

RESOLUTION AUTHORIZING
THE EXECUTIVE DIRECTOR, THE
ASSISTANT EXECUTIVE DIRECTOR/FACILITY ENGINEER
AND THE CHIEF FINANCIAL OFFICER
TO ATTEND THE AEA ANNUAL SPRING CONFERENCE
(UTILITY MANAGEMENT CONFERENCE)
IN ATLANTIC CITY ON MARCH 12-13, 2013

WHEREAS, it is deemed to be in the best interest of The Somerset Raritan Valley Sewerage Authority that the Executive Director, the Assistant Executive Director/Facility Engineer and the Chief Financial Officer attend the AEA Annual Spring Conference (Utility Management Conference) in Atlantic City on March 12-13, 2013, and

WHEREAS, the expenses incurred by those attending the Conference will be borne by the Authority in accordance with Res. No. 13-0204-25 (copy attached).

NOW, THEREFORE, BE IT RESOLVED that the Authority hereby authorizes the Executive Director, the Assistant Executive Director/Facility Engineer and the Chief Financial Officer to attend the conference.

INTRODUCED BY: Gail Quabeck
SECONDED BY: Joseph Lifrieri

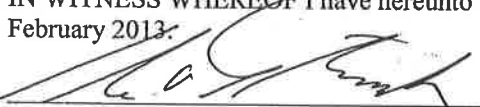
Roll Call Vote:

Arthur Quade	Yes	Richard Mathews	Yes
Richard DeLuca	Yes	Michael Merdinger	Yes
Carlos Mosquera	Absent	Joseph Lifrieri	Yes
Philip Petrone	Yes	Michael Impellizeri	Yes
Peter Stires	Yes	Gail Quabeck	Yes
Carolann Garafola	Yes	Robert Albano	Absent
Herbert Vollers	Absent	Edward J. Machala	Yes

CERTIFICATION

I, Glen D. Petrauski, Executive Director and Certifying Agent of The Somerset Raritan Valley Sewerage Authority, **HEREBY CERTIFY** that the foregoing is a true copy of a Resolution adopted at a Regular Meeting of the Authority held on the 25th day of February 2013, as the same appears on record in the Minute Book of the Authority.

IN WITNESS WHEREOF I have hereunto set my hand and affixed the Seal of the Authority this 26th day of February 2013.


Glen D. Petrauski
Executive Director

GDP/rel

AEA ANNUAL SPRING CONFERENCE
(UTILITY MANAGEMENT CONFERENCE)
MARCH 12-13, 2013
ATTENDEES

GLEN D. PETRAUSKI

EXECUTIVE DIRECTOR

RONALD ANASTASIO

ASSISTANT EXECUTIVE DIRECTOR/
FACILITY ENGINEER

PETER WOZNAK

CHIEF FINANCIAL OFFICER

RESOLUTION ESTABLISHING THE AUTHORITY'S POLICY REGARDING CONFERENCE ATTENDANCE

WHEREAS, the Association of Environmental Authorities, the Water Environment Federation and other groups regularly schedule conferences and seminars designed to disseminate technical, management and regulatory information to appointed members and employees of public sewerage authorities; and

WHEREAS, attendance at such conferences and seminars is beneficial to appointed members and employees in fulfilling their responsibilities in the management and operation of The Somerset Raritan Valley Sewerage Authority; and

WHEREAS, limited funds are available for such purposes in the annual operating budget of the Authority.

NOW, THEREFORE, BE IT RESOLVED by The Somerset Raritan Valley Sewerage Authority that the following policy governing attendance and expenses for conferences and seminars be adopted:

CONFERENCE AND SEMINAR ATTENDANCE POLICY

A. ATTENDANCE

- 1. Attendance at conferences and seminars shall be limited to the Chairman and four additional members of the Board, the Executive Director, and a maximum of three employees to be determined by the Executive Director. The number of Board Members and employees authorized to attend may be limited to less than the amount specified in this resolution due to the availability of funds appropriated in the adopted Budget.
2. In order that all Board Members have an opportunity to participate in conferences and seminars, attendance shall be rotated among them.

B. EXPENSES

- 1. The Somerset Raritan Valley Sewerage Authority will assume the following costs, either paid directly or on a reimbursement basis for all Board Members and employees of the Authority previously authorized to attend a conference or seminar:
a. Registration Fees
b. Transportation costs, including mileage at the rate established each year by the Internal Revenue Service, parking and tolls
c. Hotel accommodations
d. Meals and gratuities, not to exceed \$100.00 per day
2. The Somerset Raritan Valley Sewerage Authority will not assume the costs nor reimburse Board Members for any of the following:
a. Expenses incurred by a spouse or any other individual accompanying a Board Member or employee to a conference or seminar
b. Expenses for entertainment, sightseeing or alcoholic beverages
c. Expenses incurred by a Board Member or employee as a result of an election to travel to a conference destination prior to the start of the conference or to extend a stay beyond the end of the conference
3. All requests for reimbursement of authorized expenses shall be submitted to the Executive Director on an Authority voucher accompanied by receipts for same.

INTRODUCED BY: Philip Petrone
SECONDED BY: Michael Impellizeri

ROLL CALL VOTE:

Table with 4 columns: Name, Status, Name, Status. Rows include Arthur Quade (Absent), Richard DeLuca (Yes), Carlos Mosquera (Absent), Philip Petrone (Yes), Peter Stires (Yes), Carolann Garafola (Absent), Herbert Vollers (Absent), Richard Mathews (Yes), Michael Merdinger (Yes), Joseph Lifrieri (Yes), Michael Impellizeri (Yes), Gail Quabeck (Absent), Robert Albano (Absent), Edward Machala (Yes).

CERTIFICATION

I, GLEN D. PETRAUSKI, Executive Director and Certifying Agent of The Somerset Raritan Valley Sewerage Authority, HEREBY CERTIFY that the foregoing is a true copy of a Resolution adopted at the Reorganization Meeting of the Authority held on the 4th day of February 2013, as the same appears on record in the Minute Book of the Authority.

IN WITNESS WHEREOF I have hereunto set my hand and affixed the Seal of the Authority this 5th day of February 2013.

[Signature]
Glen D. Petruski
Executive Director

RESOLUTION ENDORSING AND APPROVING
PERMANENT STATUS OF ANTHONY TOMASSO
AS OPERATOR - SOLID DIVISION

WHEREAS, the retirement of David Alaburda as Operator in the Solid Division created an opening for the position of Operator in the Solid Division; and

WHEREAS, in accordance with Article VII, Section 7, of the Collective Bargaining Agreement, the Authority did post the notice of the opening and accepted applications for said opening. Two employees applied for the position. A determination was made that, based on seniority, the job opening should be filled by Anthony Tomasso pending his successful completion of a 30-day probationary period; and

WHEREAS, the Personnel Committee has reported, based upon memos prepared by Plant Superintendent Thompson and Supervisor Edwards, that Anthony Tomasso has successfully completed his 30-day trial period.

NOW, THEREFORE, BE IT RESOLVED that the Authority's Board of Commissioners do hereby endorse and approve the permanent status of Anthony Tomasso as Operator-Solid Division, effective February 7, 2013; and

BE IT FURTHER RESOLVED THAT Anthony Tomasso will be paid at the rate of \$33.00/hour in accordance with Appendix A of the Collective Bargaining Agreement of January 1, 2008 through December 31, 2011.

INTRODUCED BY: Philip Petrone
SECONDED BY: Richard DeLuca

Roll Call Vote:

Arthur Quade	Yes	Richard Mathews	Yes
Richard DeLuca	Yes	Michael Merdinger	Yes
Carlos Mosquera	Absent	Joseph Lifrieri	Yes
Philip Petrone	Yes	Michael Impellizeri	Yes
Peter Stires	Yes	Gail Quabeck	Yes
Carolann Garafola	Yes	Robert Albano	Absent
Herbert Vollers	Absent	Edward J. Machala	Yes

CERTIFICATION

I, Glen D. Petruski, Executive Director and Certifying Agent of The Somerset Raritan Valley Sewerage Authority, **HEREBY CERTIFY** that the foregoing is a true copy of a Resolution adopted at a Regular Meeting of The Authority held on the 25th day of February 2013 as the same appears on record in the Minute Book of The Authority.


IN WITNESS WHEREOF I have hereunto set my hand and affixed the Seal of The Authority this 26th day of February 2013.



Glen D. Petruski
Executive Director



The
Somerset Raritan Valley
Sewerage Authority

To: Glen D. Petrauski
From: John S. Thompson 
Date: February 7, 2013
Re: Mr. Anthony Tomasso - Promotion

Attached please find a letter of recommendation from Mr. Jeffery Edwards granting Mr. Anthony Tomasso permanent status as Incinerator Operator. I have had several discussions with Mr. Edwards and Mr. Tomasso during his 30 day trial period (30 working days), and I concur with Mr. Edwards evaluation and also recommend Mr. Tomasso be granted permanent status effective February 7, 2013.



The
Somerset Raritan Valley
Sewerage Authority

TO : John Thompson
FROM : Jeff Edwards *JB Edwards*
Date : February 7, 2013
RE : Promotion of Anthony Tomasso to Operator Position

I am writing this letter in support of Anthony Tomasso being promoted to the Operator position in the Solid Treatment Department. I have monitored Anthony's performance during his 30-day probationary period from January 7, 2013 to February 7, 2013 and at times, have consulted with him on his progress.

Mr. Tomasso has successfully filled in as Operator many times in the past. Anthony has a working knowledge and understanding of the Incineration process and the equipment involved. I believe Anthony will develop into a good operator. Therefore, I would like to recommend that Anthony be awarded the Operator position in the Solid Treatment Department.

RESOLUTION AUTHORIZING ACCEPTANCE OF A PROPOSAL FROM CDM SMITH TO PROVIDE ENGINEERING SERVICES RELATED TO THE DEMOLITION OF THE FORMER ADVANCED WASTEWATER TREATMENT FACILITY (A.K.A. CARBON TOWERS) FORMERLY OWNED BY AMERICAN CYANAMID CHEMICAL COMPANY (ACCO) DATED JANUARY 28, 2013

WHEREAS, previously The Somerset Raritan Valley Sewerage Authority entered into an agreement with American Cyanamid whereby American Cyanamid sold to the Authority its former wastewater treatment facilities which facilities were then modified and connected to those treatment facilities owned by the Authority creating a unified treatment process operated and owned by the SRVSA; and

WHEREAS, part of the facilities acquired from American Cyanamid in that transaction included a carbon absorption system, incinerator for the disposal of sludge, an incinerator for the regeneration of the activated carbon and an underground storage tank farm; and

WHEREAS, the Authority has been in negotiations with American Cyanamid's successor Wyeth, now Pfizer Chemicals, concerning the disposal of the activated carbon that was left in the carbon absorption system tankage after the unit was taken out of service by ACCO; and

WHEREAS, the Authority desires to demolish the activated carbon system and all associated tankage and structures in order to make that land available for other uses by the Authority; and

WHEREAS, the Authority has received a proposal dated January 28, 2013 from CDM Smith (copy attached hereto and made part of this resolution) to provide the engineering consulting services related to the preparation of contract documents for the demolition of the Former Advanced Wastewater Treatment Facility (a.k.a. Carbon Towers) formerly owned and operated by American Cyanamid and one (1) UST located at the SRVSA Treatment Plant for the not to exceed cost of \$22,900.00.

NOW, THEREFORE, BE IT RESOLVED by The Somerset Raritan Valley Sewerage Authority Board of Commissioners that it hereby accepts CDM Smith's cost proposal dated January 28, 2013 for engineer services related to contract document preparation for the demolition of the Former Advanced Wastewater Treatment Facility (a.k.a. Carbon Towers) with funding being provided from the Authority's Capital Account; and

RESOLUTION AUTHORIZING ACCEPTANCE OF A PROPOSAL FROM CDM SMITH TO PROVIDE ENGINEERING SERVICES RELATED TO THE DEMOLITION OF THE FORMER ADVANCED WASTEWATER TREATMENT FACILITY (A.K.A. CARBON TOWERS) FORMERLY OWNED BY AMERICAN CYANAMID CHEMICAL COMPANY (ACCO) DATED JANUARY 28, 2013

Page 2

BE IT FURTHER RESOLVED that The Somerset Raritan Valley Sewerage Authority Board of Commissioners further authorize, direct and empower the Executive Director to enter into and execute the necessary documents.

INTRODUCED BY: Gail Quabeck

SECONDED BY: Arthur Quade

Roll Call Vote:

Arthur Quade	Yes	Richard Mathews	Yes
Richard DeLuca	Yes	Michael Merdinger	Yes
Carlos Mosquera	Absent	Joseph Lifrieri	Yes
Philip Petrone	Yes	Michael Impellizeri	Yes
Peter Stires	Yes	Gail Quabeck	Yes
Carolann Garafola	Yes	Robert Albano	Absent
Herbert Vollers	Absent	Edward J. Machala	Yes

CERTIFICATION

I, GLEN D. PETRAUSKI, Executive Director and Certifying Agent of The Somerset Raritan Valley Sewerage Authority, HEREBY CERTIFY that the foregoing is a true copy of a Resolution adopted at a Regular Meeting of the Authority held on the 25th day of February 2013, as the same appears on record in the Minute Book of The Authority.

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Glen D. Petruski
Executive Director

GDP/rel

Attachment

To: Glen D. Petrauski

From: Ronald S. Anastasio, P.E.

Date: February 20, 2013

Re: Demolition of the Former American Cyanamid
Chemical Company (ACCO) Advanced Wastewater
Treatment Facility (a.k.a. Carbon Towers)

CDM Smith has provided a proposal for engineering services related to the demolition of the former American Cyanamid Chemical Company (ACCO) Advanced Wastewater Treatment Facility, commonly known as the "Carbon Towers". Approximately seven (7) years ago, CDM had prepared preliminary contract documents for the demolition of this facility, where the scope of work at that time included the demolition of Building 603 and the UST farm. However, the UST farm has been removed by the Authority last year, and the demolition of Building 603 will be performed under a separate contract that will focus on the relocation of electrical switchgear, pumps and piping for the sludge handling system and motor control centers and air compressors for the multimedia filtration system.

The proposal is for the updating of existing plans and specifications to reflect the current state of the Carbon Towers, which is that there will be provisions for the disposal of any residual carbon found in the large carbon regeneration incinerator. The cost of the collection and disposal of any carbon found will be borne by Pfizer, as part of a previous agreement governing the removal and disposal of residual granular carbon that was found throughout this system. All of this carbon, with the exception of any residual carbon in the large incinerator, has been removed and properly disposed.

Under this proposal, CDM Smith will prepare updated preliminary and final contract documents for the project. The final contract documents will use the Authority's standard "front-end" bid document, tailored for this project. Bid administration will be performed by the Authority staff. Also, this proposal does not have any provisions for demolition inspection, as that will be performed mainly by Authority staff, with periodic visits by CDM Smith. The total cost of this proposal is \$22,900.

I recommend acceptance of this proposal in the amount of \$22,900 and authorize CDM Smith to proceed with the work as specified.

RESOLUTION/PAYROLL

BE IT RESOLVED by The Somerset Raritan Valley Sewerage Authority that the Treasurer be and is hereby authorized to approve Checks No. /6999 through No. 7258 all numbers inclusive in the amount of \$89,588.78 and Checks No. 26424 through No. 26474 all numbers inclusive in the amount of \$208,081.75 for a total of \$297,670.53 said checks having been reviewed and certified by the Executive Director for payment.

INTRODUCED BY: Peter Stires
SECONDED BY: Arthur Quade

Call Vote:

Arthur Quade	Yes	Richard Mathews	Yes
Richard DeLuca	Yes	Michael Merdinger	Yes
Carlos Mosquera	Absent	Joseph Lifrieri	Yes
Philip Petrone	Yes	Michael Impellizeri	Yes
Peter Stires	Yes	Gail Quabeck	Yes
Carolann Garafola	Yes	Robert Albano	Absent
Herbert Vollers	Absent	Edward J. Machala	Yes

CERTIFICATION

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Glen D. Petrauski
Executive Director

GDP/rel

798th Meeting
February 25, 2013

RESOLUTION/BILLS

BE IT RESOLVED that the Members of The Somerset Raritan Valley Sewerage Authority, including the Finance Committee hereby certify that we have read the list of bills and have examined the original vouchers that have been reviewed and certified by the Executive Director or the Assistant Executive Director/Facility Engineer and presented to the Board of Commissioners for payment and find the same to be in order and acceptable for payment by The Somerset Raritan Valley Sewerage Authority.

OPERATING FUND	\$789,559.13
GENERAL FUND ACCOUNT	\$ 12,806.75
CONSTRUCTION FUND ACCOUNT	\$ 17,732.23
CONNECTION FEE ACCOUNT	<u>\$ 32,197.63</u>
	\$852,295.74

INTRODUCED BY: Joseph Lifrieri
SECONDED BY: Gail Quabeck

Roll Call Vote:

Arthur Quade	Yes	Richard Mathews	Yes
Richard DeLuca	Yes	Michael Merdinger	Yes
Carlos Mosquera	Absent	Joseph Lifrieri	Yes
Philip Petrone	Yes	Michael Impellizeri	Yes
Peter Stires	Yes	Gail Quabeck	Yes
Carolann Garafola	Yes	Robert Albano	Absent
Herbert Vollers	Absent	Edward J. Machala	Yes

CERTIFICATION

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Glen D. Petruski
Executive Director

GDP/rel