

**MINUTES OF THE BOARD MEETING  
THE SOMERSET RARITAN VALLEY SEWERAGE AUTHORITY  
October 23, 2017**

**Minute 1 – Opening of Meeting**

The Board Meeting of the Somerset Raritan Valley Sewerage Authority was called to order at 7:30 P.M. by Chairman Joseph Lifrieri.

**Minute 2 – Open Public Meetings Announcement**

The Open Public Meeting Announcement was read by the Executive Director, Ronald S. Anastasio.

**Minute 3 – Roll Call**

**Present/Absent**

<u>  x  </u> <u>      </u>	Todd Hay
<u>  x  </u> <u>      </u>	Louis Esposito, Jr.
<u>      </u> <u>  x  </u>	Philip Petrone
<u>  x  </u> <u>      </u>	Edward Machala
<u>      </u> <u>  x  </u>	Carolann Garafola
<u>  x  </u> <u>      </u>	Steven Mlenak
<u>  x  </u> <u>      </u>	Richard Mathews

**Present/Absent**

<u>  x  </u> <u>      </u>	Peter Stires
<u>      </u> <u>  x  </u>	Randy Smith
<u>  x  </u> <u>      </u>	Michael Impellizeri
<u>  x  </u> <u>      </u>	Gail Quabeck
<u>  x  </u> <u>      </u>	Robert Albano
<u>  x  </u> <u>      </u>	Joseph Lifrieri

**Professional Staff**

Ronald Anastasio, P.E., Executive Director	Present
Sherwin Ulep, P.E., Facility Engineer	Present
Anthony Tambasco, Plant Superintendent	Present
Michael Ingenito, Chief Plant Operator	Present
Dennis Smith, Supervisor Liquid Division	Absent
Ellie Hoffman, Reg. Compliance Officer/Asst. Engineer	Present
Linda Hering, Human Resources Manager	Present
Peter Wozniak, Chief Financial Officer	Present
Donna O’Shea, Administrative Assistant	Present

**Others**

Jonathan Reid, CDM Smith	Present
Brent Carney, Esq. Maraziti, Falcon, Gen’l. Counsel	Present

**Minute 4 – Pledge of Allegiance**

All in attendance saluted the flag.

**Minute 5 – Approval of Minutes**

A. Board Meeting Open Session Minutes – September 25, 2017

Upon Motion of Mr. Impellizeri, Second of Mr. Mlenak, the Minutes of the September 25, 2017 Meeting (Open Session) were approved by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	_____	_____	<u>  x  </u>	_____
Philip Petrone	_____	_____	_____	<u>  x  </u>
Edward Machala	<u>  x  </u>	_____	_____	_____
Carolann Garafola	_____	_____	_____	<u>  x  </u>
Steven Mlenak	<u>  x  </u>	_____	_____	_____
Richard Mathews	<u>  x  </u>	_____	_____	_____
Louis Esposito, Jr.	_____	_____	<u>  x  </u>	_____
Peter Stires	<u>  x  </u>	_____	_____	_____
Randy Smith	_____	_____	_____	<u>  x  </u>
Michael Impellizeri	<u>  x  </u>	_____	_____	_____
Gail Quabeck	<u>  x  </u>	_____	_____	_____
Robert Albano	_____	_____	<u>  x  </u>	_____
Joseph Lifrieri	<u>  x  </u>	_____	_____	_____

**Minute 6– Public Hearings –**

Upon Motion of Mr. Albano, Second of Ms. Quabeck, the meeting was open to the public by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	<u>  x  </u>	_____	_____	_____
Philip Petrone	_____	_____	_____	<u>  x  </u>
Edward Machala	<u>  x  </u>	_____	_____	_____
Carolann Garafola	_____	_____	_____	<u>  x  </u>
Steven Mlenak	<u>  x  </u>	_____	_____	_____
Richard Mathews	<u>  x  </u>	_____	_____	_____
Louis Esposito, Jr.	<u>  x  </u>	_____	_____	_____
Peter Stires	<u>  x  </u>	_____	_____	_____
Randy Smith	_____	_____	_____	<u>  x  </u>
Michael Impellizeri	<u>  x  </u>	_____	_____	_____
Gail Quabeck	<u>  x  </u>	_____	_____	_____
Robert Albano	<u>  x  </u>	_____	_____	_____
Joseph Lifrieri	<u>  x  </u>	_____	_____	_____

Chairman Lifrieri noted that no one from the public was in attendance for the meeting.

Upon Motion of Mr. Esposito, Second of Mr. Hay, the public portion of the meeting was closed by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Philip Petrone	<u>    </u>	<u>    </u>	<u>    </u>	<u>x</u>
Edward Machala	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Carolann Garafola	<u>    </u>	<u>    </u>	<u>    </u>	<u>x</u>
Steven Mlenak	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Richard Mathews	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Louis Esposito, Jr.	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Peter Stires	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Randy Smith	<u>    </u>	<u>    </u>	<u>    </u>	<u>x</u>
Michael Impellizeri	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Gail Quabeck	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Robert Albano	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Joseph Lifrieri	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>

A. Public Hearing regarding the establishment of the Authority's Sewer Connection Fee

(1) Res. No. 17-1023-1 – Resolution Establishing The 2017 Connection Fee

Upon Motion of Mr. Albano, Second of Mr. Mathews, the above resolution was approved by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Philip Petrone	<u>    </u>	<u>    </u>	<u>    </u>	<u>x</u>
Edward Machala	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Carolann Garafola	<u>    </u>	<u>    </u>	<u>    </u>	<u>x</u>
Steven Mlenak	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Richard Mathews	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Louis Esposito, Jr.	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Peter Stires	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Randy Smith	<u>    </u>	<u>    </u>	<u>    </u>	<u>x</u>
Michael Impellizeri	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Gail Quabeck	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Robert Albano	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Joseph Lifrieri	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>

A copy of the Resolution is attached hereto and made part of the Official Minutes

Upon Motion of Mr. Stires, Second of Mr. Mathews, the meeting was open to the public by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Philip Petrone	<u>    </u>	<u>    </u>	<u>    </u>	<u>x</u>
Edward Machala	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>

Carolann Garafola				X
Steven Mlenak	X			
Richard Mathews	X			
Louis Esposito, Jr.	X			
Peter Stires	X			
Randy Smith				X
Michael Impellizeri	X			
Gail Quabeck	X			
Robert Albano	X			
Joseph Lifrieri	X			

Chairman Lifrieri noted that no one from the public was in attendance for the meeting.

Upon Motion of Mr. Esposito, Second of Mr. Impellizeri, the public portion of the meeting was closed by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	X			
Philip Petrone				X
Edward Machala	X			
Carolann Garafola				X
Steven Mlenak	X			
Richard Mathews	X			
Louis Esposito, Jr.	X			
Peter Stires	X			
Randy Smith				X
Michael Impellizeri	X			
Gail Quabeck	X			
Robert Albano	X			
Joseph Lifrieri	X			

(B) Public Hearing regarding the recalculation of the Industrial Pretreatment Program (IPP) Administration Fee

(1) Res. No. 17-1023-2 – Resolution For Recalculation Of 2016 IPP Administration Fee

Commissioner Albano pointed out that the amount of the IPP Administration Fee went down slightly.

Upon Motion of Mr. Albano, Second of Mr. Mathews, the above resolution was approved by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	X			
Philip Petrone				X
Edward Machala	X			

Carolann Garafola	<u>    </u>	<u>    </u>	<u>    </u>	<u>    x    </u>
Steven Mlenak	<u>    x    </u>	<u>    </u>	<u>    </u>	<u>    </u>
Richard Mathews	<u>    x    </u>	<u>    </u>	<u>    </u>	<u>    </u>
Louis Esposito, Jr.	<u>    x    </u>	<u>    </u>	<u>    </u>	<u>    </u>
Peter Stires	<u>    x    </u>	<u>    </u>	<u>    </u>	<u>    </u>
Randy Smith	<u>    </u>	<u>    </u>	<u>    </u>	<u>    x    </u>
Michael Impellizeri	<u>    x    </u>	<u>    </u>	<u>    </u>	<u>    </u>
Gail Quabeck	<u>    x    </u>	<u>    </u>	<u>    </u>	<u>    </u>
Robert Albano	<u>    x    </u>	<u>    </u>	<u>    </u>	<u>    </u>
Joseph Lifrieri	<u>    x    </u>	<u>    </u>	<u>    </u>	<u>    </u>

A copy of the Resolution is attached hereto and made part of the Official Minutes

**Minute 7 – Public Participation**

Chairman Lifrieri noted that no one from the public was in attendance for the meeting.

**Minute 8 – Consent Resolutions for Consideration and Possible Formal Action**

A. Approval of AEA Conference Attendees, Contracts Awarded, Renewal of Flood Insurance and the 2018 Aggregate Electrical Generation Supply Procurement

(1) **Res. No. 17-1023-3** – Resolution Approving the Attendance of the AEA Fall Conference in Atlantic City on November 14<sup>th</sup> and 15<sup>th</sup> by Two Board Commissioners, Executive Director, Facility Engineer, RCO/Assistant Engineer and Chief Finance Officer

Upon Motion of Mr. Albano, Second of Mr. Impellizeri, the above resolution was approved by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	<u>    x    </u>	<u>    </u>	<u>    </u>	<u>    </u>
Philip Petrone	<u>    </u>	<u>    </u>	<u>    </u>	<u>    x    </u>
Edward Machala	<u>    x    </u>	<u>    </u>	<u>    </u>	<u>    </u>
Carolann Garafola	<u>    </u>	<u>    </u>	<u>    </u>	<u>    x    </u>
Steven Mlenak	<u>    x    </u>	<u>    </u>	<u>    </u>	<u>    </u>
Richard Mathews	<u>    x    </u>	<u>    </u>	<u>    </u>	<u>    </u>
Louis Esposito, Jr.	<u>    x    </u>	<u>    </u>	<u>    </u>	<u>    </u>
Peter Stires	<u>    x    </u>	<u>    </u>	<u>    </u>	<u>    </u>
Randy Smith	<u>    </u>	<u>    </u>	<u>    </u>	<u>    x    </u>
Michael Impellizeri	<u>    x    </u>	<u>    </u>	<u>    </u>	<u>    </u>
Gail Quabeck	<u>    x    </u>	<u>    </u>	<u>    </u>	<u>    </u>
Robert Albano	<u>    x    </u>	<u>    </u>	<u>    </u>	<u>    </u>
Joseph Lifrieri	<u>    x    </u>	<u>    </u>	<u>    </u>	<u>    </u>

A copy of the Resolution is attached hereto and made part of the Official Minutes

(2) **Res. No. 17-1023-4** – Resolution Awarding the Contract for the Removal of Incinerator Ash from Settling Basins and Loading into Containers and Ash, Grit, Screenings and Garbage Hauling Fees

Upon Motion of Mr. Albano, Second of Mr. Impellizeri, the above resolution was approved by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Philip Petrone	<u>    </u>	<u>    </u>	<u>    </u>	<u>x</u>
Edward Machala	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Carolann Garafola	<u>    </u>	<u>    </u>	<u>    </u>	<u>x</u>
Steven Mlenak	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Richard Mathews	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Louis Esposito, Jr.	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Peter Stires	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Randy Smith	<u>    </u>	<u>    </u>	<u>    </u>	<u>x</u>
Michael Impellizeri	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Gail Quabeck	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Robert Albano	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Joseph Lifrieri	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>

A copy of the Resolution is attached hereto and made part of the Official Minutes

(3) **Res. No. 17-1023-5** – Resolution Awarding Contract for Furnishing and Delivery of Liquid Magnesium Hydroxide

Upon Motion of Mr. Albano, Second of Mr. Impellizeri, the above resolution was approved by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Philip Petrone	<u>    </u>	<u>    </u>	<u>    </u>	<u>x</u>
Edward Machala	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Carolann Garafola	<u>    </u>	<u>    </u>	<u>    </u>	<u>x</u>
Steven Mlenak	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Richard Mathews	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Louis Esposito, Jr.	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Peter Stires	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Randy Smith	<u>    </u>	<u>    </u>	<u>    </u>	<u>x</u>
Michael Impellizeri	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Gail Quabeck	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Robert Albano	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Joseph Lifrieri	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>

A copy of the Resolution is attached hereto and made part of the Official Minutes

(4) **Res. No. 17-1023-6** – Resolution Awarding Contract for Furnishing and Delivery of Liquid Sodium Hydroxide

Upon Motion by Mr. Albano, Second of Mr. Impellizeri, the above resolution was approved by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Philip Petrone	<u>    </u>	<u>    </u>	<u>    </u>	<u>x</u>
Edward Machala	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Carolann Garafola	<u>    </u>	<u>    </u>	<u>    </u>	<u>x</u>
Steven Mlenak	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Richard Mathews	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Louis Esposito, Jr.	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Peter Stires	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Randy Smith	<u>    </u>	<u>    </u>	<u>    </u>	<u>x</u>
Michael Impellizeri	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Gail Quabeck	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Robert Albano	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Joseph Lifrieri	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>

A copy of the Resolution is attached hereto and made part of the Official Minutes

(5) **Res. No. 17-1023-11** – Resolution Authorizing The Renewal Of A Flood Insurance Policy For The Storm Control Pumping Station

Upon Motion of Mr. Albano, Second of Mr. Impellizeri, the above resolution was approved by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Philip Petrone	<u>    </u>	<u>    </u>	<u>    </u>	<u>x</u>
Edward Machala	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Carolann Garafola	<u>    </u>	<u>    </u>	<u>    </u>	<u>x</u>
Steven Mlenak	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Richard Mathews	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Louis Esposito, Jr.	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Peter Stires	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Randy Smith	<u>    </u>	<u>    </u>	<u>    </u>	<u>x</u>
Michael Impellizeri	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Gail Quabeck	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Robert Albano	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Joseph Lifrieri	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>

A copy of the Resolution is attached hereto and made part of the Official Minutes

(13) **Res. No. 17-1023-13** – Resolution Authorizing The Executive Director, Or In His Absence, The Chief Financial Officer To Award Contract And/or Reject Bids in Response To The 2018 Aggregate Electrical Generation Supply Procurement

Upon Motion of Mr. Albano, Second of Mr. Impellizeri, the above resolution was approved by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Philip Petrone	<u>    </u>	<u>    </u>	<u>    </u>	<u>x</u>
Edward Machala	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Carolann Garafola	<u>    </u>	<u>    </u>	<u>    </u>	<u>x</u>
Steven Mlenak	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Richard Mathews	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Louis Esposito, Jr.	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Peter Stires	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Randy Smith	<u>    </u>	<u>    </u>	<u>    </u>	<u>x</u>
Michael Impellizeri	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Gail Quabeck	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Robert Albano	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Joseph Lifrieri	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>

A copy of the Resolution is attached hereto and made part of the Official Minutes

**Minute 9 – Board Committees –**

(A.) PERSONNEL COMMITTEE (PETRONE, Albano, Mathews, Quabeck)

(1) **Res. No. 17-1023-7** – Resolution Endorsing And Approving Permanent Status To Michael Denaster as Liquid Division Assistant Operator

Commissioner Quabeck stated that based on recommendations from Anthony Tambasco, Plant Superintendent, and Michael Ingenito, Chief Plant Operator, the permanent status of Mr. Michael Denaster as Liquid Division Assistant Operator is recommended

Upon Motion of Ms. Quabeck, Second of Mr. Stires, the above resolution was approved by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Philip Petrone	<u>    </u>	<u>    </u>	<u>    </u>	<u>x</u>
Edward Machala	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Carolann Garafola	<u>    </u>	<u>    </u>	<u>    </u>	<u>x</u>
Steven Mlenak	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Richard Mathews	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Louis Esposito, Jr.	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>



Peter Stires	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Randy Smith	<u>      </u>	<u>      </u>	<u>      </u>	<u>      x  </u>
Michael Impellizeri	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Gail Quabeck	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Robert Albano	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Joseph Lifrieri	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>

A copy of the Resolution is attached hereto and made part of the Official Minutes

(2) **Res. No. 17-1023-8** – Resolution Approving Promotion of Mark Hardgrove to Solid Division Operator

Commissioner Quabeck recommended approving the promotion of Mr. Mark Hardgrove to Operator of the Solid Division based on letters of recommendation from his supervisor, Jimmy Capps as well as Anthony Tambasco, Plant Superintendent.

Upon Motion of Ms. Quabeck, Second of Mr. Machala, the above resolution was approved by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Philip Petrone	<u>      </u>	<u>      </u>	<u>      </u>	<u>      x  </u>
Edward Machala	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Carolann Garafola	<u>      </u>	<u>      </u>	<u>      </u>	<u>      x  </u>
Steven Mlenak	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Richard Mathews	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Louis Esposito, Jr.	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Peter Stires	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Randy Smith	<u>      </u>	<u>      </u>	<u>      </u>	<u>      x  </u>
Michael Impellizeri	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Gail Quabeck	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Robert Albano	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Joseph Lifrieri	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>

A copy of the Resolution is attached hereto and made part of the Official Minutes

(3) **Res. No. 17-1023-9** – Resolution Authorizing FY 2018 Salary Increases for Supervisory & Non-Union Employees

Upon Motion of Ms. Quabeck, Second of Mr. Stires, the above resolution was approved by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Philip Petrone	<u>      </u>	<u>      </u>	<u>      </u>	<u>      x  </u>
Edward Machala	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>

Carolann Garafola				<u>  x  </u>
Steven Mlenak	<u>  x  </u>			
Richard Mathews	<u>  x  </u>			
Louis Esposito, Jr.	<u>  x  </u>			
Peter Stires	<u>  x  </u>			
Randy Smith				<u>  x  </u>
Michael Impellizeri	<u>  x  </u>			
Gail Quabeck	<u>  x  </u>			
Robert Albano	<u>  x  </u>			
Joseph Lifrieri	<u>  x  </u>			

A copy of the Resolution is attached hereto and made part of the Official Minutes

(B) FINANCE COMMITTEE (QUABECK, Impellizeri, Machala, Mathews, Albano, Mlenak)

Report and Recommendation of Proposed (Introduced) FY 2018 Budget

Commissioner Quabeck stated that the Finance Committee met and reviewed the proposed budget for Fiscal Year 2018. There is no increase in the billing rate. In fact, the budget amount is slightly lower than 2017. Our flows keep going down lower and we are utilizing the funds on hand to balance the budget (hopefully, we won't need them). If you have any questions about the budget, Peter Wozniak, CFO, is here. Ms. Quabeck also noted that both Peter Wozniak and Ronald Anastasio, Executive Director, did a great job on this budget.

(1) Res. No. 17-1023-10 – Resolution Approving the FY 2018 Budget

Upon Motion of Ms. Quabeck, Second of Mr. Machala, the above resolution was approved by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	<u>  x  </u>			
Philip Petrone				<u>  x  </u>
Edward Machala	<u>  x  </u>			
Carolann Garafola				<u>  x  </u>
Steven Mlenak	<u>  x  </u>			
Richard Mathews	<u>  x  </u>			
Louis Esposito, Jr.	<u>  x  </u>			
Peter Stires	<u>  x  </u>			
Randy Smith				<u>  x  </u>
Michael Impellizeri	<u>  x  </u>			
Gail Quabeck	<u>  x  </u>			
Robert Albano	<u>  x  </u>			
Joseph Lifrieri	<u>  x  </u>			

A copy of the Resolution is attached hereto and made part of the Official Minutes

- (2) **Res. No. 17-1023-12** – Resolution Authorizing Additional Funds To CDM Smith For Additional Engineering Services During Construction For The Proposed Incinerator No. 2 Mercury Emission Control System Project

Executive Director Anastasio stated that a meeting was held with both the Planning and Finance Committees to discuss this matter. Earlier this year, we had an additional fund for the expansion of the design. The project started where the Mercury System equipment was going to be entirely contained within the existing building. Once we got involved with the design, we realized just what was involved and what it entailed. We realized it was not physically feasible to do that. CDM’s original proposal had a very limited budget for the construction inspection of the original scope of the project. Since the scope expanded, the need for inspection has expanded as well.

They have given us a proposal for engineering services during construction (additional shop drawing reviews because we split the project into two contracts since we’re constructing a building with more inspections).

Commissioner Machala commented that the members of the above-mentioned committees approved these additional funds.

Upon Motion of Mr. Machala, Second of Mr. Mathews, the above resolution was approved by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	<u>x</u>	<u>   </u>	<u>   </u>	<u>   </u>
Philip Petrone	<u>   </u>	<u>   </u>	<u>   </u>	<u>x</u>
Edward Machala	<u>x</u>	<u>   </u>	<u>   </u>	<u>   </u>
Carolann Garafola	<u>   </u>	<u>   </u>	<u>   </u>	<u>x</u>
Steven Mlenak	<u>x</u>	<u>   </u>	<u>   </u>	<u>   </u>
Richard Mathews	<u>x</u>	<u>   </u>	<u>   </u>	<u>   </u>
Louis Esposito, Jr.	<u>x</u>	<u>   </u>	<u>   </u>	<u>   </u>
Peter Stires	<u>x</u>	<u>   </u>	<u>   </u>	<u>   </u>
Randy Smith	<u>   </u>	<u>   </u>	<u>   </u>	<u>x</u>
Michael Impellizeri	<u>x</u>	<u>   </u>	<u>   </u>	<u>   </u>
Gail Quabeck	<u>x</u>	<u>   </u>	<u>   </u>	<u>   </u>
Robert Albano	<u>x</u>	<u>   </u>	<u>   </u>	<u>   </u>
Joseph Lifrieri	<u>x</u>	<u>   </u>	<u>   </u>	<u>   </u>

A copy of the Resolution is attached hereto and made part of the Official Minutes

**Minute 10 – Chairperson**

Chairman Lifrieri asked for a moment of silence for Mr. Al Florey, former member of the Somerset Raritan Valley Sewerage Authority’s Board of Commissioners. He passed away a few weeks ago.

## Minute 11 – Reports

### A. Executive Director's Report:

#### (1.) Update on SSO Project:

The main issue right now is the Green Acres Process. We have our Hearing scheduled for November 2<sup>nd</sup>. All the proper notices have gone out. Along with me, representatives from CDM Smith --Tom Laustsen and Patty Forgang as well as Attorney Brent Carney and a stenographer will be in attendance. James Cosgrove of Kleinfelder will make the presentation. Both bodies that are involved with the Green Acres (Somerville Borough and Somerset County) will have hearings. The Hearings will be combined into one Hearing (we've been approved for that). Those two bodies will pass resolutions upon conclusion of the two-week comment period.

After that, we're teed up for the State House Commission Meeting. We don't know yet when that will be held. The last was held in October; so, it doesn't seem likely that there will be one held in December. It may be pushed into January. We're getting a new Governor in January; so, perhaps the meeting will take place after January 2018. Once we have State House Commission approval, then the project is really going to get a heartbeat.

We'll then do public advertising in order to get bids in. After that, the construction phase begins. We put finishing touches on the construction contract. The design is 99.9%; so, we're pretty much ready to go.

We've also talked about the financing with the Finance Committee. We discussed trying to get the loan closing process started because the Trust has informed us that we could be able to get our repayments for money that we've spent so far. We've spent about 4.5 million dollars on this project so far. We will report back to the Finance Committee. At our last meeting, we discussed potentially having the Bond Resolution on the agenda for the November Board Meeting. We're looking into that. Commissioner Quabeck added that the sooner we can get that money, why not.

#### (2.) Update on Incinerator Project:

This project is moving along nicely. The foundation for the building has been constructed. Utilities are being completed. Around the beginning of November or the end of the month, we plan to shut down the R2 Incinerator and hand it over to the contractor for the installation of all the heat exchangers and other related piping within the existing building. If that goes well, that portion will take about one month.

Executive Director Anastasio also spoke about R1 since the R1 story is intertwined with R2. You know from my October 7<sup>th</sup> email and a report from Chavond-Barry that there was severe damage to R1. The engineer wasn't sure why exactly the dome collapsed. We thought we had some early root causes, which I reported in my email but Chavond-Barry backed away from that. It is in excess of 25 years old; actually almost 30 years old. It could just be the age. Without spending money on forensics,

we may never truly know. It may be moot anyway – we can discuss that at a later time. You might all remember from our discussions with EPA, one of the conditions was that we had to inform EPA of the ultimate fate of R1 by next summer 2018. We had to let them know if we were going to update or demolish it. This damage speeds up the conversation a little faster.

You know that our plan was to switch to R1 when we shut down R2. We figured that R2 would be down for months. It's unfortunate about R1. What's fortunate about R2 is that the plan we have with our contractor (& we have a very good contractor) is that we think we figured out a way that it only has to be down for a month and then could be started back up while they're building the new building and installing all that equipment in that new building. The Heat Exchangers that I mentioned can only be installed in November. We can basically blank off a couple of pipe stubs that go to the new building. We can run the incinerator as normal. That's the plan we're going with right now. Then we'll be able to start that up and operate until the time that they will have to interconnect it with the new system in the building. That's a "30,000 foot view" on the plan that we would have to continue operation with R2. So, we'll have to see how things go when they take out the old Heat Exchangers. We'll have to look at the condition of the existing anchors and see if they have to be replaced. We have to just see how it goes – we have a lot of work to do. These guys are very talented and they've done this before. They said they felt pretty confident that they could get it done in a month.

We're planning on going off-line. We're not going to do that until all of the pieces are here that they need for the building. Equipment is coming in at the end of the month; so, if it's a matter of stretching out another week and continue operating, we're not going to shut down until they're ready to do all of the work with nothing holding them up so that we can minimize our hauling time.

I've sent Chavond-Barry's Report and made a claim to the Joint Insurance Fund. We'll see where that goes. We'll then start the conversation with the Planning Committee about what it is that we want to do with R1. We'll keep the Board posted if anything changes; but that's our plan.

- B. Engineer/Consultants** – Thomas Laustsen, P.E. (CDM Smith) Engineer's Report for September, 2017.
- C. Attorney** - Joseph J. Maraziti, Jr., Esq., Maraziti Falcon, LLP – No additional comments.
- D. Department Reports** –
- E. Facility Engineer Reports** – No additional comments.
  - (1) Capacity Allocation
  - (2) Capacity Assurance
  - (3) Monthly Flow Report
  - (4) Facility Engineer's Monthly Report

**Minute 12 – Communications**

- A. NJDEP, Division of Water Quality; Residual Transfer Report; Re: Reporting Period: 8/01/17 through 8/31/17
- B. NJDEP, Division of Water Quality; Surface Water Discharge Monitoring Report; Re: Reporting Period: 8/01/17 through 8/31/17
- C. NJDEP, Division of Water Quality; Residuals DMR; Re: Reporting Period: 8/01/17 through 8/31/17

**Minute 13 – Res. No. 17-1023-14 – Payroll**

Upon Motion of Ms. Quabeck, Second of Mr. Mathews, the above Resolution was approved by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Philip Petrone	<u>      </u>	<u>      </u>	<u>      </u>	<u>  x  </u>
Edward Machala	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Carolann Garafola	<u>      </u>	<u>      </u>	<u>      </u>	<u>  x  </u>
Steven Mlenak	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Richard Mathews	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Louis Esposito, Jr.	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Peter Stires	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Randy Smith	<u>      </u>	<u>      </u>	<u>      </u>	<u>  x  </u>
Michael Impellizeri	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Gail Quabeck	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Robert Albano	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Joseph Lifrieri	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>

A copy of the Resolution is attached hereto and made part of the Official Minutes

**Minute 14 -- Cancelled Checks – None**

**Minute 15 – Resolution No. 17-1023-15 - Bills**

Upon Motion of Mr. Mlenak, Second of Mr. Albano, the above Resolution was approved by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Philip Petrone	<u>      </u>	<u>      </u>	<u>      </u>	<u>  x  </u>
Edward Machala	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Carolann Garafola	<u>      </u>	<u>      </u>	<u>      </u>	<u>  x  </u>

Steven Mlenak	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Richard Mathews	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Louis Esposito, Jr.	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Peter Stires	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Randy Smith	<u>      </u>	<u>      </u>	<u>      </u>	<u>  x  </u>
Michael Impellizeri	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Gail Quabeck	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Robert Albano	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Joseph Lifrieri	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>

A copy of the Resolution is attached hereto and made part of the Official Minutes

**Minute 16 – Adjournment to Closed Session**

**Res. No. 17-1023-16** – Resolution Authorizing Closed Session For The Purpose Of Personnel Matters In Connection With The Open Public Meetings Law

Upon Motion of Mr. Impellizeri, Second of Mr. Esposito, the above resolution was approved by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Philip Petrone	<u>      </u>	<u>      </u>	<u>      </u>	<u>  x  </u>
Edward Machala	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Carolann Garafola	<u>      </u>	<u>      </u>	<u>      </u>	<u>  x  </u>
Steven Mlenak	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Richard Mathews	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Louis Esposito, Jr.	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Peter Stires	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Randy Smith	<u>      </u>	<u>      </u>	<u>      </u>	<u>  x  </u>
Michael Impellizeri	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Gail Quabeck	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Robert Albano	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Joseph Lifrieri	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>

A copy of the Resolution is attached hereto and made part of the Official Minutes

**Minute 17 – Motion to Reconvene to Open Session**

Upon Motion of Mr. Hay, Second of Mr. Stires, the Board Meeting was reconvened back to Open Session at 8:03 p.m. by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Philip Petrone	<u>      </u>	<u>      </u>	<u>      </u>	<u>  x  </u>
Edward Machala	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Carolann Garafola	<u>      </u>	<u>      </u>	<u>      </u>	<u>  x  </u>

Steven Mlenak	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Richard Mathews	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Louis Esposito, Jr.	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Peter Stires	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Randy Smith	<u>      </u>	<u>      </u>	<u>      </u>	<u>  x  </u>
Michael Impellizeri	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Gail Quabeck	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Robert Albano	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Joseph Lifrieri	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>

A copy of the Resolution is attached hereto and made part of the Official Minutes

**Minute 18 – Adjournment**

Upon Motion of Mr. Albano, Second of Mr. Hay, the meeting was adjourned at 8:04 p.m. by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Philip Petrone	<u>      </u>	<u>      </u>	<u>      </u>	<u>  x  </u>
Edward Machala	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Carolann Garafola	<u>      </u>	<u>      </u>	<u>      </u>	<u>  x  </u>
Steven Mlenak	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Richard Mathews	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Louis Esposito, Jr.	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Peter Stires	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Randy Smith	<u>      </u>	<u>      </u>	<u>      </u>	<u>  x  </u>
Michael Impellizeri	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Gail Quabeck	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Robert Albano	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Joseph Lifrieri	<u>  x  </u>	<u>      </u>	<u>      </u>	<u>      </u>

**NEXT REGULAR BOARD MEETING  
WILL BE HELD ON  
November 27, 2017**