

**MINUTES OF THE BOARD MEETING  
THE SOMERSET RARITAN VALLEY SEWERAGE AUTHORITY  
November 23, 2015**

**Minute 1 – Opening of Meeting**

The Board Meeting of the Somerset Raritan Valley Sewerage Authority was called to order at 7:30 P.M. by the Chairman, Peter Stires.

**Minute 2 – Open Public Meetings Announcement**

The Open Public Meeting Announcement was read by the Executive Director, Ronald S. Anastasio.

**Minute 3 – Roll Call**

**Present/Absent**

<u>  x  </u> <u>      </u>	Todd Hay
<u>  x  </u> <u>      </u>	Richard DeLuca
<u>  x  </u> <u>      </u>	Philip Petrone
<u>  x  </u> <u>      </u>	Edward Machala
<u>      </u> <u>  x  </u>	Carolann Garafola
<u>  x  </u> <u>      </u>	Steven Mlenak

**Present/Absent**

<u>  x  </u> <u>      </u>	Richard Mathews
<u>  x  </u> <u>      </u>	Michael Merdinger
<u>  x  </u> <u>      </u>	Joseph J. Lifrieri
<u>  x  </u> <u>      </u>	Michael Impellizeri
<u>  x  </u> <u>      </u>	Gail Quabeck
<u>      </u> <u>  x  </u>	Robert Albano
<u>  x  </u> <u>      </u>	Peter Stires

**Professional Staff**

Ronald Anastasio, P.E., Executive Director	Present
Sherwin Ulep, P.E., Facility Engineer	Absent
Anthony Tambasco, Plant Superintendent	Present
Michael Ingenito, Chief Plant Operator	Present
Thomas Laustsen, P.E., CDM Smith	Present
Linda Hering, Human Resources Manager	Present
Donna O’Shea, Administrative Assistant	Present

**Others**

Thomas Laustsen, P.E. CDM Smith	Present
Joseph Maraziti, Esq., Maraziti Falcon, Gen’l. Counsel	Present

**Minute 4 – Pledge of Allegiance**

All in attendance saluted the flag.

**Minute 5 – Approval of Minutes**

**A. Board Meeting – October 26, 2015 Regular Session**

Upon Motion of Mr. Machala, Second of Mr. Mathews, the Minutes of the October 26<sup>th</sup> Meeting (Open Session) were approved by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay			X	
Richard DeLuca	X			
Philip Petrone				Arrived Late
Edward Machala	X			
Carolann Garafola				X
Steven Mlenak	X			
Richard Mathews	X			
Michael Merdinger	X			
Joseph Lifrieri	X			
Michael Impellizeri	X			
Gail Quabeck	X			
Robert Albano				X
Peter Stires	X			

**B. Board Meeting – October 26, 2015 Closed Session**

Upon Motion of Ms. Quabeck, Second of Mr. Mathews, the Minutes of the October 26<sup>th</sup> Meeting (Closed Session) were approved by the following roll call vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay			X	
Richard DeLuca	X			
Philip Petrone				Arrived Late
Edward Machala	X			
Carolann Garafola				X
Steven Mlenak	X			
Richard Mathews	X			
Michael Merdinger	X			
Joseph Lifrieri	X			
Michael Impellizeri	X			
Gail Quabeck	X			
Robert Albano				X
Peter Stires	X			

**Minute 6 – Public Hearings:**

**Motion to open Public Hearing – Introduced by Mr. Mathews; Seconded by Mr. Machala**

**Roll Call Vote:**

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	_____	_____	<u>  x  </u>	_____
Richard DeLuca	<u>  x  </u>	_____	_____	_____
Philip Petrone	_____	_____	_____	<u>Arrived Late</u>
Edward Machala	<u>  x  </u>	_____	_____	_____
Carolann Garafola	_____	_____	_____	<u>  x  </u>
Steven Mlenak	<u>  x  </u>	_____	_____	_____
Richard Mathews	<u>  x  </u>	_____	_____	_____
Michael Merdinger	<u>  x  </u>	_____	_____	_____
Joseph Lifrieri	<u>  x  </u>	_____	_____	_____
Michael Impellizeri	<u>  x  </u>	_____	_____	_____
Gail Quabeck	<u>  x  </u>	_____	_____	_____
Robert Albano	_____	_____	_____	<u>  x  </u>
Peter Stires	<u>  x  </u>	_____	_____	_____

**ADD IMPELLIZERI**

**Motion to close Public Hearing – Introduced by Ms. Quabeck, Second of Mr. Impellizeri**

**Roll Call Vote:**

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	_____	_____	<u>  x  </u>	_____
Richard DeLuca	<u>  x  </u>	_____	_____	_____
Philip Petrone	_____	_____	_____	<u>Arrived Late</u>
Edward Machala	<u>  x  </u>	_____	_____	_____
Carolann Garafola	_____	_____	_____	<u>  x  </u>
Steven Mlenak	<u>  x  </u>	_____	_____	_____
Richard Mathews	<u>  x  </u>	_____	_____	_____
Michael Merdinger	<u>  x  </u>	_____	_____	_____
Joseph Lifrieri	<u>  x  </u>	_____	_____	_____
Michael Impellizeri	<u>  x  </u>	_____	_____	_____
Gail Quabeck	<u>  x  </u>	_____	_____	_____
Robert Albano	_____	_____	_____	<u>  x  </u>
Peter Stires	<u>  x  </u>	_____	_____	_____

A. **Res. No. 15-1123-1** – Adoption of Budget for FY 2016

Upon Motion of Ms. Quabeck, Second of Mr. Machala, the above Resolution was approved by the following roll call vote:

**Roll Call Vote:**

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Richard DeLuca	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Philip Petrone	<u>    </u>	<u>    </u>	<u>    </u>	<u>Arrived Late</u>
Edward Machala	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Carolann Garafola	<u>    </u>	<u>    </u>	<u>    </u>	<u>x</u>
Steven Mlenak	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Richard Mathews	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Michael Merdinger	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Joseph Lifrieri	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Michael Impellizeri	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Gail Quabeck	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Robert Albano	<u>    </u>	<u>    </u>	<u>    </u>	<u>x</u>
Peter Stires	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>

A copy of the Resolution is attached hereto and made part of the Official Minutes

**Minute 7 – Resolutions for Consideration and Possible Formal Action -**

- A. **Res. No. 15-1123-2** – Proposed Revision to the Upper and Lower Raritan Middlesex County Water Quality Management Plans – 833 Mountain Boulevard, Warren Township

Upon Motion of Mr. Mathews; Second of Mr. Hay, the above Resolution was approved by the following roll call vote:

**Roll Call Vote:**

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Richard DeLuca	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Philip Petrone	<u>    </u>	<u>    </u>	<u>    </u>	<u>Arrived Late</u>
Edward Machala	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Carolann Garafola	<u>    </u>	<u>    </u>	<u>    </u>	<u>x</u>
Steven Mlenak	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Richard Mathews	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Michael Merdinger	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Joseph Lifrieri	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Michael Impellizeri	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Gail Quabeck	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Robert Albano	<u>    </u>	<u>    </u>	<u>    </u>	<u>x</u>
Peter Stires	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>

A copy of the Resolution is attached hereto and made part of the Official Minutes.

## Minute 8 - Board Committees –

### A. CHAIRPERSON

- (1) Appointment of Nominating Committee to make recommendation for Slate of Authority Officers for 2016

Chairman Stires named Commissioners Petrone, Machala, Mlenak and Merdinger as the members of the Nominating Committee, with Commissioner Petrone being named as Chairman. –

- (2) Holiday Luncheon will be held on Friday, December 18<sup>th</sup> at 12:00 p.m.

## Minute 9 – Public Participation - NONE

## Minute 10 – Reports

### A. Executive Director's Report

- (1) SSO Project Update

Executive Director, Anastasio stated that we have completed the archeology field work which was approved at the last Board meeting. They were in and out in one day; weather conditions were good and everything was fine. What they saw in the field was consistent with what they expected. There were no issues and we're waiting on them to get the soil samples analyzed which will take some time. They will eventually amend their report for the upland piece (which we call the "Nevada-shaped" piece). It's progressing nicely. The field work is the hardest part of this work with the most unknowns, where we don't know what we're going to find. So, no surprises there.

The design phase for the treatment plant has been kicked off. Kleinfelder had an internal kick-off meeting with their staff and then we had a meeting here with the Authority staff. Sherwin is currently on vacation, but we had the supervisors in on the design overview meeting. It took a few hours to go over the project. Their input will be welcome and they'll definitely have their hands in on some of the design since there a lot of nuances that affect how things are operated. If we could make the operation of this facility a lot easier by making little tweaks and things like that, then we'll want to do it.

DEP is reviewing our land compensation package that has been proposed for the Green Acres site. We're waiting to get word on that. We heard from them last week that they were taking a look at it. Hopefully, we'll hear from them sometime later next week (after Thanksgiving) and they'll give us feedback on which way we're going.

The temporary SSO construction is scheduled to start on December 7<sup>th</sup>. It was originally scheduled for Monday, November 30<sup>th</sup>, but we're doing some line cleaning in that vicinity. We're cleaning the section of the old interceptor. When we TV inspected the interceptor, which is a requirement of the original ACO, we discovered about 1,000 feet of the old interceptor in the vicinity of the Storm Control Pump Station was about ¼ to 1/3 filled with debris consisting of rock and grit which accumulated over a period of time. We were able to get a cleaning service for under the bid threshold (we obtained three prices – one of them was below the bid threshold) by a company that we've done work with in the past couple of years and they've done a good job for us. So that work will be commencing on the 30<sup>th</sup> and should take about one week. We didn't want two contractors in the same spot here at the same time, so we pushed the temporary SSO contractor back one week.

Mr. Anastasio said that another requirement is that we had to do a tree location survey, at the time when we were surveying the upland piece for the plant site and the related easements. We had Amy Green Associates (our wetland/environmental consultant) conduct an inventory of the trees. The trees were located by our surveyor and we have to come up with a tree compensation plan based on the cross-sectional area of all the trees. If you add them all up, the equivalent number of two-inch trees equals about 3,000. There are bigger trees, one being about 42 inches in diameter. So, we're taking another look at this to see if we can preserve some of these large trees – there are multiple reasons why that is a good thing such as a screen for the neighbors and also to cut down on the amount of compensation trees. The compensation plan ratio is 1:1. We'll take another look at that; but if we could save ¼ of the trees, that will be a big savings.

Commissioner Liferieri asked about what types of trees have to be replaced. Executive Director, Anastasio answered that they have to be the same types of trees that were there. We actually went through this same type of thing before when we built the interceptor about ten years ago or so. We had to plant 732 trees along the Raritan River. They're still there, which is a good thing. We thought that was a lot of trees but we did it pretty cheap (about \$125,000). The estimate on the current compensation tree plan is very expensive. I think it's almost one million dollars. We certainly are going to want to cut that amount down.

When DEP give us feedback on replacement compensation package (which is in concert with what the County wants to do), we'll take another look at that.

Commissioner Mathews inquired as to whether we need approval from the town to put the facility in? Attorney Maraziti answered that we have a capital courtesy review before the Planning Board.

Executive Director Anastasio stated that when we get a little bit further down the road with design a couple of months from now, we're going to get that ball rolling; and when we have the building sizes and such, we'll be able to speak about the aesthetics and all of that.

Mr. Anastasio said the he and Plant Superintendent, Anthony Tambasco, learned something helpful today. We were up at another Sewerage Authority related to Incinerator matters and we looked at their new U.V. facility. We're going to construct an ultraviolet disinfection facility here, and we were thinking it would be a housed in a steel building. They recommended against that because the moisture at certain times can overwhelming. We'll have to change that. We learn things as we go.

Commissioner Lifrieri added especially the purlins that are S-shaped – they get water inside those little valleys and they can rot out because the water lays in there.

#### Update on Incinerator #2 Project

We're making a lot of progress. We've submitted documents to NJDEP for the funding of this project (loan document and final specs/plans). So, while they're working on that, we're tweaking some front-end details and bid sheet. We're just waiting for word from DEP to authorize this project. They're very cooperative with us; they've already been giving us feedback. They just started looking at it last week and they jumped right on it. They're telling us that in a few weeks, we should have the Environmental Decision Document which is the authorization to advertise. We're getting everything ready on our end to hopefully hit the streets soon. I'm hoping to get this advertised to the public by mid-December. Then, that will be off and running with the intention of awarding this at the January Board Meeting.

We have the technical specification completed for the equipment purchase. The plans are done and we're doing a cursory review in-house now just to see if we pick up any other odds and ends that need to be tweaked.

(2) Report on Receipt of FEMA Payment and Status of Storm Control Pumping Station Flood Insurance Policy

Executive Director Anastasio reminded the Board that he had e-mailed to all that we received the check from FEMA which is a very good thing. We've been waiting for this for a very long time. This initiates the discussion of self-insuring. In talking with our CFO, Peter Wozniak, and also our attorney, Brent Carney, we know that self-insurance is something that is not common, but we're studying it. Attorney Carney is taking a look at the Stafford Act. Attorney Maraziti further explained the Stafford Act is for self-insurance coverage for states. If the State self-insures then the self-insurance program is approved by the president. Then that is acceptable to qualify under the FEMA program for having had insurance even though it's self-insured.

Mr. Anastasio explained that not having insurance in place makes us a risk should we have to make another FEMA claim. Our claim last time was 1.2

million dollars. Next time (hopefully, it's a long time from now) it could be two million dollars and we would have that 1.2 million dollars in some form of insurance in place and there will be an amount above that. We would certainly want to maintain our eligibility to make that kind of a claim. So, we're looking at this right now. At the last Board Meeting, we received the authorization to get the flood insurance and it is \$99,000. When we got the check, Peter and I inquired as to whether we raised the deductible so that we're only buying a portion of 1.2 million dollars in coverage since we received the half million dollars. It turns out that it hardly reduced the premium. We were quoting to buy half of the insurance for about 7/8<sup>th</sup> of the premium. We will need to study this a little further. Should we come up with an answer and the Board at some point decides that we should do something different, we can always cancel the new policy that we have now after four months and recover some of the premium. The coverage has been bound and on the bill-list shows the premium payment; so, it's in place now. Let's see what we can do with this. Commissioner Lifrieri asked how much insurance do we need? Executive Director Anastasio answered that according to FEMA, we need 1.2 million dollars of coverage just for the storm control pump station. We have that in place now, but we can study how we can combine that with something that would tie in with a high deductible. We'll have to see how we can minimize premium and get the same coverage as well as maintaining our FEMA eligibility.

Commissioner Stires asked what the total amount of the damage was from Hurricane Irene, and Mr. Anastasio answered 1.6 million dollars, where FEMA discounted about \$400,000 of expenses. Commissioner Hay asked if there is any additional resiliency to the pump station that helps out with the FEMA payments and insurance premiums. Mr. Anastasio answered that we did incorporate some hardening of the station during the rebuild. It's more resilient than the last time, but you never know how high the water will go during the next flood. If we had another eight inches, it could have entered in another place. It's just a vulnerable spot. Just jumping back to the SSO Project in talking about the land we're looking to obtain, the southern tip of the "Nevada-shaped" piece is an area that is not used for the SSO Project but we're reserving it to relocate the motor controls center (MCC) if the pump station ever got inundated or wiped out. This would eliminate most of the station's vulnerability, but we are not there yet.

Commissioner Mlenak asked if there is anything in our by-laws or other charter documents which would require us to have insurance. Executive Director, Anastasio answered that our Risk Managers have said that most of these buildings in various Authorities are not insured. Typically, the way it works with FEMA is that the first one is a freebie (more or less) – you get covered. Then, they say "get insurance." That's where we're at today. If a building has not been wiped out previously, the past experience has been that the first one is covered. That's also subject to how many disasters have happened.



Commissioner Quabeck reiterated that what Mr. Mlenak wanted to know is if there are any other requirements upon us as an Authority to have insurance. She added that she didn't think there is. A Commissioner added that there might be something in the Service Contract and we should look at it. Commissioner Quabeck replied that they had looked at the Service Contract and didn't believe that it is required.

Commissioner Mlenak also asked would there be a situation where we choose to go without insurance and God forbid something really bad happens and it's catastrophic, would there be any liability attached to the decision-makers at this table from the townships or taxpayers for breaching any fiduciary duty we may have? Attorney Maraziti explains that there is a very high bar to show that there would be any liability. We would be liable to replace the buildings; but anything beyond that would be a very high bar.

Commissioner Quabeck explained that we have flood insurance and we're insured in so many ways. Commissioner Machala commented that our initial research seems to indicate that we cannot self-insure. Is that basically because they wouldn't acknowledge it? Commissioner Quabeck answered that we're looking at prices.

Commissioner Lifrieri added that if we self-insure, then what we're saying is that under the FEMA plan, they won't consider that to be insurance. Under the FEMA Program, in order to qualify for FEMA, we don't have insurance. It's a matter of interpretation – we're setting aside a reserve to cover that risk.

Executive Director added that we put in 1.6 million dollars and only got \$500,000. The breakdown of that was a discount of about \$400,000 of those costs. So, we got down to 1.2 million dollars. They took off the \$500,000 which they called a "deductible" for not having the base amount of flood insurance in place. So, then we were at 1.2 million dollars minus \$500,000. The numbers work out to be \$748,000 and we got  $\frac{3}{4}$  of that. As we build a track record of maintaining flood insurance, we understand from our Risk Managers that there may be a reduction in premium over time. Last year it was about \$130,000; this year is \$99,000. It's never going to be \$25,000 and we are probably looking at a substantial chunk of money each year. We'll just have to look at that.

Commissioner Lifrieri asked if there was a way to purchase excess insurance. For example, let's say we had a million dollars and put it aside and earmark that for insurance. Is there a way that doing that is flood insurance? It ought to be cheaper.

Attorney Maraziti answered that inasmuch as he's not an insurance expert, he thinks what Commissioner Lifrieri is describing is a plan with a million dollar deductible. We looked at  $\frac{1}{2}$  million dollar deductible. Executive Director Anastasio said that we need a little more time to flush it out but in the meantime, we'll learn more and report back to the Finance Committee and the Board. We'll come up with some options.

(3) Report on Settlement of Ash Issue with Pfizer

Pfizer and the Authority have reached a settlement of just under \$104,000 for the ash issue – not the disposal cost but the reimbursement containerization. This is the one where they offered \$20,000. So, we had a good outcome on this and we're getting it finalized now.

(4) Update on Carbro Litigation

There's nothing more to say other than to say it's been delayed until February 8<sup>th</sup> of 2016. So, we're on hold.

This next item was not on the Agenda, but I just want to report that on Friday we opened bids for Electricity and we got a good number. We're currently paying 8.34 cents per kilowatt-hour (roughly) and we got a number of 6.944 cents for twenty-four months. So, now was a good time to go out. We haven't seen a number like that since 2007, so we're happy about that.

**B. Engineer/Consultants** – Thomas Laustsen, P.E. (CDM Smith) Engineer's Report for October, 2015– No additional comments.

**C. Attorney** - Joseph J. Maraziti, Jr., Esq., Maraziti Falcon, LLP – No additional comments.

**D. Department Reports** –

**E. Facility Engineer Reports** – No additional comments.

- (1) Capacity Allocation
- (2) Capacity Assurance
- (3) Monthly Flow Report
- (4) Facility Engineer's Monthly Report

**Minute 11 – Communications** – No additional comments.

- A. NJDEP, Division of Water Quality; Residual Transfer Report; Re: Reporting Period: 10/1/15-10/31/15
- B. NJDEP, Division of Water Quality; Surface Water Discharge Monitoring Report; Re: Reporting Period: 10/1/15-10/31/15
- C. NJDEP, Division of Water Quality; Residuals DMR; Re: Reporting Period: 10/1/15-10/31/15

**Minute 12 – Res. No. 15-1123-3 - Payroll**

Upon Motion of Mr. Lifrieri, Second of Mr. Mlenak, the above Resolution was approved by the following roll call vote:

**Roll Call Vote:**

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Richard DeLuca	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Philip Petrone	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Edward Machala	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Carolann Garafola	<u>x</u>	<u>    </u>	<u>    </u>	<u>x</u>
Steven Mlenak	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Richard Mathews	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Michael Merdinger	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Joseph Lifrieri	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Michael Impellizeri	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Gail Quabeck	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Robert Albano	<u>    </u>	<u>    </u>	<u>    </u>	<u>x</u>
Peter Stires	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>

A copy of the Resolution is attached hereto and made part of the official Minutes.

**Minute 13 – CANCELLATION OF CHECKS:** None

**Minute 14 – Res. No. 15-1123-4 – Resolution – BILLS**

Upon Motion of Ms. Quabeck, Second of Mr. Mlenak, the above Resolution was approved by the following roll call vote:

**Roll Call Vote:**

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Richard DeLuca	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Philip Petrone	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Edward Machala	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Carolann Garafola	<u>    </u>	<u>    </u>	<u>    </u>	<u>x</u>
Steven Mlenak	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Richard Mathews	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Michael Merdinger	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Joseph Lifrieri	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Michael Impellizeri	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Gail Quabeck	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Robert Albano	<u>x</u>	<u>    </u>	<u>    </u>	<u>x</u>
Peter Stires	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>

A copy of the Resolution is attached hereto and made part of the official Minutes.

**Minute 15 – Motion to Adjourn**

Upon Motion of Mr. Machala, Second of Mr. Mathews, the Regular Session was adjourned at 8:01 p.m

**Roll Call Vote:**

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Todd Hay	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Richard DeLuca	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Philip Petrone	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Edward Machala	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Carolann Garafola	<u>    </u>	<u>    </u>	<u>    </u>	<u>x</u>
Steven Mlenak	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Richard Mathews	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Michael Merdinger	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Joseph Lifrieri	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Michael Impellizeri	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Gail Quabeck	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>
Robert Albano	<u>    </u>	<u>    </u>	<u>    </u>	<u>x</u>
Peter Stires	<u>x</u>	<u>    </u>	<u>    </u>	<u>    </u>

**NEXT REGULAR BOARD MEETING – DECEMBER 21, 2015**