

**THE SOMERSET RARITAN VALLEY SEWERAGE AUTHORITY  
REGULAR SESSION AGENDA  
October 23, 2023**

DATE: October 25, 2023

PLACE: The Somerset Raritan Valley Sewerage Authority

TIME: 7:00 P.M.

**1. Opening of Meeting by:** Chairman Joseph Lifrieri at \_\_\_\_\_ P.M.

**2. Open Public Meetings Announcement by:** Executive Director, Ronald Anastasio

In accordance with the provisions of the Open Public Meetings Act, adequate notice of this Regular Meeting of The Somerset Raritan Valley Sewerage Authority has been provided in accordance with Section 13 of the Act by adoption of the schedule of dates, times, and places of The Somerset Raritan Valley Sewerage Authority to be held **between February 6, 2023 to February 5, 2024.**

Matters discussed in Closed Session shall be released to the public at such time as is provided in the Resolution authorizing the Closed Session.

**3. Roll Call:**

Present	Absent		Present	Absent	
_____	_____	Robert Albano	_____	_____	Edward Machala
_____	_____	Pamela Borek	_____	_____	Richard Mathews
_____	_____	Nicolas Carra	_____	_____	Michael Pappas
_____	_____	Gary DiNardo	_____	_____	Philip Petrone
_____	_____	Vincent Dominach, Jr.	_____	_____	Reinhard Pratt
_____	_____	Louis Esposito, Jr.	_____	_____	Frank Scarantino
_____	_____		_____	_____	Joseph Lifrieri

**Authority Staff**

_____	_____	Ronald S. Anastasio, P.E., Executive Director
_____	_____	Anthony Tambasco, Plant Superintendent
_____	_____	Michael Ingenito, Chief Plant Operator
_____	_____	Sherwin Ulep, P.E., Manager of Engineering
_____	_____	Peter Wozniak, Chief Financial Officer
_____	_____	Eleanor Hoffman, P.E., Regulatory Compliance Engineer
_____	_____	Linda Hering, Human Resources Manager
_____	_____	Christian Santiago, Staff Engineer
_____	_____	Joseph Loughlin, AP Clerk
_____	_____	Gerry Zielonka, Maintenance Supervisor

**Professional Staff**

_____	_____	Thomas Schoettle, P.E., CDM Smith
_____	_____	Brad Carney, Esq., Maraziti Falcon, LLP

**4. Pledge of Allegiance**

**5. Approval of Minutes:**

- (1) September 25, 2023 Regular Open Session

**6. Public Hearings:**

**A. Establishment of the Authority's 2023 Sewer Connection Fee**

**Res. No. 23-1023-1** – Resolution Establishing the 2023 Connection Fee

**B. Recalculation of the Industrial Pretreatment Program (IPP) Administration Fee**

**Res. No. 23-1023-2** – Resolution Authorizing the 2022 Industrial Pretreatment Program Administration Fee

**7. Public Participation:**

**8. Consent Agenda - Resolutions for Consideration and Possible Formal Action:**

- (1) **Res. No. 23-1023-3** – Resolution Awarding the Contract for Furnishing and Delivery of Liquid Sodium Bisulfite to PVS Chemical Solutions Inc.
- (2) **Res. No. 23-1023-4** – Resolution Awarding the Contract for Furnishing and Delivery of Liquid Sodium Hypochlorite to JCI Jones Chemicals Inc.
- (3) **Res. No. 23-1023-5** - Resolution Awarding the Contract for Furnishing and Delivery of Liquid Sodium Hydroxide to Brenntag Northeast LLC
- (4) **Res. No. 23-1023-6** - Resolution Awarding the Contract for Furnishing and Delivery of Liquid Magnesium Hydroxide to Coburn Chemicals, Inc.
- (5) **Res. No. 23-1023-7** - Resolution Awarding the Contract for Internal Instrumentation & SCADA, DAS, and CEMS Maintenance, Calibration and Repair – Contract No. B-24-1 to Allied Control Services, Inc.
- (6) **Res. No. 23-1023-8** - Resolution Awarding a Contract for the Replacement of Chain and Grit Collector Equipment to Iron Hills Construction, Inc. – Contract C-23-1

- (7) **Res. No. 23-1023-9** – Resolution Authorizing the Executive Director, Chief Financial Officer, Manager of Engineering, Staff Engineer, Chairman Lifrieri, Vice Chairman Machala and Commissioners Petrone, Borek & Dominach to Attend the AEA Annual Conference in Atlantic City, November 14th & 15th 2023
- (8) **Res. No. 23-1023-10** - Resolution Thanking Former Commissioner Michael Impellizeri for His Service and Dedication to The Somerset Raritan Valley Sewerage Authority
- (9) **Res. No. 23-1023-11** - Resolution Thanking Former Commissioner Randy Smith for His Service and Dedication to The Somerset Raritan Valley Sewerage Authority
- (10) **Res. No. 23-1023-12** - Resolution Renewing Sludge Cake Disposal Agreement with The Stony Brook Regional Sewerage Authority

**9. Board Committees:**

**A. Personnel Committee:** (PETRONE, Mathews, Albano, Lifrieri)

**1. Report on Proposed FY 2024 Salary Increases for Supervisory Personnel (Closed Session – Personnel Matters)**

- a. **Res. No. 22-1023-13** - Resolution Authorizing Salary and Wage Increases for Supervisory Employees for FY 2024

**2. Report on the Required NJUA JIF/NJMEL Changes to the SRVSA Employee Handbook**

- a. **Res. No. 23-1023-14** – Resolution Adopting the Updated Somerset Raritan Valley Sewerage Authority Employee Handbook

**B. Finance Committee:** (ALBANO, Mathews, Machala, Scarantino, Pratt, Carra)

**1. Report and Recommendation of Proposed (Introduced) FY 2024 Budget (see front pocket of binder)**

- a. **Res. No. 23-1023-15** – Resolution Introducing the FY 2024 Budget

**2. Report on the FY2022 Audit (see front pocket of binder)**

- a. **Res. No. 23-1023-16** – Resolution Accepting the FY 2022 Comprehensive Annual Financial Report and Year End Audit

3. Report on the Renewal of a Flood Insurance Policy on the Storm Control Pumping Station

- a. Res. No. 23-1023-17 - Resolution Authorizing the Renewal of a Flood Insurance Policy for the Storm Control Pumping Station

**10. Chairman:**

**11. Reports:**

A. Executive Director's Report

1. Update on the Proposed Administration Building Project
2. Update on the Plantwide Mechanical Rehabilitation Project
3. Update on the Main Interceptor & Forcemain Rehabilitation Project
4. Update on the Storm Control Pumping Station Rehabilitation Project

B. Engineer/Consultants – Thomas Schoettle, P.E. (CDM Smith) Engineer's Report for September 2023

C. Attorney – Brad Carney, Esq., Maraziti Falcon, LLP

D. Department Reports:

1. Operations
2. Laboratory
3. Regulatory Compliance
4. Maintenance
4. Special Projects

E. Engineering Department Engineer Reports:

1. Capacity Allocation
2. Capacity Assurance
3. Monthly Flow Report
4. Manager of Engineering - Engineer's Monthly Report

## **12. Communications**

- A. NJDEP, Division of Water Quality; Residual Transfer Report; Reporting Period 8/1/23-8/31/23
- B. NJDEP, Division of Water Quality; Surface Water Discharge Monitoring Report Reporting Period 8/1/23-8/31/23
- C. NJDEP, Division of Water Quality; Surface Water Discharge Monitoring Report – Storm Control Treatment Facility Reporting Period 8/1/23-8/31/23
- D. NJDEP, Division of Water Quality; Residuals Discharge Monitoring Report; Reporting Period 8/1/23-8/31/23

## **13. Payroll – Res. No. 23-1023-18**

## **14. Bills – Res. No. 23-1023-19**

## **15. Adjourn to Closed Session**

**Res. No. 23-1023-20** – Resolution Authorizing Closed Session for the Purposes of Personnel Matters Discussion Regarding the 2024 Supervisory Personnel Salary Increases and Staffing Discussions

## **16. Adjournment**

**NEXT REGULAR BOARD MEETING WILL BE HELD ON**  
**November 27, 2023**