

**MINUTES OF THE REORGANIZATION MEETING  
THE SOMERSET RARITAN VALLEY SEWERAGE AUTHORITY  
FEBRUARY 4, 2019**

Minute 1 - Opening of Meeting

The Reorganization Meeting of The Somerset Raritan Valley Sewerage Authority, held at the Authority Administrative Office on Monday, February 4, 2019, was called to order at 7:57 P.M. by Vice-Chairman Mathews.

Minute 2 - Open Public Meetings Announcement by Executive Director

The Open Public Meetings Announcement was read by the Executive Director, Ronald Anastasio.

Minute 3 - Roll Call

Todd Hay	Present	Richard Mathews	Present
Randy Smith	Present	Louis Esposito, Jr.	Absent
Philip Petrone	Present	Peter Stires	Present
Edward Machala	Present	Michael Impellizeri	Present
Carolann Garafola	Absent	Gail Quabeck	Present
Steven Mlenak	Present	Robert Albano	Present
		Joseph Lifrieri	Absent

**Authority Staff**

Ronald Anastasio, P.E., Executive Director	Present
Sherwin Ulep, P.E., Facility Engineer	Present
Eleanor Hoffman, Asst. Engineer/RCO	Present
Anthony Tambasco, Plant Superintendent	Present
Peter Wozniak, Chief Financial Officer	Present
Michael Ingenito, Chief Plant Operator	Present
Dennis Smith, Liquid Division Supervisor	Present
Linda Hering, Human Resources Manager	Present

**Professional Staff**

Tom Laustsen, CDM Smith, Engineer	Present
Joseph Maraziti, Esq., Maraziti Falcon, General Counsel	Absent

Minute 4 - Pledge of Allegiance

All in attendance recited the Pledge of Allegiance

Minute 5 – Oath of Office – Commissioners

- a. Robert Albano – Borough of Bridgewater - for a term to expire 01/31/2024

Mr. Albano has been reappointed for another five (5) year term. We are going to postpone the Oath of Office until the next meeting.

Minute 6 - Nomination of Current Slate of Officers

Chairperson: Carolann Garafola  
Vice-Chairman: Richard Mathews

Secretary: Michael Impellizeri  
Treasurer: Gail Quabeck

Minute 7 - Election of Officers

Upon Motion of Ms. Quabeck, Second of Mr. Hay, the above Slate of Officers was accepted and the officers were elected to their respective office by the following roll call vote:

Todd Hay	Yes	Randy Smith	Yes
Louis Esposito, Jr.	Absent	Michael Impellizeri	Yes
Philip Petrone	Yes	Gail Quabeck	Yes
Edward Machala	Yes	Robert Albano	Yes
Steven Mlenak	Yes	Joseph Lifrieri	Absent
Richard Mathews	Yes	Carolann Garafola	Absent
Peter Stires	Yes		

Minute 8 - Oaths of Officers - 2018 Officers

Oaths of Office will be done at the next meeting.

Minute 9 - Resolutions for Consideration and Possible Formal Action

Vice-Chairman Mathews indicated that there is a Consent Agenda for Resolutions #1 through #26, with the exception of Item h, Resolution No. 19-0204-8, which is on hold. Mr. Albano commented that we should remain consistent with Chairman versus Chairperson in the Resolutions.

**CONSENT RESOLUTIONS:**

- a. **Res. No. 19-0204-1** - Resolution Appointing The Firm Of Maraziti Falcon LLP as the Authority's General Counsel
- b. **Res. No. 19-0204-2** - Resolution Appointing The Firm Of Maraziti Falcon LLP As The Authority's Environmental Counsel
- c. **Res. No. 19-0204-3** - Resolution Appointing The Firm Of Suplee, Clooney & Company As The Authority's Auditor
- d. **Res. No. 19-0204-4** - Resolution Appointing The Firm Of CDM Smith Inc. As The Authority's Consulting Engineer
- e. **Res. No. 19-0204-5** - Resolution Appointing The Firm Of Chavond-Barry Engineering Corp. As The Authority's Thermal Engineer

- f. **Res. No. 19-0204-6** – Resolution Appointing The Firm of Hawkins, Delafield & Wood, L.L.P. as The Authority’s Bond Counsel
- g. **Res. No. 19-0204-7** - Resolution Appointing Matthew J. Giacobbe, Esq. Of The Firm Of Cleary Giacobbe Alfieri & Jacobs LLC As The Authority's Negotiator/Labor Attorney
- h. **Res. No. 19-0204-8** - Resolution Appointing the Authority’s Financial Advisor –  
ON HOLD
- i. **Res. No. 19-0204-9** - Resolution Appointing James F. Cosgrove, Jr., P.E., Of The Firm Of Kleinfelder As The Authority’s Water Quality Engineering Consultant
- j. **Res. No. 19-0204-10** – Resolution Appointing Karl E. Monninger Of The Firm Of KEMS LLC As The Authority’s Air Quality/Air Emission Monitoring/Regulatory Compliance Consultant
- k. **Res. No. 19-0204-11** - Resolution Authorizing The Adoption Of Bylaws
- l. **Res. No. 19-0204-12** - Resolution Establishing Meeting Dates For Regular Meetings And The Reorganization Meeting
- m. **Res. No. 19-0204-13**- Resolution Authorizing Mailing of Meeting Notices and Fees
- n. **Res. No. 19-0204-14** - Resolution Establishing Official Signatures Necessary To Conduct Authority Business
- o. **Res. No. 19-0204-15** - Resolution Establishing Official Newspapers
- p. **Res. No. 19-0204-16** - Resolution Establishing Official Hours and Holiday Schedule
- q. **Res. No. 19-0204-17** - Resolution Establishing a Cash Management Plan for Authority Funds and Investments
- r. **Res. No. 19-0204-18** - Resolution Authorizing and Establishing a Savings Account for the Revenue Account with The State of New Jersey Cash Management Fund
- s. **Res. No. 19-0204-19** - Resolution Authorizing and Establishing a Savings Account for the Connection Capital Account with The State of New Jersey Cash Management Fund
- t. **Res. No. 19-0204-20** – Resolution Authorizing and Establishing a Savings Account for General Fund Account with the State of New Jersey Cash Management Fund
- u. **Res. No. 19-0204-21** – Resolution Authorizing and Establishing a Savings Account for the Operating Account with The State of New Jersey Cash Management Fund
- v. **Res. No. 19-0204-22** - Resolution Authorizing the Adoption of an Indemnification Policy
- w. **Res. No. 19-0204-23** – Resolution Designating Chief Financial Officer, Peter Wozniak, as the Qualified Purchasing Agent

- x. Res. No. 19-0204-24 – Resolution Establishing the Executive Director as Public Agency Compliance Officer (P.A.C.O.)
- y. Res. No. 19-0204-25 – Resolution Establishing Gail Quabeck as Fund Commissioner for the New Jersey Utility Authorities Joint Insurance Fund (JIF)
- z. Res. No. 19-0204-26 – Resolution Establishing The Authority’s Policy Regarding Conference Attendance

Upon Motion of Mr. Albano, second of Mr. Mlenak, the above Resolutions (Res. No. 19-0204-1 through 19-0204-7 and 19-0204-9 through 19-0204-26) were approved by Consent Resolution by the following roll call vote

Todd Hay	Yes	Randy Smith	Yes
Louis Esposito, Jr.	Absent	Michael Impellizeri	Yes
Philip Petrone	Yes	Gail Quabeck	Yes
Edward Machala	Yes	Robert Albano	Yes
Steven Mlenak	Yes	Joseph Lifrieri	Absent
Richard Mathews	Yes	Carolann Garafola	Absent
Peter Stires	Yes		

A copy of the Resolutions are attached hereto and made part of the Official Minutes.

Minute 10 – Chairperson’s Comments - Chairperson Garafola is absent.

Minute 11– Communications - No comments.

Minute 12 - Adjournment

Upon Motion of Mr. Albano, Second of Mr. Smith, the Reorganization Meeting was adjourned at 8:01 P.M. by the following roll call vote:

Todd Hay	Yes	Randy Smith	Yes
Louis Esposito, Jr.	Absent	Michael Impellizeri	Yes
Philip Petrone	Yes	Gail Quabeck	Yes
Edward Machala	Yes	Robert Albano	Yes
Steven Mlenak	Yes	Joseph Lifrieri	Absent
Richard Mathews	Yes	Carolann Garafola	Absent
Peter Stires	Yes		