

**MINUTES OF THE BOARD MEETING
THE SOMERSET RARITAN VALLEY SEWERAGE AUTHORITY
February 5, 2018 (Rescheduled from January 22, 2018)**

Minute 1 – Opening of Meeting

The Board Meeting of the Somerset Raritan Valley Sewerage Authority was called to order at 7:30 P.M. by Chairman, Joseph Lifrieri

Minute 2 – Open Public Meetings Announcement

The Open Public Meeting Announcement was read by the Executive Director, Ronald S. Anastasio.

Minute 3 – Roll Call

Present/Absent

<u> x </u>	<u> </u>	Todd Hay
<u> </u>	<u> x </u>	Louis Esposito, Jr.
<u> x </u>	<u> </u>	Philip Petrone
<u> x </u>	<u> </u>	Edward Machala
<u> x </u>	<u> </u>	Carolann Garafola
<u> x </u>	<u> </u>	Steven Mlenak*
<u> x </u>	<u> </u>	Richard Mathews

*Arrived at 7:33 pm.

Present/Absent

<u> x </u>	<u> </u>	Peter Stires
<u> x </u>	<u> </u>	Randy Smith
<u> x </u>	<u> </u>	Michael Impellizeri
<u> </u>	<u> x </u>	Gail Quabeck
<u> x </u>	<u> </u>	Robert Albano
<u> x </u>	<u> </u>	Joseph Lifrieri

Professional Staff

Ronald Anastasio, P.E., Executive Director	Present
Sherwin Ulep, P.E., Facility Engineer	Present
Anthony Tambasco, Plant Superintendent	Present
Michael Ingenito, Chief Plant Operator	Present
Dennis Smith, Supervisor Liquid Division	Present
Ellie Hoffman, Reg. Compliance Officer/Asst. Engineer	Present
Linda Hering, Human Resources Manager	Present
Peter Wozniak, Chief Financial Officer	Present
Donna O’Shea, Administrative Assistant	Present

Others

Thomas Laustsen, CDM Smith	Present
Joseph Maraziti, Esq., Maraziti, Falcon, Gen’l. Counsel	Present

Minute 4 – Pledge of Allegiance

All in attendance saluted the flag.

Minute 5 – Approval of Minutes

A. Board Meeting Open Session Minutes – December 18, 2017

Upon Motion of Mr. Stires, Second of Mr. Hay, the Minutes of the December 18, 2017 Meeting (Open Session) were approved by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Philip Petrone	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Edward Machala	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Carolann Garafola	<u> </u>	<u> </u>	<u>x</u>	<u> </u>
Steven Mlenak	<u> </u>	<u> </u>	<u> </u>	<u>x</u>
Richard Mathews	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Louis Esposito, Jr.	<u> </u>	<u> </u>	<u> </u>	<u>x</u>
Peter Stires	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Randy Smith	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Michael Impellizeri	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Gail Quabeck	<u> </u>	<u> </u>	<u> </u>	<u>x</u>
Robert Albano	<u> </u>	<u> </u>	<u>x</u>	<u> </u>
Joseph Lifrieri	<u> </u>	<u> </u>	<u>x</u>	<u> </u>

B. Board Meeting Closed Session Minutes – December 18, 2017

Upon Motion of Mr. Mathews, Second of Mr. Smith, the Minutes of the December 18, 2017 Meeting (Closed Session) were approved by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Philip Petrone	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Edward Machala	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Carolann Garafola	<u> </u>	<u> </u>	<u>x</u>	<u> </u>
Steven Mlenak	<u> </u>	<u> </u>	<u>x</u>	<u> </u>
Richard Mathews	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Louis Esposito, Jr.	<u> </u>	<u> </u>	<u> </u>	<u>x</u>
Peter Stires	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Randy Smith	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Michael Impellizeri	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Gail Quabeck	<u> </u>	<u> </u>	<u> </u>	<u>x</u>
Robert Albano	<u> </u>	<u> </u>	<u>x</u>	<u> </u>
Joseph Lifrieri	<u> </u>	<u> </u>	<u>x</u>	<u> </u>

Minute 6– Public Hearings – None

Minute 7 – Public Participation

Chairman Lifrieri noted that no one from the public was in attendance for the meeting.

Minute 8 – Consent Resolutions for Consideration and Possible Formal Action

- (1) **Res. No. 18-0122-1** – Resolution Authorizing The Administrative Termination Of The Non-Domestic Wastewater Discharge Permit 6BGW Issued To The Hillsborough Township Department Of Public Works Garage Ground Water Remediation Project

Upon Motion of Ms. Garafola, Second of Mr. Hay, the above Resolution was approved by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Philip Petrone	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Edward Machala	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Carolann Garafola	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Steven Mlenak	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Richard Mathews	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Louis Esposito, Jr.	<u> </u>	<u> </u>	<u> </u>	<u>x</u>
Peter Stires	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Randy Smith	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Michael Impellizeri	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Gail Quabeck	<u> </u>	<u> </u>	<u> </u>	<u>x</u>
Robert Albano	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Joseph Lifrieri	<u>x</u>	<u> </u>	<u> </u>	<u> </u>

A copy of the Resolution is attached hereto and made part of the Official Minutes

- (2) **Res. No. 18-0122-2** – Resolution Authorizing The Reissuance Of A Non-Domestic Wastewater Discharge Permit To ADESA New Jersey LLC

Upon Motion of Ms. Garafola, Second of Mr. Hay, the above resolution was approved by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Philip Petrone	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Edward Machala	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Carolann Garafola	<u>x</u>	<u> </u>	<u> </u>	<u> </u>

Steven Mlenak	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Richard Mathews	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Louis Esposito, Jr.	<u> </u>	<u> </u>	<u> </u>	<u> x </u>
Peter Stires	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Randy Smith	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Michael Impellizeri	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Gail Quabeck	<u> </u>	<u> </u>	<u> </u>	<u> x </u>
Robert Albano	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Joseph Lifrieri	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

A copy of the Resolution is attached hereto and made part of the Official Minutes

(3) Res. No. 18-0122-3 – Resolution Accepting Interlocal Services Agreement With Two Bridges Sewerage Authority To Purchase Obsolete Schwing Pump Parts And A Cake Sludge Sample Refrigerator

Upon Motion of Ms. Garafola, Second of Mr. Hay, the above resolution was approved by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Philip Petrone	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Edward Machala	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Carolann Garafola	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Steven Mlenak	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Richard Mathews	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Louis Esposito, Jr.	<u> </u>	<u> </u>	<u> </u>	<u> x </u>
Peter Stires	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Randy Smith	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Michael Impellizeri	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Gail Quabeck	<u> </u>	<u> </u>	<u> </u>	<u> x </u>
Robert Albano	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Joseph Lifrieri	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

A copy of the Resolution is attached hereto and made part of the Official Minutes

(4) Res. No. 18-0122-4 – Resolution Awarding The Allowances For Tasks #6 and #7 Of The Request For Formal Proposal For The Plantwide Electrical Systems Upgrade Project To Morehouse Engineering, Inc.

Upon Motion of Ms. Garafola, Second of Mr. Hay, the above resolution was approved by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Philip Petrone	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Edward Machala	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

Carolann Garafola	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Steven Mlenak	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Richard Mathews	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Louis Esposito, Jr.	<u> </u>	<u> </u>	<u> </u>	<u> x </u>
Peter Stires	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Randy Smith	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Michael Impellizeri	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Gail Quabeck	<u> </u>	<u> </u>	<u> </u>	<u> x </u>
Robert Albano	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Joseph Lifrieri	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

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(5) Res. No. 18-0122-9 – Resolution Authorizing Release Of Redacted Executive Session Minutes From August 2016 Through January 2018 In Connection With The January 30, 2018 Open Public Records Act (OPRA) Request of D. Scott Smith

Mr. Albano inquired as to why this was being asked of us. Attorney Maraziti answered that we asked for an extra week to get back since we needed to go through our Legal bills (from our firm’s attorney as well as Bond Counsel and Labor Counsel). Mr. Maraziti explained that this seemed to a “blanket” request that went out to a lot of people. A question was also raised as to whether it was customary to do a Resolution in order to provide those documents. Attorney Maraziti answered that it’s a good practice. Executive Director Anastasio added that request is perfectly legal and we’re required to respond. He noted that he was curious about is whether the attorney fees involved in doing the redaction can be recovered.

Upon Motion of Ms. Garafola, Second of Mr. Hay, the above resolution was approved by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Philip Petrone	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Edward Machala	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Carolann Garafola	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Steven Mlenak	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Richard Mathews	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Louis Esposito, Jr.	<u> </u>	<u> </u>	<u> </u>	<u> x </u>
Peter Stires	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Randy Smith	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Michael Impellizeri	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Gail Quabeck	<u> </u>	<u> </u>	<u> </u>	<u> x </u>
Robert Albano	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Joseph Lifrieri	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

A copy of the Resolution is attached hereto and made part of the Official Minutes

Minute 9 – Board Committees –

A. PLANNING COMMITTEE (MACHALA, Garafola, Impellizeri, Stires, Hay, Smith)

- (1) Report on the future of Incinerator R1 – Whether to Rebuild or Permanently Demolish (initial discussion)

Executive Director Anastasio spoke about the recent Planning Board Meeting and one of the requirements from the EPA regarding operating the incinerator before it's in compliance was that they wanted to know what we want to do with the R1 Incinerator (the smaller incinerator). They gave us a deadline of August of 2018 to let them know if we're going to keep it and upgrade it or permanently demolish it.

We came up with action items at the Planning Committee Meeting. Back in 2010, we had approximately a 70% complete design for the rebuilding of R1 and that would be a good starting point to see what we can do to get it to operate and determine the cost.

Karl Monninger is willing to do that for us and get a ballpark figure as to what the upgrade might cost. In addition to that, there are some other things to consider. EPA regulations say that if you have an existing incinerator and you have put more than 50% of the original construction cost back into it with upgrades, it would be treated as a New Incinerator and those limits are more stringent. So, for Mercury, it's 37 more times stringent than what we're building right now. R1 was rebuilt once; so, we're going to try and narrow all of that down. We'll come back to the Board and talk about other ideas that we're kicking around. Once we let the permit go with the ability to burn in R1, we can't get that back.

Commissioner Albano inquired about monies being available in the budget to do this analysis. Mr. Anastasio answered that we're looking to do this relatively inexpensively. We have money for professionals in the Operating Budget. So, we're looking to keep that within reason. Engineer Monninger works very efficiently. If the analysis looks like it's going to be costly, we'll certainly come back to the Board for further discussion.

- (2) Report on the need to replace the existing Schwing Sludge Cake Pumps

Schwing is a German company that makes pumps which are designed to pump sludge cake, and sludge cake has a consistency of cookie dough. Our Schwing pumps are beyond their service life, and some of the key parts are no longer produced or available. About a month ago, Tony Tambasco, Plant Superintendent, and I went to several Authorities in New Jersey to scrounge for parts. These Authorities had upgraded their Schwing Pumps, and still had some of their old pumps and parts that would help us extend our pump's life a little longer. Other incinerators that are still in the sludge cake business and/or incinerating business have all upgraded and we're overdue for an upgrade. These pumps are about \$225,000 to \$250,000 per unit. We need two of them right now. We would also have to hire a contractor to install them (probably about \$30,000 to \$35,000 per unit to install).

Commissioner Machala commented that this is something that's been on the radar for a long time. We've been pushing it off to see if we could stretch it out. There was a week back in late November when we could not even make cake sludge. All three pumps were experiencing problems. At that time, we had to haul liquid sludge out and that is the most expensive option. I'm bringing this to the Board tonight; and we'll put a cost estimate together and come back to the Board again and we'll have to go out to bid on this as soon as we can (late winter/early spring). This is something we need to proceed on.

(3) Report on potential Odor Treatment for Incinerator Building

We think we have an odor solution for the Headworks Building and we'll put that into place soon. We did a small study as to the serviceability of the existing system with an engineering firm called Hazen. On the incinerator side there's cake sludge and it not only has very bad odor but also has a corrosive nature to it which eats away at all the miles of copper wire that we have in the incinerator. We're installing a new electrical switch gear which is replacing the old one that about 26 years old. The day we put it there, the copper elements will be attacked by the hydrogen sulfide. There is also workers' health and safety to consider as well as offsite odors.

We just received some cost studies. We want to review them and go back to the vendor. It may be about \$100,000 to \$150,000 per year to treat odors of the cake sludge. This may be something we will have to consider as part of our budget. We'll come back to the Board with what the real hard numbers are.

(4) Report on visit to witness Schwing Screw Press in operation

Some of our staff (Tony Tambasco, Jimmy Capps, Ellie Hoffman) and I went to visit a Schwing cake press (the same company that makes the sludge pumps). They have a screw press which can yield dryer cake sludge than a belt filter press. We went to an Authority in Northwest Philly to witness this, and it was quite interesting. Where our cake sludge looks like cookie dough, theirs looks potting soil. It falls onto a conveyer belt and it's almost granular. Theirs is about 30% cake; 70% water and ours is 20% cake; 80% water. That 10% difference is 50% dryer than ours, and it makes a big difference. It drastically reduces the amount of fuel needed in the incinerator because the sludge is flammable but for the water in it. We're boiling off water as we're also burning sludge. That's the advantage to something like this. It's something that the fuel savings could help finance a project to install one. It certainly has a lot of promise and it's quite simple. This is something we would like to look at for use in the future.

Currently with R1 in place, we do not have the footprint to install such a thing. Once we get over the hurdle of what we're doing with R1, then we can see.

Minute 10 – Chairperson – Joseph Lifrieri thanked everyone for working so well with him as SRVSA's Chairman of The Board over the last two years. "I've enjoyed this experience and happy to have had this opportunity."

Minute 11 – Reports

A. Executive Director's Report:

(1.) Update on SSO Project:

We're waiting for the Green Acres hearings to be held in March. We don't yet have a date for that meeting. The plans are at 100% and they're being sent to us for a final review. We're wrapping up the specs now. There was a change to the Local Public Contracts Law not that long ago, so we need to incorporate that into the general conditions of the specification. We'll send that off to the State Controller for their review.

There are a couple of minor things we need to do concurrent with Green Acres and then we get moving on that project. We are still waiting to hear from the State with their response to ours and Somerville's joint comments on this Administrative Consent Order Amendment. There is a lot to discuss with the State and we're still waiting for their response.

(2.) Update on Incinerator Project:

The project is moving along very nicely. Probably the biggest hindrance has been the cold weather. We're constructing a masonry wall (a steel skeleton with masonry walls). It's about 80% complete. Since New Year's, they've managed to get this about 80% complete. They're moving along and it's quite impressive looking. Once they're 100% complete, they have a couple of days of clean-up and then it can be turned over to the general contractor so he can put the roof/ceiling in and fill it with equipment.

We went off-line with R2 around November 1st. We're back on line as of January 25th. We're not burning tonight since we're waiting for a chemical delivery. Things have been going well with the operation. They did a lot of work in the R2 Building – Installed three heat exchangers, a number of new ducts and other structural modifications and a whole host of things. That was not in the specifications and they're working very cooperatively with us. We're about 45% complete overall on the construction project. A number of little things have come up through the project that we need to say yes to and keep the project moving. The biggest thing to point out is that last March/April we were in a rush to get these plans out on the street so that we can be in compliance and to minimize the sludge hauling. In preparing the Design Plans, we did not have all the data from the Equipment Procurement Contractor (EPC) so that CDM's structural engineer could design the foundations for the supports of four ducts, which run out of one building and into the other. These are tall tower-like structures that support these ducts and it can almost overturn if it doesn't have a proper foundation. We knew that we would have to get the foundation work done under a Change Order. We finalized the design for that around Christmas time and we asked the general contractor to give us a price for that. The initial price was about \$65,000.00 and that is because the structures are immense, where the foundations are 10 feet deep, 4 feet by 6 feet, and required under-pinning of the new building. We

asked them to go back to drawing board. They came back with an efficient design with shallower footings. That brought the price down about \$20,000.00. This is something that we knew we needed; but if it were in the bid, the bid would have been higher by about that much.

We want to prepare Change Order No. 1 for the General Construction Contract (GCC). That's for all the extra work that we've been running a tab for with the contractor. We're 45% complete with this project and this Change Order is about 3% which is pretty good and about half of it is for the foundations that we knew were not included in the base bid. So far, we think we're keeping this project pretty tight in the way of change orders. We'll be bringing that to you at our next Board Meeting (February 26th).

Commissioner Albano inquired about this being complete on time so that we're in compliance. Mr. Anastasio said that we're doing well. The General Contractor has until July 31st to complete all the construction and turn it over to the Equipment Procurement Contractor to run and test. The original schedule was to be done around the end of May (that time has been slipping a little because of the cold weather). This may result in 4 to 6 weeks of a slip. He may be able to make up some time. It's not an issue just yet; let's just build the building and see how things go. We can put a Change Order together quickly if needed to adjust for time. Our current schedule puts us about 4 or 5 months earlier than we projected with EPA.

(3.) Update on Finderne Farms

This is really a non-issue at this point. We hired Mott MacDonald to do a remedial site investigation. They concluded that none of the contaminants of concern contained in the letter from DEP back in August of 2016 were above the standard levels in the DEP regulations. In some of the paperwork, I read that any contamination on the site is not due to the legacy placement of sludge ash/incinerator ash from the 1970's and 80's. So, the LSRP issued a Response Action Outcome (RAO) and a letter to DEP concluding that this is done. No further remediation is necessary. It is now a closed issue. The State does have the right to audit it, but short of that, we expect this matter to be closed. We will notify the insurance companies. Mott MacDonald's cost was about \$30,000, so we're going to see if we can recover that. We will contact E-Jif as well.

(4.) Discussion on Bill A5339/S848 signed into law – 2% Budget Cap on Regional Sewage Authorities

This was signed into law by Governor Christie. This puts a 2% Budget Cap on Regional Sewerage Authorities. There are a lot of questions on what this means and where it's going to go. We sent a letter to our representatives in the Assembly. Two of them voted No. I'm going to an AEA meeting on Friday with a number of Directors to talk about where we go from here. Also, DEP wants some guidance from the AEA on what our thoughts are. Later in the year we'll take this up with the Finance Committee to discuss what this all means.

(5.) Discussion of Professional Staff Qualifications/Proposals for 2018 (Closed Session – Personnel Matters)

- B. **Engineer/Consultants** – Thomas Laustsen, P.E. (CDM Smith) Engineer’s Report for December, 2017.
- C. **Attorney** - Joseph J. Maraziti, Jr., Esq., Maraziti Falcon, LLP – No additional comments.
- D. **Department Reports** –
- E. **Facility Engineer Reports** – No additional comments.
 - (1) Capacity Allocation
 - (2) Capacity Assurance
 - (3) Monthly Flow Report
 - (4) Facility Engineer’s Monthly Report

Minute 12 – Communications

- A. NJDEP, Division of Water Quality; Residual Transfer Report; Re: Reporting Period: 11/01/17 through 11/30/17
- B. NJDEP, Division of Water Quality; Surface Water Discharge Monitoring Report; Re: Reporting Period: 11/01/17 through 11/30/17
- C. NJDEP, Division of Water Quality; Residuals DMR; Re: Reporting Period: 11/01/17 through 11/30/17

Minute 13 – Res. No. 18-0122-5 – Payroll

Upon Motion of Mr. Albano, Second of Mr. Impellizeri, the above resolution was approved by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Philip Petrone	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Edward Machala	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Carolann Garafola	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Steven Mlenak	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Richard Mathews	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Louis Esposito, Jr.	<u> </u>	<u> </u>	<u> </u>	<u> x </u>
Peter Stires	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Randy Smith	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Michael Impellizeri	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Gail Quabeck	<u> </u>	<u> </u>	<u> </u>	<u> x </u>

Robert Albano	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Joseph Lifrieri	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

A copy of the Resolution is attached hereto and made part of the Official Minutes

Minute 14 -- Cancelled Checks --

Res. No. 18-0122-6 -- Operating Account Check #11077 Drawn on October 23, 2017 payable to Juan's Tire Repair LLC for \$1,444.00 has been lost. A stop payment has been issued to Magyar Bank. Monies due to Juan's will be repaid to them on February 5, 2018.

Upon Motion of Mr. Machala, Second of Mr. Hay, the above resolution was approved by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Philip Petrone	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Edward Machala	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Carolann Garafola	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Steven Mlenak	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Richard Mathews	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Louis Esposito, Jr.	<u> </u>	<u> </u>	<u> </u>	<u> x </u>
Peter Stires	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Randy Smith	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Michael Impellizeri	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Gail Quabeck	<u> </u>	<u> </u>	<u> </u>	<u> x </u>
Robert Albano	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Joseph Lifrieri	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

A copy of the Resolution is attached hereto and made part of the Official Minutes

Minute 15 -- Resolution No. 18-0122-7 - Bills

Upon Motion of Mr. Albano, Second of Mr. Hay, the above Resolution was approved by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Philip Petrone	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Edward Machala	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Carolann Garafola	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Steven Mlenak	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Richard Mathews	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Louis Esposito, Jr.	<u> </u>	<u> </u>	<u> </u>	<u> x </u>
Peter Stires	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Randy Smith	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Michael Impellizeri	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Gail Quabeck	<u> </u>	<u> </u>	<u> </u>	<u> x </u>

Robert Albano
Joseph Lifrieri

<u> x </u>	<u> </u>	<u> </u>	<u> </u>
<u> x </u>	<u> </u>	<u> </u>	<u> </u>

A copy of the Resolution is attached hereto and made part of the Official Minutes

Minute 16 – Adjournment to Closed Session

Res. No. 18-0122-8 – Resolution Authorizing Closed Session for the Purpose Of Professional Staff Qualification Discussion (Personnel Matters) in Connection with the Open Public Meetings Law

Upon Motion of Mr. Albano, Second of Mr. Smith, the above resolution was approved by an “all in favor” vote:

A copy of the Resolution is attached hereto and made part of the Official Minutes

Minute 17 – Motion to Reconvene to Open Session

Upon Motion of Mr. Impellizeri, Second of Mr. Hay, the Board Meeting was reconvened back to Open Session at 8:25 p.m. by an “all in favor” vote:

Minute 18 – Adjournment

Upon Motion of Mr. Albano, Second of Mr. Smith, the Board Meeting was adjourned at 8:26 p.m. by an “all-in-favor” vote.

**NEXT REGULAR BOARD MEETING
WILL BE HELD ON
February 26 2018**