

**MINUTES OF THE BOARD MEETING
THE SOMERSET RARITAN VALLEY SEWERAGE AUTHORITY
November 25, 2019**

Minute 1 – Opening of Meeting

The Board Meeting of the Somerset Raritan Valley Sewerage Authority was called to order at 7:30 P.M. by Secretary Joe Lifrieri

Minute 2 – Open Public Meetings Announcement

The Open Public Meeting Announcement was read by the Executive Director, Ronald S. Anastasio.

Minute 3 – Roll Call

Robert Albano	Present	Steven Mlenak	Present
Louis Esposito, Jr	Absent	Philip Petrone	Absent
Michael Impellizeri	Present	Spencer Pierini	Present
Joseph Lifrieri	Present	Gail Quabeck	Present
Edward Machala	Present	Randy Smith	Present
Richard Mathews	Absent	Peter Stires	Present
		Todd Hay	Absent

Authority Staff

Ronald Anastasio, P.E., Executive Director	Present
Sherwin Ulep, P.E., Facility Engineer	Present
Anthony Tambasco, Plant Superintendent	Absent
Michael Ingenito, Chief Plant Operator	Present
Dennis Smith, Supervisor Liquid Division	Present
Ellie Hoffman, P.E., RCO/Asst. Engineer	Present
Linda Hering, Human Resources Manager	Present
Michele Haynberg, Administrative Asst.	Absent
Peter Wozniak, Chief Financial Officer	Present

Professional Staff

Thomas Laustsen, P.E., CDM Smith	Present
Joseph J. Maraziti Jr., Esq., Maraziti Falcon, LLP	Present

Minute 4 – Pledge of Allegiance

All in attendance saluted the flag.

Minute 5 – Approval of Minutes

1. Board Meeting Open Session Minutes – October 28, 2019

With the Motion of Mr. Albano, Second of Mr. Stires, the Minutes of the October 28, 2019 Meeting (Open Session), were approved by the following roll call vote:

Roll Call Vote:

Robert Albano	Yes	Steven Mlenak	<i>Abstain</i>
Louis Esposito, Jr	Absent	Philip Petrone	Absent
Michael Impellizeri	Yes	Spencer Pierini	Yes
Joseph Lifrieri	Yes	Gail Quabeck	Yes
Edward Machala	Yes	Randy Smith	Yes
Richard Mathews	Absent	Peter Stires	Yes
		Todd Hay	Absent

2. Board Meeting Closed Session Minutes – October 28, 2019

With the Motion of Mr. Machala, Second of Mr. Albano, the Minutes of the October 28, 2019 Meeting (Closed Session), were approved by the following roll call vote:

Roll Call Vote:

Robert Albano	Yes	Steven Mlenak	<i>Abstain</i>
Louis Esposito, Jr	Absent	Philip Petrone	Absent
Michael Impellizeri	Yes	Spencer Pierini	Yes
Joseph Lifrieri	Yes	Gail Quabeck	Yes
Edward Machala	Yes	Randy Smith	Yes
Richard Mathews	Absent	Peter Stires	Yes
		Todd Hay	Absent

Minute 6 – Public Hearings –

A. Public Hearing Regarding the Adoption of the Authority’s 2020 Budget.

Upon Motion of Mr. Impellizeri, Second of Mr. Albano, the meeting was open to the public by the following roll call vote:

Roll Call Vote:

Robert Albano	Yes	Steven Mlenak	Yes
Louis Esposito, Jr	Absent	Philip Petrone	Absent
Michael Impellizeri	Yes	Spencer Pierini	Yes
Joseph Lifrieri	Yes	Gail Quabeck	Yes
Edward Machala	Yes	Randy Smith	Yes
Richard Mathews	Absent	Peter Stires	Yes
		Todd Hay	Absent

Secretary Lifrieri noted that no one from the public was in attendance for the meeting.

Upon Motion of Mr. Albano, Second of Mr. Mlenak, the public portion of the meeting was closed by the following roll call vote:

Roll Call Vote:

Robert Albano	Yes	Steven Mlenak	Yes
Louis Esposito, Jr	Absent	Philip Petrone	Absent
Michael Impellizeri	Yes	Spencer Pierini	Yes
Joseph Lifrieri	Yes	Gail Quabeck	Yes
Edward Machala	Yes	Randy Smith	Yes
Richard Mathews	Absent	Peter Stires	Yes
		Todd Hay	Absent

(1) **Res. No. 19-1125-1** Resolution Approving the Adoption of the Authority's FY 2020 Budget

Upon motion of Mr. Mlenak, Second of Mr. Impellizeri, the above Resolution was approved by the following roll call vote:

Roll Call Vote:

Robert Albano	Yes	Steven Mlenak	Yes
Louis Esposito, Jr	Absent	Philip Petrone	Absent
Michael Impellizeri	Yes	Spencer Pierini	Yes
Joseph Lifrieri	Yes	Gail Quabeck	Yes
Edward Machala	Yes	Randy Smith	Yes
Richard Mathews	Absent	Peter Stires	Yes
		Todd Hay	Absent

Minute 7 – Public Participation – NONE

Minute 8 – Consent Resolutions for Consideration and Possible Formal Action

- (1) **Res. No. 19-1125-2** – Resolution Affirming the Attendance of Commissioner Lifrieri at the AEA Annual Conference in Atlantic City, November 19th & 20th, 2019
- (2) **Res. No. 19-1125-3** – Resolution Authorizing Adoption of the Updated Multi-Jurisdictional Hazard Mitigation Plan for Somerset County
- (3) **Res. No. 19-1125-4** – Resolution Awarding The Contract For Internal Instrumentation And SCADA, DAS and CEMS Maintenance, Calibration and Repair Services - Contract No. B-20-2
- (4) **Res. No. 19-1125-5** - Resolution Authorizing the Issuance of an Initial Non-Domestic Wastewater Discharge Permit to Prysmian Draka Cableteq USA
- (5) **Res. No.19-1125-6** – Sewer Extension Resolution – Township of Branchburg 395 River Road & 389 River Road; Block 19 Lots 11 and 12
- (6) **Res. No. 19-1125-7** – Resolution Authorizing the Proposed Changes to the Collective Bargaining Agreement Between the Somerset Raritan Valley Sewerage Authority and the Utility Workers Union of America AFL-CIO, Local 423
- (7) **Res. No. 191125-11** – Sewer Extension Resolution – Bridgewater Choice/Goddard School 1288 & 1298 US Route 22; Block 222 Lots 6, 7.01, 10 and 11

Mr. Albano asked a question on Res. No. 19-1125-3, In the Multi-Jurisdictional Hazard Mitigation Plan there is a moderate risk of drought and earthquake listed. Are there any concerns for this risk? Mr. Anastasio and Ms. Quabeck stated that this is determined by the County's consultant. Mr. Albano asked about the 8-inch pipe referenced in the sewer extensions. Mr. Anastasio stated that the use of 8-inch pipe is the NJ state minimum for sewer extensions.

Upon Motion of Mr. Albano, Second of Mr. Stires, the above Resolutions were approved by the following roll call vote:

Roll Call Vote:

Robert Albano	Yes	Steven Mlenak	Yes
Louis Esposito, Jr	Absent	Philip Petrone	Absent
Michael Impellizeri	Yes	Spencer Pierini	Yes
Joseph Lifrieri	Yes	Gail Quabeck	Yes
Edward Machala	Yes	Randy Smith	Yes
Richard Mathews	Absent	Peter Stires	Yes
		Todd Hay	Absent

Minute 9 – Board Committees - NONE

Minute 10 – Chairman – SRVSA Holiday Party is scheduled for Friday, December 20, 2019

Minute 11 – Reports -

A. Executive Director’s Report

1. Update on Storm Control Treatment Facility Construction Project – Mr. Anastasio stated that there are no new pictures of the site since it doesn’t look much different than last month. The hole is deeper and excavation is going well. PKF is putting in their excavation support system in. We anticipate that by next meeting we should see some construction of footings and we will have pictures. PKF is running a well-organized site and job. A commissioner asked if they have hit ground water yet. Mr. Lifrieri answered that they have hit groundwater and that the water is just trickling in. Mr. Anastasio asked Sherwin Ulep, SRVSA Facility Engineer, to comment on the groundwater at the construction site. Mr. Ulep confirmed that currently the groundwater is minimal. Executive Director Anastasio reminded the Board that there is a groundwater collection system that is connected to SRVSA’s interceptor and water then comes to SRVSA for water treatment. Commissioner Lifrieri has been out to the construction site several times and confirms that the contractor has been doing a nice job. Additionally, he stated that with the water coming it will eventually fill up the hole so we do need the uplift system that has been put in place. Ron again mentioned that if any of the commissioners would like to go out to the construction site to let him know and he will make the arrangements.

Unrelated to this topic, Mr. Anastasio asked the commissioners if they would like to reschedule the January 2020 Monthly Board Meeting for the same night as the Reorganizational Meeting as has been done in past years. The commissioners agreed to have both meetings on the same night.

2. Review and Discussion of the Authority’s Professional Staff (Closed Session – Personnel Matters)

B. Engineer/Consultants – Mr. Laustsen reported that the Plantwide Electrical Construction Project is starting.

C. Attorney – No Comments

D. Department Reports –

1. Operations
2. Laboratory
3. Maintenance/Electrical
4. Special Projects

Commissioner Albano had a few questions: Gary Gray Trucking was used for the Dewatered Sludge Pump weight testing runs. Was this a change from our regular hauling contract? Mr. Anastasio explained that we finished the Dewatered Sludge Pump Replacement Project, Schwing Pump Project, they are installed and running. When replacing the sludge pumps, it is necessary to pump sludge into a dumpster and then weigh the dumpster, then compare its weight to the weight measurement system on the pump's computer system. We have to weigh how much sludge we pump in pounds. Necessitating, multiple times during the day to move the dumpsters and is not part of the contract with Spectraserve. Therefore, we needed to get a driver to pick up the dumpster and brought to BRI or Stone Center for weighing on their scale since both BRI and Stone Center are certified for weighing.

Commissioner Albano also asked about Kashiv Pharma. Did their permit expire? The permit continues as we are in the process of working through a permit with them. Mr. Albano also inquired about the “de minimus” Industrial Users at Center of Excellence; are they in the IPP program? They are not currently in the fee schedule since they are no work. Do we have to do an inspection? SRVSA does an annual inspection. Mr. Anastasio indicated that we have not finalized yet so there could be a small fee added to cover our time.

E. Facility Engineer Reports – Sherwin Ulep noted that the Asbestos Abatement Project started last week and everyone has moved to their temporary locations. Mr. Anastasio added it is going well and the contractor is very organized so far.

1. Capacity Allocation
2. Capacity Assurance
3. Monthly Flow Report
4. Facility Engineer's Monthly Report

Minute 12 – Communications

- A. NJDEP, Division of Water Quality; Residual Transfer Report; Re: Reporting Period: 9/01/19 through 9/31/19
- B. NJDEP, Division of Water Quality; Surface Water Discharge Monitoring Report; Re: Reporting Period: 9/01/19 through 9/31/19
- C. NJDEP, Division of Water Quality; Residuals Transfer Discharge Monitoring Report; Re: Reporting Period: 9/01/19 through 9/31/19

Minute 13 – Res. No. 19-1125-8 – Payroll

Upon Motion of Mr. Impellizeri, Second of Mr. Mlenak, the above Resolution was approved by the following roll call vote:

Roll Call Vote:

Robert Albano	Yes	Steven Mlenak	Yes
Louis Esposito, Jr	Absent	Philip Petrone	Absent
Michael Impellizeri	Yes	Spencer Pierini	Yes
Joseph Lifrieri	Yes	Gail Quabeck	Yes
Edward Machala	Yes	Randy Smith	Yes
Richard Mathews	Absent	Peter Stires	Yes
		Todd Hay	Absent

Minute 14 – Res. No. 19-1125-9 - Bills

Upon Motion of Mr. Mlenak, Second of Mr. Albano, the above Resolution was approved by the following roll call vote:

Roll Call Vote:

Robert Albano	Yes	Steven Mlenak	Yes
Louis Esposito, Jr	Absent	Philip Petrone	Absent
Michael Impellizeri	Yes	Spencer Pierini	Yes
Joseph Lifrieri	Yes	Gail Quabeck	Yes
Edward Machala	Yes	Randy Smith	Yes
Richard Mathews	Absent	Peter Stires	Yes
		Todd Hay	Absent

Minute 15 – Res. No. 19-1125-10 – Resolution Authorizing Closed Session for the Purpose of Discussions Regarding the Labor Contract Negotiation with UWUA Local 423 and the Authority’s Professional Staff.

Upon Motion of Ms. Quabeck, Second of Mr. Impellizeri, the above Resolution was approved by the following roll call vote:

Roll Call Vote:

Robert Albano	Yes	Steven Mlenak	Yes
Louis Esposito, Jr	Absent	Philip Petrone	Absent
Michael Impellizeri	Yes	Spencer Pierini	Yes
Joseph Lifrieri	Yes	Gail Quabeck	Yes
Edward Machala	Yes	Randy Smith	Yes
Richard Mathews	Absent	Peter Stires	Yes
		Todd Hay	Absent

Open Session reconvened at 7:53pm

Minute 17 – Adjournment

Upon Motion of Mr. Smith, Second of Mr. Stires, the meeting was adjourned at 7:54 p.m. by the following roll call vote:

Roll Call Vote:

Robert Albano	Yes	Steven Mlenak	Yes
Louis Esposito, Jr	Absent	Philip Petrone	Absent
Michael Impellizeri	Yes	Spencer Pierini	Yes
Joseph Lifrieri	Yes	Gail Quabeck	Yes
Edward Machala	Yes	Randy Smith	Yes
Richard Mathews	Absent	Peter Stires	Yes
		Todd Hay	Absent

**NEXT REGULAR BOARD MEETING WILL BE HELD ON
DECEMBER 16, 2019**