

**MINUTES OF THE BOARD MEETING
THE SOMERSET RARITAN VALLEY SEWERAGE AUTHORITY
February 26, 2018**

Minute 1 – Opening of Meeting

The Board Meeting of the Somerset Raritan Valley Sewerage Authority was called to order at 7:30 P.M. by Chairperson, Carolann Garafola

Minute 2 – Open Public Meetings Announcement

The Open Public Meeting Announcement was read by the Executive Director, Ronald S. Anastasio.

Minute 3 – Roll Call

Present/Absent

<u> x </u>	<u> </u>	Todd Hay
<u> </u>	<u> x </u>	Louis Esposito, Jr.
<u> </u>	<u> x </u>	Philip Petrone
<u> x </u>	<u> </u>	Edward Machala
<u> x </u>	<u> </u>	Carolann Garafola
<u> </u>	<u> x </u>	Steven Mlenak*
<u> x </u>	<u> </u>	Richard Mathews

*Arrived at 7:34 pm

Present/Absent

<u> x </u>	<u> </u>	Peter Stires
<u> </u>	<u> x </u>	Randy Smith
<u> </u>	<u> x </u>	Michael Impellizeri
<u> x </u>	<u> </u>	Gail Quabeck
<u> x </u>	<u> </u>	Robert Albano
<u> x </u>	<u> </u>	Joseph Lifrieri

Professional Staff

Ronald Anastasio, P.E., Executive Director	Present
Sherwin Ulep, P.E., Facility Engineer	Present
Anthony Tambasco, Plant Superintendent	Present
Michael Ingenito, Chief Plant Operator	Absent
Dennis Smith, Supervisor Liquid Division	Present
Ellie Hoffman, Reg. Compliance Officer/Asst. Engineer	Present
Linda Hering, Human Resources Manager	Present
Peter Wozniak, Chief Financial Officer	Present
Donna O’Shea, Administrative Assistant	Absent

Others

Jonathan Reid, CDM Smith	Present
Brent Carney, Esq., Maraziti, Falcon, Gen’l. Counsel	Present

Minute 4 – Pledge of Allegiance

All in attendance saluted the flag.

Minute 5 – Oath of Office:

Commissioner Gail Quabeck was sworn in by Attorney Brent Carney as the Somerset Raritan Valley Sewerage Authority’s Treasurer.

Minute 6 – Approval of Minutes

- A. Board Meeting Open Session Minutes – January 22, 2018 (Rescheduled to February 5, 2018)

Upon Motion of Mr. Mathews, Second of Mr. Albano, the Minutes of the January 22, 2018 Meeting (Open Session) were approved by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Philip Petrone	<u> </u>	<u> </u>	<u> </u>	<u> x </u>
Edward Machala	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Carolann Garafola	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Steven Mlenak	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Richard Mathews	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Louis Esposito, Jr.	<u> </u>	<u> </u>	<u> </u>	<u> x </u>
Peter Stires	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Randy Smith	<u> </u>	<u> </u>	<u> </u>	<u> x </u>
Michael Impellizeri	<u> </u>	<u> </u>	<u> </u>	<u> x </u>
Gail Quabeck	<u> </u>	<u> </u>	<u> x </u>	<u> </u>
Robert Albano	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Joseph Lifrieri	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

- B. Board Meeting Closed Session Minutes – January 22, 2018

Upon Motion of Mr. Mathews, Second of Mr. Machala, the Minutes of the January 22, 2018 Meeting (Closed Session) were approved by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Philip Petrone	<u> </u>	<u> </u>	<u> </u>	<u> x </u>
Edward Machala	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Carolann Garafola	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Steven Mlenak	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Richard Mathews	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Louis Esposito, Jr.	<u> </u>	<u> </u>	<u> </u>	<u> x </u>
Peter Stires	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Randy Smith	<u> </u>	<u> </u>	<u> </u>	<u> x </u>
Michael Impellizeri	<u> </u>	<u> </u>	<u> </u>	<u> x </u>
Gail Quabeck	<u> </u>	<u> </u>	<u> x </u>	<u> </u>

Robert Albano	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Joseph Lifrieri	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

C. Reorganization Meeting Minutes – February 5, 2018

Upon Motion of Mr. Lifrieri, Second of Mr. Hay, the Minutes of the February 5, 2018 Reorganization Meeting were approved by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Philip Petrone	<u> </u>	<u> </u>	<u> </u>	<u> x </u>
Edward Machala	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Carolann Garafola	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Steven Mlenak	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Richard Mathews	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Louis Esposito, Jr.	<u> </u>	<u> </u>	<u> </u>	<u> x </u>
Peter Stires	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Randy Smith	<u> </u>	<u> </u>	<u> </u>	<u> x </u>
Michael Impellizeri	<u> </u>	<u> </u>	<u> </u>	<u> x </u>
Gail Quabeck	<u> </u>	<u> </u>	<u> x </u>	<u> </u>
Robert Albano	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Joseph Lifrieri	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

Minute 7– Public Hearings – None

Minute 8 – Public Participation

Chairperson Garafola noted that no one from the public was in attendance for the meeting.

Minute 9 – Consent Resolutions for Consideration and Possible Formal Action

- (1) **Res. No. 18-0226-1** – Resolution Approving SRVSA Board Members (4), Executive Director, Chief Finance Officer, Facility Engineer and Assistant Engineer Attendance At The AEA Conference At Caesar’s Hotel in Atlantic City, NJ (March 13 & 14, 2018)

Upon Motion of Mr. Hay., Second of Mr. Lifrieri, the above Resolution was approved by the following roll call vote:

Todd Hay	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Philip Petrone	<u> </u>	<u> </u>	<u> </u>	<u> x </u>
Edward Machala	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Carolann Garafola	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Steven Mlenak	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Richard Mathews	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

Louis Esposito, Jr.	<u> </u>	<u> </u>	<u> </u>	<u> </u> X <u> </u>
Peter Stires	<u> </u> X <u> </u>	<u> </u>	<u> </u>	<u> </u>
Randy Smith	<u> </u>	<u> </u>	<u> </u>	<u> </u> X <u> </u>
Michael Impellizeri	<u> </u>	<u> </u>	<u> </u>	<u> </u> X <u> </u>
Gail Quabeck	<u> </u> X <u> </u>	<u> </u>	<u> </u>	<u> </u>
Robert Albano	<u> </u> X <u> </u>	<u> </u>	<u> </u>	<u> </u>
Joseph Lifrieri	<u> </u> X <u> </u>	<u> </u>	<u> </u>	<u> </u>

A copy of the Resolution is attached hereto and made part of the Official Minutes

- (2) **Res. No. 18-0226-2** – Resolution Authorizing Change Order No. 1 – Various Items For Contract C-17-2 – Mercury Emission Control System – General Construction Contract To Iron Hills Construction Co., Inc.

Upon Motion of Mr. Hay, Second of Mr. Lifrieri, the above resolution was approved by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	<u> </u> X <u> </u>	<u> </u>	<u> </u>	<u> </u>
Philip Petrone	<u> </u>	<u> </u>	<u> </u>	<u> </u> X <u> </u>
Edward Machala	<u> </u> X <u> </u>	<u> </u>	<u> </u>	<u> </u>
Carolann Garafola	<u> </u> X <u> </u>	<u> </u>	<u> </u>	<u> </u>
Steven Mlenak	<u> </u> X <u> </u>	<u> </u>	<u> </u>	<u> </u>
Richard Mathews	<u> </u> X <u> </u>	<u> </u>	<u> </u>	<u> </u>
Louis Esposito, Jr.	<u> </u>	<u> </u>	<u> </u>	<u> </u> X <u> </u>
Peter Stires	<u> </u> X <u> </u>	<u> </u>	<u> </u>	<u> </u>
Randy Smith	<u> </u>	<u> </u>	<u> </u>	<u> </u> X <u> </u>
Michael Impellizeri	<u> </u>	<u> </u>	<u> </u>	<u> </u> X <u> </u>
Gail Quabeck	<u> </u> X <u> </u>	<u> </u>	<u> </u>	<u> </u>
Robert Albano	<u> </u> X <u> </u>	<u> </u>	<u> </u>	<u> </u>
Joseph Lifrieri	<u> </u> X <u> </u>	<u> </u>	<u> </u>	<u> </u>

A copy of the Resolution is attached hereto and made part of the Official Minutes

- (3) **Res. No. 18-0226-3** – Resolution Awarding Bid For The Liquid Sludge Hauling Service To Russell Reid Waste Hauling And Disposal Service Co., Inc.

Upon Motion of Mr. Hay, Second of Mr. Lifrieri, the above resolution was approved by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	<u> </u> X <u> </u>	<u> </u>	<u> </u>	<u> </u>
Philip Petrone	<u> </u>	<u> </u>	<u> </u>	<u> </u> X <u> </u>
Edward Machala	<u> </u> X <u> </u>	<u> </u>	<u> </u>	<u> </u>
Carolann Garafola	<u> </u> X <u> </u>	<u> </u>	<u> </u>	<u> </u>
Steven Mlenak	<u> </u> X <u> </u>	<u> </u>	<u> </u>	<u> </u>
Richard Mathews	<u> </u> X <u> </u>	<u> </u>	<u> </u>	<u> </u>

Louis Esposito, Jr.	<u> </u>	<u> </u>	<u> </u>	<u> </u> X <u> </u>
Peter Stires	<u> </u> X <u> </u>	<u> </u>	<u> </u>	<u> </u>
Randy Smith	<u> </u>	<u> </u>	<u> </u>	<u> </u> X <u> </u>
Michael Impellizeri	<u> </u>	<u> </u>	<u> </u>	<u> </u> X <u> </u>
Gail Quabeck	<u> </u> X <u> </u>	<u> </u>	<u> </u>	<u> </u>
Robert Albano	<u> </u> X <u> </u>	<u> </u>	<u> </u>	<u> </u>
Joseph Lifrieri	<u> </u> X <u> </u>	<u> </u>	<u> </u>	<u> </u>

A copy of the Resolution is attached hereto and made part of the Official Minutes

(4) Res. No. 18-0226-4 – Resolution Awarding Bid For The Sludge Cake Hauling Service To Spectraserve, Inc.

Upon Motion of Mr. Hay, Second of Mr. Lifrieri, the above resolution was approved by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	<u> </u> X <u> </u>	<u> </u>	<u> </u>	<u> </u>
Philip Petrone	<u> </u>	<u> </u>	<u> </u>	<u> </u> X <u> </u>
Edward Machala	<u> </u> X <u> </u>	<u> </u>	<u> </u>	<u> </u>
Carolann Garafola	<u> </u> X <u> </u>	<u> </u>	<u> </u>	<u> </u>
Steven Mlenak	<u> </u> X <u> </u>	<u> </u>	<u> </u>	<u> </u>
Richard Mathews	<u> </u> X <u> </u>	<u> </u>	<u> </u>	<u> </u>
Louis Esposito, Jr.	<u> </u>	<u> </u>	<u> </u>	<u> </u> X <u> </u>
Peter Stires	<u> </u> X <u> </u>	<u> </u>	<u> </u>	<u> </u>
Randy Smith	<u> </u>	<u> </u>	<u> </u>	<u> </u> X <u> </u>
Michael Impellizeri	<u> </u>	<u> </u>	<u> </u>	<u> </u> X <u> </u>
Gail Quabeck	<u> </u> X <u> </u>	<u> </u>	<u> </u>	<u> </u>
Robert Albano	<u> </u> X <u> </u>	<u> </u>	<u> </u>	<u> </u>
Joseph Lifrieri	<u> </u> X <u> </u>	<u> </u>	<u> </u>	<u> </u>

A copy of the Resolution is attached hereto and made part of the Official Minutes

(5) Res. No. 18-0226-5 – Resolution Appointing Brown & Brown Metro, Inc. As Risk Management Consultant

Upon Motion of Mr. Hay, Second of Mr. Lifrieri, the above resolution was approved by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	<u> </u> X <u> </u>	<u> </u>	<u> </u>	<u> </u>
Philip Petrone	<u> </u>	<u> </u>	<u> </u>	<u> </u> X <u> </u>
Edward Machala	<u> </u> X <u> </u>	<u> </u>	<u> </u>	<u> </u>
Carolann Garafola	<u> </u> X <u> </u>	<u> </u>	<u> </u>	<u> </u>
Steven Mlenak	<u> </u> X <u> </u>	<u> </u>	<u> </u>	<u> </u>
Richard Mathews	<u> </u> X <u> </u>	<u> </u>	<u> </u>	<u> </u>

Louis Esposito, Jr.	<u> </u>	<u> </u>	<u> </u>	<u> </u> X <u> </u>
Peter Stires	<u> </u> X <u> </u>	<u> </u>	<u> </u>	<u> </u>
Randy Smith	<u> </u>	<u> </u>	<u> </u>	<u> </u> X <u> </u>
Michael Impellizeri	<u> </u>	<u> </u>	<u> </u>	<u> </u> X <u> </u>
Gail Quabeck	<u> </u> X <u> </u>	<u> </u>	<u> </u>	<u> </u>
Robert Albano	<u> </u> X <u> </u>	<u> </u>	<u> </u>	<u> </u>
Joseph Lifrieri	<u> </u> X <u> </u>	<u> </u>	<u> </u>	<u> </u>

A copy of the Resolution is attached hereto and made part of the Official Minutes

Minute 10 – Board Committees –

Minute 11 – Chairperson – Carolann Garafola thanked Commissioner Quabeck for taking the position of Treasurer and her dedication of service.

Minute 12 – Reports

A. Executive Director’s Report:

(1.) Update on SSO Project:

We’re still working on the ACO – that’s the number one topic right now. Our attorney, Diane Alexander and Somerville’s counsel are having regular conversations with the State of NJ. We’re anxiously waiting to hear the outcome; we have not yet received any news. The Authority and the Borough of Somerville are on the same page regarding the various aspects of the document. It’s just a matter of working out with the State, the big issue being the ability to continue to issue Treatment Works Approvals (TWAs). Other technical details have been worked out between us and the State. Somerville had to provide information to the State on the upcoming I&I related projects. Regarding the Green Acres issue, we do not have a date yet for the Statehouse Commission Meeting in March. I’ve spoken to the secretary about 10 days ago and she said to check back this week to see if they have a date scheduled. Nothing has been posted on their website as of today. Also, we’re reviewing final plans and specs for the construction contract. Once they’re finalized, we’ll send the contracts down to the Office of State Comptroller for their review. Soon, we’ll hone in on getting the Bond Resolution prepared and talk to the State about authorization to advertise this project to bid.

(2.) Update on Incinerator Project:

The contractor continues to make progress. The building construction is moving along nicely. The roof is constructed and they’re looking to put the roofing on Wednesday (potentially). Bridgewater Township will be in for inspection tomorrow. Mr. Anastasio reminds Commissioner Albano that now is a good time to see the building. Any time anyone wants to check this out, let us know and we’ll provide you with a hard hat. We’re making good progress with that. We continue to operate R2 as well.

(3.) Update on R1 Discussion

We had discussed at last meeting with both the Planning Committee and the Board the fate of R1. We're working on a cost estimate as directed by the Planning Committee. Karl Monninger is doing that for us. We spent a lot of time discussing different aspects of the upgrade and also Sherwin and Karl did a detailed walk-through. Karl said it's about a forty-hour level of effort. That's certainly not excessive. We can then talk about getting the Planning Committee together again ahead of the March 26th Board Meeting.

When the dome had collapsed in October 2017, we had our Thermal Engineer, Chavond Barry do an autopsy and a brief report on what had happened and what a replacement cost would be. I filed a claim with JIF but due to an oversight, it didn't get processed until recently. They apologized and they put it with their re-insurance company, CNA. They've been very responsive and they were here today for a walk-through with their engineer. We'll see where we go from here. They'll be back to us.

(4.) Report on Somerset County Hazard Mitigation Plan Steering Committee

I was asked to sit in on this Steering Committee. Part of the reason is that we have a potential project that would fit nicely with this mitigation plan. In the past couple of years, we had talked about relocating the Storm Control Pump Station controls and electronics out of the flood plain. Every year we have a discussion about repurchasing the flood insurance and it's very expensive (cheaper than it used to be but still expensive). We discussed that as part of the construction of the Storm Control Treatment Facility we left a spot where the electronics and the generator could be relocated for the pump station. FEMA encourages local governments and utilities to relocate and to mitigate and they would refund some of the mitigation. This is something we can look into. What this plan is all about is that the County puts together a package and towns put any projects in that they may have. They're eager for us to put in the Storm Control Pump Station relocation as a potential project. There is no commitment at this point. This plan is just an outline – our section of it will be no more than a few paragraphs. It makes sense to put it there and we can see what opportunities in the future there will be for funding through the Federal Government. The OEM (Office of Emergency Management), who are the people we were mentioning, feel it is more attractive to the Feds as a big package rather than small intermittent projects here and there.

Further discussion ensued amongst the Commissioners as follows:

One of the Commissioners inquired as to whether we ever received further information on the OPRA request that was discussed at the last Board Meeting.

Executive Director said that we never really heard what the request was all about, but we did respond to them. They thanked us and we haven't heard anything further. We sent 244 pages of partially-redacted bills, another 30 or 40 pages of partially-redacted closed session minutes and some additional information. So far we have not heard anything.

Commissioner Garafola asked if any of our communities are talking to SRVSA at all about what they might require for affordable housing sewerage treatment. Mr. Anastasio said that we have not heard anything specifically about affordable housing. There have been a number of apartment buildings that have come in with applications for treatment works approvals. Facility Engineer, Sherwin Ulep, added that we have a couple in Branchburg. They are sizeable projects, but we don't hear about the affordable housing side of it. Ms. Garafola asked do those sizeable projects include affordable housing? Commissioner Hay said that he's the Chairman of the Planning Board in Branchburg – it's all affordable housing. We're one of the few towns in the State that is under basically a Court Order to start looking at it. We'll probably be seeing approximately 400 units over the next couple of years. They're talking about increasing the town by about 10% and there are a lot of concerns about the pump stations. I don't know how they're going to tackle it but we've got some significant improvements to do. Commissioner Garafola asked if Branchburg Township is going to do this at the taxpayer cost. Commissioner Hay answered that it would most likely do that. The Bond Rates are so high; they've been trying to bank money away for the last ten years. He also said that there are three significant developments currently.

Commissioner Garafola said that her township (Warren) is looking at 800 affordable units. The trade-off here is that when the developers come in, they want 4-, 5-, or 6-market rate units. Fair Share Housing is really sticking it to us. One of the Commissioners said that these situations would not be settled until they hear from Mercer County. Ms. Jacobson is working on this and she's been putting it off. I think she might be hoping that Princeton/West Windsor settles their situation so that she doesn't then have to make a decision. Commissioner Hay added that this can really impact Branchburg Township because they don't have the infrastructure or zoning for it.

Commissioner Garafola asked if the other Board Members around the table had some of the same experiences at their Boroughs/Townships and how these types of developments can impact capacity at Somerset Raritan Valley Sewerage Authority. We actually have a developer in Warren Township who is saying that he will pay for the infrastructure because why should the present taxpayers have to fund the cost of increasing sewer capacity. Fair Share Housing doesn't want to hear anything; they just want to make sure toilets can be flushed. Commissioner Mlenak added that the obligation is that you have to provide a reasonable opportunity for the development. It's interesting when you get this to our level whether or not that constitutional obligation falls on us.

Attorney Carney said that he's familiar with this in the context of representing a utilities authority where water was almost deemed to be a scarce resource. The constitutional obligation doesn't stop at the borders of the town. If there is a builder around here that declares sewerage capacity to be a "scarce resource," then, depending on the town, the priority will be to provide the sewer service for the affordable housing obligation. The judge has that constitutional hammer. Commissioner Quabeck noted that with SRVSA, it's first come/first served, so it's really a question of timing here.

Mr. Anastasio said that about a year ago we were waiting for the legislature to pass a law to correct how they properly size the base flow for an existing wastewater treatment plant and the planning numbers go on top of that. On November 16th, the rules went into effect and after that, the County started doing their reassessment to get the updated numbers for the towns. Those numbers were not in the old plan (back in 2013). That will change the flows as well. These are sizeable figures if you're talking about a 1:5 ratio with five-market rate units on top of an affordable housing unit.

Commissioner Mlenak added that his experience is much more than five to one; usually it's ten to fifteen. Commissioner Garafola stated that we're working between 20 and 25% with our developers. They know that if they come into Warren Township they're going to sell every single affordable unit like a hotcake. We have townhouses now with 2,700 square feet selling for close to \$970,000 (which is mind-boggling). Commissioner Mlenak added that's why they can finance the 25%. Commissioner Hay added that there are towns like Jersey City and Hoboken where you can justify million dollar apartments there but you can't in Branchburg.

- B. Engineer/Consultants** – Thomas Laustsen, P.E. (CDM Smith) Engineer's Report for January, 2018.
- C. Attorney** – Brent Carney, Esq., Maraziti Falcon, LLP – No additional comments.
- D. Department Reports** –
 - (1) **Operations**
 - (2) **Laboratory**
 - (3) **Maintenance/Electrical**
 - (4) **Special Projects**
- E. Facility Engineer Reports** – No additional comments.
 - (1) Capacity Allocation
 - (2) Capacity Assurance
 - (3) Monthly Flow Report
 - (4) Facility Engineer's Monthly Report

Minute 13 – Communications

- A. NJDEP, Division of Water Quality; Residual Transfer Report; Re: Reporting Period: 12/01/17 through 12/31/17
- B. NJDEP, Division of Water Quality; Surface Water Discharge Monitoring Report; Re: Reporting Period: 12/01/17 through 12/31/17
- C. NJDEP, Division of Water Quality; Residuals DMR; Re: Reporting Period: 12/01/17 through 12/31/17

Minute 14 – Res. No. 18-0226-6 – Payroll

Upon Motion of Mr. Mlenak, Second of Mr. Albano, the above resolution was approved by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Philip Petrone	<u> </u>	<u> </u>	<u> </u>	<u> x </u>
Edward Machala	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Carolann Garafola	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Steven Mlenak	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Richard Mathews	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Louis Esposito, Jr.	<u> </u>	<u> </u>	<u> </u>	<u> x </u>
Peter Stires	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Randy Smith	<u> </u>	<u> </u>	<u> </u>	<u> x </u>
Michael Impellizeri	<u> </u>	<u> </u>	<u> </u>	<u> x </u>
Gail Quabeck	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Robert Albano	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Joseph Lifrieri	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

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A copy of the Resolution is attached hereto and made part of the Official Minutes

Minute 15 -- Cancelled Checks –

Res. No. 18-0226-7 – Payroll Check #016556, Payable to Richard Hadley, Jr. for \$1,155.68 has been lost. A new check was re-issued.

Upon Motion of Mr. Hay, Second of Mr. Lifrieri, the above resolution was approved by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Philip Petrone	<u> </u>	<u> </u>	<u> </u>	<u> x </u>
Edward Machala	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Carolann Garafola	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Steven Mlenak	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Richard Mathews	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Louis Esposito, Jr.	<u> </u>	<u> </u>	<u> </u>	<u> x </u>
Peter Stires	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Randy Smith	<u> </u>	<u> </u>	<u> </u>	<u> x </u>
Michael Impellizeri	<u> </u>	<u> </u>	<u> </u>	<u> x </u>
Gail Quabeck	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Robert Albano	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Joseph Lifrieri	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

A copy of the Resolution is attached hereto and made part of the Official Minutes

Minute 16 – Resolution No. 18-0226-8 - Bills

Upon Motion of Ms. Quabeck, Second of Mr. Mathews, the above Resolution was approved by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Philip Petrone	<u> </u>	<u> </u>	<u> </u>	<u>x</u>
Edward Machala	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Carolann Garafola	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Steven Mlenak	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Richard Mathews	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Louis Esposito, Jr.	<u> </u>	<u> </u>	<u> </u>	<u>x</u>
Peter Stires	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Randy Smith	<u> </u>	<u> </u>	<u> </u>	<u>x</u>
Michael Impellizeri	<u> </u>	<u> </u>	<u> </u>	<u>x</u>
Gail Quabeck	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Robert Albano	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Joseph Lifrieri	<u>x</u>	<u> </u>	<u> </u>	<u> </u>

A copy of the Resolution is attached hereto and made part of the Official Minutes

Minute 17 – Adjournment

Upon Motion of Mr. Mathews, Second of Mr. Machala, the Board Meeting was adjourned at 7:55 p.m. by the following roll-call vote.

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Philip Petrone	<u> </u>	<u> </u>	<u> </u>	<u>x</u>
Edward Machala	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Carolann Garafola	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Steven Mlenak	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Richard Mathews	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Louis Esposito, Jr.	<u> </u>	<u> </u>	<u> </u>	<u>x</u>
Peter Stires	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Randy Smith	<u> </u>	<u> </u>	<u> </u>	<u>x</u>
Michael Impellizeri	<u> </u>	<u> </u>	<u> </u>	<u>x</u>
Gail Quabeck	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Robert Albano	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Joseph Lifrieri	<u>x</u>	<u> </u>	<u> </u>	<u> </u>

**NEXT REGULAR BOARD MEETING
WILL BE HELD ON MARCH 26, 2018**