

**MINUTES OF THE BOARD MEETING
THE SOMERSET RARITAN VALLEY SEWERAGE AUTHORITY
June 24, 2019**

Minute 1 – Opening of Meeting

The Board Meeting of the Somerset Raritan Valley Sewerage Authority was called to order at 7:31 P.M. by Chairperson Todd Hay

Minute 2 – Open Public Meetings Announcement

The Open Public Meeting Announcement was read by the Executive Director, Ronald S. Anastasio.

Minute 3 – Roll Call

Robert Albano	Present	Steven Mlenak	Present
Louis Esposito, Jr	Present	Philip Petrone	Absent
Michael Impellizeri	Absent	Gail Quabeck	Present
Joseph Lifrieri	Present	Randy Smith	Present
Edward Machala	Present	Peter Stires	Present
Richard Mathews	Present	Todd Hay	Present

Authority Staff

Ronald Anastasio, P.E., Executive Director	Present
Sherwin Ulep, P.E., Facility Engineer	Present
Anthony Tambasco, Plant Superintendent	Present
Michael Ingenito, Chief Plant Operator	Present
Dennis Smith, Supervisor Liquid Division	Present
Ellie Hoffman, P.E., RCO/Asst. Engineer	Present
Linda Hering, Human Resources Manager	Present
Michele Haynberg, Administrative Asst.	Absent
Peter Wozniak, Chief Financial Officer	Present

Professional Staff

Thomas Laustsen, P.E., CDM Smith	Present
Joseph Maraziti, Jr., Esq., Maraziti, Falcon, LLP	Present
Brent Carney, Esq., Maraziti Falcon, LLP	Present

Minute 4 – Pledge of Allegiance

All in attendance saluted the flag.

Minute 5 – Approval of Minutes

1. Board Meeting Open Session Minutes – May 29, 2019

Mr. Albano requested that the minutes be adjusted to reflect that during the May meeting they were unable to view the end of the Risk Management Training Video due to a technical issue. This adjustment was made prior to the vote. With the Motion of Mr. Albano, Second of Mr. Mlenak, the Minutes of the May 29, 2019 Meeting (Open Session), were approved by the following roll call vote:

Roll Call Vote:

Robert Albano	Yes	Steven Mlenak	Yes
Louis Esposito, Jr	Yes	Philip Petrone	Absent
Michael Impellizeri	Absent	Gail Quabeck	<i>Abstain</i>
Joseph Lifrieri	Yes	Randy Smith	<i>Abstain</i>
Edward Machala	Yes	Peter Stires	Yes
Richard Mathews	Yes	Todd Hay	Yes

2. Board Meeting Closed Session I & II Minutes – May 29, 2019

With the Motion of Mr. Albano, Second of Mr. Esposito, the Minutes of the May 29, 2019 Meeting (Closed Sessions), were approved by the following roll call vote:

Roll Call Vote:

Robert Albano	Yes	Steven Mlenak	Yes
Louis Esposito, Jr	Yes	Philip Petrone	Absent
Michael Impellizeri	Absent	Gail Quabeck	<i>Abstain</i>
Joseph Lifrieri	Yes	Randy Smith	<i>Abstain</i>
Edward Machala	Yes	Peter Stires	Yes
Richard Mathews	Yes	Todd Hay	Yes

Minute 6 – Public Hearings – NONE

Minute 7 – Public Participation – NONE

Minute 8 – Consent Resolutions for Consideration and Possible Formal Action

- (1) **Res. No. 19-0624-1** – Resolution Authorizing the Issuance of an Initial Non-Domestic Wastewater Discharge Permit to Amneal Pharmaceuticals, LLC – Readington Rd.
- (2) **Res. No. 19-0624-2** - Awarding the Contract for Installation of Replacement Dewatered Sludge Pumps - Contract No. C-19-1 to Iron Hills Construction Inc.
- (3) **Res. No. 19-0624-3** – Authorizing the Wire Transfer of Funds from Bank of New York Mellon General Fund Account to Unity Bank & The Bank of Princeton SRVSA General Fund Account in the Amount of \$4,200,000 for the Management of Funds to Yield Greater Interest Earnings
- (4) **Res. No. 19-0624-4** - Sewer Extension Resolution - Hillsborough Village Center; Hillsborough Township, Block 178 Lot 4, 5, 6, 7, 8, 9, 10, 11 And 12.01
- (5) **Res. No. 19-0624-5** - Sewer Extension Resolution - Kirby Village Apartments; Somerville Borough, Block 1 Lot 4.01

Prior to the vote Mr. Albano had a question regarding Res. No. 19-0624-1. He wanted to know if the Amneal was two separate buildings and if so, are they two separate permits. Ellie Hoffman, Regulatory Engineer answered that they are in fact two separate permits. Upon Motion of Mr. Mlenak, Second of Mr. Machala, the above Resolutions were approved by the following roll call vote:

Roll Call Vote:

Robert Albano	Yes	Steven Mlenak	Yes
Louis Esposito, Jr	Yes	Philip Petrone	Absent
Michael Impellizeri	Absent	Gail Quabeck	Yes
Joseph Lifrieri	Yes	Randy Smith	Yes
Edward Machala	Yes	Peter Stires	Yes
Richard Mathews	Yes	Todd Hay	Yes

A copy of the Resolution is attached hereto and made part of the Official Minutes.

Minute 9 – Board Committees – NONE

Minute 10 – Chairman - NONE

Minute 11 – Reports

A. Executive Director’s Report

1. Short Reports:

- a. Audit delay due to waiting for State Healthcare Figures – CFO Peter Wozniak reported on GASB 75 – Accounting for healthcare cost after retirement for active and retired public employees. There is an actuarial report that underpins the healthcare cost figures and the actuarial report leads to an estimation of a liability and annual accrued expenses which must be recognized each year. Based on actuarial factors such as assumptions, experience study and health plan design changes. There is a deferred inflow and a deferred outflow of resources that gets amortized and from those amortization schedules journal entries are prepared. The journal entries then flow into the Authority’s financial statements. This is the first year of implementation and we are waiting on some actuarial numbers, the actuarial report from the state. We have a 45-day extension from when the report is issued. So, we will get this figure updated into the Authority’s financials and we will have auditors look at it and get it to the finance committee as soon as possible. Ms. Quabeck added that the State generates these numbers and we have to wait until they generate them before moving forward. Mr. Anastasio commented that GASB 75 (for healthcare) and GASB 68 (for pensions) is the reporting of the liabilities to ensure proper funding. Mr. Anastasio commented that Mr. Wozniak is on top of the situation and the audit will be completed as soon as possible.
- b. SRVSA Named **Employer of the Year** by the Somerset County ARC – Mr. Anastasio announced that we are Employer of the Year from ARC. We contract out our janitorial services to a State agency that works with the County ARC’s and we have been contracting with this group of about four years. Last Thursday night Mike Ingenito, Dennis Smith and Gerry Zielonka went to the Somerset County ARC annual dinner to accept the award.

2. Update on Storm Control Treatment Facility Construction Project – (Closed Session – Pending Litigation)

- a. Res. No. 19-0624-6 - Resolution Rescinding Resolution No. 19-0422-1 and the Prior Award of Storm Control Treatment Facility Construction Project Contract No. C-17-1 to Tomar Construction Services, Inc. and Awarding the Storm Control Treatment Facility Construction Project Contract No. C-17-1 to PKF Mark III, Inc.

B. Engineer/Consultants – None

C. Attorney – Report will be on the pending litigation during Closed Session.

D. Department Reports – No comments

1. Operations
2. Laboratory
3. Maintenance/Electrical
4. Special Projects

E. Facility Engineer Reports – No comments

1. Capacity Allocation
2. Capacity Assurance
3. Monthly Flow Report
4. Facility Engineer’s Monthly Report

Minute 12 – Communications

- A. NJDEP, Division of Water Quality; Residual Transfer Report; Re: Reporting Period: 3/01/19 through 3/31/19
- B. NJDEP, Division of Water Quality; Surface Water Discharge Monitoring Report; Re: Reporting Period: 3/01/19 through 3/31/19
- C. NJDEP, Division of Water Quality; Residuals Transfer Discharge Monitoring Report; Re: Reporting Period: 3/01/19 through 3/31/19

Minute 13 – Res. No. 19-0624-7 – Payroll

Upon Motion of Mr. Mlenak, Second of Mr. Stires, the above Resolution was approved by the following roll call vote:

Roll Call Vote:

Robert Albano	Yes	Steven Mlenak	Yes
Louis Esposito, Jr	Yes	Philip Petrone	Absent
Michael Impellizeri	Absent	Gail Quabeck	Yes
Joseph Lifrieri	Yes	Randy Smith	Yes
Edward Machala	Yes	Peter Stires	Yes
Richard Mathews	Yes	Todd Hay	Yes

A copy of the Resolution is attached hereto and made part of the Official Minutes.

Minute 14 – Res. No. 19-0624-8 Cancelled Check(s)

Upon Motion of Mr. Esposito, Second of Mr. Lifrieri, the above Resolution was approved by the following roll call vote:

Roll Call Vote:

Robert Albano	Yes	Steven Mlenak	Yes
Louis Esposito, Jr	Yes	Philip Petrone	Absent
Michael Impellizeri	Absent	Gail Quabeck	Yes
Joseph Lifrieri	Yes	Randy Smith	Yes
Edward Machala	Yes	Peter Stires	Yes
Richard Mathews	Yes	Todd Hay	Yes

A copy of the Resolution is attached hereto and made part of the Official Minutes.

Minute 15 – Res. No. 19-0624-9 - Bills

Upon Motion of Mr. Smith, Second of Mr. Albano, the above Resolution was approved by the following roll call vote:

Roll Call Vote:

Robert Albano	Yes	Steven Mlenak	Yes
Louis Esposito, Jr	Yes	Philip Petrone	Absent
Michael Impellizeri	Absent	Gail Quabeck	Yes
Joseph Lifrieri	Yes	Randy Smith	Yes
Edward Machala	Yes	Peter Stires	Yes
Richard Mathews	Yes	Todd Hay	Yes

A copy of the Resolution is attached hereto and made part of the Official Minutes.

Minute 16 - Res. No. 19-0624-10 – Resolution Authorizing Closed Session for Discussion Regarding the Storm Control Treatment Facility Construction Project (Pending Litigation)

Mr. Maraziti said that the resolution must state that the information in closed session will not be disclosed until after the conclusion of the litigation, the settlement of the case, or the exhaustion of all appeals to all courts. Chairman Hay then stated that the motion is recast with the amendment suggested by Mr. Maraziti. Subsequently, it was determined that the above language was included in the original Resolution so no amendment was needed.

Upon Motion of Mr. Lifrieri, Second of Mr. Esposito, at 7:40 p.m. the above Resolution was approved by the following roll call vote:

Roll Call Vote:

Robert Albano	Yes	Steven Mlenak	Yes
Louis Esposito, Jr	Yes	Philip Petrone	Absent
Michael Impellizeri	Absent	Gail Quabeck	Yes
Joseph Lifrieri	Yes	Randy Smith	Yes
Edward Machala	Yes	Peter Stires	Yes
Richard Mathews	Yes	Todd Hay	Yes

A copy of the Resolution is attached hereto and made part of the Official Minutes.

Minute 17 – Motion to Continue in Open Session

Upon Motion of Mr. Mlenak, Second of Mr. Esposito, the meeting was reconvened in Open Session at 8:14 p.m. by the following roll call vote:

Roll Call Vote:

Robert Albano	Yes	Steven Mlenak	Yes
Louis Esposito, Jr	Yes	Philip Petrone	Absent
Michael Impellizeri	Absent	Gail Quabeck	Yes
Joseph Lifrieri	Yes	Randy Smith	Yes
Edward Machala	Yes	Peter Stires	Yes
Richard Mathews	Yes	Todd Hay	Yes

Minute 18 – Continuation of Minute 11

D. Executive Director’s Report

2. Update on Storm Control Treatment Facility Construction Project – (Closed Session – Pending Litigation)

- a. **Res. No. 19-0624-6** - Resolution Rescinding Resolution No. 19-0422-1 and the Prior Award of Storm Control Treatment Facility Construction Project Contract No. C-17-1 to Tomar Construction Services, Inc. and Awarding the Storm Control Treatment Facility Construction Project Contract No. C-17-1 to PKF Mark III, Inc.

Upon Motion of Mr. Machala, Second of Mr. Stires, the above Resolution was approved by the following roll call vote:

Roll Call Vote:

Robert Albano	Yes	Steven Mlenak	Yes
Louis Esposito, Jr	Yes	Philip Petrone	Absent
Michael Impellizeri	Absent	Gail Quabeck	Yes
Joseph Lifrieri	Yes	Randy Smith	Yes
Edward Machala	Yes	Peter Stires	Yes
Richard Mathews	Yes	Todd Hay	Yes

A copy of the Resolution is attached hereto and made part of the Official Minutes.

Minute 19 – Adjournment

Upon Motion of Mr. Albano, Second of Mr. Esposito, the meeting was adjourned at 8:15 p.m. by the following roll call vote:

Roll Call Vote:

Robert Albano	Yes	Steven Mlenak	Yes
Louis Esposito, Jr	Yes	Philip Petrone	Absent
Michael Impellizeri	Absent	Gail Quabeck	Yes
Joseph Lifrieri	Yes	Randy Smith	Yes
Edward Machala	Yes	Peter Stires	Yes
Richard Mathews	Yes	Todd Hay	Yes

**NEXT REGULAR BOARD MEETING WILL BE HELD ON
JULY 22, 2019**