

**MINUTES OF THE BOARD MEETING
THE SOMERSET RARITAN VALLEY SEWERAGE AUTHORITY
July 24, 2017**

Minute 1 – Opening of Meeting

The Board Meeting of the Somerset Raritan Valley Sewerage Authority was called to order at 7:30 P.M. by Chairman Joseph Lifrieri.

Minute 2 – Open Public Meetings Announcement

The Open Public Meeting Announcement was read by the Executive Director, Ronald S. Anastasio.

Minute 3 – Roll Call

Present/Absent

<u> x </u> _____	Todd Hay
<u> x </u> _____	Louis Esposito, Jr.
<u> x </u> _____	Philip Petrone
<u> x </u> _____	Edward Machala
<u> x </u> _____	Carolann Garafola
_____ <u> x </u>	Steven Mlenak
_____ <u> x </u>	Richard Mathews

Present/Absent

<u> x </u> _____	Peter Stires
<u> x </u> _____	Randy Smith
<u> x </u> _____	Michael Impellizeri
<u> x </u> _____	Gail Quabeck
<u> x </u> _____	Robert Albano
<u> x </u> _____	Joseph Lifrieri

Professional Staff

Ronald Anastasio, P.E., Executive Director	Present
Sherwin Ulep, P.E., Facility Engineer	Present
Anthony Tambasco, Plant Superintendent	Present
Michael Ingenito, Chief Plant Operator	Present
Dennis Smith, Supervisor Liquid Division	Absent
Ellie Hoffman, Reg. Compliance Officer/Asst. Engineer	Present
Linda Hering, Human Resources Manager	Present
Peter Wozniak, Chief Financial Officer	Present
Donna O’Shea, Administrative Assistant	Present

Others

Thomas Laustsen, P.E. CDM Smith	Present
Brent Carney, Esq. Maraziti, Falcon, Gen’l. Counsel	Present

Minute 4 – Pledge of Allegiance

All in attendance saluted the flag.

Minute 5 – Approval of Minutes

A. Board Meeting Open Session Minutes – June 26, 2017

Upon Motion of Mr. Albano, Second of Mr. Hay, the Minutes of the June 26, 2017 Meeting (Open Session) were approved by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Philip Petrone	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Edward Machala	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Carolann Garafola	<u> </u>	<u> </u>	<u>x</u>	<u> </u>
Steven Mlenak	<u> </u>	<u> </u>	<u> </u>	<u>x</u>
Richard Mathews	<u> </u>	<u> </u>	<u> </u>	<u>x</u>
Louis Esposito, Jr.	<u> </u>	<u> </u>	<u>x</u>	<u> </u>
Peter Stires	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Randy Smith	<u> </u>	<u> </u>	<u>x</u>	<u> </u>
Michael Impellizeri	<u> </u>	<u> </u>	<u>x</u>	<u> </u>
Gail Quabeck	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Robert Albano	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Joseph Lifrieri	<u>x</u>	<u> </u>	<u> </u>	<u> </u>

B. Board Meeting Closed Session Minutes – June 26, 2017

Upon Motion of Mr. Stires, Second of Mr. Albano, the Minutes of the June 26, 2017 Meeting (Closed Session) were approved by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Philip Petrone	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Edward Machala	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Carolann Garafola	<u> </u>	<u> </u>	<u>x</u>	<u> </u>
Steven Mlenak	<u> </u>	<u> </u>	<u> </u>	<u>x</u>
Richard Mathews	<u> </u>	<u> </u>	<u> </u>	<u>x</u>
Louis Esposito, Jr.	<u> </u>	<u> </u>	<u>x</u>	<u> </u>
Peter Stires	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Randy Smith	<u> </u>	<u> </u>	<u>x</u>	<u> </u>
Michael Impellizeri	<u> </u>	<u> </u>	<u>x</u>	<u> </u>
Gail Quabeck	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Robert Albano	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Joseph Lifrieri	<u>x</u>	<u> </u>	<u> </u>	<u> </u>

C. Board Special Meeting Open Session Minutes – July 13, 2017

Upon Motion of Mr. Albano, Second of Mr. Stires, the Minutes of the July 13, 2017 Special Meeting (Open Session) were approved by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	_____	_____	_____x_____	_____
Philip Petrone	_____x_____	_____	_____	_____
Edward Machala	_____x_____	_____	_____	_____
Carolann Garafola	_____x_____	_____	_____	_____
Steven Mlenak	_____	_____	_____	_____x_____
Richard Mathews	_____	_____	_____	_____x_____
Louis Esposito, Jr.	_____x_____	_____	_____	_____
Peter Stires	_____x_____	_____	_____	_____
Randy Smith	_____x_____	_____	_____	_____
Michael Impellizeri	_____x_____	_____	_____	_____
Gail Quabeck	_____x_____	_____	_____	_____
Robert Albano	_____x_____	_____	_____	_____
Joseph Lifrieri	_____	_____	_____x_____	_____

D. Board Special Meeting Closed Session Minutes – July 13, 2017

Upon Motion of Mr. Albano, Second of Ms. Garafola, the Minutes of the July 13, 2017 Meeting (Closed Session) were approved by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	_____	_____	_____x_____	_____
Philip Petrone	_____x_____	_____	_____	_____
Edward Machala	_____x_____	_____	_____	_____
Carolann Garafola	_____x_____	_____	_____	_____
Steven Mlenak	_____	_____	_____	_____x_____
Richard Mathews	_____	_____	_____	_____x_____
Louis Esposito, Jr.	_____x_____	_____	_____	_____
Peter Stires	_____x_____	_____	_____	_____
Randy Smith	_____x_____	_____	_____	_____
Michael Impellizeri	_____x_____	_____	_____	_____
Gail Quabeck	_____x_____	_____	_____	_____
Robert Albano	_____x_____	_____	_____	_____
Joseph Lifrieri	_____	_____	_____x_____	_____

Minute 6– Public Hearings – No Hearings at this Board Meeting

Minute 7 – Public Participation

Chairman Lifrieri noted that no one from the public was in attendance for the meeting.

Minute 8 – Consent Resolutions for Consideration and Possible Formal Action

A. Approval of One Sewer Extensions and a Transfer of Funds

- (1) **Res. No. 17-0724-1** – Resolution Approving Sewer Extension For The Proposed Life Time Athletic Facility Located At 600 Somerset Corporate Boulevard, Block 411, Lot 39.07 in Somerset County, Bridgewater Township, New Jersey

Commissioner Albano inquired about the swimming pools. How are we going to handle that? Executive Director Anastasio replied that we came up with a solution for the developer. There is a General Permit coming out in October of this year from the State of New Jersey where if swimming pools are rejected by the treatment plant, allows them to discharge to the surface water pending certain conditions (they can't be discharging to a C1 classified stream, which Peter's Brook and the Raritan River are not, and other things as well – they would have to de-chlorinate and monitor). They are going to discharge it into the storm sewer system which works its way into the creek. Commissioner Quabeck reminded everyone that all of that information is in the Facility Engineer's Report included in the Board Book.

Upon Motion by Ms. Garafola, Second of Mr. Impellizeri, the above Resolution was approved by the following Roll Call Vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	<u>x</u>	_____	_____	_____
Philip Petrone	<u>x</u>	_____	_____	_____
Edward Machala	<u>x</u>	_____	_____	_____
Carolann Garafola	<u>x</u>	_____	_____	_____
Steven Mlenak	_____	_____	_____	<u>x</u>
Richard Mathews	_____	_____	_____	<u>x</u>
Louis Esposito, Jr.	<u>x</u>	_____	_____	_____
Peter Stires	<u>x</u>	_____	_____	_____
Randy Smith	<u>x</u>	_____	_____	_____
Michael Impellizeri	<u>x</u>	_____	_____	_____
Gail Quabeck	<u>x</u>	_____	_____	_____
Robert Albano	<u>x</u>	_____	_____	_____
Joseph Lifrieri	<u>x</u>	_____	_____	_____

A copy of the Resolution is attached hereto and made part of the Official Minutes

- (2) **Res. No. 17-0724-2** – Resolution Authorizing Transfer Of Funds From Unity Bank SRVSA General Savings Account To Magyar Bank General Checking Account In The Amount of \$305,000.00 For The Cash On Hand Necessary To Pay For The Costs Associated With Sludge Hauling And Disposal Operations

Upon Motion of Ms. Garafola, Second of Mr. Impellizeri, the above Resolution was approved by the following Roll Call Vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Philip Petrone	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Edward Machala	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Carolann Garafola	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Steven Mlenak	<u> </u>	<u> </u>	<u> </u>	<u>x</u>
Richard Mathews	<u> </u>	<u> </u>	<u> </u>	<u>x</u>
Louis Esposito, Jr.	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Peter Stires	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Randy Smith	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Michael Impellizeri	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Gail Quabeck	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Robert Albano	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Joseph Lifrieri	<u>x</u>	<u> </u>	<u> </u>	<u> </u>

A copy of the Resolution is attached hereto and made part of the Official Minutes

Minute 9 – Board Committees – There were no Board Committee Meetings to report on

Minute 10 – Chairperson

Chairman Lifrieri had nothing to report at this Board Meeting.

Minute 11 – Reports

A. Executive Director’s Report:

(1.) Update on SSO Project:

You’ll remember some months ago that the Board approved an agreement with Somerset County, which was the master land transaction agreement. They are gearing up to purchase that property. The way the agreement is written is that the Board could authorize funds for the purchase of that property; and if our project is cancelled where we no longer need it, the County has thirty (30) days to reimburse us the full amount.

We’re moving closer to having our Public Hearings for the Green Acres to move on to the next phase (which is just a couple of small i’s to be dotted). We may have those hearings in August. One could be held in Bridgewater or Somerset County Administration Building for the County parcels that are Green Acres; and one would be at the Borough of Somerville Municipal Building for the Borough’s easement that is in the Green Acres. We will have court reporters there and it will be publicly advertised. We put up signs (one for each parcel). We’re working on all of this now.

The Engineer has finalized the 100% design and we're finalizing the construction contract. We'll be meeting with the Finance Committee and then coming to the Board regarding the estimation of the borrowing amount so that we can finalize our construction loan with the New Jersey Infrastructure Trust and we can get reimbursed for the monies we have spent on engineering, which as shown in our Board Book under the CFO's Report totals around \$4.3 million.

(2.) Update on Incinerator Project:

We're burning sludge – about 110 lbs. per minute. Tomorrow we will have our construction kick-off meeting through the general construction contract. DEP issued the letter which authorized us to award the project and they will be present at the meeting. We'll get the signed contract at tomorrow's meeting as well as insurance certificates and performance bonds. Pending review of those items, we'll then start. One thing we will tell them tomorrow is to go ahead and file for the building permits.

Attorney Alexander has spoken to EPA to pick up the discussions there; but that doesn't affect anything since we're now burning. One of the Commissioners asked about how much we're now saving since we do not have to haul the sludge. Mr. Anastasio answered that it's been about 11 days and that amounts to \$80,000.00 that we're not spending on hauling sludge.

- B. Engineer/Consultants** – Thomas Laustsen, P.E. (CDM Smith) Engineer's Report for June, 2017.
- C. Attorney** - Joseph J. Maraziti, Jr., Esq., Maraziti Falcon, LLP – No additional comments.
- D. Department Reports** –
- E. Facility Engineer Reports** – No additional comments.
 - (1) Capacity Allocation
 - (2) Capacity Assurance
 - (3) Monthly Flow Report
 - (4) Facility Engineer's Monthly Report

Minute 12 – Communications

- A. NJDEP, Division of Water Quality; Residual Transfer Report; Re: Reporting Period: 5/01/17 through 5/31/17
- B. NJDEP, Division of Water Quality; Surface Water Discharge Monitoring Report; Re: Reporting Period: 5/01/17 through 5/31/17
- C. NJDEP, Division of Water Quality; Residuals DMR; Re: Reporting Period: 5/01/17 through 5/31/17

Minute 13 – Res. No. 17-0724-3 – Payroll

Upon Motion of Mr. Machala, Second of Mr. Albano, the above Resolution was approved by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Philip Petrone	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Edward Machala	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Carolann Garafola	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Steven Mlenak	<u> </u>	<u> </u>	<u> </u>	<u>x</u>
Richard Mathews	<u> </u>	<u> </u>	<u> </u>	<u>x</u>
Louis Esposito, Jr.	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Peter Stires	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Randy Smith	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Michael Impellizeri	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Gail Quabeck	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Robert Albano	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Joseph Lifrieri	<u>x</u>	<u> </u>	<u> </u>	<u> </u>

A copy of the Resolution is attached hereto and made part of the Official Minutes.

Minute 14 -- Cancelled Checks There were no cancelled checks to report on

Minute 15 – Resolution No. 17-0724-4 - Bills

Upon Motion of Ms. Garafola, Second of Mr. Impellizeri, the above Resolution was approved by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Philip Petrone	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Edward Machala	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Carolann Garafola	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Steven Mlenak	<u> </u>	<u> </u>	<u> </u>	<u>x</u>
Richard Mathews	<u> </u>	<u> </u>	<u> </u>	<u>x</u>
Louis Esposito, Jr.	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Peter Stires	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Randy Smith	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Michael Impellizeri	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Gail Quabeck	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Robert Albano	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Joseph Lifrieri	<u>x</u>	<u> </u>	<u> </u>	<u> </u>

Minute 16 – Adjournment

Upon Motion of Mr. Albano, Second of Mr. Machala, the meeting was adjourned at 7:42 p.m. by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	<u>x</u>	_____	_____	_____
Philip Petrone	<u>x</u>	_____	_____	_____
Edward Machala	<u>x</u>	_____	_____	_____
Carolann Garafola	<u>x</u>	_____	_____	_____
Steven Mlenak	_____	_____	_____	<u>x</u>
Richard Mathews	_____	_____	_____	<u>x</u>
Louis Esposito, Jr.	<u>x</u>	_____	_____	_____
Peter Stires	<u>x</u>	_____	_____	_____
Randy Smith	<u>x</u>	_____	_____	_____
Michael Impellizeri	<u>x</u>	_____	_____	_____
Gail Quabeck	<u>x</u>	_____	_____	_____
Robert Albano	<u>x</u>	_____	_____	_____
Joseph Lifrieri	<u>x</u>	_____	_____	_____

**NEXT REGULAR BOARD MEETING
WILL BE HELD ON
August 28, 2017**