



The
Somerset Raritan Valley
Sewerage Authority

MINUTES OF THE 808th MEETING
THE SOMERSET RARITAN VALLEY SEWERAGE AUTHORITY
DECEMBER 16, 2013

Minute 1 - Opening of Meeting

The 808th Meeting of the Somerset Raritan Valley Sewerage Authority was called to order at 7:55 P.M. by the Chairman, Edward Machala.

Minute 2 - Open Public Meetings Announcement

The Open Public Meeting Announcement was read by the Assistant Executive Director/Facility Engineer, Ronald S. Anastasio.

Minute 3 - Roll Call

Todd Hay	Present	Michael Merdinger	Present
Richard DeLuca	Absent	Joseph J. Lifrieri	Absent
Carlos Mosquera	Absent	Michael Impellizeri	Present
Philip Petrone	Present	Gail Quabeck	Present
Peter F. Stires	Absent	Robert Albano	Present
Carolann Garafola	Absent	Edward Machala	Present
Richard Mathews	Present		

Professional Staff

Glen D. Petrauski, Executive Director	Present
John S. Thompson, Plant Superintendent	Present
Anthony Tambasco, Maintenance Supervisor	Present
Michael Ingenito, Second Shift Supervisor	Present
Thomas Laustsen, CDM Smith, Consulting Engineer	Present
Joseph J. Maraziti, Jr., Esq. MFH, General Counsel	Present
Ronald Anastasio, P.E., Assist. Exec. Dir./Facility Engineer	Present
Norma A. Smullen, Office/Human Resources Manager	Present
Peter Wozniak, Chief Financial Officer	Present

Others

An engineer from Hatch-Mott McDonald was in attendance.

Minute 4 - Pledge of Allegiance

All in attendance saluted the flag.

Minute 5 - Approval of Minutesa. 807th Meeting - November 25, 2013 - Regular Session

Upon motion of Mr. Impellizeri, second of Mr. Albano, the Minutes of the 807th Meeting (Regular Session) were approved by the following roll call vote:

Todd Hay	Yes	Michael Merdinger	Yes
Richard DeLuca	Absent	Joseph Lifrieri	Absent
Carlos Mosquera	Absent	Michael Impellizeri	Yes
Philip Petrone	Yes	Gail Quabeck	Yes
Peter Stires	Absent	Robert Albano	Yes
Carolann Garafola	Absent	Edward Machala	Yes
Richard Mathews	Yes		

A copy of the Minutes are attached hereto and made part of the Official Minutes.

b. 807th Meeting - November 25, 2013 - Closed Session

Upon motion of Mr. Mathews, second of Mr. Albano, the Minutes of the 807th Meeting (Closed Session) were approved by the following roll call vote:

Todd Hay	Yes	Michael Merdinger	Yes
Richard DeLuca	Absent	Joseph Lifrieri	Absent
Carlos Mosquera	Absent	Michael Impellizeri	Yes
Philip Petrone	Yes	Gail Quabeck	Yes
Peter Stires	Absent	Robert Albano	Yes
Carolann Garafola	Absent	Edward Machala	Yes
Richard Mathews	Yes		

A copy of the Minutes are attached hereto and made part of the Official Minutes.

Minute 6 - Public Hearing(s) - (Including Public Notice/Support Information)

a. Public Hearing - Establishing Connection Fee

Upon motion of Mr. Albano, second of Mr. Impellizeri, the Public Hearing was Opened by the following roll call vote:

Todd Hay	Yes	Michael Merdinger	Yes
Richard DeLuca	Absent	Joseph Lifrieri	Absent
Carlos Mosquera	Absent	Michael Impellizeri	Yes
Philip Petrone	Yes	Gail Quabeck	Yes
Peter Stires	Absent	Robert Albano	Yes
Carolann Garafola	Absent	Edward Machala	Yes
Richard Mathews	Yes		

Upon motion of Mr. Albano, second of Mr. Mathews, the Public Hearing was Closed by the following roll call vote:

Todd Hay	Yes	Michael Merdinger	Yes
Richard DeLuca	Absent	Joseph Lifrieri	Absent
Carlos Mosquera	Absent	Michael Impellizeri	Yes
Philip Petrone	Yes	Gail Quabeck	Yes
Peter Stires	Absent	Robert Albano	Yes
Carolann Garafola	Absent	Edward Machala	Yes
Richard Mathews	Yes		

- b. Res. No. 13-1216-1 - Resolution Of The Somerset Raritan Valley Sewerage Authority Establishing Connection Fees In Accordance With The Provisions Of N.J.S.A. 40:14A-8 (b) And The 1958 Service Agreement As Amended

Upon motion of Ms. Quabeck, second of Mr. Albano, the above resolution was approved by the following roll call vote:

Todd Hay	Yes	Michael Merdinger	Yes
Richard DeLuca	Absent	Joseph Lifrieri	Absent
Carlos Mosquera	Absent	Michael Impellizeri	Yes
Philip Petrone	Yes	Gail Quabeck	Yes
Peter Stires	Absent	Robert Albano	Yes
Carolann Garafola	Absent	Edward Machala	Yes
Richard Mathews	Yes		

A copy of the resolution is attached hereto and made part of the Official Minutes.

- b. Public Hearing - Adoption of FY 2014 Budget

Upon motion of Mr. Mathews, second of Mr. Albano, the Public Hearing was Opened by the following roll call vote:

Todd Hay	Yes	Michael Merdinger	Yes
Richard DeLuca	Absent	Joseph Lifrieri	Absent
Carlos Mosquera	Absent	Michael Impellizeri	Yes
Philip Petrone	Yes	Gail Quabeck	Yes
Peter Stires	Absent	Robert Albano	Yes
Carolann Garafola	Absent	Edward Machala	Yes
Richard Mathews	Yes		

Upon motion of Mr. Albano, second of Mr. Impellizeri, the Public Hearing was Closed by the following roll call vote:

Todd Hay	Yes	Michael Merdinger	Yes
Richard DeLuca	Absent	Joseph Lifrieri	Absent
Carlos Mosquera	Absent	Michael Impellizeri	Yes
Philip Petrone	Yes	Gail Quabeck	Yes
Peter Stires	Absent	Robert Albano	Yes
Carolann Garafola	Absent	Edward Machala	Yes
Richard Mathews	Yes		

d. Res. No. 13-1216-2- Resolution Authorizing Adoption of
FY 2014 Budget

Upon motion of Mr. Hay, second of Mr. Albano, the above resolution was approved by the following roll call vote:

Todd Hay	Yes	Michael Merdinger	Yes
Richard DeLuca	Absent	Joseph Lifrieri	Absent
Carlos Mosquera	Absent	Michael Impellizeri	Yes
Philip Petrone	Yes	Gail Quabeck	Yes
Peter Stires	Absent	Robert Albano	Yes
Carolann Garafola	Absent	Edward Machala	Yes
Richard Mathews	Yes		

A copy of the resolution is attached hereto and made part of the Official Minutes.

Minute 7 - Public Participation - Seeing no one from the public, the Public Participation Portion of the meeting was Closed.

Minute 8 - Resolutions for Consideration and Possible Formal Action

a. Res. No. 13-1216-3-Resolution Awarding Bid For The Replacement And Repairs To Various Facility Building Roofs

Upon motion of Mr. Hay, second of Mr. Impellizeri, the above resolution was approved by the following roll call vote:

Todd Hay	Yes	Michael Merdinger	Yes
Richard DeLuca	Absent	Joseph Lifrieri	Absent
Carlos Mosquera	Absent	Michael Impellizeri	Yes
Philip Petrone	Yes	Gail Quabeck	Yes
Peter Stires	Absent	Robert Albano	Yes
Carolann Garafola	Absent	Edward Machala	Yes
Richard Mathews	Yes		

A copy of the resolution is attached hereto and made part of the Official Minutes.

b. Res. No. 13-1216-4 Resolution Granting An Access Agreement To New Jersey American Water (NJAW) For Ingress, Egress And Storage Of Equipment During The Time Period NJAW Is Undertaking Work To Repair And/Or Replace A Water Line/Lines

Upon motion of Mr. Albano, second of Mr. Hay, the above resolution was approved by the following roll call vote:

Todd Hay	Yes	Michael Merdinger	Yes
Richard DeLuca	Absent	Joseph Lifrieri	Absent

Carlos Mosquera	Absent	Michael Impellizeri	Yes
Philip Petrone	Yes	Gail Quabeck	Yes
Peter Stires	Absent	Robert Albano	Yes
Carolann Garafola	Absent	Edward Machala	Yes
Richard Mathews	Yes		

A copy of the resolution is attached hereto and made part of the Official Minutes.

Minute 9 - Board Committees

- a. Nominating Committee (MATHEWS, DeLuca, Petrone, Merdinger, Mosquera)

(1) Report on Slate of Officers for 2014

Mr. Mathews, Chairman of the Nominating Committee reported that the Nominating Committee was recommending the following suggested Slate of Officers for FY 2014 (all are senior members of the Board, all have outstanding attendance and represent different communities): Chairman, Peter Stires; Vice Chairman, Joseph Lifrieri; Secretary, Richard DeLuca and Treasurer, Gail Quabeck.

- b. Chairperson

(1) Reminder Holiday Luncheon-Friday, December 20th, Conference Room, 12:00 Noon

Chairman Machala reminded Board Members of the Holiday Luncheon.

Minute 10 - Reports

- a. Executive Director's Report

(1) Report on receipt of 6-month Audit

Mr. Anastasio reported that a copy of the 6-Month Audit was included in the Board Packet and asked whether anyone had any questions or comments. A Commissioner stated that in their Municipal Audit there is usually a listing of suggestions or findings that need to be addressed, and he did not see this in the Authority's 6-Month Audit.

Ms. Quabeck responded that the 6-Month Audit does not give the Authority much information and is performed by our auditor as a requirement of the Service Agreement with the municipalities. However, she went on to state that it does make it easier for the auditor when completing the year-end audit because six months has already been completed and that comments and recommendations are included in the year-end audit.

The question was also raised whether the Authority had a fund/reserve for unused sick time. Ms. Quabeck stated that the Authority did not have a fund. Mr. Petruski went on to report that in 1995 the Authority made an effort to change the way sick time was being distributed and used. In 1995 the Authority adopted the State policy of 2 for 1 up to \$15,000 as well as encouraging employees to settle off time at the end of the year. A brief discussion ensued.

(2) Update on status of the Water Quality Restoration Facility (WQRF) Project

Executive Director Petruski reported that a recent storm event did yield a considerable amount of data as a result of the overflow. However, Mr. Petruski went on to state that this was an inflow only storm; there was no infiltration. With the onset of the cold weather, freezing and snow, the meters have been pulled and the Authority is shut down for the winter; we can run no more storms at this time. The data that was obtained will be very helpful to the Authority with our modeling work and our what if questions, but the Project has been delayed by a year. The reason for the year delay is not that we do not have the data or be able to complete the data, the problem is that since the Authority is funding through the Environmental Infrastructure Trust, the Authority can only apply once a year for this funding and the Authority will not be ready for that. During this last storm, the Authority saw 5 million gallons of flow which was all inflow even though we had not topped elevation 36. We saw the same equivalent flooding as according to flow as to when Peters Brook is flooded.

Mr. Petruski stated that the archaeological preliminary reports have come in. It has been determined that three surfaces (buried surfaces that had once been ground level) have been discovered. More information should be available in February. The archaeologist reported to the Authority that because of starting so early, there is time to deal with it. This has worked that this timing has worked to the Authority's advantage.

The meters will be installed in March/April once the cold weather breaks.

Attorney Maraziti reported that his firm represents a client in another part of the State who was ready to issue specifications for a significant project, however, that project is being delayed approximately nine months because things were discovered in an area where nothing was expected to be discovered (report has to go to an Indian Tribe).

Mr. Anastasio reported that the next two (2) items would be discussed in Closed Session.

However, prior to going into Closed Session Mr. Anastasio wanted to point out that the Third Quarter Flow Report indicates that at the end of September the Authority was about \$300,000.00 below estimate in revenue and that at the end of November the Authority was about \$1,060,000.00 below estimate in revenue. Mr. Anastasio reported that the Authority has some under spending and that some projects are being delayed with the goal being to match our under spending with the lack of revenue. He went on to report that the flows have been slightly elevated due to the snow melt.

Mr. Petrauski reported that this is what is talked when the budget is discussed and how precipitation can impact the Authority dramatically. The summer was not very wet and the bottom fell out in September, October and November when there were not tropical storms, no hurricanes or good rain storms and that surplus funds are used for times of shortfalls.

Mr. Anastasio reported that at the end of August, we were even.

- (3) Update on status of litigation with Carbro Constructors Corp. **(CLOSED SESSION-LITIGATION)**
- (4) Update on status of litigation with CNA **(CLOSED SESSION-LITIGATION)**
- b. Thomas Laustsen, P.E. (CDM Smith) Engineer's Report for November 2013 - No questions or comments.
- c. Attorney - Joseph J. Maraziti, Jr., Esq., Maraziti, Falcon & Healey, LLP (MFH)
- d. Department Reports - No Comments
 - (1) Operations
 - (2) Laboratory
 - (3) Maintenance/Electrical
 - (4) Special Projects
- e. Facility Engineer Reports - No Comments
 - (1) Capacity Allocation
 - (2) Capacity Assurance
 - (3) Monthly Flow Report
 - (4) Facility Engineer's Monthly Report
- f. Budget Reports - No Comments

Minute 11 - Communications - No Comments

- a. NJDEP, Division of Water Quality; Residual Transfer Report; Re: Reporting Period October 2013
- b. NJDEP, Division of Water Quality; Surface Water Discharge Monitoring Report; Re: Reporting Period October 2013

- c. NJDEP, Division of Water Quality; Residuals DMR; Re: Reporting Period October 2013
- d. Richard T. Paull, Acting Bureau Chief, Northern Bureau of Water Compliance & Enforcement; dated November 20, 2013; Re: Administrative Consent Order (12/06/2013 Weekly Mailing)
- e. Kevin Greener, Bureau of Air Permits; dated November 25, 2013; Re: Administrative Completeness - With Application Shield (12/06/2013 Weekly Mailing)
- f. Brent T. Carney, Esq.; dated December 9, 2013; Re: Carbro Constructors Corp v. SRVSA (12/13/2013 Weekly Mailing)

Minute 12 - Payroll (Res. No. 13-1216-5)

Upon motion of Mr. Albano, second of Mr. Mathews, the above resolution was approved by the following roll call vote:

Todd Hay	Yes	Michael Merdinger	Yes
Richard DeLuca	Absent	Joseph Lifrieri	Absent
Carlos Mosquera	Absent	Michael Impellizeri	Yes
Philip Petrone	Yes	Gail Quabeck	Yes
Peter Stires	Absent	Robert Albano	Yes
Carolann Garafola	Absent	Edward Machala	Yes
Richard Mathews	Yes		

A copy of the resolution is attached hereto and made part of the Official Minutes.

Minute 13 - Cancellation of Checks (Res. No. 13-1216-6)

Upon motion of Mr. Albano, second of Mr. Mathews, the above resolution was approved by the following roll call vote:

Todd Hay	Yes	Michael Merdinger	Yes
Richard DeLuca	Absent	Joseph Lifrieri	Absent
Carlos Mosquera	Absent	Michael Impellizeri	Yes
Philip Petrone	Yes	Gail Quabeck	Yes
Peter Stires	Absent	Robert Albano	Yes
Carolann Garafola	Absent	Edward Machala	Yes
Richard Mathews	Yes		

A copy of the resolution is attached hereto and made part of the Official Minutes.

Minute 14 - Bills (Res. No. 13-1216-7)

Upon motion of Ms. Quabeck, second of Mr. Albano, the above resolution was approved by the following roll call vote:

Todd Hay	Yes	Michael Merdinger	Yes
Richard DeLuca	Absent	Joseph Lifrieri	Absent
Carlos Mosquera	Absent	Michael Impellizeri	Yes

Philip Petrone	Yes	Gail Quabeck	Yes
Peter Stires	Absent	Robert Albano	Yes
Carolann Garafola	Absent	Edward Machala	Yes
Richard Mathews	Yes		

A copy of the resolution is attached hereto and made part of the Official Minutes.

Minute 15 - Motion to Adjourn to Closed Session

Upon motion of Mr. Impellizeri, second of Mr. Petrone, the meeting was adjourned to Closed Session at 8:18 p.m. for the reasons stated by Attorney Maraziti: to discuss the two matters in litigation (one with Carbro Constructors Corp. and the second being litigation with CNA).

Todd Hay	Yes	Michael Merdinger	Yes
Richard DeLuca	Absent	Joseph Lifrieri	Absent
Carlos Mosquera	Absent	Michael Impellizeri	Yes
Philip Petrone	Yes	Gail Quabeck	Yes
Peter Stires	Absent	Robert Albano	Yes
Carolann Garafola	Absent	Edward Machala	Yes
Richard Mathews	Yes		

Minute 16 - Closed Session

Minute 17 - Motion to Reconvene in Open Session

Upon motion of Mr. Albano, second of Mr. Mathews, the meeting was reconvened in Open Session at 8:22 p.m. by the following roll call vote:

Todd Hay	Yes	Michael Merdinger	Yes
Richard DeLuca	Absent	Joseph Lifrieri	Absent
Carlos Mosquera	Absent	Michael Impellizeri	Yes
Philip Petrone	Yes	Gail Quabeck	Yes
Peter Stires	Absent	Robert Albano	Yes
Carolann Garafola	Absent	Edward Machala	Yes
Richard Mathews	Yes		

Minute 18 - Adjournment

Upon a motion of Mr. Albano, second of Mr. Impellizeri, the meeting was adjourned at 8:22 p.m. by the following roll call vote:

Todd Hay	Yes	Michael Merdinger	Yes
Richard DeLuca	Absent	Joseph Lifrieri	Absent
Carlos Mosquera	Absent	Michael Impellizeri	Yes
Philip Petrone	Yes	Gail Quabeck	Yes
Peter Stires	Absent	Robert Albano	Yes
Carolann Garafola	Absent	Edward Machala	Yes
Richard Mathews	Yes		