

**MINUTES OF THE BOARD MEETING
THE SOMERSET RARITAN VALLEY SEWERAGE AUTHORITY
April 27, 2020**

Minute 1 – Opening of Meeting

The Board Meeting of the Somerset Raritan Valley Sewerage Authority was called to order at 7:30 P.M. by Chairman Todd Hay

Minute 2 – Open Public Meetings Announcement

The Open Public Meeting Announcement was read by the Executive Director, Ronald S. Anastasio.

Minute 3 – Roll Call

Robert Albano	Present (phone)	Steven Mlenak	Present (phone)
Louis Esposito, Jr	Present	Philip Petrone	Present (phone)
Michael Impellizeri	Present	Spencer Pierini	<i>Absent</i>
Joseph Lifrieri	<i>Absent</i>	Gail Quabeck	Present (phone)
Edward Machala	Present	Randy Smith	Present (phone)
Richard Mathews	Present (phone)	Peter Stires	Present (phone)
		Todd Hay	Present

Authority Staff

Ronald Anastasio, P.E., Executive Director	Present
Sherwin Ulep, P.E., Facility Engineer	Present (phone)
Anthony Tambasco, Plant Superintendent	<i>Absent</i>
Michael Ingenito, Chief Plant Operator	<i>Absent</i>
Dennis Smith, Supervisor Liquid Division	<i>Absent</i>
Ellie Hoffman, P.E., Regulatory Compliance Engineer	<i>Absent</i>
Linda Hering, Human Resources Manager	Present
Peter Wozniak, Chief Financial Officer	Present (phone)

Professional Staff

Thomas Schoettle, P.E., CDM Smith	Present (phone)
Brad Carney, Esq., Maraziti Falcon, LLP	Present (phone)

Minute 4 – Pledge of Allegiance

All in attendance saluted the flag.

Minute 5 – Approval of Minutes

1. Board Meeting Open Session Minutes – March 23, 2020

Chairman Hay asked each Commissioner if there were any questions or comments with respect to the Open Session Minutes and there were none. With the Motion of Mr. Machala, Second of Mr. Esposito, the Minutes of the March 23, 2020 Meeting (Open Session), were approved by the following roll call vote:

Roll Call Vote:

Robert Albano	Yes	Steven Mlenak	Yes
Louis Esposito, Jr	Yes	Philip Petrone	Yes
Michael Impellizeri	Yes	Spencer Pierini	<i>Absent</i>
Joseph Lifrieri	<i>Absent</i>	Gail Quabeck	Yes
Edward Machala	Yes	Randy Smith	Yes
Richard Mathews	Yes	Peter Stires	Yes
		Todd Hay	Yes

Minute 6 – Public Participation – NONE

Minute 7 – Consent Resolutions for Consideration and Possible Formal Action

1) **Res. No. 20-0427-1** – Resolution Granting Temporary Access to Wyeth Holdings, LLC for the Purpose of Replacing a Valve on Wyeth’s 24-inch Forcemain Pipe

Chairman Hay asked all Commissioners if there were any questions, concerns or amendments on the above Resolutions and there were none.

Upon Motion of Mr. Machala, Second of Mr. Albano, the above Resolutions were approved by the following roll call vote:

Roll Call Vote:

Robert Albano	Yes	Steven Mlenak	Yes
Louis Esposito, Jr	Yes	Philip Petrone	Yes
Michael Impellizeri	Yes	Spencer Pierini	<i>Absent</i>
Joseph Lifrieri	<i>Absent</i>	Gail Quabeck	Yes
Edward Machala	Yes	Randy Smith	Yes
Richard Mathews	Yes	Peter Stires	Yes
		Todd Hay	Yes

Minute 8 – Board Committees – None

Minute 9 – Chairman – Chairman Hay commended Mr. Anastasio and his staff for the wonderful job they have been doing through this pandemic. The board members have all been getting updates weekly for the past several weeks, as well as details about everything going on in the operations, maintenance and the on-going capital projects. Thank you to Ron and the staff for their efforts. Please keep up the good work.

Minute 10 – Reports -

A. Executive Director’s Report

1. Update on Storm Control Treatment Facility Construction Project – Mr. Anastasio stated that the construction continues. The last time he checked, no one on the work crew has come down with the virus. They have their own little situation going on there and they are happy with that. The work continues and they are making very good progress. The facility is “coming out of the ground” very soon. We will begin to build the main building on the site, the filter building. One of the photos shows the large bed of stone, which is where the base slab is going to be poured. We are very happy with the progress and we continue to work well with CDM Smith and Kleinfelder on managing the construction and overseeing the project.
2. Update on the Plantwide Electrical Rehabilitation Project – Mr. Anastasio noted that the contractor, Thomas Controls are onsite, have a job trailer and have mobilized a small crew. They are picking away at doing some demo while the shop drawing reviews are getting finalized on the motor control centers, which are very complex. There are also shipments of lighting and other more simpler parts getting delivered and Sherwin and Tony are managing that. They are keeping track of what is coming in as well as the contractors. We are happy with things so far.
3. Report on Coronavirus Preparedness – We continue to do what we have to do. Everybody is still holding up well. As I continue to mention, we have a few people working from home and it has worked out very well. We just happened to upgrade to Windows 10 and Microsoft Office 365. As part of that we get Microsoft Teams, which I’m sure some of you are already using, along with ZOOM phone calls. It is amazing and we are all learning to do it and working collaboratively at a distance. The same is true with us. We are not really held back in any way with the virus. We take it one week at a time and see how it goes. The spirits and attitudes are good here too.

B. Engineer/Consultants – Mr. Schoettle from CDM Smith stated that he had nothing else to add.

C. **Attorney** – Mr. Carney had no comments or reports.

D. Department Reports –

1. Operations
2. Regulatory Compliance
3. Laboratory
4. Maintenance
5. Special Projects

E. Facility Engineer Reports –

1. Facility Engineer’s Monthly Report
2. Capacity Allocation
3. Capacity Assurance
4. Monthly Flow Report

Minute 11 – Communications

- A. NJDEP, Division of Water Quality; Residual Transfer Report; Reporting Period 2/1/20-2/29/20
- B. NJDEP, Division of Water Quality; Surface Water Discharge Monitoring Report; Reporting Period 2/1/20-2/29/20
- C. NJDEP, Division of Water Quality; Residuals Discharge Monitoring Report; Reporting Period 2/1/20-2/29/20

Minute 12 – Res. No. 20-0427-2 – Payroll

Upon Motion of Mr. Machala, Second of Mr. Impellizeri, the above Resolution was approved by the following roll call vote:

Roll Call Vote:

Robert Albano	Yes	Steven Mlenak	Yes
Louis Esposito, Jr	Yes	Philip Petrone	Yes
Michael Impellizeri	Yes	Spencer Pierini	<i>Absent</i>
Joseph Lifrieri	<i>Absent</i>	Gail Quabeck	Yes
Edward Machala	Yes	Randy Smith	Yes
Richard Mathews	Yes	Peter Stires	Yes
		Todd Hay	Yes

Minute 13 – Res. No. 20-0427-3 – Bills

Upon Motion of Mr. Albano, Second of Mr. Stires, the above Resolution was approved by the following roll call vote:

Roll Call Vote:

Robert Albano	Yes	Steven Mlenak	Yes
Louis Esposito, Jr	Yes	Philip Petrone	Yes
Michael Impellizeri	Yes	Spencer Pierini	<i>Absent</i>
Joseph Lifrieri	<i>Absent</i>	Gail Quabeck	Yes
Edward Machala	Yes	Randy Smith	Yes
Richard Mathews	Yes	Peter Stires	Yes
		Todd Hay	Yes

Minute 14 – Adjournment

Upon Motion of Mr. Machala, Second of Mr. Albano, the meeting was adjourned at 7:40 p.m. by the following roll call vote:

Roll Call Vote:

Robert Albano	Yes	Steven Mlenak	Yes
Louis Esposito, Jr	Yes	Philip Petrone	Yes
Michael Impellizeri	Yes	Spencer Pierini	<i>Absent</i>
Joseph Lifrieri	<i>Absent</i>	Gail Quabeck	Yes
Edward Machala	Yes	Randy Smith	Yes
Richard Mathews	Yes	Peter Stires	Yes
		Todd Hay	Yes

**NEXT REGULAR BOARD MEETING WILL BE HELD ON
MAY 18, 2020**