

**MINUTES OF THE BOARD MEETING
THE SOMERSET RARITAN VALLEY SEWERAGE AUTHORITY
January 27, 2020 (Rescheduled for February 3, 2020)**

Minute 1 – Opening of Meeting

The Board Meeting of the Somerset Raritan Valley Sewerage Authority was called to order at 7:32 P.M. by Chairman Todd Hay

Minute 2 – Open Public Meetings Announcement

The Open Public Meeting Announcement was read by the Executive Director, Ronald S. Anastasio.

Minute 3 – Roll Call

Robert Albano	Present	Steven Mlenak	Present
Louis Esposito, Jr	Present	Philip Petrone	Present
Michael Impellizeri	Present	Spencer Pierini	Absent
Joseph Lifrieri	Present	Gail Quabeck	Present
Edward Machala	Present	Randy Smith	Present
Richard Mathews	Present	Peter Stires	Present
		Todd Hay	Present

Authority Staff

Ronald Anastasio, P.E., Executive Director	Present
Sherwin Ulep, P.E., Facility Engineer	Present
Anthony Tambasco, Plant Superintendent	Present
Michael Ingenito, Chief Plant Operator	Present
Dennis Smith, Supervisor Liquid Division	Present
Ellie Hoffman, P.E., Regulatory Compliance Engineer	Present
Linda Hering, Human Resources Manager	Present
Michele Haynberg, Administrative Asst.	Absent
Peter Wozniak, Chief Financial Officer	Present

Professional Staff

Thomas Laustsen, P.E., CDM Smith	Present
Joseph J. Maraziti Jr., Esq., Maraziti Falcon, LLP	Present
Thomas Schoettle, P.E., CDM Smith	Present

Minute 4 – Pledge of Allegiance

All in attendance saluted the flag.

Minute 5 – Approval of Minutes

1. Board Meeting Open Session Minutes – December 16, 2019

With the Motion of Mr. Albano, Second of Mr. Impellizeri, the Minutes of the December 16, 2019 Meeting (Open Session), were approved by the following roll call vote:

Roll Call Vote:

Robert Albano	Yes	Steven Mlenak	Yes
Louis Esposito, Jr	Yes	Philip Petrone	<i>Abstain</i>
Michael Impellizeri	Yes	Spencer Pierini	Absent
Joseph Lifrieri	Yes	Gail Quabeck	<i>Abstain</i>
Edward Machala	Yes	Randy Smith	Yes
Richard Mathews	<i>Abstain</i>	Peter Stires	<i>Abstain</i>
		Todd Hay	Yes

2. Board Meeting Closed Session Minutes – December 16, 2019

With the Motion of Mr. Machala, Second of Mr. Mlenak, the Minutes of the December 16, 2019 Meeting (Closed Session), were approved by the following roll call vote:

Roll Call Vote:

Robert Albano	Yes	Steven Mlenak	Yes
Louis Esposito, Jr	Yes	Philip Petrone	<i>Abstain</i>
Michael Impellizeri	Yes	Spencer Pierini	Absent
Joseph Lifrieri	Yes	Gail Quabeck	<i>Abstain</i>
Edward Machala	Yes	Randy Smith	Yes
Richard Mathews	<i>Abstain</i>	Peter Stires	<i>Abstain</i>
		Todd Hay	Yes

Minute 6 – Public Hearings –

A. Public Hearing Regarding the Establishment of the De Minimis User Fee as part of the Industrial Pretreatment Program.

Upon Motion of Mr. Albano, Second of Mr. Impellizeri, the meeting was open to the public by the following roll call vote:

Roll Call Vote:

Robert Albano	Yes	Steven Mlenak	Yes
Louis Esposito, Jr	Yes	Philip Petrone	Yes
Michael Impellizeri	Yes	Spencer Pierini	Absent
Joseph Lifrieri	Yes	Gail Quabeck	Yes
Edward Machala	Yes	Randy Smith	Yes
Richard Mathews	Yes	Peter Stires	Yes
		Todd Hay	Yes

Chairman Hay asked Executive Director Anastasio to explain the De Minimis User IPP program. This program is for very small industries that have a flow of 500gpd or less. Additionally, using a discrete sampler in these facilities would be impossible since the flows are too low and infrequent. Therefore, Ellie Hoffman our Regulatory Compliance Engineer will do annual inspection to review their records on the amount of hazardous waste hauled out and types of activity performed on-site. The nominal fee will cover the cost of the limited regulatory oversight. Additional discussion ensued among the members.

Chairman Hay asked if anyone from the public had any questions, no one from the public was in attendance for the meeting.

Upon Motion of Mr. Albano, Second of Mr. Impellizeri, the public portion of the meeting was closed by the following roll call vote:

Roll Call Vote:

Robert Albano	Yes	Steven Mlenak	Yes
Louis Esposito, Jr	Yes	Philip Petrone	Yes
Michael Impellizeri	Yes	Spencer Pierini	Absent
Joseph Lifrieri	Yes	Gail Quabeck	Yes
Edward Machala	Yes	Randy Smith	Yes
Richard Mathews	Yes	Peter Stires	Yes
		Todd Hay	Yes

- (1) **Res. No. 20-0127-1** Resolution Establishing the Industrial Pretreatment Program De Minimis User Fee

Upon Motion of Mr. Albano, Second of Mr. Esposito the above Resolution was approved by the following roll call vote:

Roll Call Vote:

Robert Albano	Yes	Steven Mlenak	Yes
Louis Esposito, Jr	Yes	Philip Petrone	Yes
Michael Impellizeri	Yes	Spencer Pierini	Absent
Joseph Lifrieri	Yes	Gail Quabeck	Yes
Edward Machala	Yes	Randy Smith	Yes
Richard Mathews	Yes	Peter Stires	Yes
		Todd Hay	Yes

Minute 7 – Public Participation – NONE

Minute 8 – Consent Resolutions for Consideration and Possible Formal Action

- 1) **Res. No. 20-0127-2** – Sewer Extension Resolution - North Branch Walk, Proposed Combined 365-Unit Market Rate and Affordable Housing Development; Block 9 Lots 17, 18, 19, 20, 21 and 24, Township of Branchburg
- 2) **Res. No. 20-0127-3** – Resolution Authorizing the Reissuance of a Non-Domestic Wastewater Discharge Permit to Kashiv Biosciences, LLC.
- 3) **Res. No. 20-0127-4** – Resolution Authorizing the Administrative Termination of the Non-Domestic Wastewater Discharge Permit 44 Issued to Insmed
- 4) **Res. No. 20-0127-5** - Resolution Authorizing the Modification of Non-Domestic Wastewater Discharge Permit 51 Issued to Amneal Pharmaceuticals, LLC – Readington Rd
- 5) **Res. No. 20-0127-11** - Resolution Appointing Brown & Brown Metro, Inc. as Risk Management Consultant

Mr. Anastasio noted that Res. No. 20-0127-11 was added to the agenda. He further stated that The Authority is a member of JIF and as such we are required to have a risk management consultant and we are rehiring our current risk manager. Both Mr. Anastasio and Ms. Quabeck noted that they do an excellent job and are very helpful for us in numerous ways. Mr. Anastasio asked if there were any questions on the above Resolutions. No. questions were asked

Upon Motion of Mr. Stires, Second of Ms. Quabeck, the above Resolutions were approved by the following roll call vote:

Roll Call Vote:

Robert Albano	Yes	Steven Mlenak	Yes
Louis Esposito, Jr	Yes	Philip Petrone	Yes
Michael Impellizeri	Yes	Spencer Pierini	Absent
Joseph Lifrieri	Yes	Gail Quabeck	Yes
Edward Machala	Yes	Randy Smith	Yes
Richard Mathews	Yes	Peter Stires	Yes
		Todd Hay	Yes

Minute 9 – Board Committees –

A. PERSONNEL COMMITTEE (PETRONE, Albano, Mathews, Quabeck)

- 1) Discussion of the Employment Status of Jozef Sudnik (**Closed Session – Personnel Matters**)
- 2) Report on Permanent Status – Dave Ciculya
 - a) **Res. No. 20-0127-6** – Resolution Authorizing the Permanent Status of David Ciculya as Assistant Operator in the Incineration Division

Upon Motion of Mr. Petrone, Second of Mr. Stires, the above Resolutions were approved by the following roll call vote:

Roll Call Vote:

Robert Albano	Yes	Steven Mlenak	Yes
Louis Esposito, Jr	Yes	Philip Petrone	Yes
Michael Impellizeri	Yes	Spencer Pierini	Absent
Joseph Lifrieri	Yes	Gail Quabeck	Yes
Edward Machala	Yes	Randy Smith	Yes
Richard Mathews	Yes	Peter Stires	Yes
		Todd Hay	Yes

Minute 10 – Chairman – Chairman Hay introduced Vice Chairman Mathews. The Authority board recognized and thanked Vice Chairman/Commissioner Mathews for his many years of service to The Authority.

Minute 11 – Reports -

A. Executive Director’s Report

1. Update on Storm Control Treatment Facility Construction Project – Mr. Anastasio stated that the project is moving along and they are still pouring concrete. There is currently about 400cu yds of concrete poured to date. The contractor is currently constructing the concrete walls for the pump station. We had a meeting with the Bridgewater Code Enforcement Dept. to go over what the town’s expectations are regarding construction code compliance. We have several inspections come up and it was a good meeting. Ron additionally noted that since weather conditions have been good, they have been able to pour concrete all winter.
2. Update on the Completion of the Buildings 600 & 603 Asbestos Abatement Project – Mr. Anastasio noted that we were very impressed with Lilich, the contractor on this project. We hired an air monitor, as required by law, to watch and monitor the progress of the contractor and take air samples. Lilich, the asbestos abatement contractor did such a good job and finished so early that we saved about half of the amount budgeted for the air monitor. The savings is significant enough to offset the cost of the new flooring since the old asbestos floor tiles were removed during the abatement project. Now that the asbestos abatement part of the project is complete, we are in the process of painting and putting in flooring so that we can move personnel back into both buildings.
3. Discussion of the Professional appointments for 2020 (**Closed Session Personnel Matters**)

B. Engineer/Consultants – Mr. Schoettle from CDM Smith stated that the draft report for the annual inspection (completed December 2019) is almost done; we just need additional plant data from 2019. Once that information is added to the report, we will submit the report to The Authority for review. Additionally, we continue to work with Morehouse on shop drawing reviews for the plant wide electrical project. Mr. Anastasio added that the plant wide electrical project will start in about two weeks and that we have had our kick off meeting.

C. Attorney – Nothing to Report

D. Department Reports –

1. Operations
2. Regulatory Compliance
3. Laboratory
4. Maintenance
5. Special Projects

E. Facility Engineer Reports –

- 1. Facility Engineer’s Monthly Report
- 2. Capacity Allocation
- 3. Capacity Assurance
- 4. Monthly Flow Report

Minute 12 – Communications

- A. NJDEP, Division of Water Quality; Residual Transfer Report; Reporting Period 11/1/19-11/30/19
- B. NJDEP, Division of Water Quality; Surface Water Discharge Monitoring Report; Reporting Period 11/1/19-11/30/19
- C. NJDEP, Division of Water Quality; Residuals Discharge Monitoring Report; Reporting Period 11/1/19-11/30/19
- D. Letter from AEA, dated 1/21/20 – Letter of Thanks and Update on the Status of S3870/A5391

Minute 13 – Res. No. 20-0127-7 – Payroll

Upon Motion of Mr. Machala, Second of Mr. Albano, the above Resolution was approved by the following roll call vote:

Roll Call Vote:

Robert Albano	Yes	Steven Mlenak	Yes
Louis Esposito, Jr	Yes	Philip Petrone	Yes
Michael Impellizeri	Yes	Spencer Pierini	Absent
Joseph Lifrieri	Yes	Gail Quabeck	Yes
Edward Machala	Yes	Randy Smith	Yes
Richard Mathews	Yes	Peter Stires	Yes
		Todd Hay	Yes

Minute 14 – Res. No. 20-0127-8 – Cancellation of Checks

Upon Motion of Mr. Impellizeri, Second of Ms. Quabeck, the above Resolution was approved by the following roll call vote:

Roll Call Vote:

Robert Albano	Yes	Steven Mlenak	Yes
Louis Esposito, Jr	Yes	Philip Petrone	Yes
Michael Impellizeri	Yes	Spencer Pierini	Absent
Joseph Lifrieri	Yes	Gail Quabeck	Yes
Edward Machala	Yes	Randy Smith	Yes
Richard Mathews	Yes	Peter Stires	Yes
		Todd Hay	Yes

Minute 15 – Res. No. 20-0127- 9 – Bills

Upon Motion of Mr. Stires, Second of Mr. Smith, the above Resolution was approved by the following roll call vote:

Roll Call Vote:

Robert Albano	Yes	Steven Mlenak	Yes
Louis Esposito, Jr	Yes	Philip Petrone	Yes
Michael Impellizeri	Yes	Spencer Pierini	Absent
Joseph Lifrieri	Yes	Gail Quabeck	Yes
Edward Machala	Yes	Randy Smith	Yes
Richard Mathews	Yes	Peter Stires	Yes
		Todd Hay	Yes

Minute 16 – Res. No. 20-0127-10 – Resolution Authorizing Closed Session for the Purpose of Discussions Regarding Personnel Matters Relating to the 2020 Recommended Professional Appointments and Liquid Division Operator Jozef Sudnik.

Upon Motion of Mr. Mlenak, Second of Mr. Albano, the above Resolution was approved by the following roll call vote:

Roll Call Vote:

Robert Albano	Yes	Steven Mlenak	Yes
Louis Esposito, Jr	Yes	Philip Petrone	Yes
Michael Impellizeri	Yes	Spencer Pierini	Absent
Joseph Lifrieri	Yes	Gail Quabeck	Yes
Edward Machala	Yes	Randy Smith	Yes
Richard Mathews	Yes	Peter Stires	Yes
		Todd Hay	Yes

Open Session reconvened at 8:28pm

Minute 17 – Res. No. 20-0127-12 – Resolution Authorizing the Executive Director to Exercise His Discretion in the Employee Matter Discussed in The Authority’s Closed Session on February 3, 2020

This resolution was read into the record by The Authority’s attorney, Mr. Joseph J. Maraziti.

Upon Motion of Mr. Petrone, Second of Mr. Smith, the above Resolution was approved by the following roll call vote:

Roll Call Vote:

Robert Albano	Yes	Steven Mlenak	Yes
Louis Esposito, Jr	Yes	Philip Petrone	Yes
Michael Impellizeri	Yes	Spencer Pierini	Absent
Joseph Lifrieri	Yes	Gail Quabeck	Yes
Edward Machala	Yes	Randy Smith	Yes
Richard Mathews	Yes	Peter Stires	Yes
		Todd Hay	Yes

Minute 18 – Adjournment

Upon Motion of Mr. Mathews, Second of Mr. Petrone, the meeting was adjourned at 8:30 p.m. by the following roll call vote:

Roll Call Vote:

Robert Albano	Yes	Steven Mlenak	Yes
Louis Esposito, Jr	Yes	Philip Petrone	Yes
Michael Impellizeri	Yes	Spencer Pierini	Absent
Joseph Lifrieri	Yes	Gail Quabeck	Yes
Edward Machala	Yes	Randy Smith	Yes
Richard Mathews	Yes	Peter Stires	Yes
		Todd Hay	Yes

**NEXT REGULAR BOARD MEETING WILL BE HELD ON
FEBRUARY 24, 2020**