



The  
Somerset Raritan Valley  
Sewerage Authority

THE SOMERSET RARITAN VALLEY SEWERAGE AUTHORITY  
807<sup>th</sup> Meeting - REGULAR SESSION  
November 25, 2013

DATE: Monday, November 25, 2013  
TIME : 7:30 P.M.

PLACE: The Somerset Raritan  
Valley Sewerage Authority

1. Opening of Meeting By: \_\_\_\_\_ at \_\_\_\_\_ P.M.
2. Open Public Meetings Announcement by Executive Director

In accordance with the provisions of the Open Public Meetings Act, adequate notice of this Regular Meeting of The Somerset Raritan Valley Sewerage Authority has been provided in accordance with Section 13 of the Act by adoption of the schedule of dates, times, and places of The Somerset Raritan Valley Sewerage Authority to be held between February 25, 2013 to February 3, 2014.

Matters discussed in Closed Session shall be released to the public at such time as is provided in the Resolution authorizing the Closed Session.

**3. Roll Call:**

<u>Present</u>	<u>Absent</u>		<u>Present</u>	<u>Absent</u>	
_____	_____	Todd Hay	_____	_____	Richard Mathews
_____	_____	Richard DeLuca	_____	_____	Michael Merdinger
_____	_____	Carlos Mosquera	_____	_____	Joseph J. Lifrieri
_____	_____	Philip Petrone	_____	_____	Michael Impellizeri
_____	_____	Peter F. Stires	_____	_____	Gail Quabeck
_____	_____	Carolann Garafola	_____	_____	Robert Albano
			_____	_____	Edward Machala

Professional Staff

_____	_____	Glen D. Petruski, Executive Director
_____	_____	Ronald S. Anastasio, P.E., Assistant Executive Director/Facility Engineer
_____	_____	John S. Thompson, Plant Superintendent
_____	_____	Anthony Tambasco, Maintenance Supervisor
_____	_____	Michael Ingenito, Supervisor-Wet End
_____	_____	Thomas Laustsen, P.E., Consulting Engineer - CDM Smith
_____	_____	Joseph J. Maraziti, Jr., Esq., General Counsel - MFH
_____	_____	Norma A. Smullen, Office/Human Resources Manager
_____	_____	Peter Wozniak, Chief Financial Officer

Others

\_\_\_\_\_  
\_\_\_\_\_

**4. Pledge of Allegiance**

**5. Approval of Minutes**

- a. 806th Meeting-October 28, 2013 - Regular Session
- b. 806th Meeting-October 28, 2013 - Closed Session

**6. Public Hearing** (Including Public Notice/Support Information)- None**7. Public Participation****8. Resolutions for Consideration and Possible Formal Action**

- a. Res. No. 13-1125-1 Resolution Awarding Bid For Cleaning and Inspection of One (1) 440,000 Gallon Concrete Sludge Storage Tank
- b. Res. No. 13-1125-2 - Resolution Awarding Bid For Wastewater Flow Metering System Maintenance, Calibration and Repair Services

**9. Board Committees**

- a. Industrial Pretreatment Committee (ALBANO, Garafola, Impellizeri, Mathews, Merdinger)
  - (1) Report and recommendation on raising the 2013 IPP Administrative Fee
- b. Personnel Committee (PETRONE, Albano, DeLuca, Quabeck, Stires)
  - (1) Report on permanent status as Helper-Solid Division
  - (2) Res. No. 13-1125-3 Resolution Granting Permanent Status to Matthew Hobson-Helper Solid Division
  - (3) Report on permanent status as Maintenance Mechanic
  - (4) Res. No. 13-1125-4 Resolution Granting Permanent Status to Mark Ruppert as Maintenance Mechanic
  - (5) Report on salary and wages for supervisory and non-union personnel (**CLOSED SESSION-PERSONNEL MATTERS**)
  - (6) Res. No. 13-1125- Resolution Authorizing Salary & Wage Increases For Supervisory And Non-Union Personnel (**Open Session**)

- c. Finance Committee - (QUABECK, Impellizeri, Mathews, Mosquera)
- (1) Report and recommendation for establishment of an SRVSA Debt Service Reserve Fund
  - (2) Res. No. 13-1125- Resolution Establishing SRVSA Debt Service Reserve Fund And Policy
  - (3) Report and recommendation of Proposed FY 2014 Budget and Recommending Its Approval
  - (4) Res. No. 13-1125- Resolution Approving FY 2014 Budget
- d. Chairperson
- (1) Appointment of Nominating Committee to make recommendation of Authority Officers for 2014
  - (2) Review and discussion of services provided by Authority's Professional Staff (**CLOSED SESSION-PERSONNEL MATTERS**)
    - (a) Res. No. 13-1125- - Resolution Authorizing Fair And Open Process To Receive Proposals For Professional Services In Accordance With Pay To Play Law (**OPEN SESSION**)
  - (2) **Reminder-December Board Meeting December 16, 2013  
Holiday Luncheon December 23, 2013 (Noon)**

## 10. Reports

### a. Executive Director's Report

- (1) Update on status of expert report and testimony from Jenny Engineering concerning the Carbro Litigation
  - (a) Resolution Authorizing \$15,000 In Additional Funding To Prakash M. Donde, P.E. Of Jenny Engineering Corp. For Engineering Expert Services In The Matter Entitled Carbro Constructors Corp. V. Somerset Raritan Valley Sewerage Authority And Camp Dresser & McKee, Docket No. SOM-L-169-10
- (2) Update on status of the Water Quality Restoration Facility (WQRF) Project
- (3) Update on status of litigation with Carbro Constructors Corp. (**CLOSED SESSION-LITIGATION**)
- (4) Update on status of litigation with CNA (**CLOSED SESSION-LITIGATION**)
- (5) Appointment of Committee by Chairman to Address flow billing problem at Meter Chamber No. 8 (**CLOSED SESSION-NEGOTIATIONS**)

- b. **Engineer/Consultants** - Thomas Laustsen, P.E. (CDM Smith) Engineer's Report for November 2013
  - c. **Attorney** - Joseph J. Maraziti, Jr., Esq., Maraziti, Falcon & Healey, LLP (MFH)
  - d. **Department Reports**
    - (1) Operations
    - (2) Laboratory
    - (3) Maintenance/Electrical
    - (4) Special Projects
  - e. **Facility Engineer Reports**
    - (1) Capacity Allocation
    - (2) Capacity Assurance
    - (3) Monthly Flow Report
    - (4) Facility Engineer's Monthly Report
- 11. Communications**
- a. John Maselli, Bureau of Construction and Connection Permits; dated November 13, 2013; Re: Notice of Administrative Completeness
- 12. Payroll - Resolution**
- 13. Cancellation of Checks - Resolution**
- 14. Bills - Resolution**
- 15. Motion to Adjourn to Closed Session**
- 16. Closed Session**

WHEREAS, a matter has come before The Somerset Raritan Valley Sewerage Authority; and

WHEREAS, the Open Public Meetings Act permits a Closed Session to discuss said matters.

NOW, THEREFORE, BE IT RESOLVED that The Somerset Raritan Valley Sewerage Authority meet in Closed Session to discuss said matters.

The matters involving pending or anticipated litigation/negotiations shall not be disclosed until the conclusion of said litigation/negotiations by way of settlement or after the conclusion of the time to file an appeal from a final decision of a Court of Competent Jurisdiction.

The matters discussed at such Closed Session in connection with personnel matters shall not be disclosed.

Matters discussed in Closed Session shall be released to the public at such time when they will not be detrimental to the public interest.

**17. Motion to Reconvene in Open Session**

**18. Adjournment**

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**(NEXT REGULAR BOARD MEETING - DECEMBER 16, 2013)**  
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