

**MINUTES OF THE BOARD MEETING
THE SOMERSET RARITAN VALLEY SEWERAGE AUTHORITY
August 27, 2018**

Minute 1 – Opening of Meeting

The Board Meeting of the Somerset Raritan Valley Sewerage Authority was called to order at 7:31 P.M. by Chairperson, Carolann Garafola

Minute 2 – Open Public Meetings Announcement

The Open Public Meeting Announcement was read by the Executive Director, Ronald S. Anastasio.

Minute 3 – Roll Call

Present/Absent

| | |
|----------------------------|---------------------|
| <u> x </u> <u> </u> | Todd Hay |
| <u> x </u> <u> </u> | Louis Esposito, Jr. |
| <u> x </u> <u> </u> | Philip Petrone |
| <u> </u> <u> x </u> | Edward Machala |
| <u> x </u> <u> </u> | Steven Mlenak |
| <u> </u> <u> x </u> | Richard Mathews |
| <u> x </u> <u> </u> | Peter Stires |

Present/Absent

| | |
|----------------------------|---------------------|
| <u> </u> <u> x </u> | Randy Smith |
| <u> x </u> <u> </u> | Michael Impellizeri |
| <u> x </u> <u> </u> | Gail Quabeck |
| <u> x </u> <u> </u> | Robert Albano |
| <u> x </u> <u> </u> | Joseph Lifrieri |
| <u> x </u> <u> </u> | Carolann Garafola |

Professional Staff

| | |
|--|---------|
| Ronald Anastasio, P.E., Executive Director | Present |
| Sherwin Ulep, P.E., Facility Engineer | Present |
| Anthony Tambasco, Plant Superintendent | Absent |
| Michael Ingenito, Chief Plant Operator | Absent |
| Dennis Smith, Supervisor Liquid Division | Present |
| Ellie Hoffman, P.E., RCO/Asst. Engineer | Present |
| Linda Hering, Human Resources Manager | Present |
| Peter Wozniak, Chief Financial Officer | Present |
| Donna O’Shea, Administrative Assistant | Present |

Others

| | |
|--|---------|
| Thomas Laustsen, CDM Smith | Present |
| Brent Carney, Esq., Maraziti Falcon, LLP | Present |

Minute 4 – Pledge of Allegiance

All in attendance saluted the flag.

Minute 5 – Approval of Minutes

A. Board Meeting Open Session Minutes – July 23, 2018

Upon Motion of Mr. Impellizeri, Second of Mr. Lifrieri, the Minutes of the July 23, 2018 Meeting (Open Session) were approved by the following roll call vote:

| | <u>Yes</u> | <u>No</u> | <u>Abstain</u> | <u>Absent</u> |
|---------------------|--------------|-------------|----------------|---------------|
| Todd Hay | <u> x </u> | <u> </u> | <u> </u> | <u> </u> |
| Louis Esposito, Jr. | <u> x </u> | <u> </u> | <u> </u> | <u> </u> |
| Philip Petrone | <u> x </u> | <u> </u> | <u> </u> | <u> </u> |
| Edward Machala | <u> </u> | <u> </u> | <u> </u> | <u> x </u> |
| Steven Mlenak | <u> </u> | <u> </u> | <u> x </u> | <u> </u> |
| Richard Mathews | <u> </u> | <u> </u> | <u> </u> | <u> x </u> |
| Peter Stires | <u> x </u> | <u> </u> | <u> </u> | <u> </u> |
| Randy Smith | <u> </u> | <u> </u> | <u> </u> | <u> x </u> |
| Michael Impellizeri | <u> x </u> | <u> </u> | <u> </u> | <u> </u> |
| Gail Quabeck | <u> x </u> | <u> </u> | <u> </u> | <u> </u> |
| Robert Albano | <u> </u> | <u> </u> | <u> x </u> | <u> </u> |
| Joseph Lifrieri | <u> x </u> | <u> </u> | <u> </u> | <u> </u> |
| Carolann Garafola | <u> x </u> | <u> </u> | <u> </u> | <u> </u> |

Minute 6– Public Hearings – None

Minute 7 – Public Participation – Commissioner Garafola noted that there was no one in attendance for the public participation.

Minute 8 – Consent Resolutions for Consideration and Possible Formal Action

- (1) **Res. No. 18-0827-1** – Resolution Awarding Contract A-18-3 For The Furnishing And Delivery Of Replacement Dewatering Sludge Pumps Project To Schwing Bioset, Inc.

Commissioner Albano had a question regarding the above Resolution: Does that price include the delivery, installation, etc. Executive Director Anastasio answers that this is just for the Furnishing and Delivery of the pumps (production, delivery and start-up services). Commissioner Albano also pointed that the price was higher than the original quote and Mr. Anastasio confirmed that it was about 6% higher because it was a bid situation. We had a room full of people for the bid walk-through. We clearly said that it was an installation. There were multiple reps from this company (Schwing Bioset, Inc.). They were from four different territories.

Upon motion of Mr. Mlenak, Second of Mr. Stires, the above Resolutions were approved by the following roll call vote:

| | <u>Yes</u> | <u>No</u> | <u>Abstain</u> | <u>Absent</u> |
|---------------------|--------------|-----------|----------------|---------------|
| Todd Hay | <u> x </u> | _____ | _____ | _____ |
| Louis Esposito, Jr. | <u> x </u> | _____ | _____ | _____ |
| Philip Petrone | <u> x </u> | _____ | _____ | _____ |
| Edward Machala | _____ | _____ | _____ | <u> x </u> |
| Steven Mlenak | <u> x </u> | _____ | _____ | _____ |
| Richard Mathews | _____ | _____ | _____ | <u> x </u> |
| Peter Stires | <u> x </u> | _____ | _____ | _____ |
| Randy Smith | _____ | _____ | _____ | <u> x </u> |
| Michael Impellizeri | <u> x </u> | _____ | _____ | _____ |
| Gail Quabeck | <u> x </u> | _____ | _____ | _____ |
| Robert Albano | <u> x </u> | _____ | _____ | _____ |
| Joseph Lifrieri | <u> x </u> | _____ | _____ | _____ |
| Carolann Garafola | <u> x </u> | _____ | _____ | _____ |

A copy of the Resolution is attached hereto and made part of the Official Minutes

- (2) **Res. No. 18-0827-2** -- Resolution Approving Extension of Contract for One Year for the Removal of Incinerator Ash from Settling Basins and Loading into Containers and Ash, Grit, Screenings and Garbage Hauling Fees

Commissioner Albano wanted to know about the Index that is referred to in Resolutions 2 and 3. He said he realized it is from the State but wanted to know if it's really relevant to the services that we're getting. Executive Director Anastasio responded that this is according to the Local Public Contracts Law regarding extending contracts. He also stated that under the Local Government Contracts Law the deadline is August 15th for the bidder to request an extension. So it's always the most recent quarter that we use.

Upon Motion of Mr. Mlenak, Second of Mr. Stires, the above Resolution was approved by the following roll call vote:

| | <u>Yes</u> | <u>No</u> | <u>Abstain</u> | <u>Absent</u> |
|---------------------|--------------|-----------|----------------|---------------|
| Todd Hay | <u> x </u> | _____ | _____ | _____ |
| Louis Esposito, Jr. | <u> x </u> | _____ | _____ | _____ |
| Philip Petrone | <u> x </u> | _____ | _____ | _____ |
| Edward Machala | _____ | _____ | _____ | <u> x </u> |
| Steven Mlenak | <u> x </u> | _____ | _____ | _____ |
| Richard Mathews | _____ | _____ | _____ | <u> x </u> |
| Peter Stires | <u> x </u> | _____ | _____ | _____ |
| Randy Smith | _____ | _____ | _____ | <u> x </u> |
| Michael Impellizeri | <u> x </u> | _____ | _____ | _____ |
| Gail Quabeck | <u> x </u> | _____ | _____ | _____ |

| | | | | |
|-------------------|--------------|-----|-------|-------|
| Robert Albano | <u> x </u> | ___ | _____ | _____ |
| Joseph Lifrieri | <u> x </u> | ___ | _____ | _____ |
| Carolann Garafola | <u> x </u> | ___ | _____ | _____ |

A copy of the Resolution is attached hereto and made part of the Official Minutes

(3) **Res. No. 18-0827-3** – Resolution Approving Extension of Contract for One Year for Internal Instrumentation and SCADA Maintenance, Calibration and Repair

Upon Motion of Mr. Mlenak, Second of Mr. Stires, the above Resolution was approved by the following roll call vote:

| | <u>Yes</u> | <u>No</u> | <u>Abstain</u> | <u>Absent</u> |
|---------------------|--------------|-----------|----------------|---------------|
| Todd Hay | <u> x </u> | ___ | _____ | _____ |
| Louis Esposito, Jr. | <u> x </u> | ___ | _____ | _____ |
| Philip Petrone | <u> x </u> | ___ | _____ | _____ |
| Edward Machala | ___ | ___ | _____ | ___x___ |
| Steven Mlenak | <u> x </u> | ___ | _____ | _____ |
| Richard Mathews | ___ | ___ | _____ | ___x___ |
| Peter Stires | <u> x </u> | ___ | _____ | _____ |
| Randy Smith | ___ | ___ | _____ | ___x___ |
| Michael Impellizeri | <u> x </u> | ___ | _____ | _____ |
| Gail Quabeck | <u> x </u> | ___ | _____ | _____ |
| Robert Albano | <u> x </u> | ___ | _____ | _____ |
| Joseph Lifrieri | <u> x </u> | ___ | _____ | _____ |
| Carolann Garafola | <u> x </u> | ___ | _____ | _____ |

A copy of the Resolution is attached hereto and made part of the Official Minutes

(4) **Res. No. 18-0827-4** – Resolution Approving Extension of Contract for One Year for Wastewater Flow Metering System Maintenance

Upon Motion of Mr. Mlenak, Second of Mr. Stires, the above Resolution was approved by the following roll call vote:

| | <u>Yes</u> | <u>No</u> | <u>Abstain</u> | <u>Absent</u> |
|---------------------|--------------|-----------|----------------|---------------|
| Todd Hay | <u> x </u> | ___ | _____ | _____ |
| Louis Esposito, Jr. | <u> x </u> | ___ | _____ | _____ |
| Philip Petrone | <u> x </u> | ___ | _____ | _____ |
| Edward Machala | ___ | ___ | _____ | ___x___ |
| Steven Mlenak | <u> x </u> | ___ | _____ | _____ |
| Richard Mathews | ___ | ___ | _____ | ___x___ |
| Peter Stires | <u> x </u> | ___ | _____ | _____ |

| | | | | |
|---------------------|-------|-----|-------|---------|
| Randy Smith | ___ | ___ | _____ | ___x___ |
| Michael Impellizeri | __x__ | ___ | _____ | _____ |
| Gail Quabeck | __x__ | ___ | _____ | _____ |
| Robert Albano | __x__ | ___ | _____ | _____ |
| Joseph Lifrieri | __x__ | ___ | _____ | _____ |
| Carolann Garafola | __x__ | ___ | _____ | _____ |

A copy of the Resolution is attached hereto and made part of the Official Minutes

- (5) **Res. No. 18-0827-5** – Resolution Approving Extension of Contract for One Year for Liquid Magnesium Hydroxide – 60% Solution (100,000 Gallons)

Upon Motion of Mr. Mlenak, Second of Mr. Stires, the above Resolution was approved by the following roll call vote:

| | <u>Yes</u> | <u>No</u> | <u>Abstain</u> | <u>Absent</u> |
|---------------------|-------------------|------------------|-----------------------|----------------------|
| Todd Hay | __x__ | ___ | _____ | _____ |
| Louis Esposito, Jr. | __x__ | ___ | _____ | _____ |
| Philip Petrone | __x__ | ___ | _____ | _____ |
| Edward Machala | ___ | ___ | _____ | ___x___ |
| Steven Mlenak | __x__ | ___ | _____ | _____ |
| Richard Mathews | ___ | ___ | _____ | ___x___ |
| Peter Stires | __x__ | ___ | _____ | _____ |
| Randy Smith | ___ | ___ | _____ | ___x___ |
| Michael Impellizeri | __x__ | ___ | _____ | _____ |
| Gail Quabeck | __x__ | ___ | _____ | _____ |
| Robert Albano | __x__ | ___ | _____ | _____ |
| Joseph Lifrieri | __x__ | ___ | _____ | _____ |
| Carolann Garafola | __x__ | ___ | _____ | _____ |

A copy of the Resolution is attached hereto and made part of the Official Minutes

- (6) **Res. No. 18-0827-6** – Resolution Authorizing Chief Financial Officer’s Attendance at the GFOA (Government Finance Officers Association) of NJ Annual Fall Conference at the Golden Nugget in Atlantic City, NJ from September 25, 2018 through September 28, 2018.

Upon Motion of Mr. Mlenak, Second of Mr. Stires, the above Resolution was approved by the following roll call vote:

| | <u>Yes</u> | <u>No</u> | <u>Abstain</u> | <u>Absent</u> |
|---------------------|-------------------|------------------|-----------------------|----------------------|
| Todd Hay | __x__ | ___ | _____ | _____ |
| Louis Esposito, Jr. | __x__ | ___ | _____ | _____ |
| Philip Petrone | __x__ | ___ | _____ | _____ |
| Edward Machala | ___ | ___ | _____ | ___x___ |

| | | | | |
|---------------------|--------------|-------------|-------------|--------------|
| Steven Mlenak | <u> x </u> | <u> </u> | <u> </u> | <u> </u> |
| Richard Mathews | <u> </u> | <u> </u> | <u> </u> | <u> x </u> |
| Peter Stires | <u> x </u> | <u> </u> | <u> </u> | <u> </u> |
| Randy Smith | <u> </u> | <u> </u> | <u> </u> | <u> x </u> |
| Michael Impellizeri | <u> x </u> | <u> </u> | <u> </u> | <u> </u> |
| Gail Quabeck | <u> x </u> | <u> </u> | <u> </u> | <u> </u> |
| Robert Albano | <u> x </u> | <u> </u> | <u> </u> | <u> </u> |
| Joseph Lifrieri | <u> x </u> | <u> </u> | <u> </u> | <u> </u> |
| Carolann Garafola | <u> x </u> | <u> </u> | <u> </u> | <u> </u> |

A copy of the Resolution is attached hereto and made part of the Official Minutes

Minute 9 – Board Committees -- None

Minute 10 – Chairperson – Chairperson Garafola mentioned that town officials and attorneys in other towns are saying that if you don’t have sewer capacity, it doesn’t obligate you to build affordable housing units. I don’t think this is true. Discussion ensued amongst the Commissioners and Attorney Brent Carney. Attorney Carney said the builders can seek a Scarce Resource Order and they have the Constitutional hammer to make that happen.

Commissioner Hay said that in Branchburg, they do not have a choice – they have to accommodate the builders. We’re not going to be able to say that we do not have sewer capacity. Commissioner Quabeck also noted that you can spend a lot of money in attorney fees and end up having to do it anyway.

Commissioner Lifrieri wanted to elaborate a little further. He said that we are the end result of where the sewerage goes to. Does there ever come a time when we can say no more sewerage coming into the plant? Mr. Anastasio said that it comes down to the Wastewater Management Plan. He said we’ll be able to build to meet the demand. Ms. Quabeck added that the towns will require it. Commissioner Hay said that we could fine towns that are not in compliance with their Wastewater Management Plans. I’ve seen that happen in sewerage authorities before. It happened at Rahway Sewerage Authority because the towns were not keeping up with their I & I studies.

Minute 11 – Reports

A. Executive Director’s Report

(1) Update on SSO Project:

I’m pleased to announce that the Statehouse Commission Meeting is scheduled for September 27th, 2018. It took one year for this to get scheduled. We completed our review of the specification and there are a couple of tweaks that have to be done by the engineer. We’ll finalize that Contract and send it to the Office of State Controller for their review. That was the log jam up until now.

The ACO is still hanging out there and there hasn’t been progress on that partially due to the Statehouse Commission meeting being unknown. Now that we have a hard date,

we're going to start pushing on that. We'll say that DEP does not want to be the hold up for this beneficial environmental project.

a. Report on Access & Flow Limitation Agreement with Somerville Borough – We spoke about this over the last 18 months or so. This Agreement will ensure that Somerville won't be putting in too much water into the SCTF beyond what it is currently designed for. We worked out this Agreement and we're bringing this Agreement to our Board Meeting tonight and they are bringing the Agreement to their next Town Council Meeting right after Labor Day.

b. **Res. No. 18-0827-7** – Resolution Accepting and Authorizing the Access and Flow Limitation Agreement By and Between the Somerset Raritan Valley Sewerage Authority and the Borough of Somerville

Upon Motion of Ms. Quabeck, Second of Mr. Mlenak, the above Resolution was approved by the following roll call vote:

| | <u>Yes</u> | <u>No</u> | <u>Abstain</u> | <u>Absent</u> |
|---------------------|------------|-----------|----------------|---------------|
| Todd Hay | _x_ | ___ | _____ | _____ |
| Louis Esposito, Jr. | _x_ | ___ | _____ | _____ |
| Philip Petrone | _x_ | ___ | _____ | _____ |
| Edward Machala | ___ | ___ | _____ | _x_ |
| Steven Mlenak | _x_ | ___ | _____ | _____ |
| Richard Mathews | ___ | ___ | _____ | _x_ |
| Peter Stires | _x_ | ___ | _____ | _____ |
| Randy Smith | ___ | ___ | _____ | _x_ |
| Michael Impellizeri | _x_ | ___ | _____ | _____ |
| Gail Quabeck | _x_ | ___ | _____ | _____ |
| Robert Albano | _x_ | ___ | _____ | _____ |
| Joseph Lifrieri | _x_ | ___ | _____ | _____ |
| Carolann Garafola | _x_ | ___ | _____ | _____ |

A copy of the Resolution is attached hereto and made part of the Official Minutes

(2) Update on Incinerator Project:

The construction is substantially completed. Basically, the unit is in operation. Personnel have been trained and we're doing some follow-up training later this week. We started it up about ten days ago and we've been burning sludge. It's going well. The workforce is taking to it quite well and everyone is working together. We're getting answers to operation questions when we need them. So far, so good. This is a big step (two years in the making). We use to take readings every hour, but now we take recordings every 15 minutes -- both by computer and manual recordings. We're very happy with everything.

Now, we're working on getting the Compliance Tests and Stack Tests. We're getting ready to send the Protocol to the State (we've been going back and forth with the

Contractor, the State and the USEPA). It will probably take a couple of months to get the okay on the Protocol and then we can schedule the tests. This will probably happen some time in October.

(3) Update on Insurance Claim for the Incinerator R1 Dome Failure

The Authority has received a payout from an insurance company on this. We received a check for \$618,000 for the collapsed dome. There is a copy of that check in the front pocket of your Board Book binders. It cost the Authority about \$10,000 to pursue that claim. When we sit down with the Finance Committee in the coming month to work on the Budget, we'll discuss our recommendation for what that money should be dedicated for and then we can have an opportunity to discuss that with the Board. Our CFO, Peter Wozniak, and I are thinking that we have a Board-established fund to be used for the rebuild of the R1 Incinerator since we know that we're going forward with that. In the meantime, the money would be invested with our normal funds.

(4) Briefing of New Changes to the Sewage Authorities Law Regarding Connection Fees
(see article from Attorney Diane Alexander in Front Cover Pocket)

Chairperson Garafola had brought this topic up previously. This new law was signed by Governor Phil Murphy. In the front pocket of your binder, is an article written by Attorney Diane Alexander about this legislation. She was one of three key people on behalf of the AEA who was negotiating with the legislatures and builder's groups.

Attorney Brent Carney discusses the two main changes in this new law. There was a law that said that if there was an increase in use of a sewer system, you could not charge a new connection fee based on that alone. There had to be some sort of modification to the pipe. This new legislation overturns that decision because it allows for an additional connection fee to be charged even if there is a material change in use which is defined to be an increase in level or demand of the sewer system by 15% or more. Notwithstanding that there is no change in use; you can still charge that additional connection fee.

The other component of this law is that it mandates that County, Regional and Municipal Sewerage Authorities shall establish a 50% reduced connection fee for not only affordable housing built by non-profits or housing authorities, but "to any other affordable housing including affordable housing units in inclusionary projects". This affects not only the sewerage authorities' law but also the Municipal, Counties, and Utility Authorities Law and also the Municipal and County Law that applies to sewerage authorities that say they're not a regional authority but instead a county authority. They're governed by different statutes, but this law will cover all of those statutes. It was signed into law on August 10, 2018 and becomes effective immediately.

Commissioner Garafola commented that Warren Township is going to cost us (just for affordable housing) about 4.3 million dollars. They'll be paying a 50% reduced fee. Commissioner Hay noted that it's unrecognized revenue not "losing."

Commissioner Stires asked about the 15% -- is that for an office building or an old warehouse that gets converted to a high-rise apartment. Both Commissioner Quabeck and Executive Director Anastasio answered yes. Attorney Carney explained that if the level

of use increases by 15% or more over the highest actual annual use and demand that existed during the prior ten-year period immediately preceding the addition, alteration or change in use (provided, however, that if the property has been connected to the sewerage system for less than ten years), the average level of use and demand shall be calculated based on the actual period of connection.

Mr. Anastasio brought up as an example the Towne Center in Somerville which is a mixed-use complex containing apartments and commercial units such as Wolfgang's Restaurant and Shop Rite. This development was a 72,000 gallon per day increase over what the previous strip mall had – almost double the amount. So, a 50-unit apartment building equals 50 EDUs (50 Connection Fees). Commissioner Hay brought up a location which was a pharmaceutical campus/industrial building that had multiple IPP Permits tied into the municipal sewer in one spot (near 287); so, when they modify the connections in the campus that is privately owned, now we can charge for that based on the amount of flow. Commissioner Hay stated that he feels the new legislation is a real win-win. Mr. Anastasio added that Symrise Pharmaceutical in Branchburg had doubled the size of their campus and we couldn't get additional money for that expansion.

(5) Discussion of Employment Status of Assistant Operator (Solid Division) Jesse Burke
(Closed Session – Personnel Matters)

B. Engineer/Consultants – Thomas Laustsen, P.E. (CDM Smith) Engineer's Report for July, 2018.

C. Attorney – Joseph Maraziti, Esq., Maraziti Falcon, LLP – No additional comments.

D. Department Reports –

- (1) Operations
- (2) Laboratory
- (3) Maintenance/Electrical
- (4) Special Projects

E. Facility Engineer Reports – No additional comments.

- (1) Capacity Allocation
- (2) Capacity Assurance
- (3) Monthly Flow Report
- (4) Facility Engineer's Monthly Report

Minute 12 – Communications

A. NJDEP, Division of Water Quality; Residual Transfer Report; Re: Reporting Period: 6/01/18 through 6/30/18

- B. NJDEP, Division of Water Quality; Surface Water Discharge Monitoring Report; Re: Reporting Period: 6/01/18 through 6/30/18
- C. NJDEP, Division of Water Quality; Residuals Transfer Discharge Monitoring Report; Re: Reporting Period: 6/01/18 through 6/30/18

Minute 13 – Res. No. 18-0827-8 – Payroll

Upon Motion of Ms. Quabeck, Second of Mr. Mlenak, the above Resolution was approved by the following roll call vote:

| | <u>Yes</u> | <u>No</u> | <u>Abstain</u> | <u>Absent</u> |
|---------------------|------------|-----------|----------------|---------------|
| Todd Hay | _x_ | ___ | _____ | _____ |
| Louis Esposito, Jr. | _x_ | ___ | _____ | _____ |
| Philip Petrone | _x_ | ___ | _____ | _____ |
| Edward Machala | ___ | ___ | _____ | _x_ |
| Steven Mlenak | _x_ | ___ | _____ | _____ |
| Richard Mathews | ___ | ___ | _____ | _x_ |
| Peter Stires | _x_ | ___ | _____ | _____ |
| Randy Smith | ___ | ___ | _____ | _x_ |
| Michael Impellizeri | _x_ | ___ | _____ | _____ |
| Gail Quabeck | _x_ | ___ | _____ | _____ |
| Robert Albano | _x_ | ___ | _____ | _____ |
| Joseph Lifrieri | _x_ | ___ | _____ | _____ |
| Carolann Garafola | _x_ | ___ | _____ | _____ |

A copy of the Resolution is attached hereto and made part of the Official Minutes

Minute 14 -- Cancelled Checks – None

Minute 15 – Bills - Resolution No. 18-0827-9

Upon Motion of Mr. Hay, Second of Mr. Albano, the above Resolution was approved by the following roll call vote:

| | <u>Yes</u> | <u>No</u> | <u>Abstain</u> | <u>Absent</u> |
|---------------------|------------|-----------|----------------|---------------|
| Todd Hay | _x_ | ___ | _____ | _____ |
| Louis Esposito, Jr. | _x_ | ___ | _____ | _____ |
| Philip Petrone | _x_ | ___ | _____ | _____ |
| Edward Machala | ___ | ___ | _____ | _x_ |
| Steven Mlenak | _x_ | ___ | _____ | _____ |
| Richard Mathews | ___ | ___ | _____ | _x_ |
| Peter Stires | _x_ | ___ | _____ | _____ |
| Randy Smith | ___ | ___ | _____ | _x_ |

| | | | | |
|---------------------|--------------|-----|-------|-------|
| Michael Impellizeri | <u> x </u> | ___ | _____ | _____ |
| Gail Quabeck | <u> x </u> | ___ | _____ | _____ |
| Robert Albano | <u> x </u> | ___ | _____ | _____ |
| Joseph Lifrieri | <u> x </u> | ___ | _____ | _____ |
| Carolann Garafola | <u> x </u> | ___ | _____ | _____ |

A copy of the Resolution is attached hereto and made part of the Official Minutes

Minute 16 – Motion to Adjourn to Closed Session

Upon Motion of Mr. Hay, Second of Mr. Esposito, the Open Session was Closed at 8:00 p.m. by the following roll call vote:

| | <u>Yes</u> | <u>No</u> | <u>Abstain</u> | <u>Absent</u> |
|---------------------|--------------|-----------|----------------|---------------|
| Todd Hay | <u> x </u> | ___ | _____ | _____ |
| Louis Esposito, Jr. | <u> x </u> | ___ | _____ | _____ |
| Philip Petrone | <u> x </u> | ___ | _____ | _____ |
| Edward Machala | ___ | ___ | _____ | ___x___ |
| Steven Mlenak | <u> x </u> | ___ | _____ | _____ |
| Richard Mathews | ___ | ___ | _____ | ___x___ |
| Peter Stires | <u> x </u> | ___ | _____ | _____ |
| Randy Smith | ___ | ___ | _____ | ___x___ |
| Michael Impellizeri | <u> x </u> | ___ | _____ | _____ |
| Gail Quabeck | <u> x </u> | ___ | _____ | _____ |
| Robert Albano | <u> x </u> | ___ | _____ | _____ |
| Joseph Lifrieri | <u> x </u> | ___ | _____ | _____ |
| Carolann Garafola | <u> x </u> | ___ | _____ | _____ |

(1) **Res. No. 18-0827-11** – Resolution Authorizing Termination Of Employee No. 0170

Upon Motion of Ms. Quabeck, Second of Mr. Stires, the above Resolution was approved by the following roll call vote:

| | <u>Yes</u> | <u>No</u> | <u>Abstain</u> | <u>Absent</u> |
|---------------------|--------------|-----------|----------------|---------------|
| Todd Hay | <u> x </u> | ___ | _____ | _____ |
| Louis Esposito, Jr. | <u> x </u> | ___ | _____ | _____ |
| Philip Petrone | <u> x </u> | ___ | _____ | _____ |
| Edward Machala | ___ | ___ | _____ | ___x___ |
| Steven Mlenak | <u> x </u> | ___ | _____ | _____ |
| Richard Mathews | ___ | ___ | _____ | ___x___ |
| Peter Stires | <u> x </u> | ___ | _____ | _____ |
| Randy Smith | ___ | ___ | _____ | ___x___ |
| Michael Impellizeri | <u> x </u> | ___ | _____ | _____ |
| Gail Quabeck | <u> x </u> | ___ | _____ | _____ |
| Robert Albano | <u> x </u> | ___ | _____ | _____ |
| Joseph Lifrieri | <u> x </u> | ___ | _____ | _____ |
| Carolann Garafola | <u> x </u> | ___ | _____ | _____ |

Minute 17 – Motion to Continue in Open Session

Upon Motion of Ms. Quabeck, Second of Mr. Hay, the meeting continued in Open Session at 8:16 p.m. by the following roll call vote:

| | <u>Yes</u> | <u>No</u> | <u>Abstain</u> | <u>Absent</u> |
|---------------------|------------|-----------|----------------|---------------|
| Todd Hay | <u>_x_</u> | ___ | _____ | _____ |
| Louis Esposito, Jr. | <u>_x_</u> | ___ | _____ | _____ |
| Philip Petrone | <u>_x_</u> | ___ | _____ | _____ |
| Edward Machala | ___ | ___ | _____ | <u>_x_</u> |
| Steven Mlenak | <u>_x_</u> | ___ | _____ | _____ |
| Richard Mathews | ___ | ___ | _____ | <u>_x_</u> |
| Peter Stires | <u>_x_</u> | ___ | _____ | _____ |
| Randy Smith | ___ | ___ | _____ | <u>_x_</u> |
| Michael Impellizeri | <u>_x_</u> | ___ | _____ | _____ |
| Gail Quabeck | <u>_x_</u> | ___ | _____ | _____ |
| Robert Albano | <u>_x_</u> | ___ | _____ | _____ |
| Joseph Lifrieri | <u>_x_</u> | ___ | _____ | _____ |
| Carolann Garafola | <u>_x_</u> | ___ | _____ | _____ |

Minute 18 – Adjournment

Upon Motion of Ms. Quabeck, Second of Mr. Lifrieri, the August 27, 2018 Board Meeting was adjourned at 8:18 p.m by the following roll call vote:

| | <u>Yes</u> | <u>No</u> | <u>Abstain</u> | <u>Absent</u> |
|---------------------|------------|-----------|----------------|---------------|
| Todd Hay | <u>_x_</u> | ___ | _____ | _____ |
| Louis Esposito, Jr. | <u>_x_</u> | ___ | _____ | _____ |
| Philip Petrone | <u>_x_</u> | ___ | _____ | _____ |
| Edward Machala | ___ | ___ | _____ | <u>_x_</u> |
| Steven Mlenak | <u>_x_</u> | ___ | _____ | _____ |
| Richard Mathews | ___ | ___ | _____ | <u>_x_</u> |
| Peter Stires | <u>_x_</u> | ___ | _____ | _____ |
| Randy Smith | ___ | ___ | _____ | <u>_x_</u> |
| Michael Impellizeri | <u>_x_</u> | ___ | _____ | _____ |
| Gail Quabeck | <u>_x_</u> | ___ | _____ | _____ |
| Robert Albano | <u>_x_</u> | ___ | _____ | _____ |
| Joseph Lifrieri | <u>_x_</u> | ___ | _____ | _____ |
| Carolann Garafola | <u>_x_</u> | ___ | _____ | _____ |

**NEXT REGULAR BOARD MEETING WILL BE HELD ON
SEPTEMBER 24, 2018**