

**MINUTES OF THE BOARD MEETING
THE SOMERSET RARITAN VALLEY SEWERAGE AUTHORITY
July 22, 2019**

Minute 1 – Opening of Meeting

The Board Meeting of the Somerset Raritan Valley Sewerage Authority was called to order at 7:30 P.M. by Chairman Todd Hay

Minute 2 – Open Public Meetings Announcement

The Open Public Meeting Announcement was read by the Executive Director, Ronald S. Anastasio.

Minute 3 – Roll Call

Robert Albano	Absent	Steven Mlenak	Absent
Louis Esposito, Jr	Present	Philip Petrone	Present
Michael Impellizeri	Absent	Gail Quabeck	Present
Joseph Lifrieri	Present	Randy Smith	Absent
Edward Machala	Present	Peter Stires	Present
Richard Mathews	Present	Todd Hay	Present

Authority Staff

Ronald Anastasio, P.E., Executive Director	Present
Sherwin Ulep, P.E., Facility Engineer	Present
Anthony Tambasco, Plant Superintendent	Present
Michael Ingenito, Chief Plant Operator	Absent
Dennis Smith, Supervisor Liquid Division	Absent
Ellie Hoffman, P.E., RCO/Asst. Engineer	Present
Linda Hering, Human Resources Manager	Present
Michele Haynberg, Administrative Asst.	Absent
Peter Wozniak, Chief Financial Officer	Present

Professional Staff

Thomas Laustsen, P.E., CDM Smith	Present
Brent Carney, Esq., Maraziti Falcon, LLP	Present

Minute 4 – Pledge of Allegiance

All in attendance saluted the flag.

Minute 5 – Approval of Minutes

1. Board Meeting Open Session Minutes – June 24, 2019

Mr. Anastasio noted that Commissioner Smith indicated there was an error in Minute 15 that originally had Mr. Smith as absent when he was present and voted “Yes”. The change to the Minutes was made. With the Motion of Mr. Machala, Second of Mr. Esposito, the Minutes of the June 24, 2019 Meeting (Open Session), were approved by the following roll call vote:

Roll Call Vote:

Robert Albano	Absent	Steven Mlenak	Absent
Louis Esposito, Jr	Yes	Philip Petrone	<i>Abstain</i>
Michael Impellizeri	Absent	Gail Quabeck	Yes
Joseph Lifrieri	Yes	Randy Smith	Absent
Edward Machala	Yes	Peter Stires	Yes
Richard Mathews	Yes	Todd Hay	Yes

2. Board Meeting Closed Session Minutes – June 24, 2019

With the Motion of Mr. Lifrieri, Second of Mr. Mathews, the Minutes of the June 24, 2019 Meeting (Closed Session), were approved by the following roll call vote:

Roll Call Vote:

Robert Albano	Absent	Steven Mlenak	Absent
Louis Esposito, Jr	Yes	Philip Petrone	<i>Abstain</i>
Michael Impellizeri	Absent	Gail Quabeck	Yes
Joseph Lifrieri	Yes	Randy Smith	Absent
Edward Machala	Yes	Peter Stires	Yes
Richard Mathews	Yes	Todd Hay	Yes

Minute 6 – Public Hearings – NONE

Minute 7 – Public Participation – NONE

Minute 8 – Consent Resolutions for Consideration and Possible Formal Action

- (1) **Res. No. 19-0722-1** – Air Liquide Non-Domestic Wastewater Permit
- (2) **Res. No. 19-0722-2** – Treatment Work Approval Resolution – Nitta Casings – Additional Process Water Discharge – Block 301 Lot 2

Upon Motion of Ms. Quabeck, Second of Mr. Mathews, the above Resolutions were approved by the following roll call vote:

Roll Call Vote:

Robert Albano	Absent	Steven Mlenak	Absent
Louis Esposito, Jr	Yes	Philip Petrone	Yes
Michael Impellizeri	Absent	Gail Quabeck	Yes
Joseph Lifrieri	Yes	Randy Smith	Absent
Edward Machala	Yes	Peter Stires	Yes
Richard Mathews	Yes	Todd Hay	Yes

A copy of the Resolution is attached hereto and made part of the Official Minutes.

Minute 9 – Board Committees – NONE

Minute 10 – Chairman - NONE

Minute 11 – Reports

A. Executive Director’s Report

- 1. Reschedule of September Board Meeting to September 30, 2019
- 2. Update on Storm Control Treatment Facility Construction Project – Mr. Carney reported that we have not hear from Tomar Construction and Tomar had 45 days to appeal from the date the order was filed which was June 18, 2019 and would give Tomar until August 2, 2019 to file an appeal. Mr. Anastasio stated that they had the kick-off meeting with PFK Mark III and they were issued the “Notice to Proceed” on July 10, 2019. There is a restriction on clearing trees until September 30, 2019. We have been talking with them and they are working on any documentation need to get the project moving forward.

3. Update on Building 600 and 603 Asbestos Remediation Project – This is work that needs to get done ahead of the Plantwide Electrical Upgrade which is out to bid currently. That job is phased so that work on these buildings for the electrical upgrade is toward the end of the project allowing time to get the asbestos in building 600 and 603 abated. This project was in our package of miscellaneous projects to be publicly funded. Since we are beyond the 75% interest free lending window, we would like to fund this project ourselves. Since it is estimated to be about 250k to 300k and with the cost of loan closings it makes sense to self-fund. We are currently preparing bid documents and it will be out for bid shortly,

B. Engineer/Consultants – None

C. Attorney – None

D. Department Reports – No comments

1. Operations
2. Laboratory
3. Maintenance/Electrical
4. Special Projects

E. Facility Engineer Reports – No comments

1. Capacity Allocation
2. Capacity Assurance
3. Monthly Flow Report
4. Facility Engineer's Monthly Report

There was a brief break in the Agenda for the Commissioners to ask Attorney Carney what the quorum number was for Board Votes since there are 2 vacancies in the board of 14. Currently there are only 12 Board members and the bylaws do not address the quorum number for when the board members are less than the 14 Commissioner positions. Mr. Carney said he would get an answer to this question for the Board. The Agenda then resumed as planned.

Minute 12 – Communications

- A. NJDEP, Division of Water Quality; Residual Transfer Report; Re: Reporting Period: 5/01/19 through 5/31/19
- B. NJDEP, Division of Water Quality; Surface Water Discharge Monitoring Report; Re: Reporting Period: 5/01/19 through 5/31/19
- C. NJDEP, Division of Water Quality; Residuals Transfer Discharge Monitoring Report; Re: Reporting Period: 5/01/19 through 5/31/19

Minute 13 – Res. No. 19-0722-3 – Payroll

Upon Motion of Mr. Machala, Second of Mr. Lifrieri, the above Resolution was approved by the following roll call vote:

Roll Call Vote:

Robert Albano	Absent	Steven Mlenak	Absent
Louis Esposito, Jr	Yes	Philip Petrone	Yes
Michael Impellizeri	Absent	Gail Quabeck	Yes
Joseph Lifrieri	Yes	Randy Smith	Absent
Edward Machala	Yes	Peter Stires	Yes
Richard Mathews	Yes	Todd Hay	Yes

A copy of the Resolution is attached hereto and made part of the Official Minutes.

Minute 14 – Cancellation of Checks - None

Minute 15 – Res. No. 19-0722-4 - Bills

Upon Motion of Ms. Quabeck, Second of Mr. Lifrieri, the above Resolution was approved by the following roll call vote:

Roll Call Vote:

Robert Albano	Absent	Steven Mlenak	Absent
Louis Esposito, Jr	Yes	Philip Petrone	Yes
Michael Impellizeri	Absent	Gail Quabeck	Yes
Joseph Lifrieri	Yes	Randy Smith	Absent
Edward Machala	Yes	Peter Stires	Yes
Richard Mathews	Yes	Todd Hay	Yes

A copy of the Resolution is attached hereto and made part of the Official Minutes.

Minute 16 – Adjournment

Upon Motion of Mr. Petrone, Second of Mr. Esposito, the meeting was adjourned at 7:44 p.m. by the following roll call vote:

Roll Call Vote:

Robert Albano	Absent	Steven Mlenak	Absent
Louis Esposito, Jr	Yes	Philip Petrone	Yes
Michael Impellizeri	Absent	Gail Quabeck	Yes
Joseph Lifrieri	Yes	Randy Smith	Absent
Edward Machala	Yes	Peter Stires	Yes
Richard Mathews	Yes	Todd Hay	Yes

**NEXT REGULAR BOARD MEETING WILL BE HELD ON
AUGUST 26, 2019**