

**MINUTES OF THE BOARD MEETING
THE SOMERSET RARITAN VALLEY SEWERAGE AUTHORITY
December 19, 2016**

Minute 1 – Opening of Meeting

The Board Meeting of the Somerset Raritan Valley Sewerage Authority was called to order at 7:30 P.M. by Chairman Joseph Lifrieri.

Minute 2 – Open Public Meetings Announcement

The Open Public Meeting Announcement was read by the Executive Director, Ronald S. Anastasio:

Minute 3 – Roll Call

Present/Absent

<u> x* </u>	Todd Hay
<u> x </u>	Richard DeLuca
<u> x </u>	Philip Petrone
<u> x </u>	Edward Machala
<u> x </u>	Carolann Garafola
<u> x* </u>	Steven Mlenak

Present/Absent

<u> x </u>	Richard Mathews
<u> x </u>	Louis Esposito, Jr.
<u> x </u>	Joseph J. Lifrieri
<u> x* </u>	Michael Impellizeri
<u> x </u>	Gail Quabeck
<u> x </u>	Robert Albano
<u> x </u>	Peter Stires
	<i>*Arrived Late</i>

Professional Staff

Ronald Anastasio, P.E., Executive Director	Present
Sherwin Ulep, P.E., Facility Engineer	Present
Anthony Tambasco, Plant Superintendent	Present
Michael Ingenito, Chief Plant Operator	Present
Ellie Hoffman, Reg. Compliance Officer/Asst. Engineer	Present
Anamia Myhre, Laboratory Supervisor	Present
Linda Hering, Human Resources Manager	Present
Peter Wozniak, Chief Financial Officer	Present
Donna O’Shea, Administrative Assistant	Present

Others

Thomas Laustsen, P.E. CDM Smith	Present
James Cosgrove, Kleinfelder	Present
Joseph Maraziti, Esq. Maraziti, Falcon, Gen’l. Counsel	Present

Minute 4 – Pledge of Allegiance

All in attendance saluted the flag.

Minute 5 – Approval of Minutes

A. Board Meeting Open Session Minutes – November 28, 2016

Upon Motion of Ms. Garafola, Second of Mr. Mathews, the Minutes of the November 28th Meeting (Open Session) were approved by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	_____	_____	_____	_____x_____
Richard DeLuca	_____	_____	_____x_____	_____
Philip Petrone	_____x_____	_____	_____	_____
Edward Machala	_____x_____	_____	_____	_____
Carolann Garafola	_____x_____	_____	_____	_____
Steven Mlenak	_____	_____	_____	_____x_____
Richard Mathews	_____x_____	_____	_____	_____
Louis Esposito, Jr.	_____x_____	_____	_____	_____
Joseph Lifrieri	_____	_____	_____x_____	_____
Michael Impellizeri	_____x_____	_____	_____	_____
Gail Quabeck	_____x_____	_____	_____	_____
Robert Albano	_____x_____	_____	_____	_____
Peter Stires	_____x_____	_____	_____	_____

B. Board Meeting Closed Session Minutes – November 28, 2016

Upon Motion of Mr. Machala, Second of Mr. Albano, the Minutes of the November 28th Meeting (~~Open Session~~) were approved by the following roll call vote:

(Closed session)

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	_____	_____	_____	_____x_____
Richard DeLuca	_____	_____	_____x_____	_____
Philip Petrone	_____x_____	_____	_____	_____
Edward Machala	_____x_____	_____	_____	_____
Carolann Garafola	_____x_____	_____	_____	_____
Steven Mlenak	_____	_____	_____x_____	_____
Richard Mathews	_____x_____	_____	_____	_____
Louis Esposito, Jr.	_____x_____	_____	_____	_____
Joseph Lifrieri	_____	_____	_____x_____	_____
Michael Impellizeri	_____x_____	_____	_____	_____
Gail Quabeck	_____x_____	_____	_____	_____
Robert Albano	_____x_____	_____	_____	_____
Peter Stires	_____x_____	_____	_____	_____

Minute 6 – Public Hearings:

- 1) **Public Hearing for the Reissuance of a Non-Domestic Wastewater Discharge Permit to Amneal Pharmaceutical:**

Upon Motion of Mr. Albano, Second of Mr. Esposito, the meeting was opened for Public Hearing and approved by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	_____	_____	_____	<u> x </u>
Richard DeLuca	<u> x </u>	_____	_____	_____
Philip Petrone	<u> x </u>	_____	_____	_____
Edward Machala	<u> x </u>	_____	_____	_____
Carolann Garafola	<u> x </u>	_____	_____	_____
Steven Mlenak	<u> x </u>	_____	_____	_____
Richard Mathews	<u> x </u>	_____	_____	_____
Louis Esposito, Jr.	<u> x </u>	_____	_____	_____
Joseph Lifrieri	<u> x </u>	_____	_____	_____
Michael Impellizeri	<u> x </u>	_____	_____	_____
Gail Quabeck	<u> x </u>	_____	_____	_____
Robert Albano	<u> x </u>	_____	_____	_____
Peter Stires	<u> x </u>	_____	_____	_____

Upon Motion of Ms. Garafola, Second of Mr. Machala, the Public Hearing Portion of the Meeting was closed by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	_____	_____	_____	<u> x </u>
Richard DeLuca	<u> x </u>	_____	_____	_____
Philip Petrone	<u> x </u>	_____	_____	_____
Edward Machala	<u> x </u>	_____	_____	_____
Carolann Garafola	<u> x </u>	_____	_____	_____
Steven Mlenak	<u> x </u>	_____	_____	_____
Richard Mathews	<u> x </u>	_____	_____	_____
Louis Esposito, Jr.	<u> x </u>	_____	_____	_____
Joseph Lifrieri	<u> x </u>	_____	_____	_____
Michael Impellizeri	<u> x </u>	_____	_____	_____
Gail Quabeck	<u> x </u>	_____	_____	_____
Robert Albano	<u> x </u>	_____	_____	_____
Peter Stires	<u> x </u>	_____	_____	_____

A. Res. No. 16-1128-1 – Resolution Adopting Mandatory Minimum Qualifications as Pre-Qualification Regulations for the Procurement of the Mercury Emission Control System General Construction Contract

Upon Motion of Mr. Machala, Second of Mr. Mathews, the above Resolution was approved by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay				x
Richard DeLuca	x			
Philip Petrone	x			
Edward Machala	x			
Carolann Garafola	x			
Steven Mlenak	x			
Richard Mathews	x			
Louis Esposito, Jr.	x			
Joseph Lifrieri	x			
Michael Impellizeri	x			
Gail Quabeck	x			
Robert Albano	x			
Peter Stires	x			

A copy of the Resolution is attached hereto and made part of the Official Minutes.

Minute 7 – Consent Resolutions for Consideration and Possible Formal Action:

- 1) Extension of Contract for Liquid Sludge Hauling Services to Russell Reid Waste Hauling and Disposal Service Co., Inc.

A. **Res. No. 16-1219-2** -- Resolution Approving Contract Extension for Liquid Hauling Services to Russell Reid Waste Hauling and Disposal Co., Inc. for a Total Bid Price of ~~\$1,920,800~~ ^{1,940,800} (\$240.10/load x 8,000 loads) to Commence on March 1, ~~2016~~ ²⁰¹⁷ for a period of one year.

Upon Motion of Ms. Garafola, Second of Mr. Albano, the above Resolution was approved by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay				x
Richard DeLuca	x			
Philip Petrone	x			
Edward Machala	x			
Carolann Garafola	x			
Steven Mlenak	x			
Richard Mathews	x			
Louis Esposito, Jr.	x			
Joseph Lifrieri	x			
Michael Impellizeri	x			
Gail Quabeck	x			
Robert Albano	x			
Peter Stires	x			

A copy of the Resolution is attached hereto and made part of the Official Minutes.

2) Resolution Appointing Brown & Brown Metro, Inc. as Risk Management Consultant

A. **Res. No. 16-1219-3** -- Resolution Approving the Appointment of Brown & Brown Metro, Inc. as Risk Management Consultant to Somerset Raritan Valley Sewerage Authority

Upon Motion of Ms. Garafola, Second of Mr. Albano, the above Resolution was approved by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	_____	_____	_____	<u> x </u>
Richard DeLuca	<u> x </u>	_____	_____	_____
Philip Petrone	<u> x </u>	_____	_____	_____
Edward Machala	<u> x </u>	_____	_____	_____
Carolann Garafola	<u> x </u>	_____	_____	_____
Steven Mlenak	<u> x </u>	_____	_____	_____
Richard Mathews	<u> x </u>	_____	_____	_____
Louis Esposito, Jr.	<u> x </u>	_____	_____	_____
Joseph Lifrieri	<u> x </u>	_____	_____	_____
Michael Impellizeri	<u> x </u>	_____	_____	_____
Gail Quabeck	<u> x </u>	_____	_____	_____
Robert Albano	<u> x </u>	_____	_____	_____
Peter Stires	<u> x </u>	_____	_____	_____

A copy of the Resolution is attached hereto and made part of the Official Minutes.

Minute 8 – Public Participation: Seeing no one in attendance from the public, the Public Participation portion of the meeting was closed.

Minute 9 – Board Committees

1) PERSONNEL COMMITTEE (PETRONE, Albano, Deluca, Mathews, Quabeck)

A. Resolution Authorizing \$100.00 Cash Bonus to Mr. Joseph Small

Res. No. 16-1219-4 – Resolution Approving the \$100.000 Cash Bonus to Mr. Joseph Small for his 25 Years of Continuous Service to The Somerset Raritan Valley Sewerage Authority

Upon Motion of Mr. Petrone, Second of Mr. Machala, the above Resolution was approved by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	_____	_____	_____	<u> x </u>
Richard DeLuca	<u> x </u>	_____	_____	_____
Philip Petrone	<u> x </u>	_____	_____	_____

Edward Machala	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Carolann Garafola	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Steven Mlenak	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Richard Mathews	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Louis Esposito, Jr.	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Joseph Lifrieri	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Michael Impellizeri	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Gail Quabeck	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Robert Albano	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Peter Stires	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

A copy of the Resolution is attached hereto and made part of the Official Minutes.

Minute 10 -- Chairperson

Nothing to Report

Minute 11 – Reports:

1) **Executive Director’s Report:**

A. Update on SSO Project:

B. Update on Incinerator Project

C. Report on Six-Month Audit

D. Discussion of Results of the Phosphorus Modeling Study -- (Closed Session)

E. Update on Discussion with EPA Regarding – (Closed Session)

B. Engineer/Consultants – Thomas Laustsen, P.E. (CDM Smith) Engineer’s Report for ~~October, 2016~~ – No additional comments.

November, 2016

C. Attorney - Joseph J. Maraziti, Jr., Esq., Maraziti Falcon, LLP – No additional comments.

D. Department Reports –

E. Facility Engineer Reports – No additional comments.

- (1) Capacity Allocation
- (2) Capacity Assurance
- (3) Monthly Flow Report
- (4) Facility Engineer's Monthly Report

Minute 12 – Communications – No additional comments.

- A. NJDEP, Division of Water Quality; Residual Transfer Report; Re: Reporting Period: 10/01/16 through 10/31/16
- B. NJDEP, Division of Water Quality; Surface Water Discharge Monitoring Report; Re: Reporting Period: 10/01/16 through 10/31/16
- C. NJDEP, Division of Water Quality; Residuals DMR; Re: Reporting Period: 10/01/16 through 10/31/16

Minute 13 – Res. No. 16-1219-5 – Payroll

Upon Motion of Mr. Mlenak, Second of Mr. Stires, the above Resolution was approved by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	<u>x</u>	_____	_____	_____
Richard DeLuca	<u>x</u>	_____	_____	_____
Philip Petrone	<u>x</u>	_____	_____	_____
Edward Machala	<u>x</u>	_____	_____	_____
Carolann Garafola	<u>x</u>	_____	_____	_____
Steven Mlenak	<u>x</u>	_____	_____	_____
Richard Mathews	<u>x</u>	_____	_____	_____
Louis Esposito, Jr.	<u>x</u>	_____	_____	_____
Joseph Lifrieri	<u>x</u>	_____	_____	_____
Michael Impellizeri	<u>x</u>	_____	_____	_____
Gail Quabeck	<u>x</u>	_____	_____	_____
Robert Albano	<u>x</u>	_____	_____	_____
Peter Stires	<u>x</u>	_____	_____	_____

A copy of the Resolution is attached hereto and made part of the Official Minutes.

Minute 14 – Cancellation of Check(s): There were no cancelled checks this month.

Minute 15 – Resolution No. 16-1219-6 -- Bills

Upon Motion of Ms. Garafola, Second of Mr. Esposito, the above Resolution was approved by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Richard DeLuca	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Philip Petrone	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Edward Machala	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Carolann Garafola	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Steven Mlenak	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Richard Mathews	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Louis Esposito, Jr.	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Joseph Lifrieri	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Michael Impellizeri	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Gail Quabeck	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Robert Albano	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Peter Stires	<u>x</u>	<u> </u>	<u> </u>	<u> </u>

A copy of the Resolution is attached hereto and made part of the Official Minutes.

Minute 16 – Motion to Adjourn to Closed Session

Res. No. 16-1219-7 – Resolution Authorizing Closed Session for the Purposes of Personnel Matters and Anticipated Litigation in Connection with Wastewater Discharge Effluent Limitations.

Upon Motion of Ms. Garafola, Second of Mr. Hay, the Regular Session was adjourned at 7:50 p.m. by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Richard DeLuca	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Philip Petrone	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Edward Machala	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Carolann Garafola	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Steven Mlenak	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Richard Mathews	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Louis Esposito, Jr.	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Joseph Lifrieri	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Michael Impellizeri	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Gail Quabeck	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Robert Albano	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Peter Stires	<u>x</u>	<u> </u>	<u> </u>	<u> </u>

Minute 17 – Motion to Reconvene to Open Session

Upon Motion of Ms. Garafola, Second of Mr. Hay, the meeting was reconvened to Open Session at 8:48 p.m. by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Richard DeLuca	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Philip Petrone	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Edward Machala	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Carolann Garafola	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Steven Mlenak	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Richard Mathews	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Louis Esposito, Jr.	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Joseph Lifrieri	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Michael Impellizeri	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Gail Quabeck	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Robert Albano	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Peter Stires	<u>x</u>	<u> </u>	<u> </u>	<u> </u>

Minute 18 -- ADJOURNMENT

Upon Motion of Mr. Mlenak, Second of Mr. Albano, the Regular Session was adjourned at 8:50 p.m. by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Richard DeLuca	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Philip Petrone	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Edward Machala	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Carolann Garafola	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Steven Mlenak	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Richard Mathews	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Louis Esposito, Jr.	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Joseph Lifrieri	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Michael Impellizeri	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Gail Quabeck	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Robert Albano	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Peter Stires	<u>x</u>	<u> </u>	<u> </u>	<u> </u>

**NEXT REGULAR BOARD MEETING AND
REORGANIZATION MEETING WILL BE HELD ON --
February 6, 2017**