

**MINUTES OF THE REORGANIZATION MEETING
THE SOMERSET RARITAN VALLEY SEWERAGE AUTHORITY
FEBRUARY 7, 2022**

Minute 1 - Opening of Meeting

The Reorganization Meeting of The Somerset Raritan Valley Sewerage Authority, held at the Authority Administrative Office on Monday, February 7, 2022, was called to order at 7:40 P.M. by Chairman Impellizeri.

Minute 2 – Open Public Meetings Announcement

The Open Public Meeting Announcement was read by the Executive Director, Ronald S. Anastasio.

Minute 3 – Roll Call

Robert Albano	Absent	Philip Petrone	Present
Louis Esposito, Jr	Present	Reinhard Pratt	Present
Joseph Lifrieri	Present	Gail Quabeck	Present (Teams)
Edward Machala	Present	Randy Smith	Present
Richard Mathews	Present	Peter Stires	Present
Michael Pappas	Absent	Michael Impellizeri	Present

Authority Staff

Ronald Anastasio, P.E., Executive Director	Present
Sherwin Ulep, P.E., Manager of Engineering	Present
Anthony Tambasco, Plant Superintendent	Present
Michael Ingenito, Chief Plant Operator	Present (Teams)
Dennis Smith, Assistant Chief Plant Operator	Present
Ellie Hoffman, P.E., Regulatory Compliance Engineer	Present (Teams)
Peter Wozniak, Chief Financial Officer	Present (Teams)
Linda Hering, Human Resources Manager	Present
Christian Santiago, Staff Engineer	Present

Professional Staff

Brad Carney, Esq., Maraziti Falcon, LLP	Present (Teams)
Thomas Schoettle, P.E., CDM Smith	Present

Minute 4 - Pledge of Allegiance

All in attendance recited the Pledge of Allegiance.

Minute 5 – Oath of Office – Commissioner

- a. Philip Petrone – Manville Borough - for a term to expire 12/31/2026

Mr. Petrone has been reappointed for another five (5) year term and was sworn in by Mr. Carney.

Minute 6 - Nomination of Current Slate of Officers

Report of Nominating Committee – Mr. Petrone reported that the Nominating Committee would like to nominate the following Slate of Officers and asked if anyone had any questions. There were none.

Chairperson: Michael Impellizeri
Vice-Chairman: Joseph Lifrieri

Secretary: Peter Stires
Treasurer: Gail Quabeck

Upon Motion of Mr. Machala, Second of Mr. Smith, the nomination of the above Slate of Officers was accepted by the following roll call vote:

Robert Albano	Absent	Philip Petrone	Yes
Louis Esposito, Jr	Yes	Reinhard Pratt	Yes
Joseph Lifrieri	Yes	Gail Quabeck	Yes
Edward Machala	Yes	Randy Smith	Yes
Richard Mathews	Yes	Peter Stires	Yes
Michael Pappas	Absent	Michael Impellizeri	Yes

Minute 7 – Election of Officers:

- a. Chairman – Michael Impellizeri
- b. Vice Chairman- Joseph Lifrieri
- c. Treasurer – Gail Quabeck
- d. Secretary – Peter Stires

Minute 8 – Oath of Office – 2022 Officers

- a. Chairman – Michael Impellizeri
- b. Vice Chairman- Joseph Lifrieri
- c. Treasurer – Gail Quabeck
- d. Secretary – Peter Stires

Mr. Carney then administered the Oath’s of Office to Mr. Impellizeri, Mr. Stires, Mr. Lifrieri and Ms. Quabeck. Ms. Quabeck was on the Teams’ phone call in and was sworn in along with Mr. Impellizeri, Mr. Lifrieri and Mr. Stires, who were in attendance.

Minute 9 - Resolutions for Consideration and Possible Formal Action

Chairman Impellizeri indicated that there is a Consent Agenda for Resolutions 22-0207-1 through 22-0207-26.

- a. **Res. No. 22-0207-1** - Resolution Appointing the Firm of Maraziti Falcon LLP as the Authority's General Counsel
- b. **Res. No. 22-0207-2** - Resolution Appointing the Firm of Maraziti Falcon LLP as the Authority's Environmental Counsel
- c. **Res. No. 22-0207-3** - Resolution Appointing the Firm of Suplee, Clooney & Company as the Authority's Auditor
- d. **Res. No. 22-0207-4** - Resolution Appointing the Firm of CDM Smith Inc. as the Authority's Consulting Engineer
- e. **Res. No. 22-0207-5** - Resolution Appointing the Firm of Chavond-Barry Engineering Corp. As the Authority's Thermal Engineer
- f. **Res. No. 22-0207-6** - Resolution Appointing the Firm of Hawkins, Delafield & Wood, L.L.P. As the Authority's Bond Counsel
- g. **Res. No. 22-0207-7** - Resolution Appointing Matthew J. Giacobbe, Esq. of the Firm of Cleary Giacobbe Alfieri & Jacobs LLC as the Authority's Negotiator/Labor Attorney
- h. **Res. No. 22-0207-8** - Resolution Appointing James F. Cosgrove, Jr., P.E., of the Firm of Kleinfelder as the Authority's Water Quality Engineering Consultant
- i. **Res. No. 22-0207-9** - Resolution Appointing ALL 4 LLC as the Authority's Air Quality/Air Emission Monitoring/Regulatory Compliance Consultant
- j. **Res. No. 22-0207-10** – Resolution Authorizing the Adoption of Bylaws
- k. **Res. No. 22-0207-11** - Resolution Establishing Meeting Dates for Regular Meetings and the Reorganization Meeting
- l. **Res. No. 22-0207-12** - Resolution Authorizing Mailing of Meeting Notices and Fees
- m. **Res. No. 22-0207-13** - Resolution Establishing Official Signatures Necessary to Conduct Authority Business
- n. **Res. No. 22-0207-14** - Resolution Establishing Official Newspapers
- o. **Res. No. 22-0207-15** - Resolution Establishing Official Hours and Holiday Schedule

- p. **Res. No. 22-0207-16** - Resolution Establishing a Cash Management Plan for Authority Funds and Investments
- q. **Res. No. 22-0207-17** - Resolution Authorizing and Establishing a Savings Account for the Revenue Account with The State of New Jersey Cash Management Fund
- r. **Res. No. 22-0207-18** - Resolution Authorizing and Establishing a Savings Account for the Connection/Capital Account with The State of New Jersey Cash Management Fund
- s. **Res. No. 22-0207-19** - Resolution Authorizing and Establishing a Savings Account for the General Fund Account with The State of New Jersey Cash Management Fund
- t. **Res. No. 22-0207-20** - Resolution Authorizing and Establishing a Savings Account for the Operating Account with The State of New Jersey Cash Management Fund
- u. **Res. No. 22-0207-21** - Resolution Authorizing the Adoption of an Indemnification Policy
- v. **Res. No. 22-0207-22** – Resolution Designating Chief Financial Officer, Peter Wozniak, as the Qualified Purchasing Agent
- w. **Res. No. 22-0207-23** – Resolution Establishing the Executive Director as Public Agency Compliance Officer (P.A.C.O.)
- x. **Res. No. 22-0207-24** – Resolution Establishing Gail Quabeck as Fund Commissioner for the New Jersey Utility Authorities Joint Insurance Fund (JIF)
- y. **Res. No. 22-0207-25** – Resolution Establishing the Authority’s Policy Regarding Conference Attendance
- z. **Res. No. 22-0207-26** – Resolution Establishing the Authority’s Section 125 Cafeteria Plan

Upon Motion of Mr. Machala, second of Mr. Stires, the above Resolutions (Res. No. 22-0207-1 through 22-0207-26, were approved by the following roll call vote:

Roll Call Vote:

Robert Albano	Absent	Philip Petrone	Yes
Louis Esposito, Jr	Yes	Reinhard Pratt	Yes
Joseph Lifrieri	Yes	Gail Quabeck	Yes
Edward Machala	Yes	Randy Smith	Yes
Richard Mathews	Yes	Peter Stires	Yes
Michael Pappas	Absent	Michael Impellizeri	Yes

Minute 10 – Chairperson’s Comments – Chairman Impellizeri congratulated everyone and thanked them for their service.

Minute 11 – Public Comments – There are no members of the public present at the meeting.

Minute 12 - Adjournment

Upon Motion of Mr. Stires, Second of Mr. Mathews, the Reorganization Meeting was adjourned at 7:59 P.M. by the following roll call vote:

Roll Call Vote:

Robert Albano	Absent	Philip Petrone	Yes
Louis Esposito, Jr	Yes	Reinhard Pratt	Yes
Joseph Lifrieri	Yes	Gail Quabeck	Yes
Edward Machala	Yes	Randy Smith	Yes
Richard Mathews	Yes	Peter Stires	Yes
Michael Pappas	Absent	Michael Impellizeri	Yes