

**MINUTES OF THE REORGANIZATION MEETING  
THE SOMERSET RARITAN VALLEY SEWERAGE AUTHORITY  
FEBRUARY 5, 2024**

**Minute 1 - Opening of Meeting**

The Reorganization Meeting of The Somerset Raritan Valley Sewerage Authority, held at the Authority Administrative Office on Monday, February 5, 2024, was called to order at 9:23 P.M. by Chairman Lifrieri

**Minute 2 – Open Public Meetings Announcement**

The Open Public Meeting Announcement was read by the Executive Director, Ronald S. Anastasio.

**Minute 3 – Roll Call**

Robert Albano	Yes	Richard Mathews	Yes
Pamela Borek	Yes	John Murphy	Yes
Daniel Croson	Yes	Michael Pappas	Yes
Gary DiNardo	Absent	Philip Petrone	Absent
Vincent Dominach	Yes	Reinhard Pratt	Absent
Edward Machala	Yes	Frank Scarantino	Absent
		Joseph Lifrieri	Yes

**Authority Staff**

Ronald Anastasio, P.E., Executive Director	Present
Anthony Tambasco, Plant Superintendent	Absent
Michael Ingenito, Chief Plant Operator	Absent
Sherwin Ulep, P.E., Manager of Engineering	Present
Ellie Hoffman, P.E., Regulatory Compliance Engineer	Absent
Peter Wozniak, Chief Financial Officer	Present
Linda Hering, Human Resources Manager	Present
Christian Santiago, Staff Engineer	Absent

**Professional Staff**

Brad Carney, Esq., Maraziti Falcon LLP	Present
Joseph Maraziti, Esq., Maraziti Falcon LLP	Present
Thomas Schoettle, P.E., CDM Smith	Present

**Minute 4 - Pledge of Allegiance**

All in attendance recited the Pledge of Allegiance.

**Minute 5 – Oath of Office – Commissioner**

- a. None

**Minute 6 - Nomination of Current Slate of Officers**

Mr. Mathews nominated the same officers for their second term. Generally, we change every two years. Nominations are as follows:

Chairperson: Joseph Lifrieri  
Vice-Chairman: Edward Machala

Secretary: Reinhard Pratt  
Treasurer: Robert Albano

Mr. Lifrieri asked for a motion to accept the nominations as stated by Mr. Mathews. Upon Motion of Ms. Borek, Second of Mr. Pappas, the nomination of the above Slate of Officers was accepted by the following roll call vote:

Robert Albano	Yes	Richard Mathews	Yes
Pamela Borek	Yes	John Murphy	Yes
Daniel Croson	Yes	Michael Pappas	Yes
Gary DiNardo	Absent	Philip Petrone	Absent
Vincent Dominach	Yes	Reinhard Pratt	Absent
Edward Machala	Yes	Frank Scarantino	Absent
		Joseph Lifrieri	Yes

**Minute 7 – Election of Officers:**

- a. Chairman – Joseph Lifrieri
- b. Vice Chairman- Edward Machala
- c. Treasurer – Robert Albano
- d. Secretary – Reinhard Pratt

**Minute 8 – Oath of Office – 2024 Officers**

- a. Chairman – Joseph Lifrieri
- b. Vice Chairman- Edward Machala
- c. Treasurer – Robert Albano
- d. Secretary – Reinhard Pratt

Mr. Carney then administered the Oath’s of Office to Mr. Lifrieri, Mr. Machala, and Mr. Albano. Mr. Pratt will be sworn in at the next Board Meeting.

**Minute 9 - Resolutions for Consideration and Possible Formal Action**

Chairman Lifrieri indicated that there is a Consent Agenda for Resolutions 24-0205-1 through 24-0205-26.

- a. **Res. No. 24-0205-1** - Resolution Appointing the Firm of Maraziti Falcon LLP as the Authority's General Counsel
- b. **Res. No. 24-0205-2** - Resolution Appointing the Firm of Maraziti Falcon LLP as the Authority's Environmental Counsel
- c. **Res. No. 24-0205-3** - Resolution Appointing the Firm of Suplee, Clooney & Company as the Authority's Auditor
- d. **Res. No. 24-0205-4** - Resolution Appointing the Firm of CDM Smith Inc. as the Authority's Consulting Engineer
- e. **Res. No. 24-0205-5** - Resolution Appointing the Firm of Chavond-Barry Engineering Corp. As the Authority's Thermal Engineer
- f. **Res. No. 24-0205-6** - Resolution Appointing the Firm of Hawkins, Delafield & Wood, L.L.P. As the Authority's Bond Counsel
- g. **Res. No. 24-0205-7** - Resolution Appointing Matthew J. Giacobbe, Esq. of the Firm of Cleary Giacobbe Alfieri & Jacobs LLC as the Authority's Negotiator/Labor Attorney
- h. **Res. No. 24-0205-8** - Resolution Appointing James F. Cosgrove, Jr., P.E., of the Firm of One Water Consulting LLC as the Authority's Water Quality Engineering Consultant
- i. **Res. No. 24-0205-9** - Resolution Appointing ALL 4 INC. as the Authority's Air Quality/Air Emission Monitoring/Regulatory Compliance Consultant
- j. **Res. No. 24-0205-10** – Resolution Authorizing the Adoption of Bylaws
- k. **Res. No. 24-0205-11** - Resolution Establishing Meeting Dates for Regular Meetings and the Reorganization Meeting
- l. **Res. No. 24-0205-12** - Resolution Authorizing Mailing of Meeting Notices and Fees
- m. **Res. No. 24-0205-13** - Resolution Establishing Official Signatures Necessary to Conduct Authority Business
- n. **Res. No. 24-0205-14** - Resolution Establishing Official Newspapers
- o. **Res. No. 24-0205-15** - Resolution Establishing Official Hours and Holiday Schedule
- p. **Res. No. 24-0205-16** - Resolution Establishing a Cash Management Plan for Authority Funds and Investments

- q. **Res. No. 24-0205-17** - Resolution Authorizing and Establishing a Savings Account for the Revenue Account with The State of New Jersey Cash Management Fund
- r. **Res. No. 24-0205-18** - Resolution Authorizing and Establishing a Savings Account for the Connection/Capital Account with The State of New Jersey Cash Management Fund
- s. **Res. No. 24-0205-19** - Resolution Authorizing and Establishing a Savings Account for the General Fund Account with The State of New Jersey Cash Management Fund
- t. **Res. No. 24-0205-20** - Resolution Authorizing and Establishing a Savings Account for the Operating Account with The State of New Jersey Cash Management Fund
- u. **Res. No. 24-0205-21** - Resolution Authorizing the Adoption of an Indemnification Policy
- v. **Res. No. 24-0205-22** – Resolution Designating Chief Financial Officer, Peter Wozniak, as the Qualified Purchasing Agent
- w. **Res. No. 24-0205-23** – Resolution Establishing the Executive Director as Public Agency Compliance Officer (P.A.C.O.)
- x. **Res. No. 24-0205-24** – Resolution Establishing Ronald Anastasio as Fund Commissioner for the New Jersey Utility Authorities Joint Insurance Fund (JIF)
- y. **Res. No. 24-0205-25** – Resolution Establishing the Authority’s Policy Regarding Conference Attendance
- z. **Res. No. 24-0205-26** – Resolution Establishing the Authority’s Section 125 Cafeteria Plan

Upon Motion of Mr. Machala, second of Mr. Mathews, the above Resolutions (Res. No. 23-0206-1 through 23-0206-26), were approved by the following roll call vote:

**Roll Call Vote:**

Robert Albano	Yes	Richard Mathews	Yes
Pamela Borek	Yes	John Murphy	Yes
Daniel Croson	Yes	Michael Pappas	Yes
Gary DiNardo	Absent	Philip Petrone	Absent
Vincent Dominach	Yes	Reinhard Pratt	Absent
Edward Machala	Yes	Frank Scarantino	Absent
		Joseph Lifrieri	Yes

**Minute 10 – Chairperson’s Comments** – Mr. Lifrieri wanted to thank everyone for appointing him another year as Chairman.

**Minute 11 – Public Comments** – There are no members of the public present at the meeting.

Mr. Carney asked that the minutes reflect that there are no members of the public present nor was there any public participation in the Reorganization Meeting.

**Minute 12 - Adjournment**

Upon Motion of Mr. Albano, Second of Mr. Impellizeri, the Reorganization Meeting was adjourned at 9:30 P.M. by the following roll call vote:

**Roll Call Vote:**

Robert Albano	Yes	Richard Mathews	Yes
Pamela Borek	Yes	John Murphy	Yes
Daniel Croson	Yes	Michael Pappas	Yes
Gary DiNardo	Absent	Philip Petrone	Absent
Vincent Dominach	Yes	Reinhard Pratt	Absent
Edward Machala	Yes	Frank Scarantino	Absent
		Joseph Lifrieri	Yes