

**MINUTES OF THE REORGANIZATION MEETING  
THE SOMERSET RARITAN VALLEY SEWERAGE AUTHORITY  
FEBRUARY 3, 2020**

**Minute 1 - Opening of Meeting**

The Reorganization Meeting of The Somerset Raritan Valley Sewerage Authority, held at the Authority Administrative Office on Monday, February 3, 2020, was called to order at 8:31 P.M. by Chairman Hay.

**Minute 2 – Open Public Meetings Announcement**

The Open Public Meeting Announcement was read by the Executive Director, Ronald S. Anastasio.

**Minute 3 – Roll Call**

Robert Albano	Present	Steven Mlenak	Present
Louis Esposito, Jr	Present	Philip Petrone	Present
Michael Impellizeri	Present	Spencer Pierini	Absent
Joseph Lifrieri	Present	Gail Quabeck	Present
Edward Machala	Present	Randy Smith	Present
Richard Mathews	Present	Peter Stires	Present
		Todd Hay	Present

**Authority Staff**

Ronald Anastasio, P.E., Executive Director	Present
Sherwin Ulep, P.E., Facility Engineer	Present
Anthony Tambasco, Plant Superintendent	Present
Michael Ingenito, Chief Plant Operator	Present
Dennis Smith, Supervisor Liquid Division	Present
Ellie Hoffman, P.E., Regulatory Compliance Engineer	Present
Linda Hering, Human Resources Manager	Present
Michele Haynberg, Administrative Asst.	Absent
Peter Wozniak, Chief Financial Officer	Present

**Professional Staff**

Thomas Laustsen, P.E., CDM Smith	Present
Joseph J. Maraziti Jr., Esq., Maraziti Falcon, LLP	Present
Thomas Schoettle, P.E., CDM Smith	Present

**Minute 4 - Pledge of Allegiance**

All in attendance recited the Pledge of Allegiance

**Minute 5 – Oath of Office – Commissioners - NONE**

**Minute 6 - Nomination of Current Slate of Officers**

Report of Nominating Committee – Mr. Petrone, Chair of the Nominating Committee read out the nominated officers.

- a. Chairman – Todd Hay
- b. Vice Chairman – Michael Impellizeri
- c. Treasurer - Gail Quabeck
- d. Secretary – Joseph Lifrieri

**Minute 7 - Election of Officers**

- a. Chairman – Todd Hay
- b. Vice Chairman – Michael Impellizeri
- c. Treasurer - Gail Quabeck
- d. Secretary – Joseph Lifrieri

Upon Motion of Mr. Mlenak, Second of Mr. Albano, the above Slate of Officers was accepted and the officers were elected to their respective office by the following roll call vote:

**Roll Call Vote:**

Robert Albano	Yes	Steven Mlenak	Yes
Louis Esposito, Jr	Yes	Philip Petrone	Yes
Michael Impellizeri	Yes	Spencer Pierini	Absent
Joseph Lifrieri	Yes	Gail Quabeck	Yes
Edward Machala	Yes	Randy Smith	Yes
Richard Mathews	Yes	Peter Stires	Yes
		Todd Hay	Yes

**Minute 8 - Oaths of Officers - 2020 Officers**

- a. Chairman – Todd Hay
- b. Vice Chairman – Michael Impellizeri
- c. Treasurer - Gail Quabeck
- d. Secretary – Joseph Lifrieri

Oaths of Office was administered by Mr. Joseph J. Maraziti Jr., Esq. and signed by each elected officer.

**Minute 9 - Resolutions for Consideration and Possible Formal Action**

Chairman Hay indicated that there is a Consent Agenda for Resolutions 20-0203-1 through 20-0203-26, with the exception of Item h, Resolution No. 20-0203-8. Res. No. 20-0203-8 will be voted on separately.

**Consent Agenda: Resolutions for Consideration and Possible Formal Action-**

- a. **Res. No. 20-0203-1** - Resolution Appointing The Firm Of Maraziti Falcon LLP As The Authority's General Counsel
- b. **Res. No. 20-0203-2** - Resolution Appointing The Firm Of Maraziti Falcon LLP As The Authority's Environmental Counsel
- c. **Res. No. 20-0203-3** - Resolution Appointing The Firm Of Suplee, Clooney & Company As The Authority's Auditor
- d. **Res. No. 20-0203-4** - Resolution Appointing The Firm Of CDM Smith Inc. As The Authority's Consulting Engineer
- e. **Res. No. 20-0203-5** - Resolution Appointing The Firm Of Chavond-Barry Engineering Corp. As The Authority's Thermal Engineer
- f. **Res. No. 20-0203-6** - Resolution Appointing The Firm Of Hawkins, Delafield & Wood, L.L.P. As The Authority's Bond Counsel
- g. **Res. No. 20-0203-7** - Resolution Appointing Matthew J. Giacobbe, Esq. Of The Firm Of Cleary Giacobbe Alfieri & Jacobs LLC As The Authority's Negotiator/Labor Attorney
- i. **Res. No. 20-0203-9** - Resolution Appointing James F. Cosgrove, Jr., P.E., Of The Firm of Kleinfelder As The Authority's Water Quality Engineering Consultant
- j. **Res. No. 20-0203-10** – Resolution Appointing Karl E. Monninger Of The Firm Of KEMS LLC As The Authority's Air Quality/Air Emission Monitoring/Regulatory Compliance Consultant
- k. **Res. No. 20-0203-11** - Resolution Authorizing The Adoption of By-laws
- l. **Res. No. 20-0203-12** - Resolution Establishing Meeting Dates For Regular Meetings And The Reorganization Meeting
- m. **Res. No. 20-0203-13**- Resolution Authorizing Mailing of Meeting Notices and Fees
- n. **Res. No. 20-0203-14** - Resolution Establishing Official Signatures Necessary to Conduct Authority Business
- o. **Res. No. 20-0203-15** - Resolution Establishing Official Newspapers
- p. **Res. No. 20-0203-16** - Resolution Establishing Official Hours and Holiday Schedule
- q. **Res. No. 20-0203-17** - Resolution Establishing a Cash Management Plan For Authority Funds and Investments

- r. **Res. No. 20-0203-18** - Resolution Authorizing and Establishing a Savings Account for the Revenue Account with The State of New Jersey Cash Management Fund
- s. **Res. No. 20-0203-19** - Resolution Authorizing and Establishing a Savings Account for the Connection/Capital Account with The State of New Jersey Cash Management Fund
- t. **Res. No. 20-0203-20** - Resolution Authorizing and Establishing a Savings Account for the General Fund Account with The State of New Jersey Cash Management Fund
- u. **Res. No. 20-0203-21** - Resolution Authorizing and Establishing a Savings Account for the Operating Account with The State of New Jersey Cash Management Fund
- v. **Res. No. 20-0203-22** – Resolution Authorizing the Adoption of an Indemnification Policy
- w. **Res. No. 20-0203-23** – Resolution Designating Chief Financial Officer, Peter Wozniak, as the Qualified Purchasing Agent
- x. **Res. No. 20-0203-24** – Resolution Establishing the Executive Director as Public Agency Compliance Officer (P.A.C.O.)
- y. **Res. No. 20-0203-25** – Resolution Establishing Gail Quabeck as Fund Commissioner for the New Jersey Utility Authorities Joint Insurance Fund (JIF)
- z. **Res. No. 20-0203-26** – Resolution Establishing The Authority’s Policy Regarding Conference Attendance

Upon Motion of Mr. Machala, second of Mr. Albano, the above Resolutions (Res. No. 20-0203-1 through 20-0203-7 and 20-0203-9 through 20-0203-26) were approved by Consent Resolution by the following roll call vote:

**Roll Call Vote:**

Robert Albano	Yes	Steven Mlenak	Yes
Louis Esposito, Jr	Yes	Philip Petrone	Yes
Michael Impellizeri	Yes	Spencer Pierini	Absent
Joseph Lifrieri	Yes	Gail Quabeck	Yes
Edward Machala	Yes	Randy Smith	Yes
Richard Mathews	Yes	Peter Stires	Yes
		Todd Hay	Yes

h. **Res. No. 20-0203-8** - Resolution Appointing The Firm of NW Financial Group, LLC as The Authority's Financial Advisor

Upon Motion of Ms. Quabeck, second of Mr. Mathews, the above Res. No. 20-0203-8 was approved by Consent Resolution by the following roll call vote:

**Roll Call Vote:**

Robert Albano	Yes	Steven Mlenak	<i>Abstain</i>
Louis Esposito, Jr	Yes	Philip Petrone	Yes
Michael Impellizeri	Yes	Spencer Pierini	Absent
Joseph Lifrieri	Yes	Gail Quabeck	Yes
Edward Machala	Yes	Randy Smith	Yes
Richard Mathews	Yes	Peter Stires	Yes
		Todd Hay	Yes

**Minute 10 – Chairperson’s Comments** – Chairman Hay has meet with the SRVSA staff and noted that 2020 will be an exciting year with all the construction projects currently ongoing. We will keep everyone apprised of the progress. Additionally, there will be a lot of planning meeting in the upcoming months.

**Minute 11– Communications** - No comments.

**Minute 12 - Adjournment**

Upon Motion of Mr. Albano, Second of Mr. Smith, the Reorganization Meeting was adjourned at 8:39 P.M. by the following roll call vote:

**Roll Call Vote:**

Robert Albano	Yes	Steven Mlenak	Yes
Louis Esposito, Jr	Yes	Philip Petrone	Yes
Michael Impellizeri	Yes	Spencer Pierini	Absent
Joseph Lifrieri	Yes	Gail Quabeck	Yes
Edward Machala	Yes	Randy Smith	Yes
Richard Mathews	Yes	Peter Stires	Yes
		Todd Hay	Yes