



The
Somerset Raritan Valley
Sewerage Authority

**MINUTES OF THE 825th MEETING
THE SOMERSET RARITAN VALLEY SEWERAGE AUTHORITY
May 18, 2015**

Minute 1 – Opening of Meeting

The 825th Meeting of the Somerset Raritan Valley Sewerage Authority was called to order at 7:30 P.M. by the Chairman, Peter Stires.

Minute 2 – Open Public Meetings Announcement

The Open Public Meeting Announcement was read by the Executive Director, Ronald S. Anastasio.

Minute 3 – Roll Call

| | | | |
|-------------------|--------|---------------------|--------|
| Todd Hay | Absent | Richard Mathews | Yes |
| Richard DeLuca | Yes | Michael Merdinger | Yes |
| Philip Petrone | Absent | Joseph Lifrieri | Yes |
| Edward Machala | Yes | Michael Impellizeri | Yes |
| Carolann Garafola | Absent | Gail Quabeck | Yes |
| Steven Mlenak | Absent | Robert Albano | Absent |
| | | Peter Stires | Yes |

Professional Staff

| | |
|---|---------|
| Ronald Anastasio, P.E., Executive Director | Present |
| Sherwin Ulep, P.E., Facility Engineer | Absent |
| Anthony Tambasco, Plant Superintendent | Present |
| Michael Ingenito, Supervisor-Wet End | Present |
| John Rogers, P.E., CDM Smith, Consulting Engineer | Present |
| Joseph Maraziti, Esq., Maraziti Falcon, General Counsel | Absent |
| Peter Wozniak, Chief Financial Officer | Present |
| Linda Hering, Administrative Assistant | Present |

Others

Donna O’Shea, Receptionist/Secretary

Minute 4 – Pledge of Allegiance

All in attendance saluted the flag.

Minute 5 – Approval of Minutes

A. 824th Meeting – April 27, 2015 Regular Session

Upon motion of Ms. Quabeck, second of Mr. Mathews, the Minutes of the 824th Meeting (Regular Session) were approved by the following roll call vote:

| | | | |
|-------------------|--------|---------------------|--------|
| Todd Hay | Absent | Richard Mathews | Yes |
| Richard DeLuca | Yes | Michael Merdinger | Yes |
| Philip Petrone | Absent | Joseph Lifrieri | Yes |
| Edward Machala | Yes | Michael Impellizeri | Yes |
| Carolann Garafola | Absent | Gail Quabeck | Yes |
| Steven Mlenak | Absent | Robert Albano | Absent |
| | | Peter Stires | Yes |

A copy of the Minutes are attached hereto and made part of the Official Minutes.

Minute 6 – Resolutions for Consideration and Possible Formal Action

A. Res. No. 15-0518-1 – Resolution Authorizing Transfer of Funds

Upon Motion of Mr. Machala, Second by Mr. Lifrieri, the above resolution was approved by the following roll call vote:

| | | | |
|-------------------|--------|---------------------|--------|
| Todd Hay | Absent | Richard Mathews | Yes |
| Richard DeLuca | Yes | Michael Merdinger | Yes |
| Philip Petrone | Absent | Joseph Lifrieri | Yes |
| Edward Machala | Yes | Michael Impellizeri | Yes |
| Carolann Garafola | Absent | Gail Quabeck | Yes |
| Steven Mlenak | Absent | Robert Albano | Absent |
| | | Peter Stires | Yes |

A copy of the Resolution is attached hereto and made part of the Official Minutes.

B. Res. No. 15-0518-2 – Resolution Approving Sewer Extension for 440 Foothill Road, Block 712, Lots 4 & 7, Bridgewater Township, NJ

Upon Motion from Mr. Impellizeri, Second of Mr. Machala, the above resolution was approved by the following roll call vote:

| | | | |
|-------------------|--------|---------------------|--------|
| Todd Hay | Absent | Richard Mathews | Yes |
| Richard DeLuca | Yes | Michael Merdinger | Yes |
| Philip Petrone | Absent | Joseph Lifrieri | Yes |
| Edward Machala | Yes | Michael Impellizeri | Yes |
| Carolann Garafola | Absent | Gail Quabeck | Yes |
| Steven Mlenak | Absent | Robert Albano | Absent |
| | | Peter Stires | Yes |

A copy of the Resolution is attached hereto and made part of the Official Minutes.

Minute 7 – Resolutions for Consideration and Possible Formal Action

- A. **Res. No. 15-0518-3 – Resolution Authorizing Commissioners DeLuca and Impellizeri, the Executive Director, Plant Superintendent, Chief Plant Operator and the Facility Engineer to attend the 2015 WEFTEC Conference in Chicago (Sept. 26-30, 2015)**

Chairman Stires inquired as to why four Commissioners were referenced on Resolution. Executive Director Anastasio stated that was a typographical error and that four had been approved last year; but this year, three Commissioners will be attending. Commissioner Machala will also be attending and the final Resolution will reflect that.

Upon Motion from Ms. Quabeck, Second of Mr. Mathews, the above resolution was approved by the following roll call vote:

| | | | |
|-------------------|--------|---------------------|--------|
| Todd Hay | Absent | Richard Mathews | Yes |
| Richard DeLuca | Yes | Michael Merdinger | Yes |
| Philip Petrone | Absent | Joseph Lifrieri | Yes |
| Edward Machala | Yes | Michael Impellizeri | Yes |
| Carolann Garafola | Absent | Gail Quabeck | Yes |
| Steven Mlenak | Absent | Robert Albano | Absent |
| | | Peter Stires | Yes |

A copy of the Resolution is attached hereto and made part of the Official Minutes.

- B. **Res. No. 15-0518-4 – Resolution Accepting Comprehensive Annual Financial Report for the Fiscal Year Ended December 31, 2014**

Commissioner Quabeck stated that all Commissioners were sent a copy of the Annual Financial Report of the year-end audit with a memorandum from Peter Wozniak, Chief Financial Officer. Ms. Quabeck commended Mr. Wozniak on a fine job filling out the results of the year (which was a very good one). She stated that our revenues exceeded our expenses by about \$1.2 million in addition to the \$500,000 we had from that insurance claim. Our revenues were up more than expected and they did a good job controlling expenses. Chief Financial Officer, Peter Wozniak, concurred.

Commissioner Quabeck stated that if wet weather continues, maybe this year will be good also. If you all have had a chance to review our annual audit, you are asked to sign an affidavit to say that you have reviewed the Audit Reports. There were no recommendations from the Auditors. Everything is in fine order. Mr. Wozniak is doing a good job for us. The affidavit is going around the room now to be signed.

Upon Motion from Ms. Quabeck, Second of Mr. Machala, the above resolution was approved by the following roll call vote:

| | | | |
|-------------------|--------|---------------------|--------|
| Todd Hay | Absent | Richard Mathews | Yes |
| Richard DeLuca | Yes | Michael Merdinger | Yes |
| Philip Petrone | Absent | Joseph Lifrieri | Yes |
| Edward Machala | Yes | Michael Impellizeri | Yes |
| Carolann Garafola | Absent | Gail Quabeck | Yes |
| Steven Mlenak | Absent | Robert Albano | Absent |
| | | Peter Stires | Yes |

A copy of the Resolution is attached hereto and made part of the Official Minutes.

Minute 8 - Board Committees

A. Personnel Committee (PETRONE, Albano, DeLuca, Mathews, Quabeck)

1. Res. No. 15-0518-5 – Resolution Endorsing and Approving Permanent Status of Kevin Groff as Liquid Division Helper

In Mr. Petrone’s absence, Chairman Stires indicated that the Personnel Committee has a few things. First, is the permanent status of Kevin Groff, one of our new employees. Anthony Tambasco, Plant Superintendent and Michael Ingenito, Chief Plant Operator are happy with him; he’s doing well on the Wet End and they have recommended making Kevin Groff permanent.

Upon Motion of Mr. Impellizeri, Second of Mr. Mathews, the above resolution was then approved by the following roll call vote:

| | | | |
|-------------------|--------|---------------------|--------|
| Todd Hay | Absent | Richard Mathews | Yes |
| Richard DeLuca | Yes | Michael Merdinger | Yes |
| Philip Petrone | Absent | Joseph Lifrieri | Yes |
| Edward Machala | Yes | Michael Impellizeri | Yes |
| Carolann Garafola | Absent | Gail Quabeck | Yes |
| Steven Mlenak | Absent | Robert Albano | Absent |
| | | Peter Stires | Yes |

A copy of the Resolution is attached hereto and made part of the Official Minutes.

2. Res. No. 15-0518-6 – Resolution Granting a \$100 Cash Bonus to Jeffrey Edwards for 25 years of Continuous Service to the SRVSA

Chairman Stires said that we are recognizing 25 years of service by Jeffrey Edwards, who is our Solid End Supervisor. The Authority would like to recognize him with a \$100 cash gift. He was hired on May 11, 1990. Mr. Lifrieri asked why the Authority does this and Ms. Quabeck indicated that it is a long-standing tradition to recognize the 25 years of service.

Upon Motion of Ms. Quabeck, Second of Mr. Machala, the above resolution was then approved by the following roll call vote:

| | | | |
|-------------------|--------|---------------------|--------|
| Todd Hay | Absent | Richard Mathews | Yes |
| Richard DeLuca | Yes | Michael Merdinger | Yes |
| Philip Petrone | Absent | Joseph Lifrieri | Yes |
| Edward Machala | Yes | Michael Impellizeri | Yes |
| Carolann Garafola | Absent | Gail Quabeck | Yes |
| Steven Mlenak | Absent | Robert Albano | Absent |
| | | Peter Stires | Yes |

A copy of the Resolution is attached hereto and made part of the Official Minutes

B. CHAIRPERSON

No further report.

Minute 9 – Public Participation - NONE

Minute 10 – Reports

A. Executive Director’s Report

(1) Update on Union Negotiations

Executive Director Anastasio indicated the Union Negotiations will begin on Thursday, June 25th. The Negotiation Committee (Ms. Quabeck and Mr. Petrone) will sit down and meet before that date.

(2) Update on Carbro Litigation

Executive Director, Anastasio stated that Mr. Joe Maraziti is not here tonight (he had a last-minute cancellation). There is not much to report on other than the depositions for the Carbro litigation are complete. As you will recall, we have a very small or no role at this point other than we had provided Former Executive Director Glen Petrauski for his deposition back in late April. Anthony Caruso was also deposed and Glen’s deposition went well. I understand that Anthony’s deposition went well but he really didn’t have an answer for much. Things will continue, but there were no fireworks and no new revelations.

(3) Update on Storm Control Treatment Facility

Executive Director, Anastasio indicated that we are reviewing drafts of the appraisal reports now and we’re looking to set up meetings with the towns who participate within the next couple of months. We have a meeting scheduled with Warren Township Sewerage Authority in June. Between now and then, I’d like to get in one or two visits with some of the towns.

We'll reach out to Bridgewater and another town. I'll let the Commissioners of that particular town know, and we'll get to all of them within a couple of months. We'll bring all the participants up to speed with the status of the projects and where we are at.

(4) Update on Polymer Tank Replacement Project

Facility Engineer Ulep is not here this evening since he's in Massachusetts attending the SCADA training all week. So, I'll give you his report. The Polymer Tank Project is basically done. The facility is on-line. There were a couple of odds and ends that we are closing up, such as the installation of the heater, level gauge and other minor things. This will be done soon and we can close that one out.

(5) Update ACCO Demolition Project

As you've all seen as you drove in here tonight, they're chipping and picking away at the demolition. The machine called the "high reach" (which is a large set of shears that can reach up about 90 feet) was out of order for a couple of weeks. That machine really takes a beating. It came back late afternoon of last Tuesday; so, they spent Thursday and Friday nipping at that big incinerator.

They have it about half down. It's like the opposite of building a ship in a bottle – they're trying to do this ever so carefully; but it's going and there is less and less there every day. Then, when they knock all of that down to the ground, it litters so much that it gets to where they can't move. So, they have to process what's on the ground and then continue.

They have three-man crew. Two operate machines and the third person does work with torches – cutting things away that was pieced down by hand because they just don't have the equipment to reach up there and cut it. We keep our people and the area cordoned off. In about another month, it should be done. We're making progress there.

- B. Engineer/Consultants** – Thomas Laustsen, P.E. (CDM Smith) Engineer's Report for January, 2015– No additional comments.
- C. Attorney** - Joseph J. Maraziti, Jr., Esq., Maraziti Falcon, LLP – No additional comments.
- D. Department Reports** –
- E. Facility Engineer Reports** – No additional comments.
 - (1) Capacity Allocation
 - (2) Capacity Assurance
 - (3) Monthly Flow Report
 - (4) Facility Engineer's Monthly Report

Minute 11 – Communications – No additional comments.

- A. NJDEP, Division of Water Quality; Residual Transfer Report; Re: Reporting Period: 3/1/15-3/31/15
- B. NJDEP, Division of Water Quality; Surface Water Discharge Monitoring Report; Re: Reporting Period: 3/1/15-3/31/15
- C. NJDEP, Division of Water Quality; Residuals DMR; Re: Reporting Period: 3/1/15-3/31/15

Minute 12 – Res. No. 15-0518-9 - Payroll

Upon motion of Mr. Mathews, second of Ms. Quabeck, the above Resolution was approved by the following roll call vote:

| | | | |
|-------------------|--------|---------------------|--------|
| Todd Hay | Absent | Richard Mathews | Yes |
| Richard DeLuca | Yes | Michael Merdinger | Yes |
| Philip Petrone | Absent | Joseph Lifrieri | Yes |
| Edward Machala | Yes | Michael Impellizeri | Yes |
| Carolann Garafola | Absent | Gail Quabeck | Yes |
| Steven Mlenak | Absent | Robert Albano | Absent |
| | | Peter Stires | Yes |

A copy of the Resolution is attached hereto and made part of the official Minutes.

Minute 13 – Res. No. 15-0518-10 – Resolution – BILLS

Upon Motion of Mr. Machala, Second of Mr. Lifrieri, the above Resolution was approved by the following roll call vote:

| | | | |
|-------------------|--------|---------------------|--------|
| Todd Hay | Absent | Richard Mathews | Yes |
| Richard DeLuca | Yes | Michael Merdinger | Yes |
| Philip Petrone | Absent | Joseph Lifrieri | Yes |
| Edward Machala | Yes | Michael Impellizeri | Yes |
| Carolann Garafola | Absent | Gail Quabeck | Yes |
| Steven Mlenak | Absent | Robert Albano | Absent |
| | | Peter Stires | Yes |

A copy of the Resolution is attached hereto and made part of the official Minutes.

Minute 14 – Motion to Adjourn to Closed Session

Upon Motion of Ms. Quabeck, Second of Mr. Impellizeri, the Regular Session was Adjourned at 7:48 p.m. and the meeting was Reconvened in Closed Session to discuss Personnel matters by the following roll call vote:

| | | | |
|-------------------|--------|---------------------|--------|
| Todd Hay | Absent | Richard Mathews | Yes |
| Richard DeLuca | Yes | Michael Merdinger | Yes |
| Philip Petrone | Absent | Joseph Lifrieri | Yes |
| Edward Machala | Yes | Michael Impellizeri | Yes |
| Carolann Garafola | Absent | Gail Quabeck | Yes |
| Steven Mlenak | Absent | Robert Albano | Absent |
| | | Peter Stires | Yes |

Minute 15 – Motion to Reconvene to Open Session

Upon Motion of Mr. Mathews, Second of Mr. DeLuca, the Closed Session was Adjourned at 7:58 p.m. and the meeting was Reconvened in Open Session by the following roll call vote:

| | | | |
|-------------------|--------|---------------------|--------|
| Todd Hay | Absent | Richard Mathews | Yes |
| Richard DeLuca | Yes | Michael Merdinger | Yes |
| Philip Petrone | Absent | Joseph Lifrieri | Yes |
| Edward Machala | Yes | Michael Impellizeri | Yes |
| Carolann Garafola | Absent | Gail Quabeck | Yes |
| Steven Mlenak | Absent | Robert Albano | Absent |
| | | Peter Stires | Yes |

3. Res. No. 15-0518-7 – Resolution Promoting Linda Hering to Human Resources Manager

Upon Motion of Ms. Quabeck, Second of Mr. Machala, the above resolution was approved by the following roll call vote:

| | | | |
|-------------------|--------|---------------------|--------|
| Todd Hay | Absent | Richard Mathews | Yes |
| Richard DeLuca | Yes | Michael Merdinger | Yes |
| Philip Petrone | Absent | Joseph Lifrieri | Yes |
| Edward Machala | Yes | Michael Impellizeri | Yes |
| Carolann Garafola | Absent | Gail Quabeck | Yes |
| Steven Mlenak | Absent | Robert Albano | Absent |
| | | Peter Stires | Yes |

A copy of the Resolution is attached hereto and made part of the Official Minutes

4. Res. No. 15-1518-08 – Resolution Promoting Donna O’Shea to Administrative Assistant

Upon Motion of Ms. Quabeck, Second of Mr. Lifrieri, the above resolution was approved by the following roll call vote:

| | | | |
|-------------------|--------|---------------------|--------|
| Todd Hay | Absent | Richard Mathews | Yes |
| Richard DeLuca | Yes | Michael Merdinger | Yes |
| Philip Petrone | Absent | Joseph Lifrieri | Yes |
| Edward Machala | Yes | Michael Impellizeri | Yes |
| Carolann Garafola | Absent | Gail Quabeck | Yes |
| Steven Mlenak | Absent | Robert Albano | Absent |
| | | Peter Stires | Yes |

A copy of the Resolution is attached hereto and made part of the Official Minutes.

Minute 16 - Adjournment

Upon a motion of Mr. Lifrieri, Second of Mr. Impellizeri, the meeting was adjourned at 8:03 p.m. by the following roll call vote:

| | | | |
|-------------------|--------|---------------------|--------|
| Todd Hay | Absent | Richard Mathews | Yes |
| Richard DeLuca | Yes | Michael Merdinger | Yes |
| Philip Petrone | Absent | Joseph Lifrieri | Yes |
| Edward Machala | Yes | Michael Impellizeri | Yes |
| Carolann Garafola | Absent | Gail Quabeck | Yes |
| Steven Mlenak | Absent | Robert Albano | Absent |
| | | Peter Stires | Yes |