



The
Somerset Raritan Valley
Sewerage Authority

MINUTES OF THE 809th MEETING
THE SOMERSET RARITAN VALLEY SEWERAGE AUTHORITY
JANUARY 27, 2014

Minute 1 - Opening of Meeting

The 809th Meeting of the Somerset Raritan Valley Sewerage Authority was called to order at 7:30 P.M. by the Chairman, Edward Machala.

Minute 2 - Open Public Meetings Announcement

The Open Public Meeting Announcement was read by the Assistant Executive Director/Facility Engineer, Ronald S. Anastasio.

Minute 3 - Roll Call

Todd Hay	7:52p.m.	Michael Merdinger	Present
Richard DeLuca	Present	Joseph J. Lifrieri	Absent
Carlos Mosquera	Present	Michael Impellizeri	Present
Philip Petrone	Present	Gail Quabeck	Present
Peter F. Stires	Present	Robert Albano	7:32 p.m.
Carolann Garafola	Absent	Edward Machala	Present
Richard Mathews	Present		

Professional Staff

Glen D. Petrauski, Executive Director	Absent
Ronald Anastasio, P.E., Assist. Exec. Dir./Facility Engineer	Present
John S. Thompson, Plant Superintendent	Present
Anthony Tambasco, Maintenance Supervisor	Present
Daniel Vuono, Maintenance Supervisor	Absent
Michael Ingenito, Second Shift Supervisor	Present
Thomas Laustsen, CDM Smith, Consulting Engineer	Present
Joseph J. Maraziti, Jr., Esq. MFH, General Counsel	Absent
Norma A. Smullen, Office/Human Resources Manager	Present
Peter Wozniak, Chief Financial Officer	Present

Others

Andrew Brewer, Esq., Maraziti, Falcon & Healey, LLP
Anamia Myhre, SRVSA Regulatory Compliance Officer

Minute 4 - Pledge of Allegiance

All in attendance saluted the flag.

Minute 5 - Approval of Minutesa. 808th Meeting - December 16, 2013 - Regular Session

Upon motion of Mr. Impellizeri, second of Mr. DeLuca, the Minutes of the 808th Meeting (Regular Session) were approved by the following roll call vote:

Todd Hay	Absent	Michael Merdinger	Yes
Richard DeLuca	Abstain	Joseph Lifrieri	Absent
Carlos Mosquera	Abstain	Michael Impellizeri	Yes
Philip Petrone	Yes	Gail Quabeck	Yes
Peter Stires	Abstain	Robert Albano	Yes
Carolann Garafola	Absent	Edward Machala	Yes
Richard Mathews	Yes		

A copy of the Minutes are attached hereto and made part of the Official Minutes.

b. 808^h Meeting - December 16, 2013 - Closed Session

Upon motion of Ms. Quabeck, second of Mr. DeLuca, the Minutes of the 808th Meeting (Closed Session) were approved by the following roll call vote:

Todd Hay	Absent	Michael Merdinger	Yes
Richard DeLuca	Abstain	Joseph Lifrieri	Absent
Carlos Mosquera	Abstain	Michael Impellizeri	Yes
Philip Petrone	Yes	Gail Quabeck	Yes
Peter Stires	Abstain	Robert Albano	Yes
Carolann Garafola	Absent	Edward Machala	Yes
Richard Mathews	Yes		

A copy of the Minutes are attached hereto and made part of the Official Minutes.

Minute 6 - Public Hearing(s) - (Including Public Notice/Support Information)

a. Public Hearing - Establishing IPP Administrative Fee

Upon motion of Mr. Impellizeri, second of Mr. Petrone, the Public Hearing was Opened by the following roll call vote:

Todd Hay	Absent	Michael Merdinger	Yes
Richard DeLuca	Yes	Joseph Lifrieri	Absent
Carlos Mosquera	Yes	Michael Impellizeri	Yes
Philip Petrone	Yes	Gail Quabeck	Yes
Peter Stires	Yes	Robert Albano	Yes
Carolann Garafola	Absent	Edward Machala	Yes
Richard Mathews	Yes		

Upon motion of Mr. Albano, second of Mr. Mathews, the Public Hearing was Closed by the following roll call vote:

Todd Hay	Absent	Michael Merdinger	Yes
Richard DeLuca	Yes	Joseph Lifrieri	Absent
Carlos Mosquera	Yes	Michael Impellizeri	Yes
Philip Petrone	Yes	Gail Quabeck	Yes
Peter Stires	Yes	Robert Albano	Yes
Carolann Garafola	Absent	Edward Machala	Yes
Richard Mathews	Yes		

b. Res. No. 14-0127-1 - Resolution Establishing IPP Administrative Fee

Upon motion of Mr. Mathews, second of Mr. Albano, the above resolution was approved by the following roll call vote:

Todd Hay	Absent	Michael Merdinger	Yes
Richard DeLuca	Yes	Joseph Lifrieri	Absent
Carlos Mosquera	Yes	Michael Impellizeri	Yes
Philip Petrone	Yes	Gail Quabeck	Yes
Peter Stires	Yes	Robert Albano	Yes
Carolann Garafola	Absent	Edward Machala	Yes
Richard Mathews	Yes		

A copy of the resolution is attached hereto and made part of the Official Minutes.

Minute 7 - Public Participation - Seeing no one from the public, the Public Participation Portion of the meeting was Closed.

Ms. Quabeck expressed thanks to the IPP Committee for their effort and hard work in preparing the IPP Administrative Fee. Mr. Anastasio introduced and thanked Anamia Myhre, IPP Coordinator/Regulatory Compliance Officer, for her hard work as IPP Coordinator.

Minute 8 - Resolutions for Consideration and Possible Formal Action
- None

Minute 9 - Board Committees

a. Personnel Committee (PETRONE, Albano, DeLuca, Quabeck, Stires)

(1) Report on permanent status of Robert Tracy

Committee Chairman Petrone reported that, based on memos from John Thompson, Plant Superintendent, and Jeff Edwards, Solid Division Supervisor, Mr. Tracy has successfully completed his probationary period and was being recommended for the position of Operator-Solid Treatment Division.

- (2) Res. No. 14-0127-2 - Resolution Granting Permanent Status To Robert Tracy as Operator-Solid Treatment Division

Upon motion of Mr. Petrone, second of Mr. Stires, the above resolution was approved by the following roll call vote:

Todd Hay	Absent	Michael Merdinger	Yes
Richard DeLuca	Yes	Joseph Lifrieri	Absent
Carlos Mosquera	Yes	Michael Impellizeri	Yes
Philip Petrone	Yes	Gail Quabeck	Yes
Peter Stires	Yes	Robert Albano	Yes
Carolann Garafola	Absent	Edward Machala	Yes
Richard Mathews	Yes		

A copy of the resolution is attached hereto and made part of the Official Minutes.

b. Chairperson

- (1) Reminder - Reorganization Meeting - February 3
Authority Conference Room - 7:30 p.m.

Chairman Machala reminded the Board of the upcoming Reorganization Meeting scheduled for Monday, February 3rd.

Chairman Machala asked that Board Members leave their cell phone numbers with Mr. Anastasio so that calls can be received after the Main Office closes, particularly on meeting nights, should they be running late or require access to the plant. Mr. Machala stated that Mr. Anastasio would be the contact person, and Mr. Anastasio gave his cell number to the Board.

Minute 10 - Reports

a. **Executive Director's Report**

- (1) Report on Selection of Professional Staff for 2014 in response to Request For Qualifications (RFQs) in compliance with Pay to Play Law

Mr. Anastasio reported that, as part of the selection of the Professional Staff for 2014, at the November Meeting the Board Members discussed the Professional Staff and decided that they were satisfied with the Authority's current roster of Professionals. However, in compliance with the Pay to Play Law, Fair and Open Process, the Authority advertised for Request For Proposals. The Board indicated that they were not interested in any changes, but the information is available from the Proposals that were received. Ms. Quabeck stated that the voting/appointing of the Professionals would take place at the Reorganization Meeting.

The question was raised regarding the Pay to Play Law; just what does it mean? Attorney Brewer gave a brief explanation as to why the Law was established and how it impacts the Authority in the selection of our Professional Staff as well as awarding of contracts.

(2) Report on Change Order No. 1 for Building 600 Roofing Project

Mr. Anastasio reported that Change Order No. 1 was for the Building 600 Roofing Project. He stated that the Project was going well and that the Change Order was for two issues; a minor framing issue and also electrical upgrades that had to be performed. He stated that the total cost of the Project, even including the Change Order, came in well below the estimate.

(a) Res. No. 14-0127-3- Resolution Authorizing Change Order No. 1 Furnishing and Installing Building No. 600 Gable Roof Construction Project

Upon motion of Ms. Quabeck, second of Mr. Stires, the above resolution was approved by the following roll call vote following a brief discussion. The question was raised whether the electrical work was known when the bid was put out. The other changes were not anticipated and that there was sufficient money budgeted for the Project.

Todd Hay	Absent	Michael Merdinger	Yes
Richard DeLuca	Yes	Joseph Lifrieri	Absent
Carlos Mosquera	Yes	Michael Impellizeri	Yes
Philip Petrone	Yes	Gail Quabeck	Yes
Peter Stires	Yes	Robert Albano	Yes
Carolann Garafola	Absent	Edward Machala	Yes
Richard Mathews	Yes		

A copy of the resolution is attached hereto and made part of the Official Minutes.

(3) Report on disposal of Used/Excess Equipment

Mr. Anastasio reported on the two pieces of equipment that are being declared as used/excess equipment because they are no longer functional. A brief discussion ensued.

(a) Res. No. 14-0127-4- Resolution Declaring One Air Compressor And One Loader/Backhoe As Used/Excess Equipment

Upon motion of Mr. Petrone, second of Mr. Stires, the above resolution was approved by the following roll call vote:

Todd Hay	Absent	Michael Merdinger	Yes
Richard DeLuca	Yes	Joseph Lifrieri	Absent
Carlos Mosquera	Yes	Michael Impellizeri	Yes
Philip Petrone	Yes	Gail Quabeck	Yes
Peter Stires	Yes	Robert Albano	Yes
Carolann Garafola	Absent	Edward Machala	Yes
Richard Mathews	Yes		

A copy of the resolution is attached hereto and made part of the Official Minutes.

- (4) Report on Appointment of Representative and Alternate to Serve on the Somerset County Wastewater Management Advisory Committee

Mr. Anastasio reported that the County is again seeking representatives to serve on the Somerset County Wastewater Management Advisory Committee, and that he and Mr. Petrauski are simply switching roles.

- (a) Res. No. 14-0127-5- Resolution Appointing The Assistant Executive Director and Executive Director To Serve As Representative And Alternate Respectively On The Somerset County Wastewater Advisory Committee

Upon motion of Ms. Quabeck, second of Mr. Petrone, the above resolution was approved by the following roll call vote:

Todd Hay	Absent	Michael Merdinger	Yes
Richard DeLuca	Yes	Joseph Lifrieri	Absent
Carlos Mosquera	Yes	Michael Impellizeri	Yes
Philip Petrone	Yes	Gail Quabeck	Yes
Peter Stires	Yes	Robert Albano	Yes
Carolann Garafola	Absent	Edward Machala	Yes
Richard Mathews	Yes		

A copy of the resolution is attached hereto and made part of the Official Minutes.

Prior to proceeding, a question was raised regarding the list of individuals (Township Representatives, specifically Bridgewater Township representatives) serving on the Somerset County Wastewater Management Committee, and Ms. Quabeck responded that the attached list was an old list and the County was asking for an update.

- (5) Update on status of litigation with Carbro Constructors Corp. **(CLOSED SESSION-LITIGATION)**
- (6) Update on status of the Water Quality Restoration Facility (WQRF) Project **(CLOSED SESSION-NEGOTIATIONS)**

(7) Update on status of litigation with CNA (**CLOSED SESSION-LITIGATION**)

- b. Thomas Laustsen, P.E. (CDM Smith) Engineer's Report for January 2014 - No questions or comments.
- c. Attorney - Joseph J. Maraziti, Jr., Esq., Maraziti, Falcon & Healey, LLP (MFH)
- d. Department Reports - No Comments
 - (1) Operations
 - (2) Laboratory
 - (3) Maintenance/Electrical
 - (4) Special Projects
- e. Facility Engineer Reports - No Comments
 - (1) Capacity Allocation
 - (2) Capacity Assurance
 - (3) Monthly Flow Report
 - (4) Facility Engineer's Monthly Report
- f. Budget Reports - No Comments

Minute 11 - Communications - No Comments

- a. NJDEP, Division of Water Quality; Residual Transfer Report; Re: Reporting Period October 2013
- b. NJDEP, Division of Water Quality; Surface Water Discharge Monitoring Report; Re: Reporting Period October 2013
- c. NJDEP, Division of Water Quality; Residuals DMR; Re: Reporting Period October 2013

Minute 12 - Payroll (Res. No. 14-0127-6)

Upon motion of Ms. Quabek, second of Mr. Petrone, the above resolution was approved by the following roll call vote:

Todd Hay	Absent	Michael Merdinger	Yes
Richard DeLuca	Yes	Joseph Lifrieri	Absent
Carlos Mosquera	Yes	Michael Impellizeri	Yes
Philip Petrone	Yes	Gail Quabeck	Yes
Peter Stires	Yes	Robert Albano	Yes
Carolann Garafola	Absent	Edward Machala	Yes
Richard Mathews	Yes		

A copy of the resolution is attached hereto and made part of the Official Minutes.

Minute 13 - Cancellation of Checks - None

Minute 14 - Bills (Res. No. 14-0127-7)

Upon motion of Mr. Mathews, second of Ms. Quabeck, the above resolution was approved by the following roll call vote:

Todd Hay	Absent	Michael Merdinger	Yes
Richard DeLuca	Yes	Joseph Lifrieri	Absent
Carlos Mosquera	Yes	Michael Impellizeri	Yes
Philip Petrone	Yes	Gail Quabeck	Yes
Peter Stires	Yes	Robert Albano	Yes
Carolann Garafola	Absent	Edward Machala	Yes
Richard Mathews	Yes		

A copy of the resolution is attached hereto and made part of the Official Minutes.

Prior to going to Closed Session, a question was raised regarding the sending of sludge to Passaic Valley Sewerage Authority. Mr. Anastasio responded that this was when the Blend Tank was being cleaned.

Also, a general question was raised with Sanofi Research Facility in Bridgewater being subdivided with numerous companies moving in, how will the Authority monitor the IPP? Mr. Anastasio responded that before it was one site, one flow meter and one sampling site. Mr. Anastasio went on to state that he and Mrs. Myhre have had numerous discussions regarding this, and now as each new tenant moves in, they will be required to install a metering manhole and a flow meter and they will be separate permittees. He went on to report that there will be a number of these.

Minute 15 - Motion to Adjourn to Closed Session

Upon motion of Ms. Quabeck, second of Mr. Albano, the meeting was adjourned to Closed Session at 7:52 p.m. for the reasons stated by Attorney Brewer: to discuss the two matters in litigation (one with Carbro Constructors Corp. and the second being litigation with CNA) and the negotiations regarding the Water Quality Restoration Facility (WQRF).

Todd Hay	Absent	Michael Merdinger	Yes
Richard DeLuca	Yes	Joseph Lifrieri	Absent
Carlos Mosquera	Yes	Michael Impellizeri	Yes
Philip Petrone	Yes	Gail Quabeck	Yes
Peter Stires	Yes	Robert Albano	Yes
Carolann Garafola	Absent	Edward Machala	Yes
Richard Mathews	Yes		

Minute 16 - Closed Session

Minute 17 - Motion to Reconvene in Open Session

Upon motion of Mr. Impellizeri, second of Mr. Hay, the meeting was reconvened in Open Session at 8:43 p.m. by the following roll call vote:

Todd Hay	Yes	Michael Merdinger	Yes
Richard DeLuca	Yes	Joseph Lifrieri	Absent
Carlos Mosquera	Yes	Michael Impellizeri	Yes
Philip Petrone	Yes	Gail Quabeck	Yes
Peter Stires	Yes	Robert Albano	Yes
Carolann Garafola	Absent	Edward Machala	Yes
Richard Mathews	Yes		

Prior to Adjournment the Board, upon motion of Ms. Quabeck, second of Mr. Albano, voted to provide notice of the rescheduling of the Reorganization Meeting & Conduct Business to Monday, February 10, 2014 at 7:30 p.m. by the following roll call vote:

Todd Hay	Yes	Michael Merdinger	Yes
Richard DeLuca	Yes	Joseph Lifrieri	Absent
Carlos Mosquera	Yes	Michael Impellizeri	Yes
Philip Petrone	Yes	Gail Quabeck	Yes
Peter Stires	Yes	Robert Albano	Yes
Carolann Garafola	Absent	Edward Machala	Yes
Richard Mathews	Yes		

Prior to adjournment, Mr. Albano stated that he and Mr. Lifrieri met with Bridgewater Township, and he stated that they did ask about the controversy with the meter readings. Mr. Albano reported that they did not have the right to discuss that issue since the issue was discussed in Closed Session. Mr. Albano stated that Bridgewater was satisfied with the response. However, Mr. Albano did state that as a result of the meeting was that Bridgewater would like to know more of what is going on and that he would give them the Board Book prepared for the Authority Board Meetings with the Closed Session Minutes removed.

Minute 18 - Adjournment

Upon a motion of Ms. Quabeck, second of Mr. Stires, meeting was adjourned at 8:45 p.m. by the following roll call vote:

Todd Hay	Yes	Michael Merdinger	Yes
Richard DeLuca	Yes	Joseph Lifrieri	Absent
Carlos Mosquera	Yes	Michael Impellizeri	Yes
Philip Petrone	Yes	Gail Quabeck	Yes
Peter Stires	Yes	Robert Albano	Yes
Carolann Garafola	Absent	Edward Machala	Yes
Richard Mathews	Yes		