

**THE SOMERSET RARITAN VALLEY SEWERAGE AUTHORITY
REGULAR SESSION AGENDA
October 28, 2019**

DATE: October 28, 2019
TIME: 7:30 P.M.

PLACE: The Somerset Raritan Valley Sewerage Authority

1. Opening of Meeting by: Chairman Todd Hay at _____ P.M.

2. Open Public Meetings Announcement by: Executive Director, Ronald Anastasio

In accordance with the provisions of the Open Public Meetings Act, adequate notice of this Regular Meeting of The Somerset Raritan Valley Sewerage Authority has been provided in accordance with Section 13 of the Act by adoption of the schedule of dates, times, and places of The Somerset Raritan Valley Sewerage Authority to be held **between February 4, 2019 to February 3, 2020.**

Matters discussed in Closed Session shall be released to the public at such time as is provided in the Resolution authorizing the Closed Session.

3. Roll Call:

Present	Absent		Present	Absent	
_____	_____	Robert Albano	_____	_____	Steven Mlenak
_____	_____	Louis Esposito, Jr.	_____	_____	Philip Petrone
_____	_____	Michael Impellizeri	_____	_____	Spencer Pierini
_____	_____	Joseph Lifrieri	_____	_____	Gail Quabeck
_____	_____	Edward Machala	_____	_____	Randy Smith
_____	_____	Richard Mathews	_____	_____	Peter Stires
			_____	_____	Todd Hay

Authority Staff

_____	_____	Ronald S. Anastasio, P.E., Executive Director
_____	_____	Anthony Tambasco, Plant Superintendent
_____	_____	Michael Ingenito, Chief Plant Operator
_____	_____	Dennis Smith, Assistant Chief Plant Operator
_____	_____	Sherwin Ulep, P.E., Facility Engineer
_____	_____	Eleanor Hoffman, P.E., Regulatory Compliance Officer/Asst. Engineer
_____	_____	Peter Wozniak, Chief Financial Officer
_____	_____	Linda Hering, Human Resources Manager
_____	_____	Michele Haynberg, Administrative Assistant

Professional Staff

_____	_____	Thomas Laustsen, P.E., CDM Smith
_____	_____	Brad Carney, Esq., Maraziti Falcon, LLP

4. Pledge of Allegiance

5. Approval of Minutes:

- (1) September 30, 2019 - Regular Open Session

6. Public Hearings:

A. Establishment of the Authority's 2019 Sewer Connection Fee

Res. No. 19-1028-1 – Resolution Establishing the 2019 Connection Fee

B. Recalculation of the Industrial Pretreatment Program (IPP) Administration Fee

Res. No. 19-1028-2 – Resolution for Re-Calculation of the 2018 IPP Administration Fee

7. Public Participation:

8. Consent Agenda: Resolutions for Consideration and Possible Formal Action:

- (1) **Res. No. 19-1028-3** – Resolution Authorizing The Executive Director, Chief Financial Officer, Facility Engineer, RCO/Assistant Engineer, And Commissioners Petrone, Machala And Impellizeri To Attend The AEA Annual Conference In Atlantic City, November 19th & 20th, 2019
- (2) **Res. No. 19-1028-4** - Sewer Extension Resolution - Bridgewater Choice/Goddard School 1288 & 1298 Us Route 22; Block 222 Lots 6, 7.01, 10 And 11
- (3) **Res. No. 19-1028-5** – Sewer Extension Resolution - Hillsborough Mixed Use Project, 871 Route 206 N, Hillsborough Township, Block 202 Lot 4
- (4) **Res. No. 19-1028-6** – Resolution Awarding the Plantwide Electrical Rehabilitation Project Contract No. C-19-2 to Thomas Controls, Inc.
- (5) **Res. No. 19-1028-7**– Resolution Authorizing an Energy Agent Contract with Gabel Associates, Inc., and Authorizing Executive Director Anastasio or in his Absence Chief Financial Officer Wozniak to Award a Contract and/or Reject Bids in Response to the Request for Bids for Electric Generation Service Issued on Behalf of the New Jersey Sewerage and Municipal Utility Authority Electrical Supply Aggregation
- (6) **Res. No. 19-1028-8** - Resolution Consenting to the Modification to the Middlebrook Sewer Service Area of the Warren Township Sewerage Authority

10. Board Committees:

A. PERSONNEL COMMITTEE (PETRONE, Albano, Mathews, Quabeck)

- (1) Report on Proposed FY 2020 Salary Increases for Supervisory & Non-Union Personnel (**Closed Session – Personnel Matters**)
 - (a) **Res. No. 19-1028-9** - Resolution Authorizing Salary and Wage Increases for Supervisory Employees
- (2) **Res. No. 19-1028-10** –Resolution Authorizing Permanent Status of Michael Denaster as Maintenance Mechanic in Maintenance Department
- (3) **Res. No. 19-1028-11** – Resolution Authorizing Permanent Status of Nicholas Boyle as Assistant Operator in the Liquid Treatment Division

B. FINANCE COMMITTEE (QUABECK, Impellizeri, Machala, Mathews, Albano, Mlenak)

- (1) Report and Recommendation of Proposed (Introduced) FY 2020 Budget (see front cover of binder)
 - (a) **Res. No. 19-1028-12** – Resolution Introducing the FY 2020 Budget
- (2) Report on the Bond Resolution for the Various Treatment Plant Improvements
 - (a) **Res. No. 19-1028-13** - Resolution Authorizing The Issuance Of Not Exceeding \$6,000,000 Subordinate Bonds (Plant Projects) Of The Somerset Raritan Valley Sewerage Authority And Providing For Their Sale To The New Jersey Infrastructure Bank And The State Of New Jersey And Authorizing The Execution And Delivery Of Certain Agreements In Connection Therewith
- (3) Report on Establishment of a Debt Service Reserve for Capital Projects
 - (a) **Res. No. 19-1028-14** - Resolution Designating Up To \$2,000,000 Of Unrestricted Net Position For The Purpose Of Providing Security To The Junior Lien Bondholders In The Event Of Potential Cash Flow Shortages Before The Scheduled Debt Repayment
- (4) Renewal of Storm Control Pumping Station Flood Insurance Policy
 - (a) **Res. No. 19-1028-18** - Resolution Authorizing the Renewal of a Flood Insurance Policy for the Storm Control Pumping Station

11. Chairman:

12. Reports:

A. Executive Director's Report

1. Update on Storm Control Treatment Facility Construction Project
2. Report on Labor Contract Negotiations with UWUA Local 423 (**Closed Session – Personnel Matters**)

B. Engineer/Consultants – Thomas Laustsen, P.E. (CDM Smith) Engineer's Report for August 2019

C. Attorney – Brad Carney, Esq., Maraziti Falcon, LLP

D. Department Reports:

1. Operations
2. Laboratory
3. Maintenance/Electrical
4. Special Projects

E. Facility Engineer Reports:

1. Capacity Allocation
2. Capacity Assurance
3. Monthly Flow Report
4. Facility Engineer's Monthly Report

13. Communications

- A. NJDEP, Division of Water Quality; Residual Transfer Report; Reporting Period 8/1/19-8/31/19
- B. NJDEP, Division of Water Quality; Surface Water Discharge Monitoring Report; Reporting Period 8/1/19-8/31/19
- C. NJDEP, Division of Water Quality; Residuals Discharge Monitoring Report; Reporting Period 8/1/19-8/31/19

14. Payroll – Res. No. 19-1028-15

15. Cancellation of Check(s) – Res. No. 19-1028-16

16. Bills – Res. No. 19-1028-17

17. Adjourn to Closed Session

Res. No. 19-1028-19 – Resolution Authorizing Closed Session for the Purpose of Discussions Regarding the 2019 Supervisory & Non-Union Personnel Salary Increases and Labor Contract Negotiation with UWUA Local 423

18. Adjournment

NEXT REGULAR BOARD MEETING WILL BE HELD ON

November 25, 2019