

SOMERSET RARITAN VALLEY SEWERAGE AUTHORITY

REQUEST FOR QUALIFICATIONS & PROPOSAL PROFESSIONAL GENERAL LEGAL COUNSEL

The Somerset Raritan Valley Sewerage Authority (SRVSA) is issuing a Request for Qualifications & Proposal (RFQ/RFP) from attorneys licensed to practice in the State of New Jersey to provide professional general legal services, to give routine legal advice and opinions, to examine and draft pertinent legal documents, to attend meetings as requested, to defend and prosecute litigation, to be available as needed for consultation with the SRVSA and staff and to handle all requested legal work in the interest of the SRVSA **from February 4, 2019 to February 3, 2020.**

Proposals are being solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq.

Proposals will be evaluated by SRVSA on the basis of the most advantageous, price and other factors considered. The evaluation will consider:

- a. Experience and reputation in the field;
- b. Knowledge of the SRVSA and the subject matter to be addressed under the contract;
- c. Availability to accommodate any required meetings of the agency;
- d. Designated professional and support staff and location of firm's offices;
- e. References in general;
- f. Compensation proposal;
- g. Other factors if demonstrated to be in the best interest of the SRVSA.

Selection of General Legal Counsel shall be based solely on the SRVSA's evaluation of the submitted material and the criteria set forth in this document. The SRVSA reserves the right to negotiate the terms and conditions of the contract with the successful firm or firms to obtain the most advantageous outcome for the SRVSA.

Proposals (three copies) should be submitted in writing in a sealed envelope bearing the name and address of the Proposer and the words "General Legal Counsel". Proposals shall be sent to the Somerset Raritan Valley Sewerage Authority, 50 Polhemus Lane, Bridgewater, NJ 08807 **no later than Tuesday, January 8, 2019 at 2:00 P.M.**, at which time all proposal shall be opened.

Ronald S. Anastasio, P.E.
Executive Director

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