

**MINUTES OF THE BOARD MEETING  
THE SOMERSET RARITAN VALLEY SEWERAGE AUTHORITY  
May 29, 2019**

**Minute 1 – Opening of Meeting**

The Board Meeting of the Somerset Raritan Valley Sewerage Authority was called to order at 7:31 P.M. by Chairperson Todd Hay

**Minute 2 – Open Public Meetings Announcement**

The Open Public Meeting Announcement was read by the Executive Director, Ronald S. Anastasio.

**Minute 3 – Roll Call**

Robert Albano	Present	Steven Mlenak	Present
Louis Esposito, Jr	Present	Philip Petrone	Present
Michael Impellizeri	Present	Gail Quabeck	Absent
Joseph Lifrieri	Present	Randy Smith	Absent
Edward Machala	Present	Peter Stires	Present
Richard Mathews	Present	Todd Hay	Present

**Authority Staff**

Ronald Anastasio, P.E., Executive Director	Present
Sherwin Ulep, P.E., Facility Engineer	Absent
Anthony Tambasco, Plant Superintendent	Present
Michael Ingenito, Chief Plant Operator	Absent
Dennis Smith, Supervisor Liquid Division	Present
Ellie Hoffman, P.E., RCO/Asst. Engineer	Present
Linda Hering, Human Resources Manager	Present
Michele Haynberg, Administrative Asst.	Absent
Peter Wozniak, Chief Financial Officer	Present

**Professional Staff**

Kyle Boehme, CDM Smith	Present
Brent Carney, Esq., Maraziti Falcon, LLP	Present

**Minute 4 – Pledge of Allegiance**

All in attendance saluted the flag.

**Minute 5 – Oath of Office:**

**Oath of Office – Chairperson and Secretary**

The following commissioners were sworn in by Brent Carney, Esquire, to the following positions:

- a. Chairperson – Todd Hay
- b. Secretary – Joseph Lifrieri

**Minute 6 – Approval of Minutes**

- 1. Board Meeting Open Session Minutes – April 22, 2019

With the Motion of Mr. Impellizeri, Second of Mr. Albano, the Minutes of the April 22, 2019 Meeting (Open Session), were approved by the following roll call vote:

**Roll Call Vote:**

Robert Albano	Yes	Steven Mlenak	<i>Abstain</i>
Louis Esposito, Jr	Yes	Philip Petrone	<i>Abstain</i>
Michael Impellizeri	Yes	Gail Quabeck	<i>Absent</i>
Joseph Lifrieri	Yes	Randy Smith	<i>Absent</i>
Edward Machala	Yes	Peter Stires	<i>Abstain</i>
Richard Mathews	Yes	Todd Hay	Yes

- 2. Board Meeting Closed Session I & II Minutes – April 22, 2019

With the Motion of Mr. Albano, Second of Mr. Impellizeri, the Minutes of the April 22, 2019 Meeting (Closed Sessions), were approved by the following roll call vote:

**Roll Call Vote:**

Robert Albano	Yes	Steven Mlenak	<i>Abstain</i>
Louis Esposito, Jr	Yes	Philip Petrone	<i>Abstain</i>
Michael Impellizeri	Yes	Gail Quabeck	<i>Absent</i>
Joseph Lifrieri	Yes	Randy Smith	<i>Absent</i>
Edward Machala	Yes	Peter Stires	<i>Abstain</i>
Richard Mathews	Yes	Todd Hay	Yes

**Minute 7 – Public Hearings** – NONE

**Minute 8 – Public Participation** – NONE

**Minute 9 – Consent Resolutions for Consideration and Possible Formal Action**

A. Mr. Hay stated that our attorney has asked that Res. No. 19-0529-2 be removed from the Consent Resolutions and voted on separately. This was agreed upon and Res. No. 19-0529-2 was removed from the Consent Resolutions and voted on separately as indicated below.

- (1) **Res. No. 19-0529-1** – Resolution Authorizing the Reissuance of a Non-Domestic Wastewater Discharge Permit to Roche Molecular Systems, Inc.
- (2) **Res. No. 19-0529-3** - Resolution Awarding the Contract for Furnishing and Delivering Services for Sludge Incinerator Emission Compliance Testing – Contract No. B-19-3 to Environmental Source Samplers, Inc.
- (3) **Res. No. 19-0529-4** – Resolution Authorizing The Chairman And Two (2) Commissioners, The Executive Director, The Plant Superintendent, The Chief Plant Operator And The Facility Engineer To Attend The Water Environment Federation's (WEFTEC) 92nd Annual Water Environment Federation Technical Exhibition And Conference In Chicago, Il
- (4) **Res. No. 19-0529-5** – A Resolution Authorizing The Somerset Raritan Valley Sewerage Authority to Enter into a Cooperative Pricing Agreement
- (5) **Res. No. 19-0529-6** – Resolution Authorizing Reimbursement of Tuition and Fees for Facility Engineer Sherwin Ulep for a Master’s Degree in Public Administration from Rutgers University
- (6) **Res. No. 19-0529-7** - Resolution Authorizing Application for a Loan from the New Jersey Environmental Infrastructure Financing Program
- (7) **Res. No. 19-0529-12** - Sewer Extension Resolution - General Tool Specialties; Hillsborough Township, Block 183 Lot 35.01

Upon Motion of Mr. Albano, Second of Mr. Mlenak, the above Resolutions were approved by the following roll call vote:

**Roll Call Vote:**

Robert Albano	Yes	Steven Mlenak	Yes
Louis Esposito, Jr	Yes	Philip Petrone	Yes
Michael Impellizeri	Yes	Gail Quabeck	Absent
Joseph Lifrieri	Yes	Randy Smith	Absent
Edward Machala	Yes	Peter Stires	Yes
Richard Mathews	Yes	Todd Hay	Yes

A copy of the Resolution is attached hereto and made part of the Official Minutes.

There was a discussion regarding the order of the Roll Call Vote and it was determined that Mr. Hay in his new roll of Chairperson should be called upon last to vote.

- B. As stated, above Res. No. 19-0529-2 was removed from the Consent Resolution and voted on separately. Brent Carney, Esq. stated that Mr. Mathews would recuse himself and leave the room during voting on this Resolution due to a potential conflict of interest.

**(8) Res. No. 19-0529-2 – Resolution Authorizing the Termination of the Non-Domestic Wastewater Discharge Permit 15G for Agfa Corporation**

Upon Motion of Mr. Machala, Second of Mr. Albano, the above Resolution was approved by the following roll call vote:

**Roll Call Vote:**

Robert Albano	Yes	Steven Mlenak	Yes
Louis Esposito, Jr	Yes	Philip Petrone	Yes
Michael Impellizeri	Yes	Gail Quabeck	Absent
Joseph Lifrieri	Yes	Randy Smith	Absent
Edward Machala	Yes	Peter Stires	Yes
Richard Mathews	Recused	Todd Hay	Yes

A copy of the Resolution is attached hereto and made part of the Official Minutes.

Upon the conclusion of voting Mr. Mathews rejoined the meeting.

**Minute 10 – Board Committees – NONE**

**Minute 11 – Chairperson**

- A. Phone Call with the former SRVSA Chairperson Garafola was placed to say goodbye. Well wishes were offered by all. Mrs. Garafola stated that it was a pleasure to work with all the members and thanked Ron. Chairperson Hay introduced the following resolution.
- B. **Res. No 19-0529-8** – Resolution Acknowledging and Thanking Carolann Garafola for Her Time and Service as a Commissioner and Chairperson

Upon Motion of Mr. Machala, Second of Mr. Esposito, the above Resolution was approved by the following roll call vote:

**Roll Call Vote:**

Robert Albano	Yes	Steven Mlenak	Yes
Louis Esposito, Jr	Yes	Philip Petrone	Yes
Michael Impellizeri	Yes	Gail Quabeck	Absent
Joseph Lifrieri	Yes	Randy Smith	Absent
Edward Machala	Yes	Peter Stires	Yes
Richard Mathews	Yes	Todd Hay	Yes

A copy of the Resolution is attached hereto and made part of the Official Minutes.

**Minute 12 – Reports**

**A. Executive Director’s Report**

1. **Update on SSO Project:** Mr. Anastasio indicated that no construction has taken place yet. Additional information during closed session.
2. **Report on New Final NJPDES Permit:** Mr. Anastasio stated that we received our new Surface Water Permit and it is good for 5 years. Mr. Anastasio pointed out that the difference between the old permit, which was more complicated, and this new permit is that we constructed the outfall to the Raritan River. If we had not done that there would be other limits that would be wretched down here; things that would be tough to treat, per Jim Cosgrove. It’s a really good permit and it is based on what our effluent is. We created a system to treat and remove compounds that are byproducts of Chlorine disinfection (about 12 yrs. ago). They took them out of this permit since it worked so well, but we will continue to use this system and that should keep them out of the permit. The limits coming out of the permit are a testament to the staff including the operations staff at the Authority.
3. **Risk Management Training Video:** Ron stated that we will view the Risk Management Training Video, as we did three years ago, at the end of the meeting.

**B. Engineer/Consultants** – Kyle Boehme from CDM Smith was present to fill in for Tom Laustsen. Mr. Boehme reported that CDM Smith has submitted their monthly engineering report for review, and that there was nothing else to add.

**C. Attorney** – Report will be on the pending litigation during Closed Session.

**D. Department Reports – No comments**

- (1) Operations
- (2) Laboratory
- (3) Maintenance/Electrical
- (4) Special Projects

**E. Facility Engineer Reports – No comments**

- (1) Capacity Allocation
- (2) Capacity Assurance
- (3) Monthly Flow Report
- (4) Facility Engineer’s Monthly Report

**Minute 13 – Communications**

- A. NJDEP, Division of Water Quality; Residual Transfer Report; Re: Reporting Period: 3/01/19 through 3/31/19
- B. NJDEP, Division of Water Quality; Surface Water Discharge Monitoring Report; Re: Reporting Period: 3/01/19 through 3/31/19
- C. NJDEP, Division of Water Quality; Residuals Transfer Discharge Monitoring Report; Re: Reporting Period: 3/01/19 through 3/31/19

**Minute 14 – Res. No. 19-0325-8 – Payroll**

Upon Motion of Mr. Albano, Second of Mr. Mlenak, the above Resolution was approved by the following roll call vote:

**Roll Call Vote:**

Robert Albano	Yes	Steven Mlenak	Yes
Louis Esposito, Jr	Yes	Philip Petrone	Yes
Michael Impellizeri	Yes	Gail Quabeck	Absent
Joseph Lifrieri	Yes	Randy Smith	Absent
Edward Machala	Yes	Peter Stires	Yes
Richard Mathews	Yes	Todd Hay	Yes

A copy of the Resolution is attached hereto and made part of the Official Minutes.

**Minute 15 – Cancelled Check(s) – None**

**Minute 16 – Res. No. 19-0325-9 - Bills**

Upon Motion of Mr. Impellizeri, Second of Mr. Esposito, the above Resolution was approved by the following roll call vote:

**Roll Call Vote:**

Robert Albano	Yes	Steven Mlenak	Yes
Louis Esposito, Jr	Yes	Philip Petrone	Yes
Michael Impellizeri	Yes	Gail Quabeck	Absent
Joseph Lifrieri	Yes	Randy Smith	Absent
Edward Machala	Yes	Peter Stires	Yes
Richard Mathews	Yes	Todd Hay	Yes

A copy of the Resolution is attached hereto and made part of the Official Minutes.

**Minute 17 - Res. No. 19-0529-11** – Resolution Authorizing Closed Session for Discussion Regarding the Storm Control Treatment Facility Construction Project (Pending Litigation)

Brent Carney, Esq. stated the pending litigation as (1) PKF Mark III, Inc. vs. Somerset Raritan Valley Sewerage Authority and Tomar Construction Services Inc. and (2) Pact Two, LLC vs. Somerset Raritan Valley Sewerage Authority and Tomar Construction Services Inc.

Upon Motion of Mr. Mlenak, Second of Mr. Esposito, at 7:53 p.m. the above Resolution was approved by the following roll call vote:

**Roll Call Vote:**

Robert Albano	Yes	Steven Mlenak	Yes
Louis Esposito, Jr	Yes	Philip Petrone	Yes
Michael Impellizeri	Yes	Gail Quabeck	Absent
Joseph Lifrieri	Yes	Randy Smith	Absent
Edward Machala	Yes	Peter Stires	Yes
Richard Mathews	Yes	Todd Hay	Yes

A copy of the Resolution is attached hereto and made part of the Official Minutes.

**Minute 18 – Motion to Continue in Open Session**

Upon Motion of Mr. Mathews, Second of Impellizeri, the meeting was reconvened in Open Session at 8:16 p.m. by the following roll call vote:

**Roll Call Vote:**

Robert Albano	Yes	Steven Mlenak	Yes
Louis Esposito, Jr	Yes	Philip Petrone	Yes
Michael Impellizeri	Yes	Gail Quabeck	Absent
Joseph Lifrieri	Yes	Randy Smith	Absent
Edward Machala	Yes	Peter Stires	Yes
Richard Mathews	Yes	Todd Hay	Yes

Mr. Anastasio stated that we will remain in open session and watch the Risk Management Training video. Toward the end of the Training video there was technical issue and the we unable to view the end of the video.

**Minute 19 – Adjournment**

Upon Motion of Mr. Mlenak, Second of Mr. Stires, the meeting was adjourned at 8:25 p.m. by the following roll call vote:

**Roll Call Vote:**

Robert Albano	Yes	Steven Mlenak	Yes
Louis Esposito, Jr	Yes	Philip Petrone	Yes
Michael Impellizeri	Yes	Gail Quabeck	Absent
Joseph Lifrieri	Yes	Randy Smith	Absent
Edward Machala	Yes	Peter Stires	Yes
Richard Mathews	Yes	Todd Hay	Yes

**NEXT REGULAR BOARD MEETING WILL BE HELD ON**  
**JUNE 24, 2019**