

**THE SOMERSET RARITAN VALLEY SEWERAGE AUTHORITY
REORGANIZATION MEETING
February 5, 2018
AGENDA**

DATE: February 5, 2018
TIME: 7:30 P.M.

PLACE: Somerset Raritan Valley
Sewerage Authority

1. Opening of Meeting: By _____ at _____
2. Open Public Meetings Act Announcement by Executive Director:

In accordance with the provisions of the Open Public Meetings Act, adequate notice of this Reorganization Meeting of The Somerset Raritan Valley Sewerage Authority has been provided in accordance with Section 13 of the Act by adoption of the schedule of dates, times, and places of The Somerset Raritan Valley Sewerage Authority to be held between February 5, 2018 and February 4, 2019.

Matters discussed in Closed Session shall be released to the public at such time as is provided in the Resolution authorizing the Closed Session.

3. Roll Call:

Present Absent

____ Todd Hay
____ Randy Smith
____ Louis Esposito, Jr.
____ Philip Petrone
____ Edward Machala
____ Carolann Garafola
____ Steven Mlenak

Present Absent

____ Richard Mathews
____ Peter Stires
____ Michael Impellizeri
____ Gail Quabeck
____ Robert Albano
____ Joseph Lifrieri

Professional Staff

Present Absent

____ Ronald S. Anastasio, P.E., Executive Director
____ Anthony Tambasco, Plant Superintendent
____ Michael Ingenito, Chief Plant Operator
____ Dennis Smith, Supervisor of Liquid Division
____ Sherwin Ulep, Facility Engineer
____ Eleanor Hoffman, Assistant Engineer/RCO
____ Thomas Laustsen, P.E., CDM Smith Inc.
____ Joseph Maraziti, Esq., Maraziti Falcon, LLP
____ Peter Wozniak, Chief Financial Officer
____ Linda Hering, Human Resources Manager
____ Donna O'Shea, Administrative Assistant

Other

4. Pledge of Allegiance

5. Oath of Office - Commissioners
 - a. Edward Machala–Borough of Raritan – for a term to expire 12/31/2022
 - b. Peter Stires – Borough of Somerville – for a term to expire 4/4/2023
6. Report of the Nominating Committee (PETRONE, Albano, Stires, Machala):

At the December 18, 2017 Board meeting, the Nominating Committee proposed the following slate of officers for 2018-2019:

a.	Chair – Carolann Garafola	c.	Treasurer – Gail Quabeck
b.	Vice Chair – Richard Mathews	d.	Secretary – Michael Impellizeri
7. Election of Officers:

a.	Chair – Carolann Garafola	c.	Treasurer – Gail Quabeck
b.	Vice Chair – Richard Mathews	d.	Secretary – Michael Impellizeri
8. Oath of Office – 2018 Officers
9. Resolutions for Consideration and Possible Formal Action
 - a. **Res. No. 18-0205-1** - Resolution Appointing The Firm Of Maraziti Falcon LLP As The Authority's General Counsel
 - b. **Res. No. 18-0205-2** - Resolution Appointing The Firm Of Maraziti Falcon LLP As The Authority's Environmental Counsel
 - c. **Res. No. 18-0205-3** - Resolution Appointing The Firm Of Suplee, Clooney & Company As The Authority's Auditor
 - d. **Res. No. 18-0205-4** - Resolution Appointing The Firm Of CDM Smith Inc. As The Authority's Consulting Engineer
 - e. **Res. No. 18-0205-5** - Resolution Appointing The Firm Of Chavond-Barry Engineering Corp. As The Authority's Thermal Engineer
 - f. **Res. No. 18-0205-6** - Resolution Appointing The Firm Of Hawkins, Delafield & Wood, L.L.P. As The Authority's Bond Counsel
 - g. **Res. No. 18-0205-7** - Resolution Appointing Matthew J. Giacobbe, Esq. Of The Firm Of Cleary Giacobbe Alfieri & Jacobs LLC As The Authority's Negotiator/Labor Attorney
 - h. **Res. No. 18-0205-8** - Resolution Appointing The Authority's Financial Advisor – NW Financial Group, LLC
 - i. **Res. No. 18-0205-9** - Resolution Appointing James F. Cosgrove, Jr., P.E., Of The Firm of Kleinfelder As The Authority's Water Quality Engineering Consultant

- j. **Res. No. 18-0205-10** – Resolution Appointing Karl E. Monninger Of The Firm Of KEMS LLC As The Authority’s Air Quality/Air Emission Monitoring/Regulatory Compliance Consultant
- k. **Res. No. 18-0205-11** - Resolution Authorizing The Adoption of By-laws
- l. **Res. No. 18-0205-12** - Resolution Establishing Meeting Dates For Regular Meetings And The Reorganization Meeting
- m. **Res. No. 18-0205-13**- Resolution Authorizing Mailing of Meeting Notices and Fees
- n. **Res. No. 18-0205-14** - Resolution Establishing Official Signatures Necessary to Conduct Authority Business
- o. **Res. No. 18-0205-15** - Resolution Establishing Official Newspapers
- p. **Res. No. 18-0205-16** - Resolution Establishing Official Hours and Holiday Schedule
- q. **Res. No. 18-0205-17** - Resolution Establishing a Cash Management Plan For Authority Funds and Investments
- r. **Res. No. 18-0205-18** - Resolution Authorizing and Establishing a Savings Account for the Revenue Account with The State of New Jersey Cash Management Fund
- s. **Res. No. 18-0205-19** - Resolution Authorizing and Establishing a Savings Account for the Connection Capital Account with The State of New Jersey Cash Management Fund
- t. **Res. No. 18-0205-20** – Resolution Authorizing and Establishing a Savings Account for General Fund Account with The State of New Jersey Cash Management Fund
- u. **Res. No. 18-0205-21** – Resolution Authorizing and Establishing a Savings Account for the Operating Account with The State of New Jersey Cash Management Fund
- v. **Res. No. 18-0205-22** – Resolution Authorizing the Adoption of an Indemnification Policy
- w. **Res. No. 18-0205-23** – Resolution Designating Chief Financial Officer, Peter Wozniak, as the Qualified Purchasing Agent
- x. **Res. No. 18-0205-24** – Resolution Establishing the Executive Director as Public Agency Compliance Officer (P.A.C.O.)
- y. **Res. No. 18-0205-25** – Resolution Establishing Gail Quabeck as Fund Commissioner for the New Jersey Utility Authorities Joint Insurance Fund (JIF)
- z. **Res. No. 18-0205-26** – Resolution Establishing The Authority’s Policy Regarding Conference Attendance

11. Communications

- a. Portion of Reorganization Minutes from Borough of Raritan Indicating Mayoral Appointment of Edward Machala to the Board of the Somerset Raritan Valley Sewerage Authority, effective January 1, 2018 to December 31, 2022.
- b. E-mail from Borough of Somerville Appointing Peter Stires to the Board of the Somerset Raritan Valley Sewerage Authority, effective February 5, 2018 to April 4, 2023.

12. Adjournment