

**MINUTES OF THE REORGANIZATION MEETING
THE SOMERSET RARITAN VALLEY SEWERAGE AUTHORITY
FEBRUARY 1, 2021
(Rescheduled to February 4, 2021)**

Minute 1 - Opening of Meeting

The Reorganization Meeting of The Somerset Raritan Valley Sewerage Authority, held at the Authority Administrative Office on Thursday, February 4, 2021, (rescheduled from Monday, February 1, 2021 due to a snowstorm), was called to order at 8:48 P.M. by Vice-Chairman Impellizeri.

Minute 2 – Open Public Meetings Announcement

The Open Public Meeting Announcement was read by the Executive Director, Ronald S. Anastasio.

Minute 3 – Roll Call

Robert Albano	Yes	Philip Petrone	<i>Absent</i>
Louis Esposito, Jr	<i>Absent</i>	Spencer Pierini	Yes
Joseph Lifrieri	<i>Absent</i>	Gail Quabeck	Yes
Edward Machala	Yes	Randy Smith	Yes
Richard Mathews	Yes	Peter Stires	Yes
Steven Mlenak	<i>Absent</i>	Thomas Young	Yes
		Michael Impellizeri	Yes

Authority Staff

Ronald Anastasio, P.E., Executive Director	Present
Sherwin Ulep, P.E., Facility Engineer	Present
Anthony Tambasco, Plant Superintendent	<i>Absent</i>
Michael Ingenito, Chief Plant Operator	<i>Absent</i>
Dennis Smith, Supervisor Liquid Division	Present
Ellie Hoffman, P.E., Regulatory Compliance Engineer	<i>Absent</i>
Peter Wozniak, Chief Financial Officer	Present
Linda Hering, Human Resources Manager	Present

Professional Staff

Brad Carney, Esq., Maraziti Falcon, LLP	<i>Absent</i>
Joseph J. Maraziti Jr., Esq., Maraziti Falcon, LLP	Present
Thomas Schoettle, P.E., CDM Smith	Present

Minute 4 - Pledge of Allegiance

All in attendance recited the Pledge of Allegiance.

Minute 5 – Oath of Office – Commissioners

Mr. Anastasio stated that we have already done the Oath of Office for both Mr. Impellizeri and Mr. Young, prior to the start of the January 2021 Board Meeting earlier.

- a. Michael Impellizeri – Borough of Manville - for a term to expire December 31, 2025.
- b. Thomas Young – Township of Branchburg – for a term to expire December 31, 2025.

Mr. Mlenak has been reappointed for another five (5) year term, to expire January 31, 2026 and Mr. Lifrieri has been reappointed for another five (5) year term, to expire January 31, 2026. We are going to postpone these two (2) Oaths of Office until the next meeting.

Minute 6 - Nomination of Current Slate of Officers

Report of Nominating Committee - Mr. Machala reported that the Nominating Committee would like to nominate the following Slate of Officers:

Chairperson: Michael Impellizeri
Vice-Chairman: Joseph Lifrieri

Secretary: Peter Stires
Treasurer: Gail Quabeck

Upon Motion of Mr. Machala, Second of Mr. Mathews, the nomination of the above Slate of Officers was accepted by the following roll call vote:

Robert Albano	Yes	Philip Petrone	<i>Absent</i>
Louis Esposito, Jr	<i>Absent</i>	Spencer Pierini	Yes
Joseph Lifrieri	<i>Absent</i>	Gail Quabeck	Yes
Edward Machala	Yes	Randy Smith	Yes
Richard Mathews	Yes	Peter Stires	Yes
Steven Mlenak	<i>Absent</i>	Thomas Young	Yes
		Michael Impellizeri	Yes

Minute 7 - Election of Officers

Upon Motion of Ms. Quabeck, Second of Mr. Mathews, the above Slate of Officers were elected to their respective office by the following roll call vote:

Robert Albano	Yes	Philip Petrone	<i>Absent</i>
Louis Esposito, Jr	<i>Absent</i>	Spencer Pierini	Yes
Joseph Lifrieri	<i>Absent</i>	Gail Quabeck	Yes
Edward Machala	Yes	Randy Smith	Yes
Richard Mathews	Yes	Peter Stires	Yes
Steven Mlenak	<i>Absent</i>	Thomas Young	Yes
		Michael Impellizeri	Yes

Minute 8 – Oath of Office – 2021 Officers

Mr. Maraziti then administered the Oath's of Office to Mr. Impellizeri, Mr. Stires and Ms. Quabeck. Mr. Lifrieri will be sworn in at the February 2021 Board Meeting. Ms. Quabeck was on the Teams' phone call in and was sworn in along with Mr. Impellizeri and Mr. Stires, who were in attendance.

Minute 9 - Resolutions for Consideration and Possible Formal Action

Chairman Impellizeri indicated that there is a Consent Agenda for Resolutions 21-0201-1 through 21-0203-26. Mr. Anastasio pointed out that as previously discussed, Resolution No. 21-0201-12, which is letter "I" below, we are going to revise that Resolution to change the start time of regular Board Meetings from 7:30 p.m. to 7:00 p.m.

Consent Agenda: Resolutions for Consideration and Possible Formal Action-

- a. **Res. No. 21-0201-1** - Resolution Appointing the Firm of Maraziti Falcon LLP as the Authority's General Counsel
- b. **Res. No. 21-0201-2** - Resolution Appointing the Firm of Maraziti Falcon LLP as the Authority's Environmental Counsel
- c. **Res. No. 21-0201-3** - Resolution Appointing the Firm of Suplee, Clooney & Company as the Authority's Auditor
- d. **Res. No. 21-0201-4** - Resolution Appointing the Firm of CDM Smith Inc. as the Authority's Consulting Engineer
- e. **Res. No. 21-0201-5** - Resolution Appointing the Firm of Chavond-Barry Engineering Corp. As the Authority's Thermal Engineer
- f. **Res. No. 21-0201-6** - Resolution Appointing the Firm of Hawkins, Delafield & Wood, L.L.P. As the Authority's Bond Counsel
- g. **Res. No. 21-0201-7** - Resolution Appointing Matthew J. Giacobbe, Esq. of the Firm of Cleary Giacobbe Alfieri & Jacobs LLC as the Authority's Negotiator/Labor Attorney
- h. **Res. No. 21-0201-8** - Resolution Appointing Karl E. Monninger of the Firm KEMS LLC as the Authority's Professional Special Air Quality/Air Emission Monitoring/Regulatory Compliance Consultant
- i. **Res. No. 21-0201-9** - Resolution Appointing James F. Cosgrove, Jr., P.E., of the Firm of Kleinfelder as the Authority's Water Quality Engineering Consultant

- j. **Res. No. 21-0201-10** – Resolution Appointing ALL 4 LLC as the Authority’s Air Quality/Air Emission Monitoring/Regulatory Compliance Consultant
- k. **Res. No. 21-0201-11** - Resolution Authorizing the Adoption of Bylaws
- l. **Res. No. 21-0201-12** - Resolution Establishing Meeting Dates for Regular Meetings and the Reorganization Meeting
- m. **Res. No. 21-0201-13**- Resolution Authorizing Mailing of Meeting Notices and Fees
- n. **Res. No. 21-0201-14** - Resolution Establishing Official Signatures Necessary to Conduct Authority Business
- o. **Res. No. 21-0201-15** - Resolution Establishing Official Newspapers
- p. **Res. No. 21-0201-16** - Resolution Establishing Official Hours and Holiday Schedule
- q. **Res. No. 21-0201-17** - Resolution Establishing a Cash Management Plan for Authority Funds and Investments
- r. **Res. No. 21-0201-18** - Resolution Authorizing and Establishing a Savings Account for the Revenue Account with The State of New Jersey Cash Management Fund
- s. **Res. No. 21-0201-19** - Resolution Authorizing and Establishing a Savings Account for the Connection/Capital Account with The State of New Jersey Cash Management Fund
- t. **Res. No. 21-0201-20** - Resolution Authorizing and Establishing a Savings Account for the General Fund Account with The State of New Jersey Cash Management Fund
- u. **Res. No. 21-0201-21** - Resolution Authorizing and Establishing a Savings Account for the Operating Account with The State of New Jersey Cash Management Fund
- v. **Res. No. 21-0201-22** – Resolution Authorizing the Adoption of an Indemnification Policy
- w. **Res. No. 21-0201-23** – Resolution Designating Chief Financial Officer, Peter Wozniak, as the Qualified Purchasing Agent
- x. **Res. No. 21-0201-24** – Resolution Establishing the Executive Director as Public Agency Compliance Officer (P.A.C.O.)
- y. **Res. No. 21-0201-25** – Resolution Establishing Gail Quabeck as Fund Commissioner for the New Jersey Utility Authorities Joint Insurance Fund (JIF)
- z. **Res. No. 21-0201-26** – Resolution Establishing the Authority’s Policy Regarding Conference Attendance

Upon Motion of Mr. Machala, second of Mr. Mathews, the above Resolutions (Res. No. 21-0201-1 through 21-0201-26, No. 21-0201-12 as amended, were approved by the following roll call vote:

Roll Call Vote:

Robert Albano	Yes	Philip Petrone	<i>Absent</i>
Louis Esposito, Jr	<i>Absent</i>	Spencer Pierini	Yes
Joseph Lifrieri	<i>Absent</i>	Gail Quabeck	Yes
Edward Machala	Yes	Randy Smith	Yes
Richard Mathews	Yes	Peter Stires	Yes
Steven Mlenak	<i>Absent</i>	Thomas Young	Yes
		Michael Impellizeri	Yes

Minute 10 – Chairperson’s Comments – Chairman Impellizeri would like to thank everyone for giving him this opportunity to do something he thought he would never do. He also hopes everyone will enjoy the new start time for the meetings.

Mr. Maraziti stated that he appreciates the reappointment. He is very honored to represent this Authority and work with everyone. No one at the Maraziti law firm take this honor for granted.

Mr. Schoettle also, on behalf of CDM Smith, thank everyone for the reappointment of his firm.

Mr. Impellizeri again commented that he has been on a lot of boards, committees, school boards, etc. and has never felt prouder than he is to work for this Authority. This is the most professional government entity that he has ever been associated with and he appreciates everything everyone does.

Minute 11– Communications - No comments.

Minute 12 - Adjournment

Upon Motion of Mr. Stires, Second of Mr. Mathews, the Reorganization Meeting was adjourned at 8:57 P.M. by the following roll call vote:

Roll Call Vote:

Robert Albano	Yes	Philip Petrone	<i>Absent</i>
Louis Esposito, Jr	<i>Absent</i>	Spencer Pierini	Yes
Joseph Lifrieri	<i>Absent</i>	Gail Quabeck	Yes
Edward Machala	Yes	Randy Smith	Yes
Richard Mathews	Yes	Peter Stires	Yes
Steven Mlenak	<i>Absent</i>	Thomas Young	Yes
		Michael Impellizeri	Yes