

**THE SOMERSET RARITAN VALLEY SEWERAGE AUTHORITY
REGULAR SESSION AGENDA
October 30, 2018 (Rescheduled from October 22, 2018)**

DATE: Monday, October 30, 2018
TIME: 7:30 P.M.

PLACE: The Somerset Raritan
Valley Sewerage Authority

1. Opening of Meeting by: Vice Chairman Richard Mathews at _____ P.M.
2. Open Public Meetings Announcement by Executive Director

In accordance with the provisions of the Open Public Meetings Act, adequate notice of this Regular Meeting of The Somerset Raritan Valley Sewerage Authority has been provided in accordance with Section 13 of the Act by adoption of the schedule of dates, times, and places of The Somerset Raritan Valley Sewerage Authority to be held **between February 5, 2018 to February 4, 2019**.

Matters discussed in Closed Session shall be released to the public at such time as is provided in the Resolution authorizing the Closed Session.

3. Roll Call:

<u>Present</u>	<u>Absent</u>		<u>Present</u>	<u>Absent</u>	
_____	_____	Todd Hay	_____	_____	Randy Smith
_____	_____	Louis Esposito, Jr.	_____	_____	Michael Impellizeri
_____	_____	Philip Petrone	_____	_____	Gail Quabeck
_____	_____	Edward Machala	_____	_____	Robert Albano
_____	_____	Steven Mlenak	_____	_____	Joseph Lifrieri
_____	_____	Richard Mathews	_____	_____	Carolann Garafola
_____	_____	Peter Stires			
		<u>Professional Staff</u>			
_____	_____	Ronald S. Anastasio, P.E., Executive Director			
_____	_____	Anthony Tambasco, Plant Superintendent			
_____	_____	Michael Ingenito, Chief Plant Operator			
_____	_____	Dennis Smith, Assistant Chief Plant Operator			
_____	_____	Sherwin Ulep, P.E., Facility Engineer			
_____	_____	Eleanor Hoffman, P.E., Regulatory Compliance Officer/Assistant Engineer			
_____	_____	Peter Wozniak, Chief Financial Officer			
_____	_____	Linda Hering, Human Resources Manager			
_____	_____	Donna O'Shea, Administrative Assistant			
		<u>Others</u>			
_____	_____	Thomas Laustsen, P.E., CDM Smith			
_____	_____	Joseph J. Maraziti, Jr., Esq., Maraziti Falcon, LLP			

4. Pledge of Allegiance

5. Approval of Minutes:

- (1) September 24, 2018 - Regular Open Session

6. Public Hearings:

- A. Establishment of the Authority's 2018 Sewer Connection Fee

Res. No. 18-1030-1 – Resolution Establishing the 2018 Connection Fee

- B. Recalculation of the Industrial Pretreatment Program (IPP) Administration Fee

Res. No. 18-1030-2 – Resolution for Re-Calculation of the 2017 IPP Administration Fee

7. Public Participation:

8. Consent Agenda: Resolutions for Consideration and Possible Formal Action

- (1) **Res. No. 18-1030-3** – Resolution Authorizing the Issuance of a Non-Domestic Wastewater Discharge Permit to American Spraytech, LLC
- (2) **Res. No. 18-1030-4** – Resolution Approving the Attendance of the AEA Fall Conference in Atlantic City on November 13th and 14th by Three Commissioners, Executive Director, Facility Engineer, RCO/Assistant Engineer and Chief Financial Officer
- (3) **Res. No. 18-1030-5** – Resolution Awarding the Contract for the Furnishing & Delivering of Polymer to SNF Polydyne, Inc.
- (4) **Res. No. 18-1030-6** – Resolution Authorizing the Renewal of a Flood Insurance Policy for the Storm Control Pumping Station
- (5) **Res. No. 18-1030-7** -- Resolution Granting an Access Agreement to Public Service Electric and Gas Company for Ingress, Egress and Storage of Equipment to Repair and/or Replace Electric Line/Lines

9. Board Committees:

- A. PERSONNEL COMMITTEE (PETRONE, Albano, Mathews, Quabeck)

(1) Report on Proposed FY 2019 Salary Increases for Supervisory & Non-Union Personnel (**Closed Session – Personnel Matters**)

(a) **Res. No. 18-1030-8** - Resolution Authorizing Salary and Wage Increases for Supervisory Employees

(2) Thanking Administrative Assistant Donna O’Shea for Her Service upon Her Resignation & Discussion of the Future of the Clerical Position

B. FINANCE COMMITTEE (QUABECK, Impellizeri, Machala, Mathews, Albano, Mlenak)

(1) Report and Recommendation of Proposed (Introduced) FY 2019 Budget (see front cover of binder)

(a) **Res. No. 18-1030-9** – Resolution Approving the FY 2019 Budget

(2) Report on the Bond Resolution for the Storm Control Treatment Facility

(a) **Res. No. 18-1030-10** - Resolution Authorizing the Issuance of Not Exceeding \$25,000,000 Subordinate Bonds of the Somerset Raritan Valley Sewerage Authority for the Storm Control Facility Project and Providing for their Sale to the New Jersey Infrastructure Bank and the State of New Jersey and Authorizing the Execution and Delivery of Certain Agreements in Connection Therewith

10. Chairperson

11. Reports:

A. Executive Director’s Report

1. Update on SSO Project
2. Update on Incinerator Project
3. Update on Plant-Wide Electrical Rehabilitation project

B. Engineer/Consultants – Thomas Laustsen, P.E. (CDM Smith) Engineer’s Report for September 2018

C. Attorney - Joseph J. Maraziti, Jr., Esq., Maraziti Falcon, LLP

D. Department Reports:

1. Operations
2. Laboratory
3. Maintenance/Electrical
4. Special Projects

E. Facility Engineer Reports:

- 1 Capacity Allocation
2. Capacity Assurance
3. Monthly Flow Report
4. Facility Engineer's Monthly Report

12. Communications

- A. NJDEP, Division of Water Quality; Residual Transfer Report; Reporting Period 8/1/18-8/31/18
- B. NJDEP, Division of Water Quality; Surface Water Discharge Monitoring Report; Reporting Period 8/1/18-8/31/18
- C. NJDEP, Division of Water Quality; Residuals Discharge Monitoring Report; Reporting Period 8/1/18-8/31/18

13. Payroll – Res. No. 18-1030-11

14. Cancellation of Check(s) – None

15. Bills – Res. No. 18-1030-12

16. Adjourn to Closed Session –

Res. No. 18-1030-13 – Resolution Authorizing Closed Session for the Purpose of Discussing Personnel Matters in Connection to the Open Public Meetings Law

17. Motion to Reconvene in Open Session

18. Adjournment

NEXT REGULAR BOARD MEETING WILL BE HELD ON

NOVEMBER 26, 2018