

TASK	Prin.	Tech. Spec.	Engr.	Drafter
1.1.10. PLC/HMI Assembly Testing	1	16	16	
1.1.11. Pre-installation Coordination Meeting	1	8	8	
1.1.12. Onstie installation support	1	4	20	
1.1.13. FO system Inspection	0		4	
1.1.14. HMI Report Generation Verification	0	4	16	
1.1.15. Program Final Verification	0	3	8	
1.1.16. Confirm Panel As-builtts	1		8	
1.1.17. Review O&M Material	1		5	
1.1.18. 3 month Operation Support	4	16	8	
Total Manhours by category	32	102	166	0
Category		Man-hours	Rate (\$/Hr.)	Cost
Principal		32	\$230	\$7,360
Technical Specialist (Electrical, Programmer), GR 1		77	\$173	\$13,321
Technical Specialist (Electrical, Programmer), GR 2		25	\$139	\$3,475
Staff Engineer (NE)		166	\$119	\$19,754
Drafter		0	\$98	\$0
Expenses				350
TOTAL				\$44,260

Estimate Notes:

1. Costs are rounded for convenience.
2. The estimate does not include the man-hours associated with any regulatory permitting.
3. The rates quoted are fixed for 2022, are applicable to the Scope of Work defined herein, and include base salaries, payroll burdens, overhead and profit applicable to personnel assigned directly to the work.
4. The man-hours quoted are estimated for the work as described. Our standard work week is 40 hours. Any hours worked, by non-exempt employees (NE), more than 40 hours are charged at 1-1/2 times the base rate.
5. Expenses include travel and living; telephone, postage, auto mileage at \$0.61/ mile; office supplies used directly for the work; 8-1/2X11 and 11X17 reproduction at \$0.17/copy; \$5.80 large format copies.

Basis for Reimbursement:

To perform the proposed Scope of Services, we propose a cost reimbursable basis.

Changes in scope:

In the event changes in scope occur, an estimate of the cost and expenses shall be prepared for your approval prior to initiating the change.

Payment:

Payment shall be expected within 30 days of your receipt of our substantiated MONTHLY invoice.

Agreement:

We are willing to conduct our work under the SRVSA standard contract terms.

I would like to thank you for the opportunity to prepare this proposal and want to assure you of our desire to work with you on this project. Should you have any questions, or wish to refine the scope of services, do not hesitate to contact me.

Sincerely,



C. Schuyler Morehouse, PE
President
Morehouse Engineering, Inc.

Res. No. 22-1128-10

RESOLUTION - PAYROLL

BE IT RESOLVED by The Somerset Raritan Valley Sewerage Authority that the Treasurer be and is hereby authorized to approve Checks No. 21773 through No. 21850 all numbers inclusive in the amount of \$208,447.47 and Checks No. 30146 through No. 30163 all numbers inclusive, in the amount of \$156,675.77 for a total of \$365,123.24, said checks having been reviewed and certified by the Executive Director for payment.

INTRODUCED BY: EDWARD MACHALA
SECONDED BY: PETER STIRES


Roll Call Vote:

Robert Albano	Yes	Philip Petrone	Absent
Louis Esposito	Yes	Reinhard Pratt	Yes
Joseph Lifrieri	Yes	Gail Quabeck	Absent
Edward Machala	Yes	Randy Smith	Yes
Richard Mathews	Yes	Peter Stires	Yes
Michael Pappas	Absent	Michael Impellizeri	Yes

CERTIFICATION

I, Ronald S. Anastasio, Executive Director and Certifying Agent of The Somerset Raritan Valley Sewerage Authority, **HEREBY CERTIFY** that the foregoing is a true copy of a Resolution adopted at a Regular Meeting of the Authority held on the 28th day of November 2022, as the same appears on record in the Minute Book of the Authority.

IN WITNESS WHEREOF I have hereunto set my hand and affixed the Seal of the Authority this 29th day of November 2022.



Ronald S. Anastasio, P.E.
Executive Director

RSA/lmh

RESOLUTION AUTHORIZING THE CANCELLATION OF CHECKS

BE IT RESOLVED by The Somerset Raritan Valley Sewerage Authority that the following Operating Account check be and the same is hereby canceled:

Check No.: 17580 (dated September 26, 2022)
Payable To: Waste Management
Reason: Lost Check
Amount: \$4,806.59
Repayment: Will be repaid with an Operating Account check date of November 28, 2022

Check No.: 17537 (dated September 26, 2022)
Payable To: New Jersey Motor Vehicle Commission
Reason: 1972 Boat Registration No Longer Needed
Amount: \$12.00
Repayment: N/A

Check No.: 17613 (dated October 24, 2022)
Payable To: Elias & Sharon Rodriguez
Reason: Lost Check
Amount: \$340.20
Repayment: Will be repaid with an Operating Account check date of November 28, 2022

INTRODUCED BY: RICHARD MATHEWS
SECONDED BY: LOUIS ESPOSITO

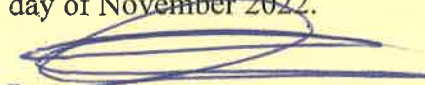
Roll Call Vote:

Robert Albano	Yes	Philip Petrone	Absent
Louis Esposito	Yes	Reinhard Pratt	Yes
Joseph Lifrieri	Yes	Gail Quabeck	Absent
Edward Machala	Yes	Randy Smith	Yes
Richard Mathews	Yes	Peter Stires	Yes
Michael Pappas	Absent	Michael Impellizeri	Yes

CERTIFICATION

I, RONALD S. ANASTASIO, Executive Director and Certifying Agent of The Somerset Raritan Valley Sewerage Authority, **HEREBY CERTIFY** that the foregoing is a true copy of a Resolution adopted at a Regular Meeting of The Authority held on the 28th day of November 2022, as the same appears on record in the Minute Book of the Authority.

IN WITNESS WHEREOF I have hereunto set my hand and affixed the Seal of the Authority this 29th day of November 2022.



Ronald S. Anastasio, P.E.
Executive Director
RSA/lmh

Linda Hering

From: Coleen Basista
Sent: Monday, November 14, 2022 1:41 PM
To: Ronald Anastasio; Peter Wozniak; Linda Hering
Cc: Joe Loughlin
Subject: Stop Payment issued - Operating check#17613
Attachments: stop pay Eli.pdf

Operating Account check # 17613 of 10/24/22 payable to Elias & Sharon Rodriguez has been lost - \$340.20.

I have issued, per attached, a stop payment for this item and voided the check via Microfund accounting system.

Elias & Sharon Rodriguez will be repaid for this item at our November 28, 2022 meeting.

Coleen M. Basista

*SRVSA - Full Charge Bookkeeper
50 Polhemus Lane
Bridgewater, NJ 08807
732-469-0593 ext. 203
Fax 732 469-4179*

Checks & deposits

Create a stop payment

Your stop payment has been created successfully. Your reference number is 119742319.

Account
01083 OPERATING FUND *****1083

Check number
17613

Amount
\$340.20

Date
Oct 24, 2022

Payee
ELIAS & SHARON RODRIQUEZ

Reason
LOST



SOMERSET RARITAN VALLEY SEWERAGE AUTHORITY
OPERATING ACCOUNT
50 POLHEMUS LANE, BRIDGEWATER, NJ 08807

PAYMENT RECORD

017613

ACCOUNT NO.	VENDOR	CHECK NO.			
00035839	ELIAS & SHARON RODRIQUEZ	017613			
VOUCHER	INVOICE NUMBER	INVOICE DATE	INVOICE AMOUNT	AMOUNT PAID	DESCRIPTION
00035839	OCTMEDREIMB	10/01/2022	340.20	340.20	2022 BLANKET-MED B REIMB

*STOP PAYMENT ISSUED 11/14/22
CHECK LOST*

Repay @ NOV mtg.

Check Date: 10/24/2022

CHECK TOTAL

\$340.20

11/14/22

11/14/22

Linda Hering

From: Coleen Basista
Sent: Wednesday, November 09, 2022 2:22 PM
To: Ronald Anastasio; Linda Hering; Peter Wozniak
Cc: Kevin Groff
Subject: Voiding Operating Check #17537
Attachments: njdmv ck nn.pdf

See attached copy of SRVSA Operating check #17537 payable to NJMVC : \$12.00 which is being voided.

It has been determined by Ron Anastasio that registration for this 1972 boat is no longer required.

Since the check is in house, no stop payment is required; and this item will not be repaid.

Coleen M. Basista

SRVSA - Full Charge Bookkeeper

50 Polhemus Lane

Bridgewater, NJ 08807

732-469-0593 ext. 203

Fax 732 469-4179



**SOMERSET RARITAN VALLEY
SEWERAGE AUTHORITY**
OPERATING ACCOUNT
50 POLHEMUS LANE
BRIDGEWATER, NJ 08807



55-7091
2212

No. 017537

CHECK NO.	CHECK DATE	VENDOR NO.
017537	09/26/2022	0000000850

CHECK AMOUNT
\$12.00

PAY **TWELVE AND XX / 100 DOLLARS*****

TO THE
ORDER
OF

NEW JERSEY MOTOR VEHICLE COMMISSION
REVENUE PROCESSING CENTER
P.O. BOX 010
TRENTON, NJ 08646-0010

[Handwritten Signature]

⑈017537⑈ ⑆221270910⑆ 06100⑆

Linda Hering

From: Coleen Basista
Sent: Tuesday, November 01, 2022 2:41 PM
To: Ronald Anastasio; Peter Wozniak; Linda Hering
Cc: Joe Loughlin
Subject: Stop Payment - Waste Management 9/26 check
Attachments: WM void.pdf

Operating Account check # 17580 of 9/26/22, \$4,806.59 payable to Waste Management has been lost, and I have issued a stop payment per attached.
Check has also been voided via Microfund, and all items will be repaid to Waste Management at the November 28, 2022 meeting.

Coleen M. Basista

*SRVSA - Full Charge Bookkeeper
50 Polhemus Lane
Bridgewater, NJ 08807
732-469-0593 ext. 203
Fax 732 469-4179*

Checks & deposits

Create a stop payment

Your stop payment has been created successfully. Your reference number is 113204792.

Account

01083 OPERATING FUND *****1083

Check number

17580

Amount

54,806.59

Date

Sep 26, 2022

Payee

WASTE MANAGEMENT

Reason

LOST



SOMERSET-RARITAN VALLEY SEWERAGE AUTHORITY
OPERATING ACCOUNT
50 POLHEMUS LANE, BRIDGEWATER, NJ 08807

PAYMENT RECORD

017580

ACCOUNT NO.	CUST ID 4-85370-52004	VENDOR	WASTE MANAGEMENT	CHECK NO.	017580
VOUCHER	INVOICE NUMBER	INVOICE DATE	INVOICE AMOUNT	AMOUNT PAID	DESCRIPTION
00035754	70460	08/09/2022	1,139.35	1,139.35	8/5 10.47 TON LOAD GRIT/SCREENINGS
00035755	70524	08/16/2022	1,375.49	1,375.49	8/10 12.64 TON LOAD GRIT/SCREENINGS
00035756	70588	08/23/2022	1,206.81	1,206.81	8/17 11.09 TON LOAD GRIT/SCREENINGS
00035757	70654	08/30/2022	1,084.94	1,084.94	8/25 9.97 TON LOAD GRIT/SCREENINGS

Check Date: 09/26/2022

CHECK TOTAL

\$4,806.59

RESOLUTION -- BILLS

BE IT RESOLVED that the Members of The Somerset Raritan Valley Sewerage Authority, including the Finance Committee, hereby certify that we have read the list of bills and have examined the original vouchers that have been reviewed and certified by the Executive Director and presented to the Board of Commissioners for payment and find the same to be in order and acceptable for payment by The Somerset Raritan Valley Sewerage Authority.

OPERATING FUND	\$	892,908.16
GENERAL FUND ACCOUNT	\$	0.00
CONSTRUCTION FUND ACCOUNT	\$	0.00
CONNECTION CAPITAL ACCOUNT	\$	<u>4,259.47</u>
	\$	<u>897,167.63</u>

INTRODUCED BY: RICHARD MATHEWS
SECONDED BY: PETER STIRES

Roll Call Vote:

Robert Albano	Yes	Philip Petrone	Absent
Louis Esposito	Yes	Reinhard Pratt	Yes
Joseph Lifrieri	Yes	Gail Quabeck	Absent
Edward Machala	Yes	Randy Smith	Yes
Richard Mathews	Yes	Peter Stires	Yes
Michael Pappas	Absent	Michael Impellizeri	Yes

CERTIFICATION

I, RONALD S. ANASTASIO, Executive Director and Certifying Agent of The Somerset Raritan Valley Sewerage Authority, **HEREBY CERTIFY** that the foregoing is a true copy of a Resolution adopted at a Regular Meeting of the Authority held on the 28th day of November 2022 as the same appears on record in the Minute Book of the Authority.

IN WITNESS WHEREOF I have hereunto set my hand and affixed the Seal of the Authority this 29th day of November 2022.



Ronald S. Anastasio, P.E.
Executive Director

**RESOLUTION AUTHORIZING CLOSED SESSION FOR THE PURPOSES OF A
PERSONNEL MATTERS DISCUSSION REGARDING THE POSSIBLE
TERMINATION OF AN EMPLOYEE**

NOW, THEREFORE, BE IT RESOLVED by The Somerset Raritan Valley Sewerage Authority Board of Commissioners as follows:

1. In accordance with the Open Public Meetings Act, the Authority shall adjourn to executive session in accordance with N.J.S.A. 10:4-12(b)(7), for the purposes of personnel matters discussions regarding the possible termination of an employee.
2. The minutes of the executive session relating to personnel matters will be released to the public upon the issuance of an unappealable Order of a Court of competent jurisdiction, upon settlement of all issues in the matter, or the failure to institute litigation after the passage of reasonable time.
3. The matters discussed in Closed Session shall be released to the public at such time when they will not be detrimental to the public interest.
4. This Resolution shall take effect as provided by law.

INTRODUCED BY: PETER STIRES
SECONDED BY: RICHARD MATHEWS

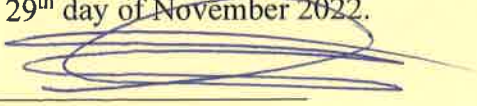
Roll Call:

Robert Albano	Yes	Philip Petrone	Absent
Louis Esposito	Yes	Reinhard Pratt	Yes
Joseph Lifrieri	Yes	Gail Quabeck	Absent
Edward Machala	Yes	Randy Smith	Yes
Richard Mathews	Yes	Peter Stires	Yes
Michael Pappas	Absent	Michael Impellizeri	Yes

CERTIFICATION

I, Ronald S. Anastasio, Executive Director and Certifying Agent of The Somerset Raritan Valley Sewerage Authority, **HEREBY CERTIFY** that the foregoing is a true copy of a Resolution adopted at a Meeting of the Authority held on the 28th day of November 2022, as the same appears on record in the Minute Book of The Authority.

IN WITNESS WHEREOF I have hereunto set my hand and affixed the Seal of The Authority this 29th day of November 2022.


Ronald S. Anastasio, P.E.
Executive Director

RSA/lmh

RESOLUTION TERMINATING EMPLOYEE NO. 1175

WHEREAS, an employee (Employee No. 1175) engaged in conduct unbecoming in the workplace on October 31st, 2022, which was witnessed and documented by Authority staff and other third-party witnesses (law enforcement); and

WHEREAS, based on this unbecoming conduct in the workplace, it is the recommendation of the Executive Director that this employee be immediately terminated for cause;

NOW THEREFORE, BE IT RESOLVED that Employee No. 1175 is hereby immediately terminated for cause for conduct unbecoming in the workplace on October 31st, 2022.

INTRODUCED BY: PETER STIRES
SECONDED BY: RICHARD MATHEWS

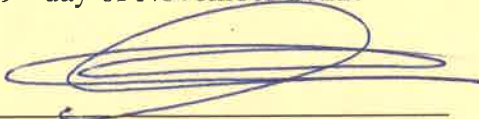
Roll Call:

Robert Albano	Yes	Philip Petrone	Absent
Louis Esposito	Yes	Reinhard Pratt	Yes
Joseph Lifrieri	Yes	Gail Quabeck	Absent
Edward Machala	Yes	Randy Smith	Yes
Richard Mathews	Yes	Peter Stires	Yes
Michael Pappas	Absent	Michael Impellizeri	Yes

CERTIFICATION

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Ronald S. Anastasio, P.E.
Executive Director

RSA/lmh