

**MINUTES OF THE BOARD MEETING
THE SOMERSET RARITAN VALLEY SEWERAGE AUTHORITY
March 27 2017**

Minute 1 – Opening of Meeting

The Board Meeting of the Somerset Raritan Valley Sewerage Authority was called to order at 7:30 P.M. by Chairman Joseph Lifrieri.

Minute 2 – Open Public Meetings Announcement

The Open Public Meeting Announcement was read by the Executive Director, Ronald S. Anastasio.

Minute 3 – Roll Call

Present/Absent

<u> x </u>	<u> </u>	Todd Hay
<u> </u>	<u> x </u>	Louis Esposito, Jr.
<u> </u>	<u> x </u>	Philip Petrone
<u> x </u>	<u> </u>	Edward Machala
<u> </u>	<u> x </u>	Carolann Garafola
<u> x </u>	<u> </u>	Steven Mlenak
<u> x </u>	<u> </u>	Richard Mathews

Present/Absent

<u> x </u>	<u> </u>	Peter Stires
<u> x </u>	<u> </u>	Randy Smith
<u> x </u>	<u> </u>	Michael Impellizeri
<u> x </u>	<u> </u>	Gail Quabeck
<u> x </u>	<u> </u>	Robert Albano
<u> x </u>	<u> </u>	Joseph Lifrieri

Professional Staff

Ronald Anastasio, P.E., Executive Director	Present
Sherwin Ulep, P.E., Facility Engineer	Present
Anthony Tambasco, Plant Superintendent	Present
Michael Ingenito, Chief Plant Operator	Absent
Dennis Smith, Supervisor Liquid Division	Present
Ellie Hoffman, Reg. Compliance Officer/Asst. Engineer	Present
Linda Hering, Human Resources Manager	Present
Peter Wozniak, Chief Financial Officer	Present
Donna O’Shea, Administrative Assistant	Present

Others

Thomas Laustsen, P.E. CDM Smith	Present
Joseph Maraziti, Esq., Maraziti, Falcon, Gen’l. Counsel	Present

Minute 4 – Pledge of Allegiance

All in attendance saluted the flag.

Minute 5 – Approval of Minutes

A. Board Meeting Open Session Minutes – February 27, 2017

Upon Motion of Ms. Quabeck, Second of Mr. Impellizeri, the Minutes of the February 27, 2017 Meeting (Open Session) were approved by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	_____	_____	<u> x </u>	_____
Philip Petrone	_____	_____	_____	<u> x </u>
Edward Machala	<u> x </u>	_____	_____	_____
Carolann Garafola	_____	_____	_____	<u> x </u>
Steven Mlenak	_____	_____	<u> x </u>	_____
Richard Mathews	_____	_____	<u> x </u>	_____
Louis Esposito, Jr.	_____	_____	_____	<u> x </u>
Peter Stires	<u> x </u>	_____	_____	_____
Randy Smith	<u> x </u>	_____	_____	_____
Michael Impellizeri	<u> x </u>	_____	_____	_____
Gail Quabeck	<u> x </u>	_____	_____	_____
Robert Albano	_____	_____	<u> x </u>	_____
Joseph Lifrieri	<u> x </u>	_____	_____	_____

Minute 6– Public Hearings:

Upon Motion of Mr. Hay, Second of Ms. Quabeck, the meeting was open to the public by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	<u> x </u>	_____	_____	_____
Philip Petrone	_____	_____	_____	<u> x </u>
Edward Machala	<u> x </u>	_____	_____	_____
Carolann Garafola	_____	_____	_____	<u> x </u>
Steven Mlenak	<u> x </u>	_____	_____	_____
Richard Mathews	<u> x </u>	_____	_____	_____
Louis Esposito, Jr.	_____	_____	_____	<u> x </u>
Peter Stires	<u> x </u>	_____	_____	_____
Randy Smith	<u> x </u>	_____	_____	_____
Michael Impellizeri	<u> x </u>	_____	_____	_____
Gail Quabeck	<u> x </u>	_____	_____	_____
Robert Albano	<u> x </u>	_____	_____	_____
Joseph Lifrieri	<u> x </u>	_____	_____	_____

Commissioner Lifrieri noted that no one from the public was in attendance for the meeting.

Upon Motion of Mr. Hay, Second of Ms. Quabeck the public portion of the meeting was closed by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Philip Petrone	<u> </u>	<u> </u>	<u> </u>	<u>x</u>
Edward Machala	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Carolann Garafola	<u> </u>	<u> </u>	<u> </u>	<u>x</u>
Steven Mlenak	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Richard Mathews	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Louis Esposito, Jr.	<u> </u>	<u> </u>	<u> </u>	<u>x</u>
Peter Stires	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Randy Smith	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Michael Impellizeri	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Gail Quabeck	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Robert Albano	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Joseph Lifrieri	<u>x</u>	<u> </u>	<u> </u>	<u> </u>

Minute 7 – Consent Resolutions for Consideration and Possible Formal Action:

(A) Approval of Payment of Expenses from the General Fund

Res. No. 17-0327-1 – Resolution Designating the Payment of Expenses Related to the Sludge Hauling and Disposal Costs Associated with the Upgrade of the Incinerator for the Mercury Emission Control Requirements to be Paid from the General Fund.

Upon Motion by Ms. Quabeck, Second of Mr. Albano, the Above Resolution was Approved by the Following Roll Call Vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Philip Petrone	<u> </u>	<u> </u>	<u> </u>	<u>x</u>
Edward Machala	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Carolann Garafola	<u> </u>	<u> </u>	<u> </u>	<u>x</u>
Steven Mlenak	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Richard Mathews	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Louis Esposito, Jr.	<u> </u>	<u> </u>	<u> </u>	<u>x</u>
Peter Stires	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Randy Smith	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Michael Impellizeri	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Gail Quabeck	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Robert Albano	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Joseph Lifrieri	<u>x</u>	<u> </u>	<u> </u>	<u> </u>

A copy of the Resolution is attached hereto and made part of the Official Minutes.

(B) Awarding of Change Order #1 for the Mercury Emission Control System Equipment Procurement Contract – No. C-16-1

Res. No. 17-0327-2 – Resolution Awarding Change Order #1 to Hankin Environmental Systems, Inc. for the Mercury Emissions Control System Procurement Contract – No. C-16-1.

Upon Motion of Ms. Quabeck, Second of Mr. Albano, the Above Resolution was Approved by the Following Roll Call Vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Philip Petrone	<u> </u>	<u> </u>	<u> </u>	<u>x</u>
Edward Machala	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Carolann Garafola	<u> </u>	<u> </u>	<u> </u>	<u>x</u>
Steven Mlenak	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Richard Mathews	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Louis Esposito, Jr.	<u> </u>	<u> </u>	<u> </u>	<u>x</u>
Peter Stires	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Randy Smith	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Michael Impellizeri	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Gail Quabeck	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Robert Albano	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Joseph Lifrieri	<u>x</u>	<u> </u>	<u> </u>	<u> </u>

A copy of the Resolution is attached hereto and made part of the Official Minutes.

Minute 8 – Board Committees -- No Committee Meetings to Report on.

Minute 9 -- Chairperson

(A) Nomination/Election of Mr. Michael Impellizeri of Manville Borough for the Authority’s Board Secretary Position

Upon Motion of Mr. Stires, Second of Mr. Albano, the above Nomination/Election was approved by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Philip Petrone	<u> </u>	<u> </u>	<u> </u>	<u>x</u>
Edward Machala	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Carolann Garafola	<u> </u>	<u> </u>	<u> </u>	<u>x</u>
Steven Mlenak	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Richard Mathews	<u>x</u>	<u> </u>	<u> </u>	<u> </u>

Louis Esposito, Jr.	<u> </u>	<u> </u>	<u> </u>	<u> </u> X <u> </u>
Peter Stires	<u> </u> X <u> </u>	<u> </u>	<u> </u>	<u> </u>
Randy Smith	<u> </u> X <u> </u>	<u> </u>	<u> </u>	<u> </u>
Michael Impellizeri	<u> </u> X <u> </u>	<u> </u>	<u> </u>	<u> </u>
Gail Quabeck	<u> </u> X <u> </u>	<u> </u>	<u> </u>	<u> </u>
Robert Albano	<u> </u> X <u> </u>	<u> </u>	<u> </u>	<u> </u>
Joseph Lifrieri	<u> </u> X <u> </u>	<u> </u>	<u> </u>	<u> </u>

(B) Oaths of Office Officiated by Attorney Joseph Maraziti:

1. Richard Mathews (Somerville Borough) – Commissioner – for a term to expire on January 31, 2022
2. Michael Impellizeri – Secretary of the Board of Commissioners – for a term to expire on January 31, 2018

Minute 10 – Reports:

(A) Executive Director’s Report:

1. Update on SSO Project:

We are going in front of the Bridgewater Planning Board on April 11th for the subdivision of the plant site. This has been a few months coming. There is a little more work involved than we originally anticipated. Let’s talk “Green Acres” for a minute. We need to get the subdivision done, we’re waiting to hear DEP’s approval on our final land agreement with the County (since there are several land transactions with the County) and we’re waiting to receive a signed agreement from Somerville which is currently under review for a quarter acre easement that we need. Once we receive all of these things, we can finalize our Green Acres application with DEP and then we move on to having a hearing and a few more requirements. We’ll then go to the State House Commission.

Regarding the engineering design, we’re getting plans in about one week or so for the 90+% design for the facility. We are still in discussions with DEP about wrapping up the first amendment to the Administrative Consent Order. We have a call scheduled with them tomorrow.

Once we get past these items, we can start to talk about the schedule and financing and those sorts of things.

2. Update on Incinerator Project

We’ve been reviewing plans feverishly for the last month. About one month ago, CDM provided us with 90% plans and I have to congratulate our staff – Sherwin Ulep, Eleanor Hoffman, Anthony Tambasco, Gerard Zielonka and Jimmy Capps. We’ve all been working on reviewing these plans along with Tom Laustsen of CDM Smith as

well as the various technical subcontractors. We've had a very good collaboration on honing the specs down. We've also been working with Attorney Brent Carney on the legal side of the contract. The plans looked very good when we received them and we made them even better with a lot of discussions about constructability which then raised other items that we spoke about. It's better to change the plans now...once we award the contract, it would cost more money to make any changes.

By this Friday, we will have the signed and sealed plans ready to send to the State. We had sent them preliminary plans and we're working towards an authorization to advertise this project. They have given us feedback and we're addressing those comments. Everything is coming to a close by the end of this week.

We have had good meetings over the past few weeks with our contractor, Hankin, regarding the equipment portion of this project. When we prepared the specifications for that job we had one idea in mind regarding contract time, and then when we got into the shop drawing review with the vendors once they had purchase orders from Hankin, it got real at that point and we learned technical things that caused us to take a longer look at things. So, tonight we have a Change Order to reconcile those dates and key the schedule of that contract to a July 1st equipment delivery date.

Both the SRVSA staff and Hankin are both happy with this.

3. Update on Discussion with EPA Regarding Resumption of On-Site Sludge Incineration (Closed Session)

- (B) **Engineer/Consultants** – Thomas Laustsen, P.E. (CDM Smith) Engineer's Report for February, 2017.
- (C) **Attorney** - Joseph J. Maraziti, Jr., Esq., Maraziti Falcon, LLP – No additional comments.
- (D) **Department Reports** –
- (E) **Facility Engineer Reports** – No additional comments.
 - (1) Capacity Allocation
 - (2) Capacity Assurance
 - (3) Monthly Flow Report
 - (4) Facility Engineer's Monthly Report

Minute 11 – Communications – No additional comments.

- (A) NJDEP, Division of Water Quality; Residual Transfer Report; Re: Reporting Period: 1/01/17 through 1/31/17

- (B) NJDEP, Division of Water Quality; Surface Water Discharge Monitoring Report; Re: Reporting Period: 1/01/17 through 1/31/17
- (C) NJDEP, Division of Water Quality; Residuals DMR; Re: Reporting Period: 1/01/17 through 1/31/17

Minute 12 – Res. No. 17-0327-3 – Payroll

Upon Motion of Mr. Machala, Second of Mr. Impellizeri, the above Resolution was approved by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	<u>x</u>	_____	_____	_____
Philip Petrone	_____	_____	_____	<u>x</u>
Edward Machala	<u>x</u>	_____	_____	_____
Carolann Garafola	_____	_____	_____	<u>x</u>
Steven Mlenak	<u>x</u>	_____	_____	_____
Richard Mathews	<u>x</u>	_____	_____	_____
Louis Esposito, Jr.	_____	_____	_____	<u>x</u>
Peter Stires	<u>x</u>	_____	_____	_____
Randy Smith	<u>x</u>	_____	_____	_____
Michael Impellizeri	<u>x</u>	_____	_____	_____
Gail Quabeck	<u>x</u>	_____	_____	_____
Robert Albano	<u>x</u>	_____	_____	_____
Joseph Lifrieri	<u>x</u>	_____	_____	_____

A copy of the Resolution is attached hereto and made part of the official Minutes.

Minute 13 – Resolution No. 17-0327-4-- Bills

Upon Motion of Mr. Impellizeri, Second of Mr. Hay, the above Resolution was approved by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	<u>x</u>	_____	_____	_____
Philip Petrone	_____	_____	_____	<u>x</u>
Edward Machala	<u>x</u>	_____	_____	_____
Carolann Garafola	_____	_____	_____	<u>x</u>
Steven Mlenak	<u>x</u>	_____	_____	_____
Richard Mathews	<u>x</u>	_____	_____	_____
Louis Esposito, Jr.	_____	_____	_____	<u>x</u>
Peter Stires	<u>x</u>	_____	_____	_____
Randy Smith	<u>x</u>	_____	_____	_____
Michael Impellizeri	<u>x</u>	_____	_____	_____
Gail Quabeck	<u>x</u>	_____	_____	_____
Robert Albano	<u>x</u>	_____	_____	_____
Joseph Lifrieri	<u>x</u>	_____	_____	_____

A copy of the Resolution is attached hereto and made part of the official Minutes.

Minute 14 – Adjournment to Closed Session:

Res. No. 17-0327-5 – Resolution Authorizing Closed Session at 7:59 p.m. for the Purpose of Anticipated Litigation in Connection with the Authority’s Sludge Incinerator Pursuant to the Open Public Meetings Law.

Upon Motion of Mr. Mathews, Second of Mr. Machala, the above Resolution was approved by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Philip Petrone	<u> </u>	<u> </u>	<u> </u>	<u> x </u>
Edward Machala	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Carolann Garafola	<u> </u>	<u> </u>	<u> </u>	<u> x </u>
Steven Mlenak	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Richard Mathews	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Louis Esposito, Jr.	<u> </u>	<u> </u>	<u> </u>	<u> x </u>
Peter Stires	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Randy Smith	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Michael Impellizeri	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Gail Quabeck	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Robert Albano	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Joseph Lifrieri	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

A copy of the Resolution is attached hereto and made part of the official Minutes.

Minute 15 – Motion to Reconvene to Open Session

Upon Motion of Mr. Impellizeri, Second of Mr. Hay, the meeting was reconvened back to Open Session at 8:44 p.m. by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Philip Petrone	<u> </u>	<u> </u>	<u> </u>	<u> x </u>
Edward Machala	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Carolann Garafola	<u> </u>	<u> </u>	<u> </u>	<u> x </u>
Steven Mlenak	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Richard Mathews	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Louis Esposito, Jr.	<u> </u>	<u> </u>	<u> </u>	<u> x </u>
Peter Stires	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Randy Smith	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Michael Impellizeri	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Gail Quabeck	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Robert Albano	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Joseph Lifrieri	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

Attorney Joseph Maraziti then introduced a new Resolution regarding the operation of sewage sludge incinerator R-2 as a response to EPA regarding Injunction Relief for a Consent Decree for Interim On-Site Sewage Sludge Incineration Operations dated December 23, 2016.

Res. No. 17-0327-6 – Resolution Regarding the Operation of Sewage Sludge Incinerator R-2

Upon Motion of Ms. Quabeck, Seconded by Mr. Machala, the above Resolution was approved by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Philip Petrone	<u> </u>	<u> </u>	<u> </u>	<u>x</u>
Edward Machala	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Carolann Garafola	<u> </u>	<u> </u>	<u> </u>	<u>x</u>
Steven Mlenak	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Richard Mathews	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Louis Esposito, Jr.	<u> </u>	<u> </u>	<u> </u>	<u>x</u>
Peter Stires	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Randy Smith	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Michael Impellizeri	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Gail Quabeck	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Robert Albano	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Joseph Lifrieri	<u>x</u>	<u> </u>	<u> </u>	<u> </u>

A copy of the Resolution is attached hereto and made part of the official Minutes.

Minute 16 -- ADJOURNMENT

Upon Motion of Mr. Albano, Second of Mr. Mathews, the Regular Session was adjourned at 8:47 p.m. by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Philip Petrone	<u> </u>	<u> </u>	<u> </u>	<u>x</u>
Edward Machala	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Carolann Garafola	<u> </u>	<u> </u>	<u> </u>	<u>x</u>
Steven Mlenak	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Richard Mathews	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Louis Esposito, Jr.	<u> </u>	<u> </u>	<u> </u>	<u>x</u>
Peter Stires	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Randy Smith	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Michael Impellizeri	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Gail Quabeck	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Robert Albano	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Joseph Lifrieri	<u>x</u>	<u> </u>	<u> </u>	<u> </u>

**NEXT REGULAR BOARD MEETING
WILL BE HELD ON –
April 24, 2017**