

**MINUTES OF THE BOARD MEETING  
THE SOMERSET RARITAN VALLEY SEWERAGE AUTHORITY  
February 24, 2020**

**Minute 1 – Opening of Meeting**

The Board Meeting of the Somerset Raritan Valley Sewerage Authority was called to order at 7:31 P.M. by Chairman Todd Hay

**Minute 2 – Open Public Meetings Announcement**

The Open Public Meeting Announcement was read by the Executive Director, Ronald S. Anastasio.

**Minute 3 – Roll Call**

Robert Albano	Present	Steven Mlenak	Absent
Louis Esposito, Jr	Present	Philip Petrone	Present
Michael Impellizeri	Present	Spencer Pierini	Present
Joseph Lifrieri	Present	Gail Quabeck	Absent
Edward Machala	Present	Randy Smith	Present
Richard Mathews	Present	Peter Stires	Absent
		Todd Hay	Present

**Authority Staff**

Ronald Anastasio, P.E., Executive Director	Present
Sherwin Ulep, P.E., Facility Engineer	Present
Anthony Tambasco, Plant Superintendent	Present
Michael Ingenito, Chief Plant Operator	Present
Dennis Smith, Supervisor Liquid Division	Absent
Ellie Hoffman, P.E., Regulatory Compliance Engineer	Present
Linda Hering, Human Resources Manager	Present
Michele Haynberg, Administrative Asst.	Absent
Peter Wozniak, Chief Financial Officer	Present

**Professional Staff**

Thomas Laustsen, P.E., CDM Smith	Present
Thomas Schoettle, P.E., CDM Smith	Present
Joseph J. Maraziti Jr., Esq., Maraziti Falcon, LLP	Present
Diane Alexander, Esq., Maraziti Falcon, LLP	Present

**Minute 4 – Pledge of Allegiance**

All in attendance saluted the flag.

**Minute 5 – Oath of Office – Spencer Pierini, Township of Warren**

**Oath of Office** - Mr. Spencer Pierini was sworn in by Joseph J. Maraziti Jr., Esquire, for a five (5) year term to expire on January 31, 2025.

**Minute 6 – Approval of Minutes**

1. Board Meeting Open Session Minutes – January 27, 2020 (Held on 2/3/2020)

With the Motion of Mr. Albano, Second of Mr. Machala, the Minutes of the January 27, 2020 Meeting (Open Session), held on February 3, 2020, were approved by the following roll call vote:

**Roll Call Vote:**

Robert Albano	Yes	Steven Mlenak	Absent
Louis Esposito, Jr	Yes	Philip Petrone	Yes
Michael Impellizeri	Yes	Spencer Pierini	<i>Abstain</i>
Joseph Lifrieri	Yes	Gail Quabeck	Absent
Edward Machala	Yes	Randy Smith	Yes
Richard Mathews	Yes	Peter Stires	Absent
		Todd Hay	Yes

2. Board Meeting Closed Session Minutes – January 27, 2020 (Held on 2/3/2020)

With the Motion of Mr. Impellizeri, Second of Mr. Machala, the Minutes of the January 27, 2020 Meeting (Closed Session), held on February 3, 2020, were approved by the following roll call vote:

**Roll Call Vote:**

Robert Albano	Yes	Steven Mlenak	Absent
Louis Esposito, Jr	Yes	Philip Petrone	Yes
Michael Impellizeri	Yes	Spencer Pierini	<i>Abstain</i>
Joseph Lifrieri	Yes	Gail Quabeck	Absent
Edward Machala	Yes	Randy Smith	Yes
Richard Mathews	Yes	Peter Stires	Absent
		Todd Hay	Yes

3. Board Reorganization Meeting Minutes – February 3, 2020

With the Motion of Mr. Smith, Second of Mr. Lifrieri, the Minutes of the February 3, 2020 Reorganization Meeting, held on February 3, 2020, were approved by the following roll call vote:

**Roll Call Vote:**

Robert Albano	Yes	Steven Mlenak	Absent
Louis Esposito, Jr	Yes	Philip Petrone	Yes
Michael Impellizeri	Yes	Spencer Pierini	<i>Abstain</i>
Joseph Lifrieri	Yes	Gail Quabeck	Absent
Edward Machala	Yes	Randy Smith	Yes
Richard Mathews	Yes	Peter Stires	Absent
		Todd Hay	Yes

**Minute 7 – Public Participation** – NONE

**Minute 8 – Consent Resolutions for Consideration and Possible Formal Action**

- 1) **Res. No. 20-0224-1** – Resolution Authorizing the Reissuance of a Non-Domestic Wastewater Discharge Permit to Somerset Tire Services, Inc.
- 2) **Res. No. 20-0224-2** – Resolution Authorizing the Executive Director, Chief Financial Officer, Facility Engineer, Regulator Compliance Engineer, Chairman Hay and Commissioners Petrone and Impellizeri to Attend the AEA Spring Conference in Atlantic City, March 10th & 11th, 2020
- 3) **Res. No. 20-0224-3** – Resolution Accepting Ash Disposal Shared Services Agreement Between the Pollution Control Financing Authority (PCFA) of Warren County and the Somerset Raritan Valley Sewerage Authority Regarding Disposal of Authority’s Ash
- 4) **Res. No. 20-0224-4** – Resolution Awarding the Contract for Plant Electrical Switchgear Inspection Service and General Electrical Maintenance and Emergency Services - Contract B-20-5
- 5) **Res. No. 20-0224-5** - Resolution Affirming the Emergency Repair of the Aeration Basin #5 Return Sludge Piping by Iron Hills Construction, Inc.

6) **Res. No. 20-0224-6** – Sewer Extension Resolution Re-Approval - Proposed Seven Single-Family Dwelling Subdivision; Shelbourne Place Extension - Hillsborough Township, Block 204.04 Lot 25

Chairman Hay asked if there were any comments or amendments on the above Resolutions. Mr. Albano had a question on Res. No. 20-0224-4 regarding the cost of plant switch gear inspection. Mr. Anastasio stated that the bid included the inspection of the entire plant switch gear (A and B side) including the meters in the main substations to be done bi-annually. Additionally, there are contingency costs if additional work is needed, we have set the rates at which these will be paid. We also have an emergency rate if work needs to be done on an emergency basis. Mr. Albano had a question on Res. No. 20-0224-5 regarding the repair of the elbows, he wanted to know why we were using ductile iron and not stainless steel. Mr. Anastasio answered that is was a cost issue and that the ductile iron lasted 30 years.

Upon Motion of Mr. Albano, Second of Mr. Impellizeri, the above Resolutions were approved by the following roll call vote:

**Roll Call Vote:**

Robert Albano	Yes	Steven Mlenak	Absent
Louis Esposito, Jr	Yes	Philip Petrone	Yes
Michael Impellizeri	Yes	Spencer Pierini	Yes
Joseph Lifrieri	Yes	Gail Quabeck	Absent
Edward Machala	Yes	Randy Smith	Yes
Richard Mathews	Yes	Peter Stires	Absent
		Todd Hay	Yes

**Minute 9 – Board Committees** – None

**Minute 10 – Chairman** – None

**Minute 11 – Reports -**

**A. Executive Director’s Report**

1. Update on Storm Control Treatment Facility Construction Project – Mr. Anastasio stated that there is a slide presentation to show the progress on the project. Using the drone, we are able to get aerial photos of the construction. We are making good progress; the effluent pump station is almost out of the ground and the influent pump station is coming along as well. By May we should have the footings and/or the slab poured for the building between the pump stations. The weather this winter has been very good for the construction with very little heating needed for the concrete pours. Both the PKF Mark III and the Authority have very good rapport with Bridgewater Township and inspections are going smoothly.

2. Update on the Plantwide Electrical Rehabilitation Project – Mr. Anastasio noted that the project is kicking off. The contractor mobilized last week and started with some demolition work. We are doing shop drawing review and we are getting to the point that we can order motor control centers. While those motor control centers are being built which will be several months, they will work on other areas such as underground conduit installation and foundation installation.
3. Update of the Employment Status of Jozef Sudnik – He accepted our offer and he is back to work.
4. Discussion of the EPA Consent Decree (**Closed Session – Pending Litigation**)
  - a. **Res. No. 20-0224-7** – Resolution Authorizing Execution of Consent Decree with USEPA, USDOJ, and NJDEP Relevant to Operation of SRVSA Incinerators

Upon Motion of Mr. Machala, Second of Mr. Lifrieri, the above Resolutions were approved by the following roll call vote:

**Roll Call Vote:**

Robert Albano	Yes	Steven Mlenak	Absent
Louis Esposito, Jr	Yes	Philip Petrone	Yes
Michael Impellizeri	Yes	Spencer Pierini	Yes
Joseph Lifrieri	Yes	Gail Quabeck	Absent
Edward Machala	Yes	Randy Smith	Yes
Richard Mathews	Yes	Peter Stires	Absent
		Todd Hay	Yes

**B. Engineer/Consultants** – Mr. Schoettle from CDM Smith stated that they did the annual inspection in December and we received the data that we needed to finish the draft of the report. We issued the draft; it is currently being review and once we get the comments back, we will finalize that report. The plant-wide electrical project we will start mobilizing next month. The storm control project we are archiving, shop run logging and inspection services.

**C. Attorney** – No Comments during Open Session

**D. Department Reports** –

1. Operations
2. Regulatory Compliance
3. Laboratory
4. Maintenance
5. Special Projects

**E. Facility Engineer Reports –**

1. Facility Engineer’s Monthly Report
2. Capacity Allocation
3. Capacity Assurance
4. Monthly Flow Report

**Minute 12 – Communications**

- A. NJDEP, Division of Water Quality; Residual Transfer Report; Reporting Period 12/1/19-12/31/19
- B. NJDEP, Division of Water Quality; Surface Water Discharge Monitoring Report; Reporting Period 12/1/19-12/31/19
- C. NJDEP, Division of Water Quality; Residuals Discharge Monitoring Report; Reporting Period 12/1/19-12/31/19

**Minute 13 – Res. No. 20-0224-8 – Payroll**

Upon Motion of Mr. Lifrieri, Second of Mr. Machala, the above Resolution was approved by the following roll call vote:

**Roll Call Vote:**

Robert Albano	Yes	Steven Mlenak	Absent
Louis Esposito, Jr	Yes	Philip Petrone	Yes
Michael Impellizeri	Yes	Spencer Pierini	Yes
Joseph Lifrieri	Yes	Gail Quabeck	Absent
Edward Machala	Yes	Randy Smith	Yes
Richard Mathews	Yes	Peter Stires	Absent
		Todd Hay	Yes

**Minute 14 – Res. No. 20-0224- 9 – Bills**

Upon Motion of Mr. Albano, Second of Mr. Lifrieri, the above Resolution was approved by the following roll call vote:

**Roll Call Vote:**

Robert Albano	Yes	Steven Mlenak	Absent
Louis Esposito, Jr	Yes	Philip Petrone	Yes
Michael Impellizeri	Yes	Spencer Pierini	Yes
Joseph Lifrieri	Yes	Gail Quabeck	Absent
Edward Machala	Yes	Randy Smith	Yes
Richard Mathews	Yes	Peter Stires	Absent
		Todd Hay	Yes

**Minute 16 – Adjourn to Closed Session - Res. No. 20-0224-10** – Resolution Authorizing Closed Session for the Purpose of Discussions Regarding Pending Litigation Related to the USEPA Consent Decree.

Amendment was made to the above resolution to eliminate the personnel matter since it has been resolved.

Upon Motion of Mr. Mlenak, Second of Mr. Albano, the above adopted Resolution was approved by the following roll call vote:

**Roll Call Vote:**

Robert Albano	Yes	Steven Mlenak	Absent
Louis Esposito, Jr	Yes	Philip Petrone	Yes
Michael Impellizeri	Yes	Spencer Pierini	Yes
Joseph Lifrieri	Yes	Gail Quabeck	Absent
Edward Machala	Yes	Randy Smith	Yes
Richard Mathews	Yes	Peter Stires	Absent
		Todd Hay	Yes

Open Session reconvened at 8:20pm

**Minute 17 – Adjournment**

Upon Motion of Mr. Mathews, Second of Mr. Petrone, the meeting was adjourned at 8:21 p.m. by the following roll call vote:

**Roll Call Vote:**

Robert Albano	Yes	Steven Mlenak	Absent
Louis Esposito, Jr	Yes	Philip Petrone	Yes
Michael Impellizeri	Yes	Spencer Pierini	Yes
Joseph Lifrieri	Yes	Gail Quabeck	Absent
Edward Machala	Yes	Randy Smith	Yes
Richard Mathews	Yes	Peter Stires	Absent
		Todd Hay	Yes

**NEXT REGULAR BOARD MEETING WILL BE HELD ON  
MARCH 23, 2020**