval Proposed Three Single-Family Dwelling Subdivision Hillsborough Township - Block 199 Lot 18
- (3) **Res. No. 19-0826-3** Sewer Extension Resolution - Proposed Commercial Development - Bridgewater Center - Block 222 Lots 3.01
- (4) **Res. No. 19-0826-4** Resolution for Renewal of Membership in The New Jersey Utility Authorities Joint Insurance Fund
- (5) **Res. No. 19-0826-5** Resolution Authorizing Commissioner Lifrieri to Attend the Water Environment Federation's (WEFTEC) 92nd Annual Water Environment Federation Technical Exhibition and Conference in Chicago, IL
- (6) **Res. No. 19-0826-6** Resolution Extending the Contract for Furnishing and Delivery of Liquid Sodium Hydroxide – 50% Solution (Contract A-19-5)

- (7) **Res. No. 19-0826-7** – Resolution Extending the Contract for Furnishing and Delivery of Liquid Sodium Hypochlorite at 15% Concentration (Contract A-17-3)
- (8) **Res. No. 19-0826-8** – Resolution Extending the Contract for Furnishing and Delivery of Liquid Sodium Bisulfite (Contract A-19-4)
- (9) **Res. No. 19-0826-9** – Resolution Extending the Contract for Furnishing and Delivery of Polymer (Contract A-19-1)
- (10) **Res. No. 19-0826-10** – Resolution Extending the Contract for Furnishing and Delivery of Sodium Chlorite-Based Odor Control Chemical & Dousing System (Contract A-19-6)
- (11) **Res. No. 19-0826-11** – Resolution Extending the Contract for Liquid Sludge Hauling Services (Contract B-19-2)
- (12) **Res. No. 19-0826-12** – Resolution Extending the Contract for Sludge Cake Hauling Services (Contract B-19-1)
- (13) **Res. No. 19-0826-13** – Resolution Extending the Contract for Furnishing and Delivery of Liquid Ammonium Hydroxide – 10% Solution (A-19-3)
- (14) **Res. No. 19-0826-14** - Resolution Authorizing the Chief Financial Officer to Attend the GFOA at the Golden Nugget in Atlantic City, September 24th through September 27th, 2019

Upon Motion of Mr. Albano, Second of Mr. Smith, the above Resolutions were approved by the following roll call vote:

**Roll Call Vote:**

Robert Albano	Yes	Steven Mlenak	Yes
Louis Esposito, Jr	Yes	Philip Petrone	Yes
Michael Impellizeri	Yes	Gail Quabeck	Yes
Joseph Lifrieri	Yes	Randy Smith	Yes
Edward Machala	Yes	Peter Stires	Absent
Richard Mathews	Absent	Todd Hay	Yes

A copy of the Resolution is attached hereto and made part of the Official Minutes.

**Minute 9 – Board Committees –**

**Finance Committee** - Ms. Quabeck stated that a copy of the audit report and asked that the commissioners give it a good review and reminded that at the next board meeting all commissioners will be asked to sign a certificate that you have reviewed the audit report.

**Minute 10 – Chairman - NONE**

**Minute 11 – Reports**

**A. Executive Director’s Report**

1. Update on Storm Control Treatment Facility Construction Project – There is an environmental restriction with the tree clearing, mentioned at last month’s meeting, so we can’t clear the sight trees until October 1, 2019. There are several preliminary items that are being taken care of, and shop drawings are being distributed to CDM Smith for their review. PKF Mark 3 has established their field office and suppliers have been contacted. Discussions have started on the site dewatering we will be taking all the water from the site for treatment rather than discharging it to the river. Spoke with PSE&G setting up a meeting with the electrical contractor who is also the general contractor.
  
2. AEA Request for Call to Action Regarding S3870/A5391 – Mr. Anastasio stated that these bills allow the sale of public sewer systems to private companies but also eliminate public hearings and referendums. These sales should not be allowed without public input from hearings and referendums. Mr. Lifrieri asked in the case of this Authority would it be a majority and Ms. Quabeck stated that the commissioners would have to vote as their individual towns wanted, but the decision would be made at the Authority Board. Mr. Anastasio mention that this bill is geared more for the individual collection systems and not so much for the regional treatment systems, so it would be up to the individual towns to decide about the sale of the collection system. He further stated that with the number of town residents that would be impacted by the sale of miles of sewer pipe, there should be public input before a sale is approved. Mr. Hay further added that the letter from the AEA issued in June 2019 mentioned the objections to these bills is the lack of public input in the form of referendums allowing for the sale by way of town ordinance adoption, and additionally the appraisal process of the sewer collection systems. A general discussion was had about the Senate and Assembly bill sponsors and rate hikes for residents. Ms. Quabeck suggested that the below resolution indicate that SRVSA would letter and a copy of the approved resolution to the NJ State Legislatures that represent the customers of the municipalities of this Authority. This suggestion was agreed upon by all and the change was made to the below resolution.
  - a. Res. No. 19-0826-15 – Resolution of The Somerset Raritan Valley Sewerage Authority to Call Upon the New Jersey Legislature to Reject Senate Bill 3870 and Assembly Bill 5391

Upon Motion of Ms. Quabeck, Second of Mr. Machala, the above Resolutions were approved by the following roll call vote:

**Roll Call Vote:**

Robert Albano	Yes	Steven Mlenak	Yes
Louis Esposito, Jr	Yes	Philip Petrone	Yes
Michael Impellizeri	Yes	Gail Quabeck	Yes
Joseph Lifrieri	Yes	Randy Smith	Yes
Edward Machala	Yes	Peter Stires	Absent
Richard Mathews	Absent	Todd Hay	Yes

A copy of the Resolution is attached hereto and made part of the Official Minutes.

3. Update on EPA Settlement Regarding Incineration (Closed Session)
4. Update on Labor Contract Negotiation with UWUA Local 423 (Closed Session)
5. NJ OEM Essential Employee Card for Commissioners – Mr. Anastasio mentioned that we are currently updating our NJ OEM Essential Employee Cards and we would like to included the Commissioners. The Authority will need each commissioner’s Drivers License Number and Date of Birth to be entered into the NJ OEM Essential Employee Database. This would allow in times of NJ State Emergencies the Commissioners to be able to drive on the roads if needed to perform Authority business.

**B. Engineer/Consultants – None**

**C. Attorney** – Mr. Carney mentioned that the appeal period for Tomar has expired.

**D. Department Reports – No comments**

1. Operations – Mr. Albano had a question on Pfizer’s flow which is down? Tony stated that Pfizer’s treatment plant is now online. Ron stated we now only take a residual amount from a limited area which is mainly stormwater runoff. Pfizer’s gave us a tour several months ago. Pfizer’s groundwater treatment will continue for several decades. Additional question: Do we know what is in the discharge from our commercial manufactures that we treat water for. Ron answered yes, it is listed in the IPP process and we know what is coming to the plant from the monitoring process.
2. Laboratory
3. Maintenance/Electrical
4. Special Projects

**E. Facility Engineer Reports – No comments**

1. Capacity Allocation
2. Capacity Assurance
3. Monthly Flow Report
4. Facility Engineer’s Monthly Report

**Minute 12 – Communications**

- A. NJDEP, Division of Water Quality; Residual Transfer Report; Re: Reporting Period: 5/01/19 through 5/31/19
- B. NJDEP, Division of Water Quality; Surface Water Discharge Monitoring Report; Re: Reporting Period: 5/01/19 through 5/31/19
- C. NJDEP, Division of Water Quality; Residuals Transfer Discharge Monitoring Report; Re: Reporting Period: 5/01/19 through 5/31/19

**Minute 13 – Res. No. 19-0826-16 – Payroll**

Upon Motion of Mr. Albano, Second of Mr. Mlenak, the above Resolution was approved by the following roll call vote:

**Roll Call Vote:**

Robert Albano	Yes	Steven Mlenak	Yes
Louis Esposito, Jr	Yes	Philip Petrone	Yes
Michael Impellizeri	Yes	Gail Quabeck	Yes
Joseph Lifrieri	Yes	Randy Smith	Yes
Edward Machala	Yes	Peter Stires	Absent
Richard Mathews	Absent	Todd Hay	Yes

A copy of the Resolution is attached hereto and made part of the Official Minutes.

**Minute 14 – Cancellation of Checks - None**

**Minute 15 – Res. No. 19-0826-17 - Bills**

Upon Motion of Mr. Impellizeri, Second of Mr. Albano, the above Resolution was approved by the following roll call vote:

**Roll Call Vote:**

Robert Albano	Yes	Steven Mlenak	Yes
Louis Esposito, Jr	Yes	Philip Petrone	Yes
Michael Impellizeri	Yes	Gail Quabeck	Yes
Joseph Lifrieri	Yes	Randy Smith	Yes
Edward Machala	Yes	Peter Stires	Absent
Richard Mathews	Absent	Todd Hay	Yes

A copy of the Resolution is attached hereto and made part of the Official Minutes.

**Minute 16 – Adjourn to Closed Session**

**Res. No. 19-0826-18** – Resolution Authorizing Closed Session for the Purpose of Discussions Regarding Update on EPA Settlement Regarding Incineration and Labor Contract Negotiation with UWUA Local 423

Upon Motion of Mr. Mlenak, Second of Mr. Impellizeri, the above Resolution was approved by the following roll call vote:

**Roll Call Vote:**

Robert Albano	Yes	Steven Mlenak	Yes
Louis Esposito, Jr	Yes	Philip Petrone	Yes
Michael Impellizeri	Yes	Gail Quabeck	Yes
Joseph Lifrieri	Yes	Randy Smith	Yes
Edward Machala	Yes	Peter Stires	Absent
Richard Mathews	Absent	Todd Hay	Yes

**Minute 16 – Adjourn to Closed Session**

Upon Motion of Mr. Petrone, Second of Mr. Esposito, the meeting was adjourned at 7:44 p.m. by the following roll call vote:

**Roll Call Vote:**

Robert Albano	Yes	Steven Mlenak	Yes
Louis Esposito, Jr	Yes	Philip Petrone	Yes
Michael Impellizeri	Yes	Gail Quabeck	Yes
Joseph Lifrieri	Yes	Randy Smith	Yes
Edward Machala	Yes	Peter Stires	Absent
Richard Mathews	Absent	Todd Hay	Yes

**Minute 17 – Adjournment**

Upon Motion of Mr. Mlenak, Second of Mr. Impellizeri, the meeting was adjourned at 8:04 p.m. by the following roll call vote:

**Roll Call Vote:**

Robert Albano	Yes	Steven Mlenak	Yes
Louis Esposito, Jr	Yes	Philip Petrone	Yes
Michael Impellizeri	Yes	Gail Quabeck	Yes
Joseph Lifrieri	Yes	Randy Smith	Yes
Edward Machala	Yes	Peter Stires	Absent
Richard Mathews	Absent	Todd Hay	Yes

**NEXT REGULAR BOARD MEETING WILL BE HELD ON  
SEPTEMBER 30, 2019**