

THE SOMERSET RARITAN VALLEY SEWERAGE AUTHORITY
REGULAR SESSION AGENDA
August 22, 2016

DATE: Monday, August 22, 2016
 TIME : 7:30 P.M.

PLACE: The Somerset Raritan
Valley Sewerage Authority

1. Opening of Meeting by: Vice Chairman Richard Mathews at _____ P.M.
2. Open Public Meetings Announcement by Executive Director

In accordance with the provisions of the Open Public Meetings Act, adequate notice of this Regular Meeting of The Somerset Raritan Valley Sewerage Authority has been provided in accordance with Section 13 of the Act by adoption of the schedule of dates, times, and places of The Somerset Raritan Valley Sewerage Authority to be held **between February 1, 2016 to February 6, 2017.**

Matters discussed in Closed Session shall be released to the public at such time as is provided in the Resolution authorizing the Closed Session.

3. Roll Call:

<u>Present</u>	<u>Absent</u>		<u>Present</u>	<u>Absent</u>	
_____	_____	Todd Hay	_____	_____	Richard Mathews
_____	_____	Richard DeLuca	_____	_____	Peter Stires
_____	_____	Louis Esposito, Jr.	_____	_____	Michael Impellizeri
_____	_____	Philip Petrone	_____	_____	Gail Quabeck
_____	_____	Edward Machala	_____	_____	Robert Albano
_____	_____	Carolann Garafola	_____	_____	Joseph Lifrieri
_____	_____	Steven Mlenak			

Professional Staff

_____	_____	Ronald S. Anastasio, P.E., Executive Director
_____	_____	Anthony Tambasco, Plant Superintendent
_____	_____	Michael Ingenito, Chief Plant Operator
_____	_____	Sherwin Ulep, P.E., Facility Engineer
_____	_____	Thomas Laustsen, P.E., CDM Smith
_____	_____	Joseph Maraziti, Esq., Maraziti Falcon, LLP
_____	_____	Peter Wozniak, Chief Financial Officer
_____	_____	Linda Hering, Human Resources Manager
_____	_____	Donna O'Shea, Administrative Assistant
_____	_____	Eleanor Hoffman, Regulatory Compliance Officer/Assistant Engineer

Others

4. Pledge of Allegiance

5. Approval of Minutes

- A. July 25, 2016 - Regular Session
- B. July 25, 2016 – Closed Session

6. Public Hearing: NONE

7. Public Participation:

8. Consent Agenda: Resolutions for Consideration and Possible Formal Action

- (1) **Res. No. 16-0822-1** – Resolution for Extension of Bid for Liquid Magnesium Hydroxide
- (2) **Res. No. 16-0822-2** – Resolution for Extension of Bid for Removal of Incinerator Ash from Settling Basins and Loading into Containers and Ash, Grit, Screenings and Garbage Hauling Fees
- (3) **Res. No. 16-0822-3** -- Resolution for Extension of Bid for Wastewater Flow Metering System Maintenance
- (4) **Res. No. 16-0822-4** -- Resolution for Extension of Bid for Internal Instrumentation & SCADA Maintenance
- (5) **Res. No. 16-0822-5** – Resolution Authorizing Chief Financial Officer’s Attendance at the GFOA (Government Finance Officers Association) of NJ Annual Fall Conference at Golden Nugget in Atlantic City, NJ on Wednesday, September 21st through Friday, September 23rd, 2016.
- (6) **Res. No. 16-0822-9** – Resolution Adopting the Updated Somerset Raritan Valley Sewerage Authority’s Personnel Manual
- (7) **Res. No. 16-0822-11** – Resolution Authorizing a Loan of Funds and Transfer of Funds for the Cash on Hand Necessary to Pay for Equipment Procurement Costs on The Mercury Emission Control System Project

9. Board Committees

A. PERSONNEL COMMITTEE (PETRONE, Albano, DeLuca, Mathews, Quabeck)

- (1) Report on Permanent Status for Octaviano Leon as Operator Assistant in the Liquid Division.

- (a) **Res. No. 16-0822-6** – Resolution for the Approval and Endorsement of Octaviano Leon for Permanent Status after a 90-Day Probationary Period as Liquid Division Assistant Effective August 14, 2016.

B. FINANCE COMMITTEE (QUABECK, Impellizeri, Machala, Mathews, Albano)

- (1) Report on Comprehensive Annual Financial Report for the Fiscal Year Ended December 31, 2015 (*see Report in front pocket of binder*)
- (2) **Res. No. 16-0822-7** – Resolution Accepting the FY 2015 Comprehensive Annual Financial Report and Year End Audit

C. PLANNING COMMITTEE (MACHALA, Garafola, Impellizeri, Stires, Hay)

- (1) Discussion of Storm Control Treatment Facility Construction Services
- (2) Discussion of Additional Archeology Work at the SCTF Site – Phase II Study
 - a. **Res. No. 16-0822-8** – Resolution Accepting a Proposal from Geoarchaeology Research Associates to Perform a Phase II Cultural Resources Investigation at the Proposed Storm Control Treatment Facility Project Site
- (3) Update on Conference Room Renovations

10. **Chairperson**

11. **Reports**

A. Executive Director's Report

(1) Update on SSO Project:

- a. **Res. No. 16-0822-13** – Resolution Accepting Proposals from Civil & Environmental Engineering, Inc. for Professional Engineering & Surveying Services Related to the Minor Subdivision Applications for the Somerville Sanitary Sewer Overflow (SSO) Project
- b. **Res. No. 16-0822-14** – Resolution Accepting Proposal from Amy S. Greene Environmental Consultants, Inc. for the Tree Survey on the Green Acres Land Compensation Site
- c. Water Environment & Technology Magazine Article on the Storm Control Treatment Facility

- (2) Update on Incinerator Project
- (3) Update on Headworks Barscreen Replacement Project
- (4) Discussion of Rescheduling the next Board Meeting to Monday, October 3rd, 2016
- (5) Report on request from New Jersey American Water of Temporary Discharge
- (6) Report on letter from DEP regarding historic discharge of incinerator ash at the former Finderne Farms. (Closed Session – Attorney/Client Privileged)
- B. Engineer/Consultants – Thomas Laustsen, P.E. (CDM Smith) Engineer’s Report for the month of July 2016
- C. Attorney - Joseph J. Maraziti, Jr., Esq., Maraziti Falcon, LLP
- D. Department Reports
 - (1) Operations
 - (2) Laboratory
 - (3) Maintenance/Electrical
 - (4) Special Projects
- E. Facility Engineer Reports
 - (1) Capacity Allocation
 - (2) Capacity Assurance
 - (3) Monthly Flow Report
 - (4) Facility Engineer’s Monthly Report

12. Communications

- A. NJDEP, Division of Water Quality; Residual Transfer Report; Reporting Period 6/1/16-6/30/16
- B. NJDEP, Division of Water Quality; Surface Water Discharge Monitoring Report; Reporting Period 6/1/16-6/30/16
- C. NJDEP, Division of Water Quality; Residuals Discharge Monitoring Report; Reporting Period 6/1/16-6/30/16

13. Payroll – Res. No. 16-0822-10

14. Bills – Res. No. 16-0822-12

15. Motion to Adjourn to Closed Session

WHEREAS, a matter has come before The Somerset Raritan Valley Sewerage Authority; and

WHEREAS, the Open Public Meetings Act permits a Closed Session to discuss said matters.

NOW, THEREFORE, BE IT RESOLVED that The Somerset Raritan Valley Sewerage Authority meet in Closed Session to discuss said matters.

The matters involving pending or anticipated litigation/negotiations shall not be disclosed until the conclusion of litigation/negotiations by way of settlement or after the conclusion of the time to file an appeal from a final decision of a Court of Competent Jurisdiction.

The matters discussed in Closed Session shall be released to the public at such time when they will not be detrimental to the public interest.

16. Motion to Reconvene in Open Session

17. Adjournment

NEXT REGULAR BOARD MEETING –OCTOBER 3, 2016