

MINUTES OF THE 782nd MEETING
 THE SOMERSET RARITAN VALLEY SEWERAGE AUTHORITY
 October 24, 2011
 (Meeting Rescheduled to November 7, 2011)

Minute 1 - Opening of Meeting

The 782nd Meeting of the Somerset Raritan Valley Sewerage Authority was called to order at 7:30 P.M. by the Chairman, Roger Guttschall.

Minute 2 - Open Public Meetings Announcement - Executive Director

Minute 3 - Roll Call

<u>Present</u>	<u>Absent</u>		<u>Present</u>	<u>Absent</u>	
<u>X</u>	_____	Arthur Quade	<u>X</u>	_____	Peter Van Riper
<u>X</u>	_____	Alessandro Fischetti, Jr.	_____	<u>X</u>	Robert McCray
<u>X</u>	_____	Edward J. Machala	<u>X</u>	_____	Joseph J. Lifrieri
<u>X</u>	_____	Philip Petrone	_____	<u>X</u>	William A. Poch, Sr.
<u>X</u>	_____	Peter F. Stires	<u>X</u>	_____	Gail Quabeck
_____	<u>X</u>	Alvin Florey	_____	<u>X</u>	Kenneth Lee
_____	<u>X</u>	Herbert Vollers	<u>X</u>	_____	Roger Guttschall

Professional Staff

<u>X</u>	_____	Glen D. Petrauski, Executive Director
_____	<u>X</u>	John S. Thompson, Plant Superintendent
<u>X</u>	_____	James L. Brandes, P.E., CDM, Consulting Engineer
_____	<u>X</u>	Joseph J. Maraziti, Jr., Esq. MFH, General Counsel
<u>X</u>	_____	Ronald Anastasio, P.E., Assist. Exec. Dir./Facility Engineer
<u>X</u>	_____	Norma A. Smullen, Office/Human Resources Manager
<u>X</u>	_____	Peter Wozniak, Chief Financial Officer

Others

Brent Carney, Esq., Maraziti, Faclon & Healey, LLP
 Michael Ingenito, SRVSA

Minute 4 - Pledge of Allegiance

All in attendance saluted the flag.

Minute 5 - Approval of Minutes

- a. 781st Meeting - September 26, 2011 - Regular Session
(Meeting Rescheduled to October 3, 2011)

Upon motion of Mr. Van Riper, second of Mr. Quade, the Minutes of the 781st Meeting (Regular Session) were approved by the following roll call vote:

Arthur Quade	Yes	Peter Van Riper	Yes
Alessandro Fischetti, Jr.	Yes	Robert McCray	Absent
Edward J. Machala	Yes	Joseph J. Lifrieri	Abstain
Philip Petrone	Yes	William A. Poch, Sr.	Absent
Peter F. Stires	Yes	Gail Quabeck	Abstain
Alvin Florey	Absent	Kenneth Lee	Absent
Herbert Vollers	Absent	Roger Guttschall	Yes

A copy of the Minutes are attached hereto and made part of the Official Minutes.

- b. 781st Meeting - September 26, 2011 - Closed Session
(Meeting Rescheduled to October 3, 2011)

Upon motion of Mr. Van Riper, second of Mr. Quade, the Minutes of the 781st Meeting (Closed Session) were approved by the following roll call vote:

Arthur Quade	Yes	Peter Van Riper	Yes
Alessandro Fischetti, Jr.	Yes	Robert McCray	Absent
Edward J. Machala	Yes	Joseph J. Lifrieri	Abstain
Philip Petrone	Yes	William A. Poch, Sr.	Absent
Peter F. Stires	Yes	Gail Quabeck	Abstain
Alvin Florey	Absent	Kenneth Lee	Absent
Herbert Vollers	Absent	Roger Guttschall	Yes

A copy of the Minutes are attached hereto and made part of the Official Minutes.

Minute 6 - Public Hearing(s) - (Including Public Notice/Support Information)

- a. Public Hearing - IPP Administrative Fee

Upon motion of Mr. Lifrieri, second of Mr. Van Riper, the Public Hearing was opened by the following roll call vote:

Arthur Quade	Yes	Peter Van Riper	Yes
Alessandro Fischetti, Jr.	Yes	Robert McCray	Absent
Edward J. Machala	Yes	Joseph J. Lifrieri	Yes

Philip Petrone	Yes	William A. Poch, Sr.	Absent
Peter F. Stires	Yes	Gail Quabeck	Yes
Alvin Florey	Absent	Kenneth Lee	Absent
Herbert Vollers	Absent	Roger Guttschall	Yes

Upon motion of Mr. Van Riper, second of Mr. Lifrieri, the Public Hearing was closed by the following roll call vote:

Arthur Quade	Yes	Peter Van Riper	Yes
Alessandro Fischetti, Jr.	Yes	Robert McCray	Absent
Edward J. Machala	Yes	Joseph J. Lifrieri	Yes
Philip Petrone	Yes	William A. Poch, Sr.	Absent
Peter F. Stires	Yes	Gail Quabeck	Yes
Alvin Florey	Absent	Kenneth Lee	Absent
Herbert Vollers	Absent	Roger Guttschall	Yes

b. Res. No. 11-1024-1 - Resolution Authorizing The 2010 Industrial Pretreatment Administrative Fee

Upon motion of Mr. Van Riper, second of Mr. Quade, the above resolution was approved by the following roll call vote:

Arthur Quade	Yes	Peter Van Riper	Yes
Alessandro Fischetti, Jr.	Yes	Robert McCray	Absent
Edward J. Machala	Yes	Joseph J. Lifrieri	Yes
Philip Petrone	Yes	William A. Poch, Sr.	Absent
Peter F. Stires	Yes	Gail Quabeck	Yes
Alvin Florey	Absent	Kenneth Lee	Absent
Herbert Vollers	Absent	Roger Guttschall	Yes

A copy of the above referenced resolution is attached hereto and made part of the Official Minutes.

Minute 7 - Public Participation - Seeing no one from the public, the Chairman declared the Public Participation portion of the meeting closed.

Minute 8 - Resolutions for Consideration and Possible Formal Action

- a. Res. No. 11-1024-2 - Resolution Authorizing The Transfer of Funds From TD Bank, N.A. SRVSA Construction Checking Account To The TD Bank, N.A. SRVSA Connection Fee Account In The Amount of (\$224,765.40) For The Utilization of Surplus Outfall Construction Fund Money For The Reimbursement Of Costs Associated With The Interceptor Sluice Gate Project

- b. Upon motion of Ms. Quabeck, second of Mr. Van Riper, the above resolution was approved by the following roll call vote:

Arthur Quade	Yes	Peter Van Riper	Yes
Alessandro Fischetti, Jr.	Yes	Robert McCray	Absent
Edward J. Machala	Yes	Joseph J. Lifrieri	Yes
Philip Petrone	Yes	William A. Poch, Sr.	Absent
Peter F. Stires	Yes	Gail Quabeck	Yes
Alvin Florey	Absent	Kenneth Lee	Absent
Herbert Vollers	Absent	Roger Guttschall	Yes

A copy of the above referenced resolution is attached hereto and made part of the Official Minutes.

- c. Res. No. 11-1024-3 - Resolution Awarding Bid for the Furnishing And Delivery of Polymer

Upon motion of Mr. Machala, second of Mr. Lifrieri, the above resolution was approved by the following roll call vote:

Arthur Quade	Yes	Peter Van Riper	Yes
Alessandro Fischetti, Jr.	Yes	Robert McCray	Absent
Edward J. Machala	Yes	Joseph J. Lifrieri	Yes
Philip Petrone	Yes	William A. Poch, Sr.	Absent
Peter F. Stires	Yes	Gail Quabeck	Yes
Alvin Florey	Absent	Kenneth Lee	Absent
Herbert Vollers	Absent	Roger Guttschall	Yes

A copy of the above referenced resolution is attached hereto and made part of the Official Minutes.

- d. Res. No. 11-1024-4 - Resolution Awarding Bid for the Removal of Incinerator Ash from Settling Basins and Loading Into Containers and Ash, Grit and Screenings and Garbage Hauling Fees

Upon motion of Mr. Machala, second of Mr. Stires, the above resolution was approved by the following roll call vote:

Arthur Quade	Yes	Peter Van Riper	Yes
Alessandro Fischetti, Jr.	Yes	Robert McCray	Absent
Edward J. Machala	Yes	Joseph J. Lifrieri	Yes
Philip Petrone	Yes	William A. Poch, Sr.	Absent
Peter F. Stires	Yes	Gail Quabeck	Yes
Alvin Florey	Absent	Kenneth Lee	Absent
Herbert Vollers	Absent	Roger Guttschall	Yes

A copy of the above referenced resolution is attached hereto and made part of the Official Minutes.

- e. Res. No. 11-1024-5 - Resolution Awarding Bid for the Furnishing and Delivering of Personnel Uniforms (2 Years)

Upon motion of Mr. Van Riper, second of Mr. Stires, the above resolution was approved by the following roll call vote:

Arthur Quade	Yes	Peter Van Riper	Yes
Alessandro Fischetti, Jr.	Yes	Robert McCray	Absent
Edward J. Machala	Yes	Joseph J. Lifrieri	Yes
Philip Petrone	Yes	William A. Poch, Sr.	Absent
Peter F. Stires	Yes	Gail Quabeck	Yes
Alvin Florey	Absent	Kenneth Lee	Absent
Herbert Vollers	Absent	Roger Guttschall	Yes

A copy of the above referenced resolution is attached hereto and made part of the Official Minutes.

- f. Res. No. 11-1024-6 - Resolution Authorizing Two Commissioners, Executive Director, Assistant Executive Director/Facility Engineer And Chief Financial Officer To Attend The AEA Fall Conference In Atlantic City, November 15-17, 2011

Upon motion of Mr. Van Riper, second of Mr. Lifrieri, the above resolution was approved by the following roll call vote:

Arthur Quade	Yes	Peter Van Riper	Yes
Alessandro Fischetti, Jr.	Yes	Robert McCray	Absent
Edward J. Machala	Yes	Joseph J. Lifrieri	Yes
Philip Petrone	Yes	William A. Poch, Sr.	Absent
Peter F. Stires	Yes	Gail Quabeck	Yes
Alvin Florey	Absent	Kenneth Lee	Absent
Herbert Vollers	Absent	Roger Guttschall	Yes

A copy of the above referenced resolution is attached hereto and made part of the Official Minutes.

- g. Res. No. 11-1024-7 - Resolution Awarding Bid For Wastewater Flow Metering System Maintenance, Calibration and Repair Services

Upon motion of Mr. Machala, second of Mr. Van Riper, the above resolution was approved by the following roll call vote:

Arthur Quade	Yes	Peter Van Riper	Yes
Alessandro Fischetti, Jr.	Yes	Robert McCray	Absent

Edward J. Machala	Yes	Joseph J. Lifrieri	Yes
Philip Petrone	Yes	William A. Poch, Sr.	Absent
Peter F. Stires	Yes	Gail Quabeck	Yes
Alvin Florey	Absent	Kenneth Lee	Absent
Herbert Vollers	Absent	Roger Guttschall	Yes

A copy of the above referenced resolution is attached hereto and made part of the Official Minutes.

Minute 9 - Board Committees

a. Personnel Committee (PETRONE, Florey, Quabeck, Quade, Van Riper)

- (1) Report and recommendation of permanent status for Linda Hering

Mr. Petrone reported that Ms. Hering has successfully completed her 90-day probationary period and was being recommended for permanent status.

- (2) Res. No. 11-1024-8 - Resolution Granting Permanent Status To Linda Hering - Secretary/Receptionist

Upon motion of Mr. Petrone, second of Mr. Quade, the above resolution was approved by the following roll call vote:

Arthur Quade	Yes	Peter Van Riper	Yes
Alessandro Fischetti, Jr.	Yes	Robert McCray	Absent
Edward J. Machala	Yes	Joseph J. Lifrieri	Yes
Philip Petrone	Yes	William A. Poch, Sr.	Absent
Peter F. Stires	Yes	Gail Quabeck	Yes
Alvin Florey	Absent	Kenneth Lee	Absent
Herbert Vollers	Absent	Roger Guttschall	Yes

A copy of the above referenced resolution is attached hereto and made part of the Official Minutes.

- (3) Report and recommendation of Maintenance Working Leader Status to Gerard L. Zielonka

Mr. Petrone reported that, due to the retirement of Mr. Andreyko, Mr. Zielonka was being promoted to working leader status in the Maintenance Department.

- (4) Res. No. 11-1024-9 - Resolution Granting Maintenance Working Leader Status to Gerard L. Zielonka

Upon motion of Mr. Petrone, second of Mr. Quade, the above resolution was approved by the following roll call vote:

Arthur Quade	Yes	Peter Van Riper	Yes
Alessandro Fischetti, Jr.	Yes	Robert McCray	Absent
Edward J. Machala	Yes	Joseph J. Lifrieri	Yes
Philip Petrone	Yes	William A. Poch, Sr.	Absent
Peter F. Stires	Yes	Gail Quabeck	Yes
Alvin Florey	Absent	Kenneth Lee	Absent
Herbert Vollers	Absent	Roger Guttschall	Yes

A copy of the above referenced resolution is attached hereto and made part of the Official Minutes.

- (5) Review and discussion of upcoming collective bargaining negotiations with the Utility Workers Union of America AFL-CIO, Local 423 (CLOSED SESSION) **CONTRACT NEGOTIATIONS**

b. Finance Committee (POCH, Lifrieri, Machala, Quabeck, Vollers)

- (1) Recommendation Concerning Introduction of Proposed FY 2012 Budget

Ms. Quabeck reported that the Finance Committee met on Thursday, November 3, to review the FY 12 Budget and stated that the budget is 1.6% less than the 2011 Budget, maintains the present increase in the User Fee, no use of Retained Earnings to balance the budget and provides for major capital projects. She went on to state that the Finance Committee was recommending the approval of the FY 2012 Budget by the Board of Commissioners.

- (2) Res. No. 11-1024-10 - Resolution Approving FY 2012 Budget

Upon Ms. Quabeck, second of Mr. Lifrieri, the above resolution was approved by the following roll call vote:

Arthur Quade	Yes	Peter Van Riper	Yes
Alessandro Fischetti, Jr.	Yes	Robert McCray	Absent
Edward J. Machala	Yes	Joseph J. Lifrieri	Yes
Philip Petrone	Yes	William A. Poch, Sr.	Absent
Peter F. Stires	Yes	Gail Quabeck	Yes
Alvin Florey	Absent	Kenneth Lee	Absent
Herbert Vollers	Absent	Roger Guttschall	Yes

A copy of the above referenced resolution is attached hereto and made part of the Official Minutes.

c. Chairperson

The Chairperson did not have any additional comments.

Minute 10 - Reports

a. Executive Director's Report

(1) Outfall Relocation Project - Tunnel Project

Mr. Anastasio reported that Northeast Remsco completed the project, however, we still had an outstanding item left at the South leg of the pipeline and we still have issues with the hydrostatic testing (it did not pass). After several months of studying this it was realized that trying to do the entry and do an inspection would be dangerous. It was decided to get prices for a contractor to place a barrier in the river, remove the 72" plug at the end and then it would be a safe confined space entry.

Mr. Petruski reported that the DEP came in for a site visit of the outfall relocation project after taking a tour of the Authority facility. Mr. Petruski went on to report that of the six in attendance only one had ever been at a sewer plant and they write the permits. Mr. Petruski went on to report that he felt they would understand some of the issues the Authority is dealing with.

(2) Report on status of repairs to flood damaged Storm Control Pump Station

Mr. Anastasio reported that, since the declaration of the emergency, the Authority proceeded/resumed working with the contractors and the necessary equipment has been ordered. He went on to state that the repairs were proceeding nicely.

Chairman Guttschall questioned whether a portion of the pump station was serviceable, and Mr. Petruski stated that one pump was operational in the station.

Mr. Petruski went on to report that the target date that was set for the completion of the repairs was Thanksgiving. A brief discussion ensued. Mr. Anastasio went on to state that all voids would be filled and also they would be closing off all opportunities for water to enter.

(3) Update on the removal of carbon by Pfizer from old carbon adsorption units

Mr. Anastasio reported that all of the carbon has been removed and that he and Mr. Brandes have been doing all of the inspections and that the final inspection of the structure has been completed with a total of approximately 630 tons of carbon being removed. The contractors have demobilized and the carbon is now done. The underground storage tank removal project has begun with a kickoff meeting. It is hoped that we can break ground and begin the removal of the tanks the middle of December. A brief discussion ensued. Mr. Van Riper stated that a manufacturing building in Bound Brook was taken down for almost nothing due to the scrap value approximately 7-8 years ago.

- (4) Final Report on removal of Asbestos in 600 Bldg.
- (5) Report on purchase of electricity

Mr. Petrauski reported that the last time the Authority bid out for electricity we had a two-year contract and that the contract is up in May. He went on to report that he has been trying since July to encourage the aggregation to go out again in order to get a good price in the "shoulder months" and lock it in and then if that did not work the aggregation could go out again in May of 2012. Up to this point, there did not seem to be an interest, however, last week a meeting was held and the group is looking to bid on electricity in December. Therefore, at the November meeting it will be necessary, as has been done in the past, for the Board to adopt a resolution authorizing the Executive Director or, in his absence, the Assistant Executive Director/Facility Engineer, to authorize the entering into of a contract for electricity.

- (6) Update on status of litigation with Carbro Constructors Corp. **(CLOSED SESSION) LITIGATION**
- (7) Update on Incinerator No. 2 Insurance Claim with CNA **(CLOSED SESSION) LITIGATION**
- (8) Update on status of DEP review of Wastewater Management Plan existing flow issues **(CLOSED SESSION) PENDING LITIGATION**

b. Engineer/Consultants

- (1) James L. Brandes, P.E. (CDM) Engineer's Report for October 2011 - Engineer Brandes did not have anything additional to report.

c. Attorney - Joseph J. Maraziti, Jr.

d. Department Reports

- | | |
|----------------|----------------------------|
| (1) Operations | (3) Maintenance/Electrical |
| (2) Laboratory | (4) Special Projects |

No additional comments regarding Department Reports.

e. Facility Engineer Reports

- (1) Capacity Allocation
- (2) Capacity Assurance
- (3) Monthly Flow Report
- (4) Facility Engineer's Monthly Report

No questions or comments regarding the Facility Engineer's Reports.

f. Budget Reports

No comments on the above referenced Budget Reports.

Minute 11 - Communications

- a. NJDEP, Division of Water Quality; Surface Water Discharge Monitoring Report; dated October 21, 2011; Re: Reporting Period September 2011
- b. NJDEP, Division of Water Quality; Residuals DMR; dated October 21, 2011; Re: Reporting Period September 2011
- c. NJDEP, Division of Water Quality; Residuals Waste Characterization Report; dated October 21, 2011; Re: Reporting Period September 2011
- d. NJDEP, Division of Water Quality; Residual Transfer Report; dated October 21, 2011; Re: Reporting Period September 2011
- e. NJDEP, Division of Water Quality; Surface Water Discharge Waste Characterization Report; dated October 21, 2011; Re: Reporting Period March 1, 2011 to February 29, 2012
- f. NJDEP, Division of Water Quality; Residuals Waste Characterization Report; dated October 21, 2011; Re: Reporting Period January 1, 2011 to December 31, 2011
- g. New Jersey Utilities Authority Joint Insurance Fund-Loss Control Report; dated October 7, 2011; Re: Survey (10/14/2011 Weekly Mailing)
- h. *Courier News*; "Duke Farms Wetlands Preservation In Hillsborough Largest Project Of Its Type In NJ"; dated October 24, 2011 (10/28/2011 Weekly Mailing)

No comments regarding the communications.

Minute 12 - Payroll (Res. No. 11-1024-11)

Upon motion of Mr. Van Riper, second of Mr. Quade, the above resolution was approved by the following roll call vote:

Arthur Quade	Yes	Peter Van Riper	Yes
Alessandro Fischetti, Jr.	Yes	Robert McCray	Absent
Edward J. Machala	Yes	Joseph J. Lifrieri	Yes
Philip Petrone	Yes	William A. Poch, Sr.	Absent
Peter F. Stires	Yes	Gail Quabeck	Yes
Alvin Florey	Absent	Kenneth Lee	Absent
Herbert Vollers	Absent	Roger Guttschall	Yes

A copy of the resolution is attached hereto and made part of the Official Minutes.

Minute 13 - Cancellation of Checks - NoneMinute 14 - Bills (Res. No. 11-1024-12)

Upon motion of Mr. Van Riper, second of Mr. Stires, the above resolution was approved by the following roll call vote:

Arthur Quade	Yes	Peter Van Riper	Yes
Alessandro Fischetti, Jr.	Yes	Robert McCray	Absent
Edward J. Machala	Yes	Joseph J. Lifrieri	Yes
Philip Petrone	Yes	William A. Poch, Sr.	Absent
Peter F. Stires	Yes	Gail Quabeck	Yes
Alvin Florey	Absent	Kenneth Lee	Absent
Herbert Vollers	Absent	Roger Guttschall	Yes

A copy of the resolution is attached hereto and made part of the Official Minutes.

Mr. Anastasio reported that Item 4 under the Executive Director Reports was omitted. Mr. Petruski reported that it was thought that there might be some asbestos in the 600 Building and a study was done and it was determined that there was some asbestos in insulation material and that everything has been removed. However, someone has come in with a mesothelioma which is currently under workmens' compensation. It was always understood that there was no asbestos except for the brown coat on the ceiling which was encapsulated and then it was discovered that there was some and it currently all gone.

Minute 15 - Motion to Adjourn to Closed Session

Upon motion of Ms. Quabeck, second of Mr. Lifrieri, the meeting was adjourned to Closed Session at 8:00 P.M. for the purpose of litigation, pending litigation and contract negotiations as stated on the Closed Session agenda by the following roll call vote:

Arthur Quade	Yes	Peter Van Riper	Yes
Alessandro Fischetti, Jr.	Yes	Robert McCray	Absent
Edward J. Machala	Yes	Joseph J. Lifrieri	Yes
Philip Petrone	Yes	William A. Poch, Sr.	Absent
Peter F. Stires	Yes	Gail Quabeck	Yes
Alvin Florey	Absent	Kenneth Lee	Absent
Herbert Vollers	Absent	Roger Guttschall	Yes

Minute 16 - Closed Session

Minute 17 - Motion to Reconvene in Open Session

Upon motion of Ms. Quabeck, second of Mr. Quade, the meeting was reconvened in Regular Session at 8:28 P.M. by the following roll call vote:

Arthur Quade	Yes	Peter Van Riper	Yes
Alessandro Fischetti, Jr.	Yes	Robert McCray	Absent
Edward J. Machala	Yes	Joseph J. Lifrieri	Yes
Philip Petrone	Yes	William A. Poch, Sr.	Absent
Peter F. Stires	Yes	Gail Quabeck	Yes
Alvin Florey	Absent	Kenneth Lee	Absent
Herbert Vollers	Absent	Roger Guttschall	Yes

Prior to adjournment a brief discussion ensued regarding a request for information from the towns regarding the status of their I/I programs. Ms. Quabeck stated that everyone does something. Mr. Petruski stated that it is our position to "go see the town".

Minute 18 - Adjournment

Upon motion of Mr. Stires, second of Ms. Quabeck, the meeting was adjourned at 8:30 P.M. by the following roll call vote:

Arthur Quade	Yes	Peter Van Riper	Yes
Alessandro Fischetti, Jr.	Yes	Robert McCray	Absent
Edward J. Machala	Yes	Joseph J. Lifrieri	Yes
Philip Petrone	Yes	William A. Poch, Sr.	Absent
Peter F. Stires	Yes	Gail Quabeck	Yes
Alvin Florey	Absent	Kenneth Lee	Absent
Herbert Vollers	Absent	Roger Guttschall	Yes

