

**THE SOMERSET RARITAN VALLEY SEWERAGE AUTHORITY
REGULAR SESSION AGENDA
April 22, 2019**

DATE: Monday, April 22, 2019
TIME: 7:30 P.M.

PLACE: The Somerset Raritan
Valley Sewerage Authority

1. Opening of Meeting by: Chairperson Carolann Garafola at _____ P.M.
2. Open Public Meetings Announcement by Executive Director

In accordance with the provisions of the Open Public Meetings Act, adequate notice of this Regular Meeting of The Somerset Raritan Valley Sewerage Authority has been provided in accordance with Section 13 of the Act by adoption of the schedule of dates, times, and places of The Somerset Raritan Valley Sewerage Authority to be held **between February 4, 2019 to February 3, 2020.**

Matters discussed in Closed Session shall be released to the public at such time as is provided in the Resolution authorizing the Closed Session.

3. Roll Call:

<u>Present</u>	<u>Absent</u>		<u>Present</u>	<u>Absent</u>	
_____	_____	Todd Hay	_____	_____	Randy Smith
_____	_____	Louis Esposito, Jr.	_____	_____	Michael Impellizeri
_____	_____	Philip Petrone	_____	_____	Gail Quabeck
_____	_____	Edward Machala	_____	_____	Robert Albano
_____	_____	Steven Mlenak	_____	_____	Joseph Lifrieri
_____	_____	Richard Mathews	_____	_____	Carolann Garafola
_____	_____	Peter Stires	_____	_____	

Authority Staff

_____	_____	Ronald S. Anastasio, P.E., Executive Director
_____	_____	Anthony Tambasco, Plant Superintendent
_____	_____	Michael Ingenito, Chief Plant Operator
_____	_____	Dennis Smith, Assistant Chief Plant Operator
_____	_____	Sherwin Ulep, P.E., Facility Engineer
_____	_____	Eleanor Hoffman, P.E., Regulatory Compliance Officer/Assistant Engineer
_____	_____	Peter Wozniak, Chief Financial Officer
_____	_____	Linda Hering, Human Resources Manager
_____	_____	Michele Haynberg, Administrative Assistant

Professional Staff

_____	_____	Thomas Laustsen, P.E., CDM Smith
_____	_____	Brent Carney, Jr., Esq., Maraziti Falcon, LLP

4. Pledge of Allegiance

5. Approval of Minutes:

- (1) March 25, 2019 - Regular Open Session

6. Public Hearings - NONE

7. Public Participation:

8. Consent Agenda: Resolutions for Consideration and Possible Formal Action:

- (1) **Res. No. 19-0422-1** – Resolution Awarding Storm Control Treatment Facility Construction Project Contract No. C-17-1 to Tomar Construction Services, Inc.
- (2) **Res. No. 19-0422-2** – Resolution Awarding the Contract for Furnishing and Delivery of Sodium Chlorite-Based Odor Control Chemical and Dosing System
- (3) **Res. No. 19-0422-3** – Resolution Authorizing the Executive Director, Plant Superintendent, Facility Engineer, Chief Plant Operator, Liquid Division Supervisor, RCO/Assistant Engineer and Two Commissioners to Attend The 104th New Jersey Water Environment Association (NJWEA) Annual Conference in Atlantic City, NJ to be held on May 6-10, 2019

9. Board Committees:

A. PERSONNEL COMMITTEE (PETRONE, Albano, Mathews, Quabeck)

- (1) Report on the Renewal of the Employment Contract with Executive Director Anastasio [Closed Session (if necessary) – Personnel Matters]
 - a. **Res. No. 19-0422-4** - Resolution Authorizing Execution of an Employment Contract with Ronald S. Anastasio, Executive Director

- (2) Report on Discussion of Tuition Reimbursement for the Facility Engineer [Closed Session (if necessary) – Personnel Matters]

B. NOMINATING COMMITTEE (PETRONE, Lifrieri, Smith, Machala)

- (1) Report of Nomination for Chairman and Secretary

(2) Election of Officers

- a. Chairman
- b. Secretary

10. Chairperson:

11. Reports:

A. Executive Director's Report

1. Update on SSO Project
2. Risk Management Training Video (MEL Training) to be Viewed by Commissioners (duration – 30 minutes)

B. Engineer/Consultants – Thomas Laustsen, P.E. (CDM Smith) Engineer's Report for February 2019

C. Attorney - Joseph J. Maraziti, Jr., Esq., Maraziti Falcon, LLP

D. Department Reports:

1. Operations
2. Laboratory
3. Maintenance/Electrical
4. Special Projects

E. Facility Engineer Reports:

1. Capacity Allocation
2. Capacity Assurance
3. Monthly Flow Report
4. Facility Engineer's Monthly Report

12. Communications

A. NJDEP, Division of Water Quality; Residual Transfer Report; Reporting Period 2/1/19-2/28/19

B. NJDEP, Division of Water Quality; Surface Water Discharge Monitoring Report; Reporting Period 2/1/19-2/28/19

C. NJDEP, Division of Water Quality; Residuals Discharge Monitoring Report; Reporting Period 2/1/19-2/28/19

13. Payroll – Res. No. 19-0422-5

14. Cancellation of Check(s) – NONE

15. Bills – Res. No. 19-0422-6

16. Adjourn to Closed Session

Res. No. 19-0422-7 – Resolution Authorizing Closed Session for Discussions Regarding the Executive Director and the Facility Engineer (Personnel Matters)

17. Reconvene to Open Session

18. Elected Officials Training - NJMEL

19. Adjournment

NEXT REGULAR BOARD MEETING WILL BE HELD ON

May 20, 2019