

**MINUTES OF THE BOARD MEETING
THE SOMERSET RARITAN VALLEY SEWERAGE AUTHORITY
February 25, 2016**

Minute 1 – Opening of Meeting

The Board Meeting of the Somerset Raritan Valley Sewerage Authority was called to order at 7:30 P.M. by the Chairman, Joseph Lifrieri.

Minute 2 – Open Public Meetings Announcement

The Open Public Meeting Announcement was read by the Executive Director, Ronald S. Anastasio.

Minute 3 – Roll Call

Present/Absent

<u> x </u> <u> </u>	Todd Hay
<u> x </u> <u> </u>	Richard DeLuca
<u> x </u> <u> </u>	Philip Petrone
<u> x </u> <u> </u>	Edward Machala
<u> </u> <u> x </u>	Carolann Garafola
<u> </u> <u> x </u>	Steven Mlenak

Present/Absent

<u> x </u> <u> </u>	Richard Mathews
<u> x </u> <u> </u>	Louis Esposito, Jr.
<u> x </u> <u> </u>	Joseph J. Lifrieri
<u> x </u> <u> </u>	Michael Impellizeri
<u> x </u> <u> </u>	Gail Quabeck
<u> </u> <u> x </u>	Robert Albano
<u> x </u> <u> </u>	Peter Stires

Professional Staff

Ronald Anastasio, P.E., Executive Director	Present
Sherwin Ulep, P.E., Facility Engineer	Present
Anthony Tambasco, Plant Superintendent	Present
Michael Ingenito, Chief Plant Operator	Present
Linda Hering, Human Resources Manager	Present
Donna O’Shea, Administrative Assistant	Present

Others

Thomas Laustsen, P.E. CDM Smith	Present
Joseph Maraziti, Esq., Maraziti Falcon, Gen’l. Counsel	Present

Minute 4 – Pledge of Allegiance

All in attendance saluted the flag.

Minute 5 – Approval of Minutes

A. Board Meeting – January 25, 2016 Regular Session

Upon Motion of Mr. Impellizeri, Second of Mr. Hay, the Minutes of the January 25th Meeting (Open Session) were approved by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Richard DeLuca	<u> </u>	<u> </u>	<u> </u>	(arrived late)
Philip Petrone	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Edward Machala	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Carolann Garafola	<u> </u>	<u> </u>	<u> </u>	<u>x</u>
Steven Mlenak	<u> </u>	<u> </u>	<u> </u>	<u>x</u>
Richard Mathews	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Louis Esposito, Jr.	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Joseph Lifrieri	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Michael Impellizeri	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Gail Quabeck	<u> </u>	<u> </u>	<u>x</u>	<u> </u>
Robert Albano	<u> </u>	<u> </u>	<u> </u>	<u>x</u>
Peter Stires	<u>x</u>	<u> </u>	<u> </u>	<u> </u>

B. Board Meeting -- January 25, 2016 Closed Session

Upon Motion of Mr. Machala, Second of Mr. Mathews, the Closed Session Minutes were approved by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Richard DeLuca	<u> </u>	<u> </u>	<u> </u>	(arrived late)
Philip Petrone	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Edward Machala	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Carolann Garafola	<u> </u>	<u> </u>	<u> </u>	<u>x</u>
Steven Mlenak	<u> </u>	<u> </u>	<u> </u>	<u>x</u>
Richard Mathews	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Louis Esposito, Jr.	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Joseph Lifrieri	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Michael Impellizeri	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Gail Quabeck	<u> </u>	<u> </u>	<u>x</u>	<u> </u>
Robert Albano	<u> </u>	<u> </u>	<u> </u>	<u>x</u>
Peter Stires	<u>x</u>	<u> </u>	<u> </u>	<u> </u>

C. Reorganization Meeting – Minutes of February 1, 2016 Meeting

Upon Motion of Mr. Hay, Second of Mr. Mathews, the Reorganization Meeting Minutes were approved by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Richard DeLuca	<u> </u>	<u> </u>	<u> </u>	(arrived late)
Philip Petrone	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Edward Machala	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Carolann Garafola	<u> </u>	<u> </u>	<u> </u>	<u>x</u>
Steven Mlenak	<u> </u>	<u> </u>	<u> </u>	<u>x</u>
Richard Mathews	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Louis Esposito, Jr.	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Joseph Lifrieri	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Michael Impellizeri	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Gail Quabeck	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Robert Albano	<u> </u>	<u> </u>	<u> </u>	<u>x</u>
Peter Stires	<u>x</u>	<u> </u>	<u> </u>	<u> </u>

Minute 6 – Public Participation: None

Minute 7 – Consent Agenda: Resolutions for Consideration and Possible Formal Action -

- A. **Res. No. 16-0225-1** – Resolution Authorizing the Executive Director, CFO, Facility Engineer, Commissioners Machala and Petrone to attend AEA Spring Conference in Atlantic City, NJ on March 8-9, 2016
- B. **Res. No. 16-0225-2** – Resolution Awarding Bid for the Sludge Cake Hauling Service to Gary W. Gray Trucking, Inc.
- C. **Res. No. 16-0225-3** – Resolution Awarding Bid for the Liquid Sludge Hauling Service to Russell Reid Waste Hauling & Disposal Service Co., Inc.
- D. **Res. No. 16-0225-4** – Resolution Appointing the Executive Director and Facility Engineer to Serve as Representative and Alternate Representative on the Somerset County Wastewater Management Planning Committee
- E. **Res. No. 16-0225-10** – Resolution Approving Sewer Extension – House of Worship/School, Route 206 South, Near Intersection of Harding Road., Block 206, Lots 17 & 18, Bridgewater Township.

Upon Motion of Mr. Petrone, Second of Mr. Hay, the above resolutions were approved by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	<u>x</u>	_____	_____	_____
Richard DeLuca	_____	_____	_____	(arrived late)
Philip Petrone	<u>x</u>	_____	_____	_____
Edward Machala	<u>x</u>	_____	_____	_____
Carolann Garafola	_____	_____	_____	<u>x</u>
Steven Mlenak	_____	_____	_____	<u>x</u>
Richard Mathews	<u>x</u>	_____	_____	_____
Louis Esposito, Jr.	<u>x</u>	_____	_____	_____
Joseph Lifrieri	<u>x</u>	_____	_____	_____
Michael Impellizeri	<u>x</u>	_____	_____	_____
Gail Quabeck	<u>x</u>	_____	_____	_____
Robert Albano	_____	_____	_____	<u>x</u>
Peter Stires	<u>x</u>	_____	_____	_____

A copy of the Resolutions are attached hereto and made part of the Official Minutes.

Minute 8 – Board Committees

A. PERSONNEL COMMITTEE (PETRONE, Albano, DeLuca, Mathews, Quabeck)

(1) Endorsement and Approval of Permanent Status to Anthony Telleri and Kevin Groff

- a. **Res. No. 16-0225-5** – Resolution Approving Permanent Status to Anthony Telleri as Assistant Operator in Liquid Division

Upon Motion of Mr. Petrone; Second of Mr. Hay, the above resolution was approved by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	<u>x</u>	_____	_____	_____
Richard DeLuca	<u>x</u>	_____	_____	_____
Philip Petrone	<u>x</u>	_____	_____	_____
Edward Machala	<u>x</u>	_____	_____	_____
Carolann Garafola	_____	_____	_____	<u>x</u>
Steven Mlenak	_____	_____	_____	<u>x</u>
Richard Mathews	<u>x</u>	_____	_____	_____
Louis Esposito, Jr.	<u>x</u>	_____	_____	_____
Joseph Lifrieri	<u>x</u>	_____	_____	_____
Michael Impellizeri	<u>x</u>	_____	_____	_____
Gail Quabeck	<u>x</u>	_____	_____	_____
Robert Albano	_____	_____	_____	<u>x</u>
Peter Stires	<u>x</u>	_____	_____	_____

A copy of the Resolution is attached hereto and made part of the Official Minutes.

b. **Res. No. 16-0225-6** – Resolution Approving Permanent Status to Kevin Groff, Inventory Control Clerk

Upon Motion of Mr. Petrone, Second of Mr. Machala, the above resolution was approved by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Richard DeLuca	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Philip Petrone	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Edward Machala	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Carolann Garafola	<u> </u>	<u> </u>	<u> </u>	<u>x</u>
Steven Mlenak	<u> </u>	<u> </u>	<u> </u>	<u>x</u>
Richard Mathews	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Louis Esposito, Jr.	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Joseph Lifrieri	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Michael Impellizeri	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Gail Quabeck	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Robert Albano	<u> </u>	<u> </u>	<u> </u>	<u>x</u>
Peter Stires	<u>x</u>	<u> </u>	<u> </u>	<u> </u>

A copy of the Resolution is attached hereto and made part of the Official Minutes.

B. FINANCE COMMITTEE (QUABECK, Mathews, Impellizeri, Machala, Albano)

(1) Report on project costs for the Storm Control Treatment Facility and Mercury Emission Control System Projects

Commissioner Quabeck stated that the Finance Committee met Monday night (Feb. 22nd) in order to review some of the projected costs for the Storm Control Treatment Facility and the Mercury Emission Control System Project. It was an overview of what we can look forward to and Executive Director Anastasio will give a Power Point presentation from that meeting again tonight so that you have an idea of what we're looking at. Executive Director Anastasio began the presentation and explained that a couple of months ago, the Planning Committee reported that they had reviewed some changes to the plan configurations for the Storm Control Treatment Facility. This arrangement is what we've been working on for a long time whereby we had a pump station, a clarifier (which was uncovered at one point), this is an area where the filters are being placed and this is an area where the disinfection was taking place (pointing to the overhead slides). We were able to re-work the layout by making the pump station smaller; we put the filters and disinfection in one building and this is a shot of what the building will look like (showing overhead projection slides). The clarifier will be moved and is now covered. We now have an effluent pump station included in the design because we realized that we, under certain conditions, will have to pump out the plant effluent as opposed to our original idea where we thought the plant would drain out by gravity at all times. We just wanted to update the rest of the Board what these changes are and to let you know about the increase in costs which will be about 2.4 million dollars. This is an idea of what the pump station and the filter will look like (again, looking at slides)...they will be connected and the filter building is approximately 80 feet by 80 feet. We are about to submit our 30% design to the State.

So, in a nutshell, this our estimated costs at this point. Factoring a couple of NJEIT contingencies (both construction and administrative expenses), we come up with a financing total of approximately 18 million dollars.

This model does not include paying ourselves back for engineering. We can decide to do that later. We'll see how things go. This is just for now a preview of what the financing is going to look like.

Talking about the other project -- our Incinerator Project started out where we were going to try and put the equipment in existing space in the building and we realized that was not going to work and it was going to be very difficult and costly. We realized that it's a lot cleaner to put it outside as part of this project because the incinerator is like a car engine and all of these pipes are like an exhaust system (again, looking at overhead slides), which are about 26 years old. Our primary heat exchanger is at the end of its service life as well as the secondary heat exchanger, and both are being replaced as part of this project because as you can see, since we are performing major work and modifications to this system and it would be much more difficult and costly to replace that later on. It's been patched a number of times over the years.

Cost for this project is a rough estimate of 8 million dollars. Factoring in those two contingencies again; if you back calculate this translates to a construction cost of about 7.4 million dollars. Reimbursement for engineering fees is not in this calculation. Another thing to consider -- Pfizer is looking to pull out from SRVSA as a customer when they build their own treatment plant. That's part of an EPA site-wide remedy over there and we expect that may happen in a few years although schedules do slip sometimes. That will be a revenue loss of about \$750,000 a year.

When you view the next slide, you'll see why this is all relevant. Looking at the overhead slide, Executive Director Anastasio displays a colored chart explaining that what's shown in blue is the existing debt service that the Authority has now. We put on top of that the debt services for those three events -- two projects and one loss of revenue. The red is the Storm Control Treatment Facility and the Green is the Incinerator Project and the purple is the loss of the Pfizer revenue. We have some drop-off coming in our debt. In 2019, we have a drop-off of about 1.2 million dollars. The old debt goes away and we layer on new debt.

Mr. Anastasio explains that we're going out to bid for the Mercury Emissions Project; and also for the Storm Control Treatment Facility, we are making a loan submission on March 4th or a couple of days earlier and now is a good time to talk about costs even though they're not finalized, we have to start thinking about what we have to deal with. This is just the beginning of a conversation. We'll be doing more work with the Finance Committee. A couple of things to consider -- when we lose Pfizer's revenue, over time we will back-fill that with new connections and new development and that revenue will come back in time.

Commissioner Quabeck added that regarding the Storm Control Project, we don't know when we're going to have to repay that. We're showing it on the slides that it's 2020, but we're not certain when that will be. Mr. Anastasio said that we expect to be out to bid on that project in about one year and probably the long lead item on that is the Green Acres acquisition of land and things like that. The New Jersey Infrastructure Trust has a short-term construction loan project whereby they lend at a very low rate (under ¼ percent). When we did these projects in the past, we used to time our bid opening right before we had to finalize the size of our loan so it matched what our construction cost was. Now, it's a luxury where we get through construction and whatever the costs are, we get the long-term financing after all the costs are known. This short-term construction financing program is new and we will learn more about this as we go along; but we've been hearing about it for a year.

C. CHAIRPERSON

Chairman Lifrieri commented that we're in the season now where we're going to have a lot of capital improvement work, and I want to thank everyone for their efforts on these committees because I know it takes a lot of time. Just want to let you know that I appreciate it.

Minute 9 – Reports

A. Executive Director's Report

(1) Update on SSO Project

- a. **Res. No. 16-0225-7** – Resolution Authorizing Application for a Loan from the New Jersey Environmental Infrastructure Financing Program

Executive Director Anastasio said that we're about to submit our loan documents to the NJEIT. If you remember back in October, we put on the agenda a similar resolution where the Board authorized me to act as the representative to the Authority (signing documents, etc.) relating to financing for the Mercury/Incinerator Project. This is the same thing but it's for the Storm Control Treatment Facility.

We are finalizing our 30% design and we have plans and specs for this project. We're ready to submit those to the State – the deadline is next Friday, March 4th.

With the land acquisition, we talked about the County's purchasing a 2-acre parcel in Bridgewater off of Route 28. That is progressing; we've received a copy of the draft sale agreement and with that we drafted a reimbursement agreement that we have finalize with the County. Things are moving along with that.

We're also working on finalizing our tree compensation plan with our consultant who is now ready to finalize their report on what we're going to have to do and what the plan will look like.

Upon Motion of Mr. Machala, Second of Mr. Hay, the above resolution was approved by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Richard DeLuca	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Philip Petrone	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Edward Machala	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Carolann Garafola	<u> </u>	<u> </u>	<u> </u>	<u> x </u>
Steven Mlenak	<u> </u>	<u> </u>	<u> </u>	<u> x </u>
Richard Mathews	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Louis Esposito, Jr.	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Joseph Lifrieri	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Michael Impellizeri	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Gail Quabeck	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

Robert Albano	<u> </u>	<u> </u>	<u> </u>	<u> x </u>
Peter Stires	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

A copy of the Resolution is attached hereto and made part of the Official Minutes.

(2) Update on Incinerator Project

- a. **Res. No. 16-0225-11** – Resolution Rejecting All Bids for the Mercury Emission Control System Equipment Procurement Project

Executive Director Anastasio explained that we opened bids on February 9th and we received two bids. The low bid was defective in a way that we were not able to award it and the second bid was over our engineer’s estimate. We need to have the Board reject all the bids and authorize us to go out and re-bid. As part of that, we have to go back to DEP for an authorization to advertise again. I understand from Tom Laustsen (CDM Smith Engineering) that it will take about a week to get that turned around.

Upon Motion of Ms. Quabeck, Second of Mr. Machala, the above resolution was approved by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Richard DeLuca	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Philip Petrone	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Edward Machala	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Carolann Garafola	<u> </u>	<u> </u>	<u> </u>	<u> x </u>
Steven Mlenak	<u> </u>	<u> </u>	<u> </u>	<u> x </u>
Richard Mathews	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Louis Esposito, Jr.	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Joseph Lifieri	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Michael Impellizeri	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Gail Quabeck	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Robert Albano	<u> </u>	<u> </u>	<u> </u>	<u> x </u>
Peter Stires	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

A copy of the Resolution is attached hereto and made part of the Official Minutes.

(3) Update on Sludge Hauling Contracts (Closed Session – Contract Negotiations)

- a. **Res. No. 16-0225-12** – Resolution Accepting Liquid Sludge Disposal Agreement with the Passaic Valley Sewerage Commission

Upon Motion of Ms. Quabeck, Second of Mr. Machala, the above resolution was approved by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Richard DeLuca	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Philip Petrone	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Edward Machala	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Carolann Garafola	<u> </u>	<u> </u>	<u> </u>	<u>x</u>
Steven Mlenak	<u> </u>	<u> </u>	<u> </u>	<u>x</u>
Richard Mathews	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Louis Esposito, Jr.	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Joseph Lifrieri	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Michael Impellizeri	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Gail Quabeck	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Robert Albano	<u> </u>	<u> </u>	<u> </u>	<u>x</u>
Peter Stires	<u>x</u>	<u> </u>	<u> </u>	<u> </u>

A copy of the Resolution is attached hereto and made part of the Official Minutes.

(4) Report on Plant Upset Caused by Unpermitted Industrial Discharge (Closed Session – Anticipated Litigation)

(5) Update on Second NJDEP Administrative Consent Order (Closed Session – Contract Negotiations)

B. Engineer/Consultants – Thomas Laustsen, P.E. (CDM Smith) Engineer’s Report for January, 2016– No additional comments.

C. Attorney - Joseph J. Maraziti, Jr., Esq., Maraziti Falcon, LLP – No additional comments.

D. Department Reports –

E. Facility Engineer Reports – No additional comments.

- (1) Capacity Allocation
- (2) Capacity Assurance
- (3) Monthly Flow Report
- (4) Facility Engineer’s Monthly Report

Minute 10 – Communications – No additional comments.

- A. NJDEP, Division of Water Quality; Residual Transfer Report; Re: Reporting Period: 01/01/16-01/31/16
- B. NJDEP, Division of Water Quality; Surface Water Discharge Monitoring Report; Re: Reporting Period: 01/01/16-01/31/16
- C. NJDEP, Division of Water Quality; Residuals DMR; Re: Reporting Period: 01/01/16-01/31/16

Minute 11 – Res. No. 16-0225-8 – Payroll

Upon Motion of Ms. Quabeck., Second of Mr. Hay, the above Resolution was approved by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Richard DeLuca	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Philip Petrone	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Edward Machala	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Carolann Garafola	<u> </u>	<u> </u>	<u> </u>	<u>x</u>
Steven Mlenak	<u> </u>	<u> </u>	<u> </u>	<u>x</u>
Richard Mathews	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Louis Esposito, Jr.	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Joseph Lifrieri	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Michael Impellizeri	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Gail Quabeck	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Robert Albano	<u> </u>	<u> </u>	<u> </u>	<u>x</u>
Peter Stires	<u>x</u>	<u> </u>	<u> </u>	<u> </u>

A copy of the Resolution is attached hereto and made part of the Official Minutes.

Minute 12 – Cancellation of Checks - None

Minute 13 – Res. No. 16-0225-9 – Bills

Upon Motion of Mr. Stires, Second of Mr. Petrone, the above Resolution was approved by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Richard DeLuca	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Philip Petrone	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Edward Machala	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Carolann Garafola	<u> </u>	<u> </u>	<u> </u>	<u>x</u>
Steven Mlenak	<u> </u>	<u> </u>	<u> </u>	<u>x</u>
Richard Mathews	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Louis Esposito, Jr.	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Joseph Lifrieri	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Michael Impellizeri	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Gail Quabeck	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Robert Albano	<u> </u>	<u> </u>	<u> </u>	<u>x</u>
Peter Stires	<u>x</u>	<u> </u>	<u> </u>	<u> </u>

A copy of the Resolution is attached hereto and made part of the Official Minutes.

Minute 14 – Motion to Adjourn to Closed Session

Upon Motion of Mr. Hay, Second of Mr. Impellizeri, the Regular Session was adjourned at 8:05 p.m by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Richard DeLuca	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Philip Petrone	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Edward Machala	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Carolann Garafola	<u> </u>	<u> </u>	<u> </u>	<u>x</u>
Steven Mlenak	<u> </u>	<u> </u>	<u> </u>	<u>x</u>
Richard Mathews	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Louis Esposito, Jr.	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Joseph Lifrieri	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Michael Impellizeri	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Gail Quabeck	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Robert Albano	<u> </u>	<u> </u>	<u> </u>	<u>x</u>
Peter Stires	<u>x</u>	<u> </u>	<u> </u>	<u> </u>

Minute 15 – Motion to Reconvene to Open Session

Upon Motion of Ms. Quabeck, Second of Mr. Impellizeri, Meeting was reconvened to Open Session at 8:30 p.m. by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Richard DeLuca	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Philip Petrone	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Edward Machala	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Carolann Garafola	<u> </u>	<u> </u>	<u> </u>	<u>x</u>
Steven Mlenak	<u> </u>	<u> </u>	<u> </u>	<u>x</u>
Richard Mathews	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Louis Esposito, Jr.	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Joseph Lifrieri	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Michael Impellizeri	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Gail Quabeck	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Robert Albano	<u> </u>	<u> </u>	<u> </u>	<u>x</u>
Peter Stires	<u>x</u>	<u> </u>	<u> </u>	<u> </u>

A copy of the Resolution is attached hereto and made part of the Official Minutes.

Minute 16 - ADJOURNMENT

Upon Motion of Ms Quabeck., Second of Mr. Machala, Meeting was adjourned at 8:31 p.m by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Richard DeLuca	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Philip Petrone	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Edward Machala	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Carolann Garafola	<u> </u>	<u> </u>	<u> </u>	<u>x</u>
Steven Mlenak	<u> </u>	<u> </u>	<u> </u>	<u>x</u>
Richard Mathews	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Louis Esposito, Jr.	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Joseph Lifrieri	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Michael Impellizeri	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Gail Quabeck	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
Robert Albano	<u> </u>	<u> </u>	<u> </u>	<u>x</u>
Peter Stires	<u>x</u>	<u> </u>	<u> </u>	<u> </u>

NEXT REGULAR BOARD MEETING –MARCH 28, 2016